



Chesterfield County, Virginia

Return of Business Tangible Personal Property

2018

For assets used or available for use as of January 1, 2018
FILE ON OR BEFORE MARCH 1, 2018

Jenefer S. Hughes, MBA, ACA
Commissioner of the Revenue

Please do not write in SHADED areas

PLEASE PRINT ALL INFORMATION	FEDERAL I.D. or ACCT #	SOCIAL SECURITY #

Auditor	A/A	S/A	LFP	Ext.	Date Filed

NAME OF TAXPAYER _____

TRADE NAME _____

MAILING ADDRESS _____

TYPE OF BUSINESS _____

LOCATION/ADDRESS OF PROPERTY _____

TAX YEAR END _____ MO. / DAY

BUSINESS PHONE _____

MOBILE PHONE _____

FAX # _____

WEB SITE _____

E-MAIL* _____

DATE BUSINESS BEGAN _____ MO. / DAY / YR.
In Chesterfield County

DATE OUT OF BUSINESS _____ MO. / DAY / YR.
In Chesterfield County

TANGIBLE PERSONAL PROPERTY OWNED AND USED (OR AVAILABLE FOR USE) AS OF JANUARY 1, 2018

PLEASE READ INSTRUCTIONS (ON BACK) CAREFULLY BEFORE COMPLETING SECTIONS 1 & 2.

1. BUSINESS FURNITURE, FIXTURES, EQUIPMENT, AND TOOLS. Report below the cost of all furniture, trade fixtures, equipment, hand and/or power tools, copiers and other office machines, business telephones (except smartphones), books, signs, and any other tangible personal property (except computer equipment reported in Section 2 and certified short-term rental property).

2. COMPUTER EQUIPMENT. Report below the cost of all computer equipment, including mainframe and personal computers, monitors, CPUs, servers, uninterrupted power supplies, disk drives, operational software, and peripheral equipment including touch-screens, printers, scanners, memory cards, and cables. Also include computer network equipment, POS equipment, "self-service" web or computer kiosks, tablets, and smartphones (but not other phones).

Year Acquired	Cost	%	Assessed Value
2017		x 70% =	
2016		x 50% =	
2015		x 40% =	
2014		x 30% =	
2013		x 20% =	
2012 & Prior		x 10% =	
Total			1.

Year Acquired	Cost	%	Assessed Value
2017		x 50% =	
2016		x 40% =	
2015		x 20% =	
2014		x 10% =	
2013		x 5% =	
2012 & Prior		x 1% =	
Total			2.

***Note:** If there are differences from the reported cost figures on last year's return due to disposals or transfers in/out, you must provide detailed documentation (including description, cost, purchase year, and date of change) supporting these differences.

THIS IS NOT YOUR TAX.
Do not send money with this return. You will be billed later for the tax.

3. TANGIBLE PERSONAL PROPERTY LEASED, RENTED, OR BORROWED FROM OTHERS AS OF JANUARY 1, 2018

Name and Address of Owner	Start/End Dates	Description	Original Cost	Purchase Option
				<input type="checkbox"/> Bargain (e.g., \$1) Buyout <input type="checkbox"/> Fair Market Value

Attach schedule if more space is required.

YOU MUST INCLUDE BOTH OF THE FOLLOWING WITH YOUR RETURN:

(1) An **itemized list** of all personal property reported (see back of return)

(2) A copy of the **depreciation schedule** (FORM 4562) AND all applicable schedules and attachments from your most recent federal income tax return. If you do NOT complete a federal depreciation schedule, please check here: _____

Return to: Office of the Commissioner of the Revenue
P. O. Box 124, Chesterfield, VA 23832-0908
Phone (804) 748-1281 Fax (804) 796-3236
cor@chesterfield.gov www.chesterfield.gov/comrev

DECLARATION BY TAXPAYER: I declare that the foregoing statements and figures are true, full and correct to the best of my knowledge and belief. (§ 58.1-11, Code of Virginia)

