



Chesterfield County Department of Citizen Information and Resources
Volunteer Services Program
VOLUNTEER AGREEMENT

As a volunteer of Chesterfield County, I understand and agree to the following:

I understand and agree that, as a volunteer, I must abide by the rules which govern the employees of the department in which I work.

I understand and agree that all information regarding individuals obtained while serving in any volunteer capacity is confidential, and I will maintain this confidentiality by not discussing such information with anyone other than department staff on a need-to-know basis.

I understand and agree that, as a volunteer, I am responsible for assuring that my volunteer hours are accurately reported to my supervisor in a timely manner.

I understand and agree to abide by all rules and regulations that apply to the department(s) and program(s) in which I work. I certify that department rules and policies have been explained to me by my supervisor.

I understand and agree that as a volunteer, my services can be discontinued at any time for any reason.

I understand that I am not authorized to provide direct services to juveniles unless I have passed a Chesterfield County criminal background check.

Printed Name

Date

Signature

Department