

**CHESTERFIELD COUNTY DEPARTMENT OF BUILDING INSPECTION
MULTI-FAMILY FEE SCHEDULE SUMMARY
7/1/2020 - 6/30/2021**

The schedule of multi-family fees listed below have been extracted from section § 5.5, Permit Fees, of the "Code of the County of Chesterfield," formatted and explained for ease of use and calculation of fees. The fees are reviewed annually by the Board of Supervisors and adjusted to cover operational expenses of the department. All permit fees are required to be paid at the time of application. Checks should be made payable to: "Treasurer, Chesterfield County." American Express®, Discover®, MasterCard®, and Visa® are also accepted.

The Chesterfield County multi-family fee schedule effective 7/1/2020 through 6/30/2021 only pertains to townhouse or townhouse buildings with units sold as condominiums, and duplex construction. For residential construction see the residential fee schedule. For commercial, apartment buildings, and apartment buildings with units sold as condominiums, see the commercial fee schedule.

FEE EXEMPTIONS

Minor work: Building permit fees are not required when the cost of construction is less than \$500 and would not require securing any permit for electrical, gas, mechanical, or plumbing work in accordance with the Virginia Uniform Statewide Building Code (VUSBC).

Accessibility ramps: Building permit fees are not required for the construction of ramps installed to provide access for persons with disabilities to single family dwellings, townhouses, and townhouse buildings with units sold as condominiums provided the permit applicant provides to the building official, proof that an individual who resides in the dwelling is medically in need of such ramp.

STATE OF VIRGINIA LEVY effective 7/1/2020 through 6/30/2021

State Levy	of base permit fee	2.00%
• The Commonwealth of Virginia imposes a state levy on all permit fees to support continuing education and training of building code enforcement personnel. The levy is calculated on Building Inspection Department fees only. For example, if the permit fee is \$100.00 the levy is \$2.00 (100x.02).	multiplier	0.02

GENERAL FEES effective 7/1/2020 through 6/30/2021

A Elevator and Escalator Fees			
• Annual Elevator Certificate of Compliance for elevators,	per elevator car	\$	48.00
• Annual Certificate of Compliance for escalators	per floor traveled	\$	48.00
B Administrative Fees			
• Change contractor, lien agent, extension, takeover, transfer, reinstatement, or permit for Certificate of Occupancy (CO) purposes		\$	57.00
C Public Service Requests			
• Staff research, computer reports, file retrieval, Freedom of Information Act requests			at cost
• Administrative research	per 15 minutes	\$	3.50
• Off-site record retrieval	per box		at cost
• Architectural drawing reproduction			at cost
• In-house copies (up to 11 x 17)	per page	\$	0.10

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D	Reinspection Fees		
	• Fee for each like or same-type inspection in excess of 2	per unit \$	57.00
	• Past due reinspection fee penalty	the greater of	10% or \$10.00
E	Not Ready Fees		
	• Fee for any inspection where the inspector cannot or has not conducted an inspection as requested, because the work is not ready.	\$	57.00
	• Past due not ready fee penalty	the greater of	10% or \$10.00
F	Refunds are granted if requested in writing, provided no inspections have been performed. The refund amount will be the permit fee paid, minus the greater of 25% of the permit fee or \$57.00. If the permit fee is less than the minimum, a refund will not be granted.		
	• Environmental Engineering Department fees, Planning Department fees, and State Levy		non-refundable
G	Temporary CO's may be granted at the discretion of the inspection supervisor based on circumstances of the specific request. Cost for initial and subsequent extensions	per unit \$	57.00
H	Code Investigation Fee: Fee charged in addition to the required permit fees, for failure to obtain a required permit prior to performing construction.	the greater of	25% of permit fee, or \$57.00

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MULTI-FAMILY BUILDING PERMIT FEES effective 7/1/2020 through 6/30/2021

A	State Levy (subject to change)	of base permit fee multiplier	2.00% 0.02
	<ul style="list-style-type: none"> • The Commonwealth of Virginia imposes a state levy on all permit fees to support continuing education and training of building code enforcement personnel. The levy is calculated on Building Inspection Department fees only. For example, if the permit fee is \$100.00 the levy is \$2.00 (100x.02). 		
B	Environmental Engineering Site Inspection Fee: Separate fee, collected at time of application by the Building Inspection Department for all new condominiums, townhouses, and duplexes. Any permit or resubmittal that changes the footprint of the building, or addition, garage, porch, swimming pool, etc.		\$ 50.00
C	New Construction: Townhouse, Townhouse building with units sold as condominiums, or Duplex	per unit \$	684.00
D	Footing and Foundation Permits: Available for permit holder accepting risk to commence with footing and foundation construction prior to building permit approval.		\$ 57.00
E	Additions and Accessory Structures		
	<ul style="list-style-type: none"> • Addition (unless listed below) • Florida room • Porch addition • Deck or dormers • Handicap accessible ramp 	\$	399.00 392.00 171.00 114.00 no fee due
F	Alterations, Renovations, and Repairs		
	<ul style="list-style-type: none"> • Renovation, alteration, or conversion <ul style="list-style-type: none"> • Resulting in a change of use or an increase in square footage. Unfinished space to finished, without footings. • Resulting in no change to square footage • Fire damage or repair permits shall be based upon the most similar permit fee and be decided at time of application • Shed <ul style="list-style-type: none"> • 256 square feet or less • Greater than 256 square feet (not to exceed 400 square feet) • Storm damage repair or exterior renovation • Chimney relining • Floor joist or footing and foundation repair • Elevator or wheelchair lift 	\$ \$ minimum \$	171.00 114.00 114.00 no permit required 114.00 57.00 57.00 57.00 57.00
G	Demolition	\$	57.00

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MULTI-FAMILY AUXILIARY PERMIT FEES effective 7/1/2020 through 6/30/2021

A	State Levy (subject to change)	of base permit fee multiplier	2.00% 0.02
	<ul style="list-style-type: none"> • The Commonwealth of Virginia imposes a state levy on all permit fees to support continuing education and training of building code enforcement personnel. The levy is calculated on Building Inspection Department fees only. For example, if the permit fee is \$100.00 the levy is \$2.00 (100x.02). 		
B	Electrical Permits (per unit)		
	<ul style="list-style-type: none"> • All new installation • Addition, renovation and conversion <ul style="list-style-type: none"> • Where rough-in is required • Where rough-in is pre-existing • Relocation, service change, installation, replacement, and repair 	\$	171.00 114.00 57.00 57.00
C	Gas Permits (per unit)		
	<ul style="list-style-type: none"> • Natural gas - all new installation • Propane gas <ul style="list-style-type: none"> • Propane tank and/or product line, and gas piping to appliances • Gas piping to appliances only • Propane tank and/or product line only • Repair or replacement with like appliance (natural or propane) 	\$	114.00 114.00 57.00 57.00 57.00
D	Mechanical Permits (per unit)		
	<ul style="list-style-type: none"> • Heating, ventilating and air conditioning (HVAC) <ul style="list-style-type: none"> • New system installation • System replacement with new ductwork • System replacement without new ductwork • Install ductwork only • Woodstove installation • Fuel tank installation and/or removal 	\$	114.00 114.00 57.00 57.00 57.00 57.00
E	Plumbing Permits (per unit)		
	<ul style="list-style-type: none"> • All new installation • Addition, renovation, and conversion <ul style="list-style-type: none"> • Where rough-in is required • Where rough in is pre-existing • Backflow prevention • Water or sewer line installation or repair 	\$	228.00 114.00 57.00 57.00 57.00
F	Fire Permits (per unit)	\$	57.00
G	Boiler Permits (per unit)	\$	57.00