



# Multi-Family Permit Application

Department of Building Inspection, PO Box 40  
 9800 Government Center Parkway, Chesterfield, VA 23832  
 Phone: 804-748-1057  
 Residential Fax: 804-751-4713

[www.chesterfield.gov/bi](http://www.chesterfield.gov/bi)

**Avoid Paper and Apply Online:**  
<https://aca-prod.accela.com/CHESTERFIELD/>

PERMIT #:

APPLICABLE CODE:

<b>WORK DESCRIPTION</b>	WORK DESCRIPTION:		
<b>ID</b>	CONTRACTOR NAME:		DPOR LICENSE #
	CONTRACTOR FULL ADDRESS:		
	CONTRACTOR EMAIL ADDRESS:		CONTRACTOR PHONE #:
<b>AGENTS</b>	CERTIFIED RESPONSIBLE LAND DISTURBER (CRLD):		CRLD CERTIFICATE ID #:
	MECHANICS LIEN AGENT:		MECHANICS LIEN AGENT PHONE #:
	MECHANICS LIEN AGENT FULL ADDRESS:		
<b>CONTACT</b>	CONTACT NAME:		CONTACT PHONE #:
	CONTACT FULL ADDRESS: (IF DIFFERENT THAN CONTRACTOR)		CONTACT E-MAIL:
<b>OWNER</b>	PROPERTY OWNER NAME (FIRST NAME, LAST NAME OR COMPANY NAME):		OWNER PHONE #:
	PROPERTY OWNER MAILING ADDRESS (SKIP, IF MAILING ADDRESS IS THE SAME AS JOB LOCATION):		
<b>JOB INFORMATION</b>	ADDRESS/LOCATION OF WORK TO BE PERFORMED (STREET #/STREET NAME/STREET TYPE OR SUBDIVISION LOT/BLOCK/SECTION):		
	BUILDING NAME AND NUMBER OR DESIGNATION:		# OF UNITS:
	WHAT IS THE ESTIMATED COST OF STRUCTURAL WORK ONLY (materials and labor)? Do not include the cost of plumbing, mechanical, electrical or other trade work in this estimate.		EST. COST OF CONSTRUCTION: \$

<b>WATER</b>	PLEASE CHECK THE TYPE OF WATER SUPPLY TO THIS PROPERTY: COUNTY WATER WELL						
	PLEASE CHECK THE TYPE OF DISPOSAL USED BY THIS PROPERTY: COUNTY SEWER SEPTIC						
	IF YOU CHECKED SEPTIC, IS THERE PLUMBING IN THE BASEMENT OF THE STRUCTURE? YES NO						
<b>APPLICANT</b>	APPLICANT NAME (PLEASE PRINT):			APPLICANT PHONE # :			
	REPRESENTING (NAME OF COMPANY)			APPLICANT EMAIL :			
	APPLICANT SIGNATURE:				DATE:		
<b>UNIT INFORMATION</b>	ADDRESS	UNIT #	# BEDROOMS	# STORIES	DECK INCLUDED	BASEMENT INCLUDED	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
					YES NO	YES NO	
<b>OFFICE USE ONLY</b>	BUILDING PERMIT FEE:						
	\$						
	ENVIRONMENTAL ENGINEERING FEE:						
	\$						
	ADMINISTRATIVE FEE:						
	\$						
	STATE LEVY:						
\$							
TOTAL PERMIT FEE:							
\$							
CASHIER:		DATE:		TENDER:			
				TZ	EZ	CF	IDT