

ADMINISTRATIVE PROCEDURE

Chesterfield County

Department of Parks
and Recreation

| Division | Subject | Approved By |
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| Administration | Code of Conduct – Co-sponsored Groups | Click or tap here to enter text. DocuSigned by: <i>Marie Creasey-Smith</i> 80F8F2FCC8124C9... |
| | | Last Updated: 5/4/2022 |

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| Purpose: | To support and promote good sportsmanship in co-sponsored youth activities. |
| Scope: | Athletic groups should handle behavioral issues within their own programs. Groups may utilize their own conduct procedures, or they may use the county's optional Code of Conduct procedures which will assist our co-sponsored groups with a mechanism to enforce standards of behavior at county facilities. |

Procedures:

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| A. Standards | <p>If the behavior of volunteers, participants or parents continues and does not meet basic behavioral standards, an individual may be banned from the activity by the co-sponsored group. In extreme cases, Parks and Recreation may ban the person from a county park or facility if:</p> <ol style="list-style-type: none"> 1. A person engages in any behavior at a county facility which would constitute a crime (e.g. assault or consuming alcoholic beverages) or; 2. A person engages in any behavior, which disrupts the use of a county facility for family recreational and sports activity (e.g. sexually harassing behavior, public profanity or physically disrupting a sporting event). <p>If the Director of Parks and Recreation receives a complaint of such inappropriate behavior at a county facility, she/he will investigate the matter and, if necessary, consult legal counsel and send a letter to the offending person indicating that they are no longer allowed in county facilities. If that person then enters a county facility, a police officer can be called to assist. If the person does not comply with the officer's instructions, she/he can be charged with trespassing.</p> |
| B. Issues Needing Immediate Attention | If a co-sponsored organization has an issue that demands immediate attention, they should call the night or weekend rover at 804-748-1624 who will assist. If the issue cannot be resolved with Parks and Recreation staff, county police officers will be contacted for further assistance. |
| C. Responsibilities | The procedures above refer to behavioral issues. Although the County supports the various sports leagues in many ways, the County cannot assist cosponsoring leagues in enforcing violations of internal league rules or in disagreements between parents and league officials over decisions made by league officials that are not in violation of league rules. Each league organizes itself in different ways with a wide range of regulations and enforcement mechanisms. If volunteers, participants, or parents violate internal league rules, or there is a disagreement between parents and the league, then each leagues organization should take appropriate action within its guidelines. |