



2019 Nomination and Selection Guidelines Chesterfield County Senior Volunteer Hall of Fame



Chesterfield County is fortunate to have active, engaged senior volunteers who enrich our community through their service. The *Chesterfield Senior Volunteer Hall of Fame* is designed to build on the Older Americans Act of 1965 to recognize these individuals who have rendered *unusual or outstanding* volunteer service to the community after reaching age 60.

Who is eligible?

- Chesterfield County residents, age 60 or older who support our community through their volunteerism
- Nominee must be an individual (couples and groups will not be considered)
- Nominee may be nominated more than once, but may be inducted into the Hall of Fame only once
- Church-sponsored community service *will* be recognized; however, routine activities occurring within the church *will not* be considered

How do I nominate someone?

- Nomination forms are available through the Office of Aging and Disability Service's office (804-768-7878) or on the county website at <https://www.chesterfield.gov/200/Senior-Volunteer-Hall-of-Fame>
- Neighbors, friends, churches, senior groups, non-profit service agencies, organizations, businesses and others who can verify the nominee's qualifications for recognition may nominate someone
- The person nominating someone is responsible for providing complete and accurate information regarding the individual's service
- Additional testimonials such as letters and clippings will not be accepted. If more space is needed, a single written or typed page listing is acceptable

How will nominations be judged?

- Quality of service - the value of contribution to improvement of the lives of individuals or the community
- Quantity of service - the time investment documented in hours per week and/or years
- Type of volunteer service rendered
- Factors which add significance to volunteer services (if two people appear equally qualified during the selection process, the older nominee will be given preference by the selection panel)

How will my nominee be recognized?

- The nominee must accept the nomination and is expected to attend the Award Ceremony on May 15 at 3 p.m. where all nominees will be individually recognized and honored
- The nominator is encouraged to attend and will also be recognized at the ceremony

Nomination Deadline is Friday, April 12, 2019, 5 p.m.

Mail: Debbie Preston
Manager, Aging and Disability Services
P.O. Box 40
Chesterfield, VA 23832

Email: AgingServices@chesterfield.gov

Fax: 804-748-1099

Who decides?

- Final selection for induction of members into the Chesterfield Senior Volunteer Hall of Fame is made by an independent selection panel
- Panel members represent the public and private sectors that are working on behalf of Chesterfield's older citizens. Everyone gives their time voluntarily to support this program



2019 Nomination Form Chesterfield County Senior Volunteer Hall of Fame



1. Carefully read guidelines on page 1 before filling out this form.
2. List the activities, special achievements or other contributions that reflect the nominee's volunteer service to the community or to society after reaching the age of 60. Please be specific.
3. Document the number of years and number of hours of volunteer service, and summarize actual volunteer activities performed.
4. Complete all fields (if completing by hand, please print legibly).

Name of Nominee: _____

Years of Service After Age 60 <i>(enter year only)</i>	Number of Years	Hours <i>(best estimate)</i>	Volunteer Activities <i>(please be specific and concise)</i>
From: _____ To: _____	—	___ hours per week or ___ hours per month	
From: _____ To: _____	—	___ hours per week or ___ hours per month	
From: _____ To: _____	—	___ hours per week or ___ hours per month	



2019 Nomination Form Chesterfield County Senior Volunteer Hall of Fame



1. Carefully read guidelines on page 1 before filling out this form.
2. List the activities, special achievements or other contributions that reflect the nominee's volunteer service to the community or to society after reaching the age of 60. Please be specific.
3. Document the number of years and number of hours of volunteer service, and summarize actual volunteer activities performed.
4. Complete all fields (if completing by hand, please print legibly).

Name of Nominee: _____

Years of Service After Age 60 <i>(enter year only)</i>	Number of Years	Hours <i>(best estimate)</i>	Volunteer Activities <i>(please be specific and concise)</i>
From: _____ To: _____	—	___ hours per week or ___ hours per month	
From: _____ To: _____	—	___ hours per week or ___ hours per month	
From: _____ To: _____	—	___ hours per week or ___ hours per month	

If more space is needed, a single written or typed page listing is acceptable.



2019 Nomination Form
Chesterfield County Senior Volunteer Hall of Fame



Identify the activity or activities that you as the nominator consider the nominee's most outstanding achievement after reaching the age of 60 and explain why you consider this to be the nominee's most outstanding achievement. Please be specific. It must be a volunteer activity that has significance for Chesterfield County or the Richmond metropolitan area.

List special factors, such as declining health, disabilities, or personal responsibilities, if any, which add significance to this individual's accomplishments.

List special publications, such as club, lodge, or employee newsletters, that may be interested in news or photos about the nominee and this award:

Publication: _____

Address: _____ (street, city, state, zip code)

Contact Name: _____ Phone: _____

Email: _____

If more space is needed, please add the other publications on a separate sheet of paper.

For office use only: Date Received _____

Received by: _____ Fax _____ Mail _____ Email _____