

CHESTERFIELD COUNTY PLANNING DEPARTMENT

PLANS REVIEW/DEVELOPER MEETING REQUEST

Date: _____

(Developer Name)

(Telephone)

(Developer Company Name)

(Email)

MEETING REQUESTED (Check one):

Preliminary Meeting Prior to Submittal: Check which plan type applies:

Site Plan

Minor Site Plan

Subd Preliminary

Subd Conceptual

Subd Construction

Minor Subd

Discussion of Active / Approved Case: Check which plan type applies:

Site Plan _____

Minor Site Plan _____

Subd Preliminary/Conceptual _____

Subd Construction _____

Subd Minor _____

REQUIRED PLANS REVIEW INFORMATION:

Project Name: _____

Proposed Use: _____ Zoning Case: _____ Zoning: _____

Tax ID: _____ - _____ - _____ Address _____

*Attach **BOTH** Tax Parcel Map and Conceptual Site/Subdivision Layout

(The tax parcel map and conceptual site layout must be provided one (1) week before meeting)

Site Plan meetings are on Wednesday's and Subdivision meetings are on Thursday's

DESIGN CONSULTANT PREPARING SITE/SUBDIVISION PLAN MUST BE PRESENT AT PRELIMINARY MEETING

Design Firm & Contact Name: _____

Phone _____

Email: _____

Meeting Confirmation: (FOR OFFICE USE ONLY) CASE NUMBER _____

Meeting Date: _____ Meeting Time: _____

Scheduled by: Shannon Chartier ChartierS@chesterfield.gov Telephone: (804) 768-7485

Please Note: This meeting will be held in the Planning Department at the Community Development Building, located at 9800 Government Center Parkway, Room 222. NOTE: ALL REQUESTS REQUIRE AT LEAST 1 WEEK'S NOTICE. Complete and return this form via email.

Please check below specific questions/concerns you need discussed at your preliminary meeting:

(These may not cover all items that may impact the intended use of the property, or the costs or time it will take to gain approval. Also, these questions may lead to other questions that will help you make good decisions about the development potential for the site before you have made a significant investment in the site.)

- What is the VDOT functional classification of the road being tied to?
- What is the existing design speed?
- What is the posted design speed?
- What are the existing and ultimate right-of-way widths for adjacent public roads?
- What are the recommended access locations?
- What road improvements can I expect to make with my proposed development?
- Are there any proposed county or state road-improvement projects in the area?
- Are there any internal circulation issues with traffic?
- Where will sidewalks be required?
- Do I need to provide stubs to adjacent properties?
- Will fire lanes be required?
- Will existing fire hydrants serve the site or will new hydrants be required?
- Will automatic fire protection (sprinkler system) be required?
- What do I have to do for dead end roads longer than 150 feet?
- What fire code edition are you reviewing under?
- If my building exceeds 30 feet in height, will the fire department require aerial access?
- How many access points to the site are needed for fire protection?
- Is public water/sewer available to my property?
- Am I required to use public water/sewer?
- Am I required to dedicate any additional easements?
- Will water and sewer extensions be required?
 - If so, will over sizing of the lines be necessary?
- Am I required to provide a monitoring manhole in the sewer line?
- Does the site have an adequate outfall for storm-water runoff?
- What will be the requirement for compliance with the Chesapeake Bay Act Ordinance?
- Do floodplains exist on the site?
- Is a perennial flow determination required?
- Will curb and gutter be required?
- Are there any zoning or other public-hearing cases that apply to this site?
- Is the use permitted by zoning?
- Do I need to seek an exceptions request?
- What are the required setbacks?
- Are there any buffers/tree preservations required?
- What are the architectural requirements?
- Are utilities, such as electric, cable and telephone, required to be underground?
- What are the parking requirements?
- If I have truck-loading areas or outside storage, what type of visual screening is required?
- What general and specific information must be shown on the plan?
- How can I use site and architectural designs to prevent opportunities for criminal activity?

Note: VDOT requires that access points meet the current state access management regulations. Initial submittal of plan shall include expected traffic generation vehicular counts and appropriate turn lane warrants.