

## **IMMEDIATE EMPLOYMENT OPPORTUNITIES**

CCHDSS is committed to our citizens. This is a list a of area employers with current employment opportunities. Please check back regularly as this list is updated throughout the week. If you would like to be added to our employment and community resources distribution list, please send an email to: [employmentcenter@chesterfield.gov](mailto:employmentcenter@chesterfield.gov)

**CLERICAL/DATA ENTRY**

**CUSTOMER SERVICE**

**GENERAL LABOR**

**HEALTHCARE/MENTAL HEALTH**

**JANITORIAL**

**MAINTENANCE**

**SEASONAL**

**WAREHOUSE/PRODUCTION**

## CLERICAL/DATA ENTRY

## CUSTOMER SERVICE

1. **Aldi** has 43 Open Positions at 13 Locations & 1 Warehouse in Metro **Richmond, VA Area**:

### Current Open Positions:

- **Full-Time Shift Manager (Mechanicsville, VA; Short Pump, VA)**
- **Part-Time Store Associate**
- **Full-Time Store Associate**
- **Seasonal Store Employee**
- **Seasonal Warehouse Employee (Petersburg, VA)**

### To apply go to

[www.careers.aldi.us](http://www.careers.aldi.us)

<https://careers.aldi.us/search-jobs?fl=6252001>

2. **The Results Companies:** Outbound Sales Representatives: \$9/hour plus bonus & commissions.
  - Anyone interested would complete an Online Application and submit a Resume from our website <http://expectgreater.com/jobs>
  - Once submitted and fully complete, you will receive a phone call in 24-48 hours from one of our Talent Acquisition Specialists for a simple virtual hello and an email with more information about the company, our pre employment assessment and an opportunity to schedule their own virtual interview with us at their convenience. If you have the time, the interview can be conducted right then and there!
  - If you want to interview sooner, you can call the offices at 804.560.1650 or 404.566.3120
3. **GPM Investments (Fas Mart):** Now hiring Cashiers, Stockers, Asst. Managers, Store Managers. Flexible schedules, Seasonal & Permanent Positions, Weekly Pay.  
**Apply online at [www.gpminvestments.com](http://www.gpminvestments.com) or text FAS to 58046**
4. **WAWA:** Customer Service Associates (Part-time), Night Shift Supervisors (Full Time), Assistant General Manager (Full Time), General Manager (Full Time)  
  
For full job descriptions and to apply: <https://www.wawa.com/careers>
5. **Conduit:** Hiring seasonal Customer Services Representatives (\$13.50/hr): You'll be delivering technical customer service on behalf of our client – a world leader in technology and innovation. From the comfort of your home office you will be helping customers solve problems with their smartphones and computers.
  - Know how to use a smartphone and can navigate the web

- Love helping people solve problems
- Like working in the comfort of your home
- Are excited by innovative technology
- Want to work with one of the world’s most recognized brands
- We will provide you with paid professional training, even if you do not have technical experience

Apply here: <https://ratracerebellion.com/13-50-hr-working-from-home-conduent-is-hiring-seasonal-customer-service-reps/>

- 6. Alorica:** Full-time Customer Support Representatives: Talks to customers over the phone, email, online chat or social media to resolve their questions or concerns. Maintain and update customer information as necessary. Calmly attempt to resolve and de-escalate any issues. Escalate calls to supervisor when necessary and appropriate. Respond to requests for assistance and/or possible processing of credit card authorizations. Tracks call-related information for auditing and reporting purposes. Provide feedback reports on call issues related to downtime and/or training issues. Upsell to customers as necessary. Schedule flexibility

Apply here: <https://ratracerebellion.com/work-from-home-for-alorica-now-hiring-customer-support-representatives/>

## **GENERAL LABOR**

- 7. CentiMark has [2 Job Listings] Available Midlothian, Virginia:**

Laborers  
Experienced Laborers

Must have:  
Driver’s License,  
Reliable Transportation  
Pass a Drug Test

Pay Rate: \$13.00 to \$30.00 Depending on Experience

**Please go to the Office to apply:**

4315 Sarellen Road, Richmond, VA 23231

**PLEASE CALL WHEN ARRIVING AT THE OFFICE SO SOMEONE CAN MEET YOU OUTSIDE 757-407-5380**

8. Goodwin William in Richmond is hiring general laborers for a client. The job duties of a general labor vary. They may include cleaning and preparing a job site, loading and getting materials. Candidates must be reliable and have a great attitude! They are currently taking applications now for the starting position. General laborers needed immediately to start working

**Requirements:**

Must be in good shape; able to move, lift and pull up to 50 pounds

Must be reliable; work as agreed, show up on time and be committed to a set schedule

Must have reliable transportation

6 months experience preferred

**For more information, call Carmine at (804) 346-1818.**

9. **Soar 365:** Hiring for grounds laborers. Both seasonal and permanent opportunities. To perform grounds maintenance operations for the Facilities Management Services Group. Trimming and/or mowing of all grass and other vegetation throughout the entire facility. Trimming of shrubs, hedges, and trees with appropriate tools. Edging to maintain a clear area from 1/2 inch of all pavements, curbs, and sidewalk edges.

**For a full job description and to apply:** <https://www.soar365.org/job-opportunities>

**JOB KNOWLEDGE/SKILLS/ESSENTIAL FUNCTIONS.** Ability to lift up to 50 pounds. Ability to do repetitious bending at the waist, kneeling, and overhead lifting. Ability to follow directions. Ability to operate and control small electric and gas operated tools such as weed-eaters, sidewalk edgers, clippers, mowers and small garden tools in a safe manner. Ability to work in inclement weather including temperature extremes, rain, and snow.

10. **People Ready:** hiring for various day labor positions in the Richmond area including stocking, general labor, construction, flagging and more.

**At this time, the application process is being completed online and via telephone.** Please visit: <https://www.peopleready.com/locations> and select whichever location is closest to you. Fill out an application and contact the location in which you chose about your application.

11. **WDM: SPECIALIZED PAVEMENT SURVEY EQUIPMENT TECHNICIAN: DRIVER**

<https://www.wdm-int.com/jobs/specialized-pavement-survey-equipment-technician-driver-and-or-operator>

WDM USA is hiring Driver candidates with technical, active driving skills whose primary job is safe and practiced driving to-and-from customer locations and during data collection to deliver high-quality, timely pavement condition data.

WDM USA is also hiring DRIVER candidates with a driving and/or technician's background whose primary jobs include assisting in project planning, monitoring incoming data, diagnosing and trouble-shooting

issues with the equipment or vehicle, and sending daily data, documentation, and reports to WDM USA's head office.

Cross-training in Driving and Operating is available. Successful Drivers will have the opportunity to advance to an Operator role.

WDM USA survey equipment and Driver/Operator positions are based at WDM's office in Richmond, Virginia. The pay-rate for this position is \$19-25/hr.

**Job Description:**

- Demonstrate ability to meet project goals and deadlines in both routine and non-routine testing environments.
- Maintain and calibrate specialized survey equipment.
- Perform preventative maintenance and necessary mechanical repairs on specialized survey equipment and vehicles or facilitate repairs through outside sources when necessary.
- Keep vehicles and office/operations areas clean and within OSHA requirements.
- Be able to travel extensively throughout the US, working long days (12-14 hours), 6 days a week while on assignment. (Home travel available for extended assignments.)
- Be detail-oriented and committed to doing a thorough job.
- Communicate tactfully and effectively, verbally and in writing.
- Work well in teams and when asked to problem-solve without supervision.

**Essential Qualifications:**

- Be able to obtain or have a current Class B license and tanker endorsement
- Provide an up-to-date driving record with NO accidents in the last 3 years and NO DUI/DWIs
- Be able to perform routine calibrations, pre/post-trip inspections, and basic vehicle maintenance, including some physical tasks involving exerting up to 50 pounds of force
- High school diploma or equivalent required; training or certification as a mechanical/electrical/IT technician a plus
- 7-10 years of related experience, training, or service

**Desired Qualifications:**

- Working knowledge of Microsoft Windows/Office; additional IT skills highly desired
- Geotechnical, pavement, or Civil Engineering field data collection experience
- Good understanding of gas/diesel engine, hydraulic equipment, and/or electrical system repair

SEND YOUR RESUME OR GET IN TOUCH TO FIND OUT MORE AT [INFO@WDM-INT.COM](mailto:INFO@WDM-INT.COM) OR BY PHONE (804) 277 9510

**HEALTHCARE/MENTAL HEALTH**

## 12. Skye is The Limit Residential Services

POSITION TITLE: Certified Nursing Assistant- Full-time, part -time

Skye is the Limit Residential Services is a family-like residential services providing group home services to adult individuals with disabilities. We are driven by the success of our individuals receiving services and their progress. We are seeking candidates who value respect, integrity, honesty and enjoy making a difference in the lives of the individuals that we serve. Come and join our winning team!

We are currently accepting applications for dynamic and well qualified candidates for the position of Certified Nursing Assistants (CNA) to join our team. Now hiring full-time, part-time and weekend positions at our adult group homes located in Chesterfield, Prince George and Dinwiddie. This position supports people on a day to day basis with routine personal needs, community engagement, social support and physical assistance in a wide range of activities. The ultimate goal is to help individuals reach their highest level of independence in their community.

**Responsibilities include but are not limited to the following:** Daily living skills assistance, medication management, documentation, cooking meals, transportation and the upkeep of the individual's residence.

**Education and Experience:** High School Diploma or equivalent and experience working with individuals with developmental disabilities.

**Additional requirements:** Must complete orientation for human rights, medication management, first aid/CPR, TOVA and emergency preparedness. Possess a valid drivers' license.

**Rate of Pay: \$10-\$11 an hour based on experience.** How to apply: Please apply on Indeed or send an updated resume to the HR director at [rcoles@skyeisthelimitservices.com](mailto:rcoles@skyeisthelimitservices.com)

### 13. Skye is The Limit Residential Services

POSITION TITLE: Direct Support Supervisor

The Direct Support Supervisor is responsible for supporting the day-to-day supervision of the program. The DSS ensures the highest quality services are being provided in the program while complying with all relevant regulations. The DSS provides a significant amount of direct service to the people living in the program as well. DSS duties include but are not limited to: supervising the daily routine, studying, participating in recreational activities, passing medications, and being a positive role model in all interactions. The Direct Support Supervisor will be crucial in organizing both transportation to and from appointments and will also provide support and supervision during these scheduled appointments.

Responsibilities include :

Assist with training new staff in all areas including quality of services for individuals, home maintenance, individual plans, personal care requirements, and performance expectations, to include documentation. Serve as solution-focused liaison between direct care staff and management. Responsible for ensuring adequate coverage is maintained at all times. Ensure that open communication is maintained with the direct support staff.

Communicates and interacts effectively and tactfully with all individuals receiving services, staff members and family members. Ensures emergency drills are conducted monthly and entries are accurately recorded and maintained in emergency drill log and turned in monthly. Track and attend community activities for the group home Provide expertise and direction to DSP staff on shift related to the care of the individuals. Complete all necessary reports and submit (when appropriate)

Qualifications:

High School Diploma or equivalent. A minimum of three years of Direct Support Professional experience preferred. Possess a valid Driver's License. Some schedule flexibility to be able to meet the needs of the home. Must be able to perform basic math skills to the extent necessary to perform the job. Must have adequate writing skills to maintain documentation standards, reports, monthly reviews, and any other writing expectation in the program. Ideal candidates will be energetic, positive, highly motivated, assertive, organized, confident, and skilled in developing strong and appropriate treatment centered relationships with the individuals we serve as well as communicate respectfully and effectively with both family members and other collateral professionals. Other duties as assigned.

***How to apply: Please apply on Indeed or send an updated resume to the HR director at [rcoles@skyeisthelimitservices.com](mailto:rcoles@skyeisthelimitservices.com)***

***Rate of Pay: \$10-\$11 an hour based on experience***

#### 14. Job Opening-Skye is The Limit Residential Services

POSITION TITLE: DIRECT SUPPORT PROFESSIONAL

DSPs support persons with developmental disabilities with routine personal needs, community engagement, social support and physical assistance. The ultimate goal is to assist individuals reach their highest level of independence in their community.

Duties: Responsibilities include but are not limited to providing daily living skills assistance, medication management, documentation, meal preparation, transportation and maintaining the upkeep of the residences.

Qualifications: Possess a valid drivers' license. Selected candidates must also successfully complete mandated orientation training that includes human rights, medication management, First aid/ CPR, TOVA and emergency preparedness. High School diploma or equivalent with experience working with individuals with developmental and intellectual disabilities. ***Rate of Pay: \$10-\$11 an hour based on experience***

***How to apply: Please apply on Indeed or send an updated resume to the HR director at [rcoles@skyeisthelimitservices.com](mailto:rcoles@skyeisthelimitservices.com)***

#### 15. Job Opening-Skye is The Limit Residential

POSITION TITLE: Program Director-Full-time

This is a full-time position that will require being on call 24 hours a day, 7 days a week (including weekends). This position has oversight of the entire operation of the ID Residential program. Responsibilities include but are not limited to the following: The planning, implementation, management, monitoring, evaluation and compliance of intellectual disability programs.

**Required Knowledge, Skills and Abilities (*not limited to the following*):**

Comprehensive knowledge of intellectual disability program management and development; ability to coordinate with federal, state and local agencies is required; considerable knowledge of intellectual disability program legislation and licensure certification processes; knowledge of DBHDS and Medicaid guidelines, rules and regulations; knowledge of personnel and fiscal management; ability to direct and supervise a large number of employees; ability to establish workable goals and to direct and motivate staff toward accomplishment of such goals; ability to establish and maintain effective working relationships with consumers, employees, service agencies, funding sources, and the public; ability to effectively communicate, both verbally and in writing; and computer literacy.

**Education and Experience:**

Must meet the QIDP definition which are: "Qualified Intellectual Disability Professional (QIDP)" means a person who possesses at least one year of documented experience working directly with individuals who have an intellectual disability or other developmental disabilities and a completion of at least a bachelor's degree in a human services field, including, but not limited to sociology, social work, special education, rehabilitation counseling, or psychology. QIDP must have at least one year of documented



experience providing direct services (developing, conducting, and approving assessments and individual service plans) with individuals with a diagnosis of an intellectual disability or other developmental disabilities.

**Additional Requirements and Certifications:**

Valid driver's license; annual DMV driving record check, fingerprint and criminal records check; maintain certification in CPR/AED and first aid; annual certification for medication administration and Therapeutic Options-VA (TOVA); annual person- centered training, annual human rights training, and required to carry a cell phone.

Experience:

- Group Home Supervisory : 3 years (Required)
- Group Home Operations: 3 years

(Required) Education: Bachelor's (Required)

Schedule: Monday to Friday, Weekends required, On call

***How to apply: Please apply on Indeed or send an updated resume to the HR director at [rcoles@skyeisthelimitservices.com](mailto:rcoles@skyeisthelimitservices.com)***

***Rate of Pay: To be discussed with the finalist***



## 16. **Skye is The Limit Residential Services** POSITION TITLE: Program Manager-Full-time

Responsibilities include but are not limited to : planning, implementation, administration, management, monitoring, evaluation and compliance of intellectual disability programs. The position is full-time position that will require being on call 24 hours a day, 7days (including weekends) and has oversight over the entire operation of the ID residential program.

Responsibilities: Comprehensive knowledge of intellectual disability program management and development; ability to coordinate with federal, state and local agencies; considerable knowledge of intellectual disability program legislation and licensure certification processes; knowledge of DBHDS and Medicaid guidelines, rules and regulations; knowledge of personnel and fiscal management; ability to direct and supervise a large number of employees; ability to establish workable goals and to direct and motivate staff towards accomplishment of goals; ability to establish and maintain effective working relationships with consumers, employees, service agencies, funding sources and the general public; ability to effectively communicate effectively verbally and in writing.

Qualifications: Must meet the Qualified Intellectual Disability Professional (QIDP) definition: a person who possess at least one year of documented experience working directly with individuals who have an intellectual disability or other developmental disabilities and at least a undergraduate degree in a human services related field.

Additional requirements and certifications: Valid driver's license, annual DMV driving record, criminal background check, CPR/First Aid, medication administration, TOVA, person centered training, human rights training. **Rate of Pay: \$10-\$11 an hour based on experience**

**How to apply: Please apply on Indeed or send an updated resume to the HR director at [rcoles@skyeisthelimitservices.com](mailto:rcoles@skyeisthelimitservices.com)**

**17. Premiere Staffing Source:** Registered Nurses for the day shift and the night shift in the Chesterfield area. Hourly pay rate is \$30hr. Must have VA State RN License, Current TB/PPD Results, CPR 1<sup>st</sup> Aid or BLS Card. At least 2-3 professional references and available to start asap. These are long term contract positions.

To Apply: Please email resume to [srice@premierstaffingsource.com](mailto:srice@premierstaffingsource.com)

**18. Scribe America:** The central role of the Medical Scribe is to relieve the physician of clerical or secretarial duties; thus, allowing the physician to focus more directly on clinical care. The scribe observes the physician during patient encounters and performs documentation on the physician's behalf. Under the direction of the physician, they enter information into the patients electronic or written chart. At the physician's request, the scribe must be able to locate past medical records, prior lab/radiology results, or past visit histories for the physician to review. Additionally, within the EMR itself the scribe needs the ability to enter data into the chart on the physician's behalf. All scribe-entered data is reviewed and authenticated by the physician.

**Apply at: [www.scribeamericacom/apply](http://www.scribeamericacom/apply).**

### **QUALIFICATIONS:**

-Must have a high school diploma or GED. A college degree, or current enrollment in a health-related program is



preferred

- Computer and typing skills are required - minimum of 45 WPM
- Familiarity with medical knowledge preferred
- A responsible and mature individual with a passion for medicine

**POSITION TYPE:** Entry-level. Part-Time typically 2-3 shifts per week. Full-time 4-5 shifts per week. Average shift is between 8-12 hours. Hours will vary depending on location and specialty.

- 19. Dominion Youth Services:** Qualified Mental Health Professionals (QMHPs) and Direct Support Professionals. Multiple positions available. For detailed job descriptions and to apply: <https://dominionyouthservices.com/careers/>

## JANITORIAL

- 20. DBI Services:** Facilities/Custodial Attendant. The ideal candidate for this position is detail oriented, has flexible schedule, and willing to take on non-routine cleaning and special projects as the need arises. The Attendant will be responsible for cleaning and sanitizing restrooms, and general upkeep of safety rest area grounds.

**Summary of Essential Job Functions:** Perform general cleanup of all areas of the building and grounds as directed. Manage routine upkeep of exterior areas, green space and parking lot. Complete non-routine cleaning according to specified job orders. Remove trash and recycling daily and prepare bins for weekly pick-up. Handle emergency cleaning and upkeep requests. Ensure facility is maintained and fully equipped. Complete general maintenance activities as needed.

**Minimum Requirements:** Prior facility operations upkeep. Able to pass drug screening, and government/state run background check. Ability to work overtime as necessary, including nights and weekends. Be able to lift up to sixty pounds (60lbs). General knowledge of maintenance activities including changing lights and operation grounds equipment.

**TO APPLY:** [www.dbiservices.com/job-opportunities](http://www.dbiservices.com/job-opportunities). Select the city of either Carson, Goochland, New Kent or Dinwiddie. The select the position of Facilities Attendant

## MAINTENANCE

- 21. Virginia Linen Services:** 2<sup>nd</sup> Shift Maintenance Technician (2:30 PM – 10:30 PM). Perform scheduled preventative maintenance program. Work with other associates in a team to accomplish goals. Maintain safety and cleanliness standards. Assist in other areas and/or departments as needed

**For a full job description and to apply:** [yourlinenservice.hyrell.com](http://yourlinenservice.hyrell.com)

**Minimum job requirements include knowledge of any 2 of the following areas:** Preventative maintenance procedures, Boilers, Air compressors, Welding and Piping, Hydraulics and pneumatics, Electrical circuitry and PLC's, Electro/mechanical utility and electrical trouble-shooting, General equipment and building maintenance.

- 22. Dbi Services:** Guardrail Technicians.



**SUMMARY OF ESSENTIAL JOB FUNCTIONS:** Technicians will be responsible for installing, replacing, and fixing guardrails along highways and interstate. Use all equipment safely. Drive standard shift vehicles

**MINIMUM REQUIREMENTS:** CDL license preferred, but not required. Must have transportation to and from Company office. Be able to lift fifty to sixty pounds (50 - 60 lbs.). Be able to drive manual transmission truck. Be able to comply with Company Drug and Alcohol Policy. Be able to work overtime, nights and weekends. Highway maintenance or construction skills are preferred. Candidates must be very detail-oriented and be able to work outdoors. Experience in guardrails is a plus. Knowledge of DOT guardrail standards and specification preferred (GRIT certified).

**To Apply:** [www.dbiservices.com/job-opportunities](http://www.dbiservices.com/job-opportunities). Select the city of Petersburg and select the position of Guardrail Technician to complete the online application process.

## **SEASONAL**

**23. Lowe's** has More 130 Open Positions at 14 Locations in the **Metro Richmond, VA** area: Starting pay is \$11/hr (pay increase with retail experience). All interviews are currently being conducted via phone.

1. Go to this website: <https://jobs.lowes.com/>
2. Input Zip Code and Radius, Then Click Search
3. Highlight Job Title in Blue, Then Click Highlighted Job Title
4. Click Apply Now
5. Once the online application has been 100% completed, email **Boyd Headley:** [boyd.headley@richmondgov.com](mailto:boyd.headley@richmondgov.com) with Name, Company and Position applied for.

## **WAREHOUSE/PRODUCTION**

**24. Amazon** has [2 Open Positions] Available at Locations [in Richmond, & Chester, VA]:

**Warehouse/Shopper Team Member Go to Website:**

<https://search.amazondelivers.jobs/job/richmond/warehouse-shopper-team-member/3413/14700948>

**Warehouse Team Member Go to Website:**

<https://search.amazondelivers.jobs/job/chester/warehouse-team-member/3413/15829619>

**25. Randstad** has 75 positions to fill across two shifts for a warehouse in Sandston, VA. Projected start date is about 2 weeks.

Here are the details on the position:

These positions require standing for 8-10 hours. Talent will be packing ink cartridges on the line. Other responsibilities include making boxes, palletizing, and handling materials.

Not on a bus line; will need reliable transportation to 23150 (Williamsburg Rd./Technology Blvd.)



Need primarily on 1st and 3rd shift:

1st: Monday-Friday 7:30am-3:30pm - \$10/hour

3rd: Sunday-Thursday 11:30pm-7:30am - \$10.35/hour

This job is extremely flexible. Talent can work up to 5 days if they like, or less. Randstad uses an app that allows talent to pick their schedule at a week's glance.

If you are interested, please have them text or call Jessica Vaughan at 804-991-8137.

**26. CorTech International : Production Positions. Ashland Distribution Center:** Temp-to-hire: Evenings \$12.50/hr, Mon – Fri (8 hr shifts). Weekends: \$13/hr, Sat-Sun-Mon (12 hr shifts). **Chesterfield Production:** 12 hr shifts, 6 days/wk. 6 am – 6pm: \$10.40/hr (\$15.75 overtime). 6 pm – 6 am: \$11.50/hr ((\$17.25 overtime rate). **Walk-in interviews: Mon, Tues, Wed and Thur 8:00 am – 10:00 am at 3410 Old Parham Road, Henrico, VA 23294 or apply online at [www.cor-tech.net](http://www.cor-tech.net). Call (804) 254-0277 for appointment time.**

**27. Workforce Solutions** has more than 90 Immediate Positions Available in the **Richmond VA** area Hiring for: **Warehouse, Pick and Pack, Shipping and Receiving, Manufacturing and Production Construction.** The pay ranges depending on the specific job and hours from \$11-\$17 per hour. The locations they have the highest demand are in the Tri-Cities area-Petersburg, Colonial Heights, and Hopewell. Right now the positions require that most candidates be able to work Monday-Sunday and have reliable transportation. Hours can range from 10-12hrs per shift.

- Go to this website:  
<https://jobs.crelate.com/portal/workforce/job/xxqapwj4qbmch81nefjp3knase>
- Fill Out the short Application
- Email John Korusek: [John.Korusek@RichmondGov.com](mailto:John.Korusek@RichmondGov.com) know once the Online Application have been 100% completed with **Name, Company, Applied Position and Resume.**
- Workforce Solutions will Review and Reach Out to You.

**28. Food Lion Distribution:**

**20-002712 Warehouse Selector** (Work Schedule: 630AM Start time, Rotating Shift)

**19-029725 Warehouse Selector** (Work Schedule: 730PM Start time, Rotating Shift)

**How to Apply:**

1. Start by going to [Foodlion.com//](http://Foodlion.com//). Scroll to the bottom of the page and look for **CAREERS**. Under the word careers you will see **Jobs**. Please click on **Jobs**.
2. The next page will ask **Do you currently work for Delhaize America or any of its subsidiaries or banners including but not limited to Food Lion and Hannaford and know your PeopleSoft ID and login password? Click yes or no.**
3. The next page that you come to will say **SEARCH OPEN JOBS**. Once you're on this page go to the block that says **Zip Code**. Type in **23842** in the zip code block. Type nothing else anywhere else. Then click submit.
4. A list of our current job availabilities will show. Click on the job title(s) that you feel fit your needs and qualifications. Once you've clicked on the actual job posting/title, scroll down and click **Apply On-line**.



5. After this point, if you have set up a profile previously, then click on the link that says **Click here to log in if you've already created an application**.
6. If you do not have a profile set up, then proceed to create one.

**HR Contacts: Rachel Berrios- 804-861-8960 ext. 237 Makeba Edwards- 804-861-8960 ext. 541**