



2020

Summer Internship Announcement Chesterfield County

Human Resources
P.O. Box 40
Chesterfield, VA 23832
804-748-1551
www.chesterfield.gov/internships

Department:	Planning
Program Dates:	May 18 – July 24, 2020 20-24 hours per week \$12/hour (undergraduate) \$14/hour (graduate)
Who we are:	The Planning Department is responsible for guiding and regulating Chesterfield County's long and short-term development. Important initiatives include overseeing the county's comprehensive planning process, and efficiently and effectively guiding construction for the benefit of present and future generations. The department is also responsible for the analysis of major demographic, economic and land use trends in Chesterfield County.
What you will learn:	This internship will provide the opportunity to work with the departments of Planning, Parks and Recreation, Utilities, Environmental Engineering, CDOT, and VDOT. The intern will work on a study of along- and off-road bikeway corridors to determine the best field located routes for new shared-use trails based upon the Comprehensive Plan's Bikeway Plan. The daily coordination of the intern will come from the Planning department. Preferred skills include computer skills in GIS, Microsoft 365, Pictometry, and Google Streets. A valid driver's license is required.
The Chesterfield Experience:	As an intern in Chesterfield County, you will have an opportunity to meet with county leaders, collaborate with your peers, attend training seminars, and participate in team building exercises to complement what you will be learning in the professional work environment provided by the Planning Department.
Minimum Qualifications:	Candidates must be enrolled as current undergraduate or graduate students and have a minimum grade point average (GPA) of 2.8. Must possess good analytical, communication and organizational skills, and have a career focus on community or recreational planning. Three years of education preferred in Planning, Landscape Architecture, or related field. Successful completion of a fingerprint-based criminal history check and pre-employment drug screen required.

For consideration of this opportunity, candidates must complete the application requirements listed on our website at www.chesterfield.gov/internships by February 21, 2020.

Chesterfield County is an Equal Opportunity Employer
Committed to Workforce Diversity