



2020

## Summer Internship Announcement Chesterfield County

Human Resources  
P.O. Box 40  
Chesterfield, VA 23832  
804-748-1551  
[www.chesterfield.gov/internships](http://www.chesterfield.gov/internships)

- Department: Internal Audit
- Program Dates: May 18, 2020- July 24, 2020  
20-24 hours per week  
\$12/hour (undergraduate) \$14/hour (graduate)
- Who we are: Internal Audit provides an independent function to conduct performance audits, special projects, and investigate reports of fraud, waste, or abuse for County and School Board Management. We follow Government Auditing Standards, issued by the Comptroller General of the United States, Government Accountability Office.
- What you will learn: This internship will provide the opportunity to assist in conducting audits of the County and School departments. You will review documents and records in accordance with the audit program to determine accuracy, reliability and integrity of information, and extent of compliance with county, state, and federal regulations and requirements. You will be introduced to applicable external professional standards, risk based methodology to identify and select audit areas in the annual plan, and the procedures to conduct audits and report results.
- The Chesterfield Experience: As an intern in Chesterfield County, you will have an opportunity to meet with county leaders, collaborate with your peers, attend training seminars, and participate in team building exercises to complement what you will be learning in the professional work environment provided by the Internal Audit department.
- Minimum Qualifications: Candidates must be enrolled as current undergraduate or graduate students and have a minimum grade point average (GPA) of 2.8. Must have completed college coursework preferably in Accounting, Finance, or Business. Must possess excellent written and verbal communication and interpersonal skills. Successful completion of a fingerprint-based criminal history check and pre-employment drug screen required.

For consideration of this opportunity, candidates must complete the application requirements listed on our website at [www.chesterfield.gov/internships](http://www.chesterfield.gov/internships) by **February 21, 2020**.

Chesterfield County is an Equal Opportunity Employer  
Committed to Workforce Diversity