

CLIENT REGISTRATION FORM

FOR DEPARTMENT USE ONLY: CONTRACTOR ID

BUILDING INSPECTION, PO BOX 40,
9800 GOVERNMENT CENTER PARKWAY
CHESTERFIELD VA 23832
Office: 804-748-1057
Residential Fax: 804-751-4713
Commercial Fax: 804-717-6080
www.chesterfield.gov/bi

If you are a licensed contractor and this is the first time working in Chesterfield County, complete the requested information below. If other than Chesterfield, please attach a copy of your business license issued by a locality in the state of Virginia. If you do not have a business license, please contact the Commissioner of Revenue at 804-748-1281 for more information.

BUSINESS NAME (AS IT APPEARS ON YOUR CONTRACTOR'S LICENSE):

TRADING AS (AS IT APPEARS ON YOUR CONTRACTOR'S LICENSE, IF APPLICABLE):

MAILING ADDRESS:

CITY/STATE/ZIP:

STREET ADDRESS (IF DIFFERENT FROM MAILING ADDRESS):

CITY/STATE/ZIP:

OFFICE PHONE NUMBER:

CELL OR ALTERNATIVE PHONE NUMBER:

STATE CONTRACTOR'S LICENSE NUMBER:

EXPIRATION DATE:

CLASS OF LICENSE (PLEASE CHECK ONE):

A B C

LICENSE SPECIALTIES:

BUSINESS LICENSE NUMBER:

LOCALITY WHERE BUSINESS LICENSE WAS ISSUED:

COMPANY CONTACTS

NAME	BUSINESS PHONE	CELL PHONE	E-MAIL