



Mechanical/Boiler Permit Application

Department of Building Inspection, PO Box 40
 9800 Government Center Parkway, Chesterfield, VA 23832
 Phone: 804-748-1057
 Residential Fax: 804-751-4713
 Commercial Fax: 804-717-6080
www.chesterfield.gov/bi

MECHANICAL PERMIT #:

ASSOCIATED PERMIT #:

WORK DESCRIPTION	WHAT TYPE OF WORK IS TO BE PERFORMED? (CHECK):	
	RESIDENTIAL (includes townhouses)	COMMERCIAL (includes condos and apartments)
	WHAT TYPE OF IMPROVEMENT WILL BE MADE? (DESCRIBE):	
	IS THIS A "LIKE FOR LIKE" REPLACEMENT? (CHECK ONE):	
YES	NO	
WILL NEW DUCT WORK BE INSTALLED? (CHECK ONE):		
YES	NO	
WILL THE REFRIGERANT LINE BE CONCEALED? (CHECK ONE):		
YES	NO	
ID	CONTRACTOR NAME:	DPOR LICENSE #:
	CONTRACTOR FULL ADDRESS:	
	CONTRACTOR EMAIL ADDRESS:	CONTRACTOR PHONE #:
CONTACT	PRIMARY CONTACT PERSON:	CONTACT PHONE #:
	CONTACT EMAIL#:	
OWNER	PROPERTY OWNER NAME (FIRST NAME, LAST NAME OR COMPANY NAME):	OWNER PHONE #:
	PROPERTY OWNER FULL MAILING ADDRESS (SKIP, IF MAILING ADDRESS IS SAME AS JOB LOCATION):	
JOB INFO	ADDRESS/LOCATION OF WORK TO BE PERFORMED (STREET #/STREET NAME/STREET TYPE OR SUBDIVISION LOT/BLOCK/SECTION):	
	IF APPLICABLE, WHAT IS THE SHOPPING CENTER NAME OR BUILDING NAME?	TENANT NAME:
MECH	WHAT IS THE ESTIMATED COST OF MECHANICAL WORK ONLY (materials and labor)? Do not include the cost of structural, plumbing, electrical or other trade work in this estimate.	EST. COST OF MECHANICAL WORK:
		\$

BOILER	If a boiler is being installed, please complete this "Boiler" section.	BOILER BTUs PER HOUR:	WATER TEMPERATURE:	WATER CONTAINER CAPACITY:	
	WHAT IS THE ESTIMATED COST OF BOILER WORK ONLY (materials and labor)? Do not include the cost of other trade work in this estimate.			EST. COST OF BOILER WORK: \$	
APPLICANT	APPLICANT NAME (PLEASE PRINT LEGIBLY):		APPLICANT PHONE#:		
	REPRESENTING (NAME OF COMPANY):		APPLICANT EMAIL:		
	APPLICANT SIGNATURE:			DATE:	
JURAT STATEMENTS	CONTRACTOR EXEMPTION	<p style="text-align: center;">Complete this section if you are exempt from being a licensed contractor</p> <p>Contractor exemptions- These are common exemptions from being a licensed contractor pursuant to Code of Virginia § 54.1-1101: owner or lessee performing work on a commercial building for his or her own use; owner or lessee performing work on not more than one residential building for his or her own use during any 24-month period; students performing work as part of a technical education project for the construction of portable classrooms or single family homes; governmental agencies performing work with its own forces</p> <p>By checking this box I submit this statement to be true under penalty of perjury that I am not subject to licensure or certification as a contractor or subcontractor pursuant to chapter 11 of title 54.1 of the Code of Virginia, for the work described on this permit application.</p> <input type="checkbox"/>			
	BUSINESS LICENSE REQUIREMENT	<p style="text-align: center;">Business License Requirement</p> <p>Contractors applying for permits must confirm that taxes or license fees required by a county or municipality in Virginia have been paid. If the amount of business done by the contractor in Chesterfield County exceeds \$25,000 YTD, a Chesterfield County Business license is required.</p> <p>By checking this box I submit this statement to be true under penalty of perjury that I have either a valid business license in a Virginia municipality that requires a business license, or I have a valid Chesterfield County business license.</p> <input type="checkbox"/>			
		SIGNATURE:	DATE:	PLEASE PRINT NAME LEGIBLY:	
OFFICE USE ONLY	MECHANICAL PERMIT FEE:				
	\$				
	OTHER FEE:				
	\$				
	STATE LEVY:				
	\$				
TOTAL PERMIT FEE:					
\$					
CASHIER:	DATE:	TENDER:			
		TZ	EZ	CF	
				IDT	

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