

# Chesterfield County Electoral Board

Missy Vera, General Registrar

## Electoral Board Members

Caroline S. Emmons, Chair  
Lynette P. Clements, Vice Chair  
Dorothy Jaeckle, Secretary

Chesterfield County, Electoral Board Meeting Minutes

October 18, 2022

Board: Caroline Emmons, Lynette Clements, Dorothy Jaeckle

Registrar's office: Missy Vera, Leslie Foreman

Guests: Jerri Cowan, John Kwapisz

The meeting was called to order at 10:00 a.m.

Minutes were approved for September 16 and September 27

5,539 in person, absentee 4,595

Mailed out 14,516 as of today

### **Officers of Election:**

Chiefs and Deputies were sent the list of available officers of election. They are to send a list to Leslie by Friday with the officers of election for their precinct.

There was a small discussion of possibly using part time for next year.

The board agreed to allow Leslie the discretion to hire more officers of election if necessary. An electoral board meeting would be called to approve any additional candidates.

Dorothy made a motion to approve the list of OOE candidates.

### **Officer Training**

Training has been ongoing and successful.

### **Early voting site visits**

Lynette prepared and sent out a list of early voting visitation for the electoral board.

Lynette asked for site visit checklists with Chief name on it.

Cages are going out on Friday. Locksmith is out there changing out locks today.

Maybe an email out to the election officers that poll watchers are allowed before and after.

### **Election Day site visits**

Revised list will be sent out.

### **Canvass**

Electoral Board Training and Key procedures. Webex 11:00-12:00 p.m. Thursday October 20, 2022

### **Logic and accuracy testing**

Print elect and demtech -all worked out

Printers will be set up for ballot on demand at satellites

Demtech is vendor for electronic poll books for election day

Poll books in lobby are Knowink

Mike Brown with Demtech will be meeting for logic and accuracy on Thursday, Friday and Saturday. Our IT person Mike will also be there at the warehouse.

Missy requesting on site person from Demtech on election day

**New business**

John Kwapisz

Asked questions about the identification of boxes where ballots are sealed. Asking for label of box. Missy agreed to provide the labels.

**Election security**

Dorothy made a motion to go into closed session for the purposes of election security

At 11:24. Mr Kwapisz and Jerri Cowan left the meeting.

At 11:46 the board came out of closed session.

Lynnette moved to come out of closed session

Caroline made a motion to certify that only public business matters as were identified in the motion to go into closed session.

Motion to adjourn at 11:48

Date Approved: 12/13/2022

Dorothy Jaeckle

Dorothy Jaeckle, Secretary