PARKS AND RECREATION ADVISORY COMMISSION
Meeting Date: Thursday, September 10, 2020
Stonebridge Recreation Center – 6:30 p.m.

Parks and Recreation Advisory Commission Members
Approved 10/1/20

<table>
<thead>
<tr>
<th>PRESENT</th>
<th>DISTRICT</th>
<th>STANDING COMMITTEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brenda White</td>
<td>Bermuda District</td>
<td>Athletic Activities Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Future Visions Outreach &amp; Greenways</td>
</tr>
<tr>
<td>Mary Ellin Arch</td>
<td>Clover Hill District</td>
<td>Capital Projects Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Future Visions Outreach &amp; Greenways</td>
</tr>
<tr>
<td>Cathy Cheely – Virtual Attendance</td>
<td>Bermuda District</td>
<td>Capital Projects Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Future Visions Outreach &amp; Greenways</td>
</tr>
<tr>
<td>Rob McCurry – Virtual Attendance</td>
<td>Midlothian District</td>
<td>Athletic Activities Committee</td>
</tr>
<tr>
<td>William “Billy” Pipp</td>
<td>Matoaca District</td>
<td>Capital Projects Committee</td>
</tr>
<tr>
<td>John Simpson</td>
<td>Midlothian District</td>
<td>Athletic Activities Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Capital Projects Committee</td>
</tr>
<tr>
<td>Bob Terrell</td>
<td>Dale District</td>
<td>Athletic Activities Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Capital Projects Committee</td>
</tr>
</tbody>
</table>

Quorum is 6 per Bylaws

<table>
<thead>
<tr>
<th>ABSENT</th>
<th>DISTRICT</th>
<th>STANDING COMMITTEES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Raymond Marsh</td>
<td>Matoaca District</td>
<td>Athletic Activities Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Future Visions Outreach &amp; Greenways</td>
</tr>
<tr>
<td>Shayne McDavid</td>
<td>Clover Hill District</td>
<td>Capital Projects Committee</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Future Visions Outreach &amp; Greenways</td>
</tr>
<tr>
<td>David Glass</td>
<td>School Board</td>
<td>Athletic Activities Committee</td>
</tr>
<tr>
<td></td>
<td>Representative</td>
<td>Capital Projects Committee</td>
</tr>
<tr>
<td>Rueben Turner</td>
<td>Dale District</td>
<td>Athletic Activities Committee</td>
</tr>
</tbody>
</table>

Parks and Recreation Liaisons/County Staff
Present:
- James Worsley, Director, Primary Liaison
- Bob Smet, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- Stan Thorne, Assistant Director, Parks, Primary Liaison Parks, Capital Projects, Future Visions Outreach & Greenways Committee
- Stuart Connock, Jr., Chief of Parks, Division of Planning & Construction Services, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committee
- Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee
- Holly Angel, Administrative Assistant, Parks & Recreation
Parks and Recreation Advisory Commission Mission Statement

Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County’s ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County’s citizens and determining how best to meet those needs.

Meeting Procedures:
A sign-up sheet is available at each meeting for anyone who wishes to speak.

Please note that everyone was socially distanced and everyone participating was wearing a mask. There were limited touch points during the evening and only a limited number of citizens were allowed in the room in addition to Commission and staff members during the meeting to meet capacity limits. Cathy Cheely and Rob McCurry are participating virtually.

I. Call PRAC Meeting to Order: Brenda White welcomed the assembly at 6:30 p.m. with a quorum present

II. Non-Sectarian Invocation: James Worsley offered the Invocation.

III. Pledge of Allegiance: Bob Smet led the assembly in the Pledge of Allegiance.

IV. Approval of the PRAC Meeting Minutes of March 5, 2020:
A motion was made to approve the March 5, 2020 minutes by Mary Ellin Arch with a 2nd by Billy Pipp. There being no further discussion, the minutes were approved as presented. The approved minutes will be posted on the Parks and Recreation website: https://www.chesterfield.gov/1075/Parks-Recreation-Advisory-Commission-PRA

V. Amendments to Agenda: No amendments to the Agenda.

VI. Public Hearing/Comments/Unscheduled Matters:

Public Hearing: No matters for public hearing

Unscheduled Matters: (Italics represent Staff responses)
- Troy Taylor – L. C. Bird High School – loves Chesterfield – presently head football coach and teacher at L. C. Bird High School – knows that we are capable of more - want things to happen in Chesterfield – suggested by Chair Brenda White that we may need to take up in front of Athletic Committee for opportunities to incorporate use of football field in order to promote concessions to help fund items for the school – Bob Smet and Bill Carlson have met and spoken with him prior to this PRAC meeting and will follow up and make recommendation to Commission on how to proceed
- Linda Scott – Pickleball is growing – more members and people are outdoors social distancing – would like to request to look at getting lights out at CTC Hull - would like to get at least part of those courts lighted; scheduling is going well (nothing going on indoors at this time but working it out in the sharing of the outdoor courts by the large numbers) – all outdoor classes are full
Robin Madron - lives on Winterpock Road - looking for a Dog Park, not a dog run in the CTC Hull Street area – would like to appeal to PRAC to budget at the CTC Hull area for a dog park. Comments were deferred until the updates took place since this was an item on the published agenda.

Maureen Vilak – Chester Knights (Fencing) – meet at Salem ES when the schools are open; on the Board and wanted us to officially know and share that once they are allowed to return to schools that – will adhere to social distancing guidelines and requirements – we would insure that temperatures are taken of all participants and willing to comply and have insurance – wanted to put name out there that hopefully can come back to our location.

Lou Lipps – Beulah is doing well – just waiting for everything to come back to normal

VII. Old Business: (Italics represent Staff responses)

Update: Cogbill Park – (Stuart Connock) - has moved forward to the funding stage and is in the current CIP for Phase I development for $2.9M in FY2023 – we are just in the very beginning of developing the new program for the CIP – don’t see making any changes to that allocation at this time – does have a strong interest from the community from the Supervisor in that area – little ways off but will be a good addition to Dale District – we are a good 2 years from when we get the funding to construct the park, need to get the funding in order to be able to move forward; Mr. Stokes is interested in what amenities would be added into the park – requested originally that the dog park be moved from the back section to the front section; Stuart Connock - will consider building what is up to the most needed at that time and to build up to the funding available at that time; $2.9M is Phase I – about 1/2 cost of building the whole park; Mr. Stokes asked if it was possible to get a committee together to look at the options and the amenities that could go in there and have community input? Stuart indicted that we can refer back to the community on how the design comes together - indicated that we need to ensure certain quality and consistency over the county – (we understand that some areas need to look different);

Mr. Stokes had a question regarding the intersection of Cogbill Road leading into Kings Court Subdivision - looking for a pedestrian crosswalk bridge – our own CDOT would be our starting point and Stuart can provide the contact name.

Update: CTC Dog Park – (Stuart Connock) – looked at what a definition of what a dog park could be at CTC– this was the old Clover Hill HS; Schools took over the building once the new High School was built; identified 3 possible sites and zeroed in on area behind the track – close to amenities; cost to build Option A – Dog Park is $150K and would accommodate about 40 dogs at one time; Option B – Dog Park would be about $75K and the capacity at 20; Option C – Dog Run to develop would be $30K – capacity down to 10; our recommended facility would be a dog run for CTC Hull; if funding were available today it would take about 60 days to put in place and the funds are being discussed at this time - there is sufficient room for expansion; Robin asked if we raise funds, would a larger facility – Option B be considered and could it be a possibility – we just want the same consideration for full service for dogs that the pickleball people have – but do want more than a dog run; Stuart reviewed the different types of surfaces that would change the conditions of any park; advised to keep talking with your supervisor Chris Winslow – keep us informed as to what you are doing – the best case is to put the big dog parks in parks; Robin Madron wanted to go on record that we would like option B and willing to work and raise funds; Mary Ellin Arch asked: what would be a location for a potential North West Park: would be Horner Park – for the next couple of years all we are funded for is replacing and maintaining not a lot of new projects to come on line – Joe Stovall. Construction Services Manager will get together on those needs and following up. Thanks, were extended by Ms. Madron to Mary Ellin Arch for listening to her concerns.

Update: Mid-Lothian Mines – (Stan Thorne) – back in March there were interests and concerns from a citizen regarding the park – group wanted to enhance certain things in the park – addressed areas of growth in the area around the ruined side of the park – not a hole in the fence but a gap in the fence (repaired) – we have addressed those items and created some very good site lines; increased mowing to 1 week cycle vs 2 week cycle last year and pruned all the trees and cut back the overgrowth and will be working on trail erosion, landscape bed on side of the road; some repairs will be forthcoming on the headstock where some rot has occurred – in contact with Tom Garner who is addressing within next 2-3 weeks; re-mulching for fall landscaping next – inspections are ongoing and will remove some dead trees on the lake side that are not current safety issues; Upcoming – removing some mud from overlook – lakeside – fall landscaping and mulching as needed – ongoing inspections – ongoing litter control and grounds and trail maintenance.

VIII. New Business:

Harrowgate Park – Stuart Connock

- Harrowgate Park – reviewed old maps and original thoughts – out to bid tomorrow (9/11) for Phase II – new circulation system to each of the facilities and amenities – 26 acres added to develop a new park; this will be a destination playground – 2 levels; phase 3 should be open early next summer and will have everyone out for a grand opening; we have not developed a new park in many years – passive park, trails,
playgrounds, picnic areas, open play, etc.; destination playground will be a theme of this park (will include a zip line) – slides, climbers (this was shared in a slide presentation with projects for the last 6 months completed)

IX. Brenda White – 4 years ago I got to introduce someone as our new Director of Parks and Recreation and he will become the Deputy County Administrator of Human Services on October 1; “You can only make one first impression and James made a tremendous impression on all of us and he continues to make this great impression” - Brenda presented James with a small gift – “Thanks for all of your help, generosity and support and mentoring and for your lovely family!”

X. Parks and Recreation Director’s Remarks: James Worley

“Thanks for the speakers that came tonight and spoke; Mr. Taylor and Ms. Madron, thank you - Over my 4 years we are all about the times we can say yes; Mr. Stokes - I love your passion about Cogbill Park – Sherman and Lou are always present and the Chester Knights; Even though I won’t be here after September 30, staff will still be here to carry on; further I would like to say thank you for our staff during this COVID-19 time - a lot has happened; no one here has ever lived thru a pandemic before – we were able to keep you up to date on some of the projects and progress the last several months – virtual programming began immediately – many staff are still out on furlough but we have been able to return many from furlough status; staff has knocked it out of the park again on the awards they have won” (NACPRO – 2 awards; NACO – 1 Award; VACO – 1 award); Site map book – great Christmas present – spearheaded by Stephanie Christmas; Annual Report – completed by Sharon Entsminger and staff; “thank you to the PRAC Commissioners, for the work you have done as volunteers and all you are still doing. This is not good-bye but more of a see you around”; the Director position posted and closed on 9/2 - those applications are being reviewed and interviews being set, and an announcement of selection will be forthcoming later.

XI. Accept Parks and Recreation Staff Reports:

Construction Status Report: Stuart Connock – the review of projects was in lieu of the construction status report that was sent out earlier in the week

Projects:
- Site Map Book – you have in hand a new 2020 Site Map Book and this will be available shortly on the website
- River City Sportsplex – paved and put in new parking - new concessions, landscaping added and coming soon is a front sign that will include an electronic messaging board
- Rockwood Park – lot of trail repairs, shade structures at dog park, recolor of tennis and pickleball courts and new style picnic shelter
- Historic POR – doing our structural and weather type repairs – extensive work on the 180 year old structure – replacing floor joists – took out a kitchen from 1938 that didn’t belong and a garage - most of the taking down has occurred and now putting back together – hopeful by the end of the year to have that stabilized
- CTC Hull – new concession/restroom building – all new modern fixtures – everything is touchless - clean and sanitary

Upcoming Projects:
- Bensley Park – just got bid back for Bensley for the increased parking lot – will add another 30% of field area – and working on the building itself for upgrades
- DGCA – Peninsula – this is where you launch into the middle of the lagoon – working with some very antiquated facilities for storage and in keeping with DGCA, the new replacement building is very subdued and functional and will fit in with the area
- Horner Park North – Goal: bring water down Genito Road and into the park to 7 rectangular fields, we have had no irrigation, and these fields are utilized for some of the larger tournaments – and will add 2 new restrooms – one at the front and one at the back – water lines go out to bid sometime in November and irrigation/restrooms will be later in early spring
- Midlothian Village Park - what used to be Watkins Annex – plan to add another 25 parking spaces and will complement the existing 80 spaces – LLI operates out of the old school building and serves about 1000 senior members – will be a great facility on the senior side – one of the senior soccer leagues uses that area
- James River Conservation Area – got a grant for 0.6 miles of trail and will cover 80% of the costs – going into review for permitting at this time
- Synthetic Turf Replacements – huge amount of use, but still must replace every 8-10 years – 5 to be replaced in the next 6 months – 2 at Stratton Park next week and then 3 replaced at RCSP later this year in December
- Ware Bottom Church Park – Land acquisition – 51 acres down in Bermuda district – just got confirmation that we are getting the funds to assist with the purchase – does have a VA Power easement thru it – we will get 50% from the federal government to assist us in this acquisition

September 10, 2020 Parks and Recreation Advisory Commission Meeting Minutes Page 4
• Trails in the Parks Web - App – will be introducing our first ever app on the parks system and it starts with trails – will pull up a map of where it is, a map of the facility, how many miles and what type of trail is there, there will be different links (interactive with content) that you can click on and do some virtual tours of the some of the different sites

➢ The slide shows for the Dog Park Options and the Projects Update will be sent out to PRAC Commission members to be able to further review – completed 9/11/20

Mr. Stokes:
• Horner Park - Asked about trails usable by the schools – Stuart: the only pathways are the ones around the ballfields at Horner Park but that could be built in the future
• Has Parks and Recreation ever thought about building a football field track for the school system? - to have a track meet and it could pay for itself – Stuart will make note for consideration

XII. Committee Reports: No Committee(s) Report

XIII. Commission Roundtable Discussions: (Park Champion Briefs)

➢ Holly Angel – want to welcome back Bob Terrell – at the April BOS meeting Bob was reappointed back to the PRAC Commission – great to have you back; did want to pass along that Eppington Foundation President Dr. Clinton Turner passed away on May 15 – non-COVID related; thanks to everyone that came out tonight and is attending in person or virtually

➢ Bill Carlson – athletics basically started back with baseball and continued with most of the sports– fall’s biggest change is flag football only – no blocking, no kickoffs; did recently have a major change in our winter programs – not able to offer boys and girls basketball due to schools availability and supervisors to get for the gyms; we have come thru this and the public has been able to get back and enjoy the amenities; Bob Terrell asked is there any chance if kids go back to school that we could get basketball back after Christmas - even if the schools were able to open up, it would be very hard to shift on a dime to hire adequate staffing in time – in a normal year we hire up to 80 gym monitors – there is a lot of lead time to hire people

➢ Stuart – no further comments

➢ Bob Smet - want to highlight that James was also awarded the National Distinguished Professional Award from the NRPA in June 2020 for his outstanding leadership, advocacy, outreach and program development; recreation staff switched overnight to virtual programming on the fly – since March 17 we have had 104 different social media posts with different programming availability; outdoor section was first to go back – summer camp outside – numbers were down but able to work in smaller groups; sports tourism has returned to River City Sportsplex – tournament organizers were wonderful to work with – hats off to Bills staff and Stan’s crews as well - reworking traffic patterns adjusting schedules, staggering parking area, leaving fields vacant; given the shift to virtual learning, our recreation centers are working with schools right now to provide some study hall space for help – both Bensley and Ettrick are providing virtual study hall; are taking referrals from schools to get those kids in – schools are a fantastic partner; Touching Base is coming back this week

➢ Stan Thorne - had some positive position changes within Parks – March 21 Billy Cooke was District 6 park manager and accepted the position of Chief of Parks – doing excellent job working in that capacity; another management position change, Jonny Folster was Assistant Crew Chief in District 1 and accepted the District Manager 6 position - Jonny is still currently helping with D1 duties until that is filled; 1 retirement is taking place October 1 – Ray Sutton 9 years – District 4 District Manager; Turf management program – ongoing program throughout the year - transitioned well to the different seasons; mowing schedule – little less difficult because of the drought but now growing fast with the rain – staff doing outstanding job; our annual training has been completed for the year, safety and many other things; had to deal with a few storms – 4/24 severe thunderstorms came thru early evening and we mobilized crews – took 36 calls of downed trees and road closures – 7 were roads that could not reopen due to lines down; another event on 6/19 – flooding – dock damage and was able to get some repairs done and reopened dock on June 26; August – tropical storm Isaias – responded to 30 calls – last week flooding event due to the rain west of us – flooding came up rather quickly because it was not as far away;

○ Mr. Stokes asked about the boating facility at DGCA – Stuart: the boating launch facility is not closed but could be closed in the future at DGCA depending upon how Dominon proceeds – it could be relocated and bring a new access - Dominon is trying to put their plans together – county has given plans for alternate access – it is a possibility but under discussion – entrance to Henricus Park would also change – would come from Meadowvale Technology Park – will keep open as long as it is safe for the public to enter.

• James Worsley - James mentioned the other Retirements that are occurring – Susie Owens, Athletics – 40 years; Jackie Maclin, Community Recreation – 32 years; Milton Marsh, Athletics – 25 years and Ray Sutton, Parks – 9 years

September 10, 2020 Parks and Recreation Advisory Commission Meeting Minutes Page 5
John Simpson – glad to be back - thanks for the map book – it is an awesome collection of everything in the county and it is good to see everyone

Mary Ellin Arch – glad to be back – love the site book; I have been to Rockwood, Robious and Mid-Lothian Mines and all fabulous thanks for that

Bob Terrell – good to be back - great group to be with – you hear the work that everyone does, and this is just a great group to be with

Cathy Cheely – no comment

Rob McCurry – no comment

Brenda White - All please remember to check your emails and respond ASAP: Question - has a decision been made on Truck or Treat – not able to hold; HOPS in the PARK – not able to hold this year; thanks to everyone for coming out and sitting in “ICU”, everyone take care and continue to be safe and healthy

XIV. Recommendation of Agenda Items for the October 1, 2020 meeting:

Update: Dog Park
Update: L. C. Bird High School Football Field
James shared with the group that Billy Pipp – his father-in-law passed away last week, and his wife is in Illinois and the children and he are here – keep them in your thoughts and prayers. A card will be sent out on behalf of the Department and the Commission.

Maureen Vilak – Question on Walking Trail near the Solar Farm: Zoning was granted on the solar facility as part of that they were conditioned to build a portion of the trail along Brander Bridge Road – and to make available land for county to build an extension of it - something – that is built into the zoning case – they are not required to do that until they get their site plan for construction – it would be a substantial piece if it connects to Chester Linear Park.

XV. Adjournment: The meeting was adjourned at 8:23 p.m.

Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. The next PRAC meeting will be held at the Stonebridge Recreation Center at 6:30 p.m. on Thursday, October 1, 2020.