

**CHESTERFIELD -COLONIAL HEIGHTS
CHILDREN'S SERVICES ACT
Community Policy and Management Team**

Meeting Minutes <i>August 17, 2022</i> 1:00- 2:30

Mission:

To promote a comprehensive system of community-based care that strengthens families through facilitating collaborative efforts.

Vision:

To be champions for a system of care that drives community practices which promote healthy, productive families within our communities.

Members Attending: Dr. James Worsley, Becca Lynch, Larissa Carpenter, Mary Peters, Sherri Ball, Danika Briggs, Karen Reilly-Jones, and William Stanley.

Members Absent: Jessica Charters and Vickey Stamps

Staff: Kristi Schabo-Putney, Fred Hutter, Nick Bonaccorsy

I. Welcome and Introductions-

Dr Worsley called the meeting to order at 1:06pm. Kristi Schabo completed roll call and attendance is listed above. Entire session was OPEN.

II. Approval of Reports (prescreened documents via email)

- a. July CPMT minutes
- b. July authorized funding reports

Danika Briggs motioned for approval of the July minutes and motion seconded by William Stanley. All voted in favor, no votes in opposition, no discussion.

Danika Briggs motioned for the approval of the July funding reports as presented. Motion was seconded by Sherri Ball. All voted in favor, no votes in opposition. Reports were approved.

III. CSA Case Management Portal Training

Nick Bonaccorsy gave an overview presentation of the new Case Management System where he highlighted to process from worker input through FAPT scheduling. He will share the training PowerPoint Presentation with anyone interested.

IV. Financial Status

- a. Budget report

The Team reviewed the reports and fiscal status which were provided in advance for June 2022, second submission.

Chesterfield's total budget for FY2022 is \$15,424,200 which includes \$468,200 for Non-mandated; and \$11,700 for SPED Wrap Services. Current total encumbrances for Chesterfield YTD are \$16,358,155 with actual expenditures at \$14,390,654. Non-mandated services encumbered at \$161,726 with actual expenditures of \$134,189. FY22 SPED Wrap Services are encumbered at \$0 with actual expenditures of \$36,762. Current case load is 312.

Colonial Heights total budget for FY2022 is \$1,731,500 with an encumbered amount of \$2,159,267 and actual expenditures of \$1,944,649. The non-mandated budget is \$15,300 with \$0 encumbered and \$3,850 expended. There are no SPED wrap budget funds this fiscal year. Current case load is 27.

Karen Reilly-Jones asked which providers accounted for the large spending increase in July. The top three were Dominion Academy \$295k, Faison \$275K, and St Joseph's Villa \$126K.

V. Services Report

a. New case report

Team reviewed report on new cases, current placements and service and utilization management efforts. There were 8 new cases to CSA since last meeting: 5 from DSS: 4 TFC, 1 IL; 3 from the CSB: 2 RTC/parent support, 1 IIH; no new placement from D-19; none from CHPS; none from CHPS; and none from the CSU.

b. Placement counts

Presently, there are 17 residential treatment placements, with 2 admissions - from the CSB, and 3 discharge – 1 from the CSB to home 2 from DSS to GH/Acute. There are 20 group home placements, with 2 DSS admissions-1 from an RTC and 1 from FFC and no discharges; There are 24 therapeutic foster care placements- 3 new admissions from DSS - emergency and no discharges; SPED Day school- Chesterfield: 127 day school placements, no new IEP placements and 9 discharges (graduation/transfer/age out); Colonial Heights: 18 day school placements- with no new IEP placement and no 2 discharges (graduations). Additional educational services combined IEP placements- 141. Community based services: 53 placements, 3 new admissions for parent support, IIH, VR, and no discharges.

c. Utilization management report

There are 37 total congregate care placements- 17 RTF placements and 20 in group homes, 25 placements have reached 200+ days out of the community (21 DSS placed, 4 placed by CSB). Of the 17 RTF placements, 59% (10) of these are youth are out of the community for 200+ days, 48% (8) placed by DSS and 52% (9) are CSB parent placements. Of the 20 placed in group homes, 85% (17) have reached 200+ days out of the community and 19 of these are youth are placed by DSS and 1 by the CSB. The current ALOS is 496 days and 33% of discharges to a family setting.

Currently there is one residential placement out of state.

11% of youth placed in RTC by the CSB are receiving parent support.

VI. Programmatic Areas/Needs

a. FAPT waitlist update – 2 weeks

VII. State and/or Local Items

a. Local

1. OCS Audit Update

Kristi Schabo stated that the OCS audit has been completed and that Stephanie Bacote is coming to the next CPMT meeting to discuss the audit results but overall, the audit went very well.

2. FAPT member approval (DSS) – Cleveland Taylor, Amy Smith; Private Provider – Kristina Turner

Cleveland Taylor (Blue Team) is a senior worker with DSS and works with older youth in the IL Program, Amy Smith (Green Team) is currently a DSS trainer and was previously a CSA Coordinator and knows FAPT. Kristina Turner is the Head of ABA with Intercepts and will be a provider representative on FAPT.

Approval of the three nominees were voted on as a group. Motion to approve was made by Karen Reilly-Jones. The motion was seconded by Larissa Carpenter. All votes in favor, none in opposition, no discussion. All nominations were approved.

3. Fall CPMT Retreat

Kristi stated that she plans to have the CPMT Retreat in November and hopes to have a full CPMT team at that point.

b. State updates

1. Resources from OCS

- CPMT Chair Job Description
- Guidance on Virtual FAPT Meetings

Copies of both memos were attached to the meeting invite. Please review and contact Kristi with any questions.

2. OCS Office Hours

OCS is seeking input for upcoming discussion topics.

VIII. CPMT Member Roundtable

Karen Reilly-Jones let the team know that the federal/State/Local Unwinding has been moved back to January. There will be many folks that will lose their eligibility.

Kristi Schabo noted that John Salay will no longer be serving as a CPMT member as his company is no longer contracting with the CSA. Colonial Heights City Manager will need to approve a new representative.

IX. Public Comment

Lillian Aghedo stated this was the first time she attended a CPMT meeting and said it was very informative.

X. Other Items

N/A

XI. Adjourn

Dr. Worsley adjourned the meeting at 2:20 pm.