

Chesterfield Emergency Planning Committee
Meeting Minutes
May 7, 2020

Members Present:

Craig Eckrich (CPD – NW)
Brian Fox (Univar Solutions)
Andrew Hoover (Essentra)
David Miller (ChemSolv)

Kathy Eubank (Vol. Rescue Squads)
Brooke Gallahan (Dupont)
Bobby Lukhard (DuPont)
David Woods (CHD – MRC)

Consultants/Guests:

Brian Ankney (VDOT)
Hunter Dovel (Evonik)
Rena Parker (DuPont)

Kyle Campbell (Chesterfield Risk Management)
Andrew Glowatsky (Church and Dwight)
Michael Poole (Reynolds)

EM Staff:

Jess Robison

Steven Herring

Welcome and Introductions

The meeting was called to order at 3:30 p.m. Brooke welcomed everyone, and introductions were made.

Presentation: None

Approval of Minutes

Minutes for the April meeting approved as posted.

Reports

Chairman's Report –

- Brooke announced that this meeting is the last opportunity to nominate members for office positions during 2020-2021 CEPC calendar year.

Emergency Management –

- Chesterfield EM is currently looking at the VDH website closely for updated COVID numbers. The website now has a link to all testing sites.
- Chesterfield EM is in close contact ongoing with partners at HCA and Bon Secours.
- There is an expectation for an increase in positive cases as more testing is conducted. Governor Northam is looking at the percentage of positive cases compared to those tested in evaluating reopening the state.
- The EOC is fully virtual, with social distancing being maintained as much as possible.
- The biggest challenge has been PPE management/acquirement. The supply chain is still very strained, however, orders are starting to come in.
- Chesterfield EM is currently watching and planning for reopening.
- Hurricane season begins on June 1st. It is expected to be an active season, therefore, Chesterfield EM is looking at what sheltering, and mass care will look like while COVID is going on to ensure the County can respond to Hurricane season during COVID.

Community Emergency Response Team (CERT) –

- None

Health Department/ Medical Reserve Corps (MRC)

- The Chesterfield Health District is currently responding to COVID-19. All services are currently affected by COVID-19.
- COVID-19 response operations are currently pointed towards Governor Northam's orders. Current operations include Community Testing, Point Prevalence Surveys (testing everyone in a facility) and testing of those who are in high risk. The Governor is expecting 10,000 tests to be done per day throughout the state.
- The Health Department has been conducting contact tracing, which is the tracking and identification of every single person who is infected and where they have been. This has been ongoing since COVID-19 operations began, with staff and MRC volunteers assisting. Data collection through testing and contact tracing leads to containment.
- COVID-19 testing occurred on March 20 at the Chesterfield Fair Grounds with more tests planned. Testing will be conducted primarily by Virginia National Guard along with an MRC testing team.
- There will be a big increase in testing in May, with contact tracing increasing afterwards. The Health Department is currently looking to hire 50-60 additional contact tracers to assist with increase in demand.
- There has been a big demand for PPE, with the Health Department receiving three shipments from the Strategic National Stockpile. The shipments were issued to various agencies, with a bulk of the PPE going to Long-Term Care Facilities. The Strategic National Stockpile has now been depleted, and the little PPE left at the Health Department is being given to doctors, dentists, etc.

Homeland Security

- None

Neighborhood Watch

- National Night Out has been rescheduled for September 19th at Westchester Commons.
- Work is still ongoing towards getting people active in Neighborhood Watch Program
- COVID-19 hasn't impacted operations as of yet.

CEPC Spotlight – None

Unfinished Business –

- Officer nominations occurred for both Vice Chair and Chair positions for the 2020-2021 CEPC calendar year. Bobby Lukhard nominated Andrew Hoover for the position of Vice Chair. Andrew accepted the nomination. Brooke Gallahan nominated Bobby Lukhard for the position of Chair. Bobby accepted the nomination. Elections of nominations will occur during the June CEPC meeting.

New Business –

- None

Roundtable Member Discussion:

Andrew Glowatsky (Church and Dwight) – Church and Dwight is continuing to enhance safety protocols, with face coverings and masks being mandatory, along with enhanced cleaning protocols. Normal business demands seem to have returned. Church and Dwight recently made a donation of laundry detergent and other cleaning supplies to Chesterfield Emergency Services. They are looking a purchasing face masks and donating them to local hospitals soon. There are a few employees out due to possible exposure to COVID-19, however, all tests have come back negative.

Andrew Hoover (Centra) – Stylus' have been purchased for employees to use at time clocks and shared computers. The stylus is personal to the employee. Centra is currently using an app to determine who is in the

building and who isn't. Additional safety measures are in place, including keyboard covers being added to all keyboards in the facility, as well as picnic tables outside being used to help continue social distancing. A cleaning contractor cleans the facility every 12 hours, and mask wearing has been mandatory for 3 weeks. 30 percent of the workforce is currently working from home. There was a positive COVID-19 case within a business that shares the facility with Centra, however, there is currently no positive cases or deaths at the facility on Centra's side. A COVID-19 Drill was recently conducted, where a random employee was picked and told that they were infected with COVID-19. The employee then had to think about all the people that came into contact with. The results of the drill showed that if an employee were infected with COVID-19, most of the facility would be exposed.

Kyle Campbell (Chesterfield Risk Management) – Chesterfield Risk Management is currently creating plans for a phased reopening of the County's operations. The Registrar's Office will be doing absentee voting starting tomorrow for upcoming elections. Work is ongoing in regard to PPE challenges from an Environmental Health and Safety standpoint. The County is starting to implement masks be required for employees coming back to work. The County is also looking at providing face masks for the public coming into the courts, however, it isn't known if that is possible yet. There is also work going on regarding recovery operations.

Kathy Eubank (Vol. Rescue Squad) – Currently, there have been no huge problems that the squads haven't been able to address. All rescue squads are currently following what Chesterfield Fire & EMS is putting out regarding safety, answering calls, and what is being done in the stations. Overall call load is down in relation to EMS calls, possibly due to people avoiding hospitals due to COVID-19. Communications are being put out to encourage people to call EMS if there is an emergency.

Bobby Lukhard (DuPont) – DuPont continues to operate with essential staffing. Screenings involving questions and temperature checks at the gates are still ongoing for all people coming on-site. Currently there have been 11 COVID-19 positive cases, with several of the positive cases having returned to work after being treated. Preparations have also been completed to shelter-in-place if needed.

Brian Fox (Univar) – Univar is doing a lot of the same things as other facilities. Commonly touched areas are being wiped down and screenings involving temperature checks and questions are being conducted for everyone entering the facility. There has been one COVID-19 positive case, with the employee still at home. Overall business is still normal.

Brian Ankney (VDOT) – Brian will be taking over Bill Gordon's position at VDOT. VDOT is currently doing road projects as normal. Visitors to locations have minimized, with office locations having told people to stay out. VDOT is currently reporting who has been in the office, where they were, etc., for tracking purposes. A plan is currently being put together to bring people back to work from teleworking.

There being no further business, the meeting was adjourned. **The next CEPC Meeting will be on June 4, 2020 via Skype and will be final meeting for current calendar.**