



Approved 8/1/19

PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: Thursday, May 2, 2019

Community Development Meeting Room – 6:30 p.m.

Parks and Recreation Advisory Commission Members

PRESENT:	DISTRICT	STANDING COMMITTEES
Brenda White, Chair	Bermuda District	Athletic Activities Committee Future Visions Outreach & Greenways
Shayne McDavid, Vice-Chair	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Mary Ellin Arch	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Cathy Cheely	Bermuda District	Capital Projects Committee Future Visions Outreach & Greenways
Earnest W. Harris, Jr.	Dale District	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Raymond B. Marsh	Matoaca District	Athletic Activities Committee Future Visions Outreach & Greenways
Robert McCurry	Midlothian district	Athletic Activities Committee
William “Billy” Pipp	Matoaca District	Capital Projects Committee
John Simpson	Midlothian District	Athletic Activities Committee Capital Projects Committee

Quorum is 6 per Bylaws

ABSENT:

David Glass	School Board Representative	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Bob Terrell	Dale District	Athletic Activities Committee Capital Projects Committee

Parks and Recreation Liaisons/County Staff

Present:

- James Worsley, Director, Primary Liaison
- Bob Smet, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- Jim Perdue, Assistant Director, Parks, Primary Liaison Parks, Capital Projects, Future Visions Outreach & Greenways Committee
- Stuart Connock, Jr., Chief of Parks, Planning, Design & Construction Section, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committee
- Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee
- Holly Angel, Administrative Assistant, Parks & Recreation

Additional Parks & Recreation Staff Present:

- Jeannine McConnell, Janit Llewellyn, Paul Wilmoth and Brandon Ashe

Absent: N/A

Speaker(s)	Subject/Organization
Crystal Monroe	Chesterfield Historical Society
Roland Stokes	Cogbill Road Park
Linda Scott	Pickleball

☞ Parks and Recreation Advisory Commission Mission Statement ☞

Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.

Meeting Procedures:

A sign-up sheet is available at each meeting for anyone who wishes to speak.

- I. **Call PRAC Meeting to Order:** Brenda White, Chair welcomed the assembly at 6:30 p.m. with a quorum present.
- II. **Non-Sectarian Invocation:** Brenda White asked all to remember the Terrell family in your thoughts. James Worsley led the assembly in an Invocation.
- III. **Pledge of Allegiance:** Bob Smet led the assembly in the Pledge of Allegiance.
- IV. **Approval of the PRAC Meeting Minutes of April 4, 2019:**
 - *A motion was made to approve the April 4, 2019 minutes by Raymond Marsh with a 2nd by John Simpson. There being no further discussion, the minutes were approved as presented. The approved minutes will be posted on the Parks and Recreation website: <https://www.chesterfield.gov/1075/Parks-Recreation-Advisory-Commission-PRA>*
- V. **Amendments to Agenda:** No amendments to the Agenda.
- VI. **Public Hearing/Comments/Unscheduled Matters:**
 - **Public Hearing:** Fall Field Assignments – Bill Carlson – no discussion or questions from commission members – *A motion to approve as presented by Raymond Marsh with a second by Billy Pipp – all voted in favor to approve the assignments as presented.*
 - **Unscheduled Matters:**
 - **Crystal Monroe** – Chesterfield Historical Society – 400th Anniversary of Falling Creek Ironworks – May 4 - beginning at 10 a.m. to 4 p.m. – Free; Open House at Pleasant View School House; May 18 – craft and bake sale at Castlewood to bring attention to Point of Rocks – in conjunction with Magnolia Grange there will be Planters Day.
 - **Roland Stokes** – questions regarding Cogbill Road Park - will wait until Stuart's report
 - **Linda Scott** – Grand Opening yesterday for the Pickleball courts (May 1 – 2 p.m.) – appreciative for all that PRAC has done to support Pickleball in the County.
- VII. **Old Business:** No Old Business
- VIII. **New Business:**
 - Sports Tourism Update Presentation by Paul Wilmoth, Sports Tourism Coordinator
- IX. **Parks and Recreation Director's Remarks:** James Worsley – The Sports Tourism update was presented at the April 24 Board of Supervisors meeting and remarks by Jon Luginbill, Jack Berry and Martha Burton were shared; introduced Brandon Ashe as new manager at RCSP; We as a Department and Commission remember

Bob Terrell's family during this time and they are in our prayers – funeral arrangements will be provided as soon as they are known; Parks and Recreation Admin office is relocating on May 14 to the Old Chester Library at 12140 Harrowgate Road; April 10 the budget was passed and adopted by the BOS; April 18 – Goyne Dog Park – grand opening, phase 1 complete with phases 2 and 3 coming in the near future; CTC Hull Grand Opening of new Pickleball Courts (12) – May 1; Chesterfield Senior Triad at Victory Tabernacle Church (May 1) – great attendance – Judy Jones is an integral part of that happening – maybe come to a future meeting; CTC Hull Pickleball – now brings our court count to 26 courts; Falling Creek Ironworks Celebration on Saturday – and a tribute to Bryan Walker who deceased – May 4 at 10 a.m.; HenRockUs May 4 from noon to 8 p.m. - Henricus Park; May 25 – Chesterfield LIVE Festival at the Fairgrounds from 3-9 p.m. - free entertainment and then July 4 celebration; NACPRO - the department has won and is being recognized for 4 nominations – Relic River Boardwalk and then conservation at James River Conservation, Grandchild/Grandparent Summer Camp and Outstanding Public Official Award.

X. Accept Parks and Recreation Staff Reports: Stuart Connock

- **Construction Status Report: *Historic Point of Rocks Strachan House*** – bids came in over budget – we will review to see what can be changed; ***CTC Hull Pickleball Facility***– new pickleball facility and improvements to the stadium – full renovations – target is to have available for use in the fall; ***CIP*** – board adopted the \$12.4M operating budget for the department – capital budget around \$40M for a 5 year period – did not change as it went thru for adoption; ***Goyne Dog Park Phase 1*** – goal is to complete all phases within 90 days with an agility course; ***Robious Landing Park*** – expanding with a 2nd dock – all materials are on target to have everything in place for the next Regatta (father's day weekend) only access to the James non-tidal; ***Horner Park*** – new District 5 offices – road is now completely repaired and ready for move in and contractor is back working on the rest of the park; ***Bikeways and Trails Plan*** – very strong action on implementing the plan – starting to pick up steam and VDOT received some funding from legislation to do a study on an off road trail from Ashland to Petersburg – one public meeting has been held – (approximately 40 miles with approximately 14 miles in Chesterfield) we are continuing to monitor the process.
- **Roland Stokes** – Cogbill Road Park – in the adopted budget there is a small amount - \$150K in FY 2021 then more funds in 2022 – we do not have funds in this year's budget (FY20) – funds would not become available until next July 1 2020 – FY21; Stuart requested that as Mr. Stokes talks to the different neighborhoods and acquires ideas to share with Stuart and Janit.
- **Fairgrounds Master Plan Study** – Janit Llewellyn, Principal Planner – looking at the Fairgrounds area as possibilities for a special events park and looking to get community input into the master plan - will identify current and future needs and additional uses that this land could accommodate - 72 acres; all of the users for the past 2 years have been identified and they have received the survey – the link is shareable (survey input closes at end of day on May 9) – there may be additional opportunities to share and have input - Brenda White – will be glad to participate in this committee – think some exciting things are going to happen at the fairgrounds and encouraged everyone to please complete the survey.

XI. Committee Reports:

- No committee updates at this time. Request from Commission for the Athletic Committee to meet prior to the PRAC meeting in August for an update.

XII. Commission Roundtable Discussions: (Park Champion Briefs)

- **Holly Angel** – card/envelope for Bob Terrell's family has been passed around for everyone to participate
- **Bill Carlson** – spring sports starting up – all sections working on summer camps and putting info out to schools - busy summer shaping up
- **Bob Smet** – Chesterfield Senior Triad Event on 5/1 – Easter Egg Hunts, Spring Dances, Cherry Blossom Trip, Program Guides out and summer camps – registration for new programs began April 22; NACPRO – Grandparent/Grandchild event additional award administered by Bryan Truzzie; relocation of our main office (5/13-5/14) and Ettrick Recreation Center will be shut down for several months revamping the HVAC – that location will be working in the Beulah Recreation Center to operate a full day summer camp and also operating Ettrick classes at alternate locations
- **Earnest Harris** – Athletic Committee needs to revisit the camps to get back on track and meet again with the Athletic Committee; Parks and Recreation needs to be commended for keeping the fields maintained and keeping the kids in the county - kids are safe and have good fields to play on
- **Raymond Marsh** – put on the docket for August for the Athletic Committee to meet
- **John Simpson** – no report
- **Shayne McDavid** – Keep Bob's family in your thoughts and ask everyone to be available to Bob and encouraging as needed – Bob has been our senior statesman for 26 years

- **James Worsley** – no additional report but many thanks for your continued support at the numerous events that the Department helps to guide through the year
- **Cathy Cheely** – feel reassured that we are going to get back on track with POR Strachan House; want to thank the people that work at Dodd Park – putting a Mini Library at that location and many thanks to Rob Talmage and his crew at for their assistance with the install of the Library
- **Billy Pipp** – very grateful for you and your department – all staff is very professional - their work shows inside and out – hope to pick up a pickleball racquet over the summer and attended Kite Day at RCSP with a 2 and 7 year-old and it was great to be a part of it
- **Rob McCurry** – at Robious Landing and it looks great - weather is cooperating - not able to make Regatta on the 13th but heard that it was fantastic; fields are getting so many compliments – many thanks to Stan and his crew
- **Mary Ellin Arch** - attended the Clover Hill Appointee breakfast and shared with all and with Mr. Winslow – it was a great event at the Pickleball dedication and welcome to Brandon
- **Jim Perdue** – 2 months into our 8-9 months of mowing – going well; Sheriff’s Workforce was reinstated and allows us to use those groups for mulching and other tasks to help regular staff; have an energetic group of volunteers from Amazon to help at LaPrade Library and then went to Dodd Park and help trim for the paths – Mr. Winslow also helped with one of the tree plantings at LaPrade Library
- **Stuart Connock** – no further report
- **Brenda White** – lot of good things going on in the county and they all promote a healthy lifestyle – Goyne Park Dog Park – Pickleball Grand Opening – Live Chesterfield – Chesterfield LIVE - May 25 at the Fairgrounds – will miss Dorothy Jaeckle’s breakfast but Cathy will attend and take notes (for appointees); June 11 is primary day and please do your civic duty and vote; County Fair August 23 – 31 – mark your calendars now and come out and enjoy - give your ideas to Janit for the Fairgrounds.

XIII. Recommendation of Agenda Items for the August 1, 2019 meeting:

- Athletic Committee meet prior and Update at August meeting – get with Bob Smet

XIV. Adjournment: The meeting was adjourned at 8:13 p.m.

Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. *The next PRAC meeting will be held at the Community Development Meeting Room at 9800 Government Center Parkway at 6:30 p.m. on Thursday, August 1, 2019.*