

**LIAISON COMMITTEE MEETING**  
**JOINT MEETING WITH THE BOARD OF SUPERVISORS AND SCHOOL BOARD**

Apr. 23, 2019 at 8:30 a.m.

COUNTY ADMINISTRATION BUILDING - ROOM 502

**COUNTY ATTENDEES**

The Hon. Dorothy Jaeckle, Supervisor, Bermuda District  
The Hon. James "Jim" Holland, Supervisor, Dale District  
Dr. Joseph P. Casey, County Administrator  
Sarah Snead, Deputy County Administrator - Human Services

**SCHOOL DIVISION ATTENDEES**

The Hon. Dianne Smith, School Board, Clover Hill District  
The Hon. Dr. Javaid Siddiqi, School Board, Midlothian District  
Dr. Mervin B. Daugherty, Superintendent  
Dr. Thomas Taylor, Chief of Staff

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**I. MEETING OPENING**

**Mrs. Smith** called the meeting to order at 8:30 a.m.

**II. APPROVAL OF THE AGENDA**

**Mrs. Jaeckle** expressed disappointment in the content of the strategic plan presentation and asked that it be removed from the agenda.

**Mr. Holland** moved to adopt the agenda. There was no second; however, the committee agreed to proceed with the meeting agenda after removing the strategic plan presentation.

**III. APPROVAL OF MINUTES**

Upon motion of **Mrs. Jaeckle**, seconded by **Mr. Holland** the committee voted unanimously to approve as drafted the minutes from the Mar. 26, 2019 meeting.

**IV. OLD BUSINESS**

There was no old business to discuss.

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*PLEASE NOTE: The materials and audio for this meeting can be obtained by contacting the clerk's office at [ccpsschoolboard@ccpsnet.net](mailto:ccpsschoolboard@ccpsnet.net).*

## V. NEW BUSINESS

### 1. Comprehensive Plan

**Nita Mensia-Joseph**, Chief Operations Officer for CCPS, provided an update on the Public Schools portion of the county's draft comprehensive plan.

The committee members asked that future agendas include a purpose or discussion goal corresponding to each agenda item.

**Discussion** topics included: the purpose of bringing this topic before the Liaison Committee; the document's history and purpose; school capacity; redistricting; the need for public vetting; issues related to finalizing the comprehensive plan; the plan's revision process; the recently-approved elementary school in the Magnolia Green area; the depth of guidance found in the comprehensive plan; planning best practices; high school construction planning; next steps, including a collaborative county / school division staff meeting on the plan document; the plan amendment process; and, areas of disagreement between the Planning Commission and School Board.

During discussion, Dr. Siddiqi asked **Steve Haasch**, Planning Manager for Chesterfield County, to join Ms. Mensia-Joseph at the table and provide additional insight.

**Mr. Haasch** shared a timeline of previous steps in revising the plan document, as well as concerns that the Planning Commission had.

**Mr. Haasch** and **Ms. Mensia-Joseph** highlighted a number of areas of disagreement between the Planning Commission and the School Board, including:

- Which school capacity number should be used to make redistricting / construction determinations; i.e., program capacity or design capacity.
- A decision chart to be used for triggering certain actions in planning for additional school space.
- The Planning Commission's desire to see the next round of renovations and replacements clearly identified in the plan document.
- The Planning Commission's desire to specify the exact number of trailers at each school.

**Mr. Holland** added school locations to the list, and the committee asked Mr. McDaniel to ensure that the list of issues be documented in the meeting minutes.

### 2. Student Residency

**Dr. Joseph Tylus**, Executive Director of the Department of Constituent Services and Student Leadership for CCPS, briefed the committee on processes, challenges, and best practices related to student residency verification.

**Discussion** topics included: rules related to kinship care; proof-of-residency challenges; repercussions for falsifying residency; monitoring challenges; McKinney-Vento data; and, school-level training related to residency.

### **3. Next Meeting Agenda Items**

**Dr. Taylor** introduced Dr. Sharon Pope as the school division's new Chief Academic Officer.

**Ms. Jaeckle** requested that the committee receive upcoming meeting documents earlier than in the past to allow time for sufficient review prior to the meeting. **Dr. Taylor** and **Ms. Snead** stated that their goal moving forward would be to send all materials one week prior to the meeting date.

Proposed items for the May 29, 2019 agenda included:

- A closed-session review of school safety and security measures.
- Collaborative services; specifically, procurement and risk management.
- The drafting process for the Memorandum of Understanding between the school division and CCPD.

Trauma-informed care and local government education, originally on the tentative 2019 work plan for the May meeting, were pushed to a future meeting.

The committee requested that additional McKinney-Vento data be brought before the committee for discussion under Old Business.

## **VI. ADJOURNMENT**

Upon motion of **Dr. Siddiqi**, seconded by **Mr. Holland**, the committee voted unanimously to adjourn.

The meeting was adjourned at 10:02 a.m.