



*Approved 5/2/19*

# PARKS AND RECREATION ADVISORY COMMISSION

**Meeting Date: Thursday, April 4, 2019**

**Community Development Meeting Room – 6:30 p.m.**

## Parks and Recreation Advisory Commission Members

<b>PRESENT:</b>	<b>DISTRICT</b>	<b>STANDING COMMITTEES</b>
Brenda White, Chair	Bermuda District	Athletic Activities Committee Future Visions Outreach & Greenways
Shayne McDavid, Vice-Chair	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Mary Ellin Arch	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Cathy Cheely	Bermuda District	Capital Projects Committee Future Visions Outreach & Greenways
David Glass	School Board Representative	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Earnest W. Harris, Jr.	Dale District	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
William “Billy” Pipp	Matoaca District	Capital Projects Committee
Bob Terrell	Dale District	Athletic Activities Committee Capital Projects Committee

**Quorum is 6 per Bylaws**

**ABSENT:**

Raymond B. Marsh	Matoaca District	Athletic Activities Committee Future Visions Outreach & Greenways
Robert McCurry	Midlothian District	Athletic Activities Committee
John Simpson	Midlothian District	Athletic Activities Committee Capital Projects Committee

**Parks and Recreation Liaisons/County Staff**

**Present:**

- James Worsley, Director, Primary Liaison
- Jim Perdue, Assistant Director, Parks, Primary Liaison Parks, Capital Projects, Future Visions Outreach & Greenways Committee
- Stuart Connock, Jr., Chief of Parks, Planning, Design & Construction Section, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committee
- Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee
- Holly Angel, Administrative Assistant, Parks & Recreation

**Additional Parks & Recreation Staff Present:** N/A

**Absent:**

- Bob Smet, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee

<b><u>Speaker(s)</u></b>	<b><u>Subject/Organization</u></b>
Mary Katterfield	Cogbill Road Park
Tammy Ridout	Cogbill Road Park

**☞ Parks and Recreation Advisory Commission Mission Statement ☞**

*Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.*

**Meeting Procedures:**

A sign-up sheet is available at each meeting for anyone who wishes to speak.

- I. **Call PRAC Meeting to Order:** Brenda White, Chair welcomed the assembly at 6:30 p.m. with a quorum present.
- II. **Non-Sectarian Invocation:** Shayne McDavid led the assembly in an Invocation.
- III. **Pledge of Allegiance:** Bill Carlson led the assembly in the Pledge of Allegiance.
- IV. **Approval of the PRAC Meeting Minutes of March 7, 2019:**
  - *A motion was made to approve the March 7, 2019 minutes by Bob Terrell with a 2<sup>nd</sup> by Billy Pipp. There being no further discussion, the minutes were approved as presented. The approved minutes will be posted on the Parks and Recreation website: <https://www.chesterfield.gov/1075/Parks-Recreation-Advisory-Commission-PRA>*
- V. **Amendments to Agenda:** No amendments to the Agenda
- VI. **Public Hearing/Comments/Unscheduled Matters:**
  - **Unscheduled Matters:**
    - **Mary Katterfield** – Dale District – attending first PRAC meeting, very much in favor of the Cogbill Road Park and in using old Beulah as a new recreation center; registered grandson for 9 classes associated with Parks & Recreation - has not met Mr. Stokes
    - **Tammy Ridout** – Dale District – in support of Cogbill Park as well (Freddie Ridout, husband accompanied to the meeting) likes dog park at James Island Parks and Recreation outside of Charleston - super dog park
    - **Bus trips** – Lou Lippa – County used to do bus trips – those were discontinued – encouraged not to do that it was viewed as competition – some senior trips still – at one time took 12 – 44 passenger uses to Redskins - Does it need to be readdressed?
    - **Cogbill Road Park** – Mary Katterfield asked the question about the Cogbill Road Park – Stuart Connock clarified that public meetings finished late last year it was submitted to budget and it is not currently included in the CIP – it is one of the projects in the current unfunded list – we do have a small amount of funds in 2021 next July to do a very small phase small parking lot – we went thru the master plan process which allowed us to develop a budget
- VII. **Old Business:** No Old Business
- VIII. **New Business:** No New Business
- IX. **Parks and Recreation Director's Remarks:** James Worsley – very proud of department and Stuart will allude shortly in his report – received the **2019 Governor's Environmental Excellence Gold Award** and General Services received a silver award as part of that event as well; **RCSP** – 4 great weekends of the Jefferson cup – Chili's has joined as a sponsor at RCSP; **Brandon Ashe**, Operations Manager at RCSP will be at a future

meeting in May; **NRPA grant** to be updated by Jim Perdue; March 20 – **VSU** opportunity to be a guest speaker at three of Dr. Kimble’s Recreation Management classes; Upcoming events **Bensley Recreation Center** – Easter Egg Hunt – April 6 from 11-1; **Goyne Park Dog Park** – April 18 – 2 p.m.; **Chesterfield Triad Senior Day** – 20<sup>th</sup> anniversary – May 1 at Victory Tabernacle Church; **CTC Hull Pickleball Grand Opening** at 2 p.m. – May 1 ; **400<sup>th</sup> Celebration at Falling Creek Ironworks** – May 4; **Chesterfield Live** – May 25 from 3 p.m. to 9 – family event at the fairgrounds.

**X. Accept Parks and Recreation Staff Reports: Stuart Connock -**

- **Construction Status Report: Historic POR** – bids in today and appears have we an acceptable bid – will be on BOS 4/24 to award that project; **Governor’s Environmental Excellence Award** – received March 28 at VMI – Relic River Floating Boardwalk at Dutch Gap – took the whole team that was working on the project and responsible for the recognition event; **CIP** – budget goes before the BOS on April 10 for adoption - no change at this time on what is in or out that was originally presented; **Bikeways & Trails Plan** – some funding thru General Assembly to VDOT to explore a trail from Ashland to Petersburg – open house held last week with good attendance to combine comments - group within county to work with VDOT representatives – looking to get a preferred grant with alternatives – the link is [www.atptrailstudy.org](http://www.atptrailstudy.org); **Robious Landing** – putting in a new dock – should be in place for their next event which is Father’s Day weekend - the new dock system can be taken and pulled up in pieces to make for a better process when there is flood stage imminent - (we have the up and down and the flow which has caused problems in finding the correct piece of equipment that will expand the docks for use and provide for safer removal by staff); **Horner Park** – new maintenance facility complete however, the culvert washed out prior to shop move in – culvert is scheduled to be finished in about 30-45 days; **Watkins Annex** in the future will be expanding some of the parking – the building is now turned over to Parks & Recreation – old school and LLI moved in 15 years ago; **new GIS** employee will be introduced in May and will come to the meeting – (Stephanie Christmas) – drives a lot of mapping for the parks.
  - **Cathy Cheely** – went to the Board of Supervisors meeting thinking the CIP budget was going to be introduced Meghan commented they had received comments regarding including the historic cuts for sites – Stuart clarified that there are current budgets that have funds that have not been expended yet and funds are in the coffer and are needed to be spent out first and then the funds would come back into the budget in following years.

**XI. Committee Reports:**

- No committee updates at this time.

**XII. Commission Roundtable Discussions: (Park Champion Briefs)**

- **Holly Angel** – **SAVE THE DATES** on sheet included in packet
- **Bill Carlson** – Spring sports practices have started; 2 DIF (District Improvement Fund) projects completed at 2 locations – new scoreboard at Manchester High School and at Grange Hall Elementary - using the same company for all – all wireless - county has acquired additional controllers and system is working out well
- **Earnest Harris** – commend the group for the efforts in maintaining the facilities that we have – Jim and rest of guys do a wonderful job – commend the group on how they are maintained; in the efforts of how we have changed the category of the fields and maintained has made a difference; Concerns - seniors in chesterfield county will be the largest growth of our segment in Chesterfield County – 20,000 in 2020 - Stonebridge, Bensley and Ettrick will not be able to accommodate the growth that is coming; Camps - spoken to Jim Holland about the camps and need to make them competitive; Commissioner - wrestled with why am I here and my purpose; Signature Event – we need some type of signature event that will attract citizens (*Age Wave*) *noted by Mary Katterfield*
- **Cathy Cheely** - thanks to everyone that worked so hard to get ready for spring sports and recreation; want to address specifically Dodd Park and the playground - it is packed with families and visitors all the time – Jim will update on the NRPA grant
- **Bob Terrell** – passing of a former PRAC member, Bryan Walker – served in 1994 as a Chair and former member and was a humble guy and so nice – worked hard for Falling Creek Ironworks, spokesman for Bensley and his father used to be commissioner of revenue – quite a loss
- **Shayne McDavid** - Parks are looking great – Huguenot Park and took advantage of Rockwood Park face to face swings were great and were loaded with people
- **James Worsley** – deepest condolences are offered to Bryan Walker’s family on behalf of the department - he was here for the 25<sup>th</sup> anniversary last May; “Commissioner Harris thank you for your passion and comments – compelled to address your concerns to make sure that the public is well informed”: **Seniors** – in general, you will find that Senior Centers are part of Recreation centers and those that aren’t tend to be more of a country club model and funded by fees, but not in grants for the bulk of your dollars – the 3

recreation centers we have are in addition to other opportunities that we have in other locations and opportunities for seniors – we could always use more facilities and we look forward to increasing opportunities in the future; **Camps** – we have over 18 different types of summer camps that we are offering from 4-teen years – several in school system, in parks and there are vast opportunities to be involved in camp opportunities; **New things** – The last 2 ½ years the department has been heading and directed into new areas – more awards for things in the last 2 ½ years than have historically – nationally accredited agency; **New facilities** – RCSP has never been finer – prior to 2016 ownership, it needed a lot of help – revenues have doubled and contracts are secured out 2022+; **Millennials – Generation Z** is another generation – kids just graduating – 5 generations in the workplace at the same time; **New signature event** – over 10,000 at our New Trunk or Treat Event at the Fairgrounds and also Chesterfield Live Festival that will rival anything over at Innsbrook on Memorial Day weekend and thankful for partners that we have such as the Chamber and July 4<sup>th</sup> event– Fireworks; These notes should help to clarify what CC PR does on a day to day basis.

- **David Glass** -very excited about the Petersburg to Ashland trail - was on the Mt. Vernon to DC Trail on Wednesday (during spring break) – A to Z generations out on the trail yesterday – Question - is there a group that is questioning and looking at this in Chesterfield – Stuart clarified that this is just an ad hoc group Parks and Recreation, Transportation and Stuart will be glad to sit down and discuss with David
- **Mary Ellin Arch** – partnerships – RVC Center – Bikeways & Trails – new lights in Daniel and great job on partnerships
- **Billy Pipp** – appreciation for the Maintenance Department – appreciate all the hard work
- **Jim Perdue** – **United Way** – Genworth Sponsor – Early Learning Trail – Rockwood Park chosen as the location and comes right up to the playground that is paved – turnkey can probably happen – Launch will be June 14 at 11 a.m. – Mr. Winslow will be present; **NRPA – Nature Themed Playground** – Niagara Bottling Company for some type of play trail nature themed project – proposed a nature playground trail at Dodd Park – will put in 8 pods of nature themed play – approval on March 27 from BOS – grants funds to be received soon – couple volunteer projects with the Niagara employees – launch will be sometime mid-September after school opens up; Full-scale **mowing** will be in full swing next 2 weeks; annual **Snow Team Recognition Breakfast** – this morning – only 1 event in December with clearing needed – all 4 Deputy County Administrators came this morning – 45 of 50 attended from department
- **Stuart Connock** – shared the certificate and Gold Medal from the Governor’s Environmental Excellence recognition
- **Brenda White** – so cool about all that is going on in Chesterfield County – April 24 – this Governor’s award will be at the 6 p.m. BOS; **CTC Hull** – Linda Scott is beyond excited about the new courts and she is very happy; **Sidewalk** - status on the sidewalk along the front of the fairgrounds – it is in the design stages now – funding is not available until 2020; personal wishes to UVA to the final 4 this weekend; updated the group on her medical issue last month had a transient global amnesia event last month

**XIII. Recommendation of Agenda Items for the May 2, 2019 meeting:**

- Sports Tourism Presentation – Paul Wilmoth, Sports Tourism Coordinator
- Public Hearing: Fall Field Assignments – Bill Carlson

**XIV. Adjournment:** The meeting was adjourned at 7:36 p.m.

Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. ***The next PRAC meeting will be held at the Community Development Meeting Room at 9800 Government Center Parkway at 6:30 p.m. on Thursday, May 2, 2019.***