

**CHESTERFIELD -COLONIAL HEIGHTS
CHILDREN'S SERVICES ACT
Community Policy and Management Team**

<p>Meeting Minutes <i>March 16, 2022</i> <i>1:00- 2:30</i></p>

Mission:

To promote a comprehensive system of community-based care that strengthens families through facilitating collaborative efforts.

Vision:

To be champions for a system of care that drives community practices which promote healthy, productive families within our communities.

Members participating Dr James Worsley, Becca Lynch, Larissa Carpenter, Diane Glover, Mary Peters, Sherri Ball, John Salay, Danika Briggs, Karen Reilly-Jones, William Stanley, and Vicki Stamps.

Staff: Kristi Schabo-Putney, Fred Hutter

I. Welcome and Introductions-

Dr Worsley called the meeting to order at 1:02pm. Kristi Schabo completed roll call. Entire session was OPEN.

II. Approval of Reports (prescreened documents via email)

- a. February CPMT minutes
- b. February authorized funding reports

Larissa Carpenter motioned for approval of the February minutes and motion seconded by William Stanley. All voted in favor, no votes in opposition, no discussion-

Danika Briggs motioned for the approval of the February funding reports as presented. Motion was seconded by Sherri Ball. All voted in favor, no votes in opposition. Reports were approved.

III. Financial Status

- a. Budget report

The Team reviewed the reports and fiscal status which were provided in advance for February 2022.

Chesterfield's total budget for FY2022 is \$15,424,200 which includes \$468,200 for Non-mandated Services; and \$11,700 for SPED Wrap Services. Current total encumbrances for Chesterfield YTD are \$14,560,055 with actual expenditures at \$8,114,270. Non-mandated services encumbered at \$0 with actual expenditures of \$97,616. FY22 SPED Wrap Services are encumbered at \$0 with actual expenditures of \$36,762.

Colonial Heights total budget for FY2022 is \$1,731,500 with an encumbered amount of \$1,966,533 and actual expenditures of \$1,081,010. The non-mandated budget is \$15,300 with \$11,050 encumbered and \$2,145 expended. There are no SPED wrap budget funds this fiscal year

IV. VJCCC Plan Review

Marilyn Brown presented an overview of the County's Community-based Juvenile Justice Programs. A handout was provided that highlights the programs that are available along with detailed description. Marilyn emphasized that the ultimate goal of all the programs is to keep kids out of detention.

Becca Lynch gave a presentation on the FY2021 Colonial Heights VJCCCA outcomes. A copy of the presentation was provided to CPMT members at the meeting. Becca also gave an update on fiscal year to date activity and noted there has been an increase in caseload. William Stanley suggested that many cases were put on hold due to COVID and are now becoming active again.

V. Services Report

a. New case report

Team reviewed report on new cases, current placements and service and utilization management efforts. There were 4 new cases to CSA since last meeting: 1 from DSS:eval/parent support/supervised visitation; 3 from the CSB: 2 RTC, 1 parent support; and no new placements from CCPS, CHPS, or CSU.

b. Placement counts

Presently, there are 21 residential treatment placements (relatively low compared to last years high of 40) with 1 admission from DSS, and 3 discharges from DSS 1 to detention, 1 to GH and 1 to detention. There are 17 group home placements, with 3 admissions from DSS 1 from RTC and 1 from FFH and 1 from acute, and 1 discharge from DSS to RTC; There are 25 therapeutic foster care placements- 1 new admission (emergency) and no discharges; SPED Day school- Chesterfield: 140 day placements, with no new IEP placements and no discharges; Colonial Heights: 16 day placements- with no new IEP placements or discharges. Additional educational services combined IEP placements- 143. Community based services: 42 placements, no new admissions, or discharges.

c. Utilization management report

There are 38 total congregate care placements- 21 RTF placements and 17 in group homes, 21 placements have reached 200+ days out of the community (14 DSS placed, 6 placed by CSB and 1 by D-19). Of the 21 RTF placements, 52% (11) of these are youth are out of the community for 200+ days, 48% (10) placed by DSS and 48% (10) are CSB parent placements and 4% (1) is D-19. Of the 17 placed in group homes, 53% (8) have reached 200+ days out of the community and 16 of these are youth are placed by DSS and 1 by the CSB. The current ALOS is 403 days and 73% of discharges to a family setting.

Currently no residential placement is placed out of state.

31% of youth placed in RTC by the CSB are receiving parent support.

VI. Programmatic Areas/Needs

a. FAPT waitlist update – 2 weeks

The current FAPT waitlist is at two weeks. Karen Dolliver is keeping on top of the schedule.

VII. State and/or Local Items

a. Local

1. Current team vacancies

- CPMT (1 Provider; 2 Parent)
- FAPT (1 CHOOY, 5 Parent; 2 Provider)

Kristi is working on getting foster parents to fill some of the vacancies on the FAPT teams.

2. FAPT Member Appointment –DSS Madelyn Ketchum

Danika Briggs nominated Madelyn Ketchum for the Blue FAPT team. Madelyn is currently a lead family services worker and leads the Family First effort for DSS. Larissa Carpenter motioned for approval of Danika 's nomination. The motion was seconded by Karen Reilly-Jones. All members voted in favor, none in opposition, no discussion.

3. Update Sliding Fee Scale

The updated Sliding Scale Fee Chart for FY2022-FY2023, used to determine parental co-pays for community-based services, was sent to CPMT members for review prior to the meeting. The chart is updated each year based on the Federal Poverty Guidelines and any changes made to the Chart require CPMT approval. Larissa Carpenter motioned for approval. Her motion was seconded by William Stanley.

John Salay stated that he would CPMT to look at/review the Parental Co-pay Policies and suggested that maybe there should be a cap placed on the monthly co-pay/billing amounts. Kristi noted that she feels CPMT should review/update our local policies so that they align more closely with the states requirements and eliminate the outdated language. This topic will be discussed at a later date.

In the meantime, Kristi suggested that the CPMT members begin reviewing the Policies. John, Kristi, and William recommended that everyone pick a section/area they are passionate about and discuss at CPMT meetings. Danika Briggs suggested that the "Services" section of the agenda be shortened/abbreviated and add a "POLICY" item to the agenda.

4. Local policy review discussion

- MDT
- Certification of Medical Necessity for Community-Based Services
- Family Engagement
- Parental Agreement
- Parental Referral

5. IL Workgroup Update – Meeting March 29, 2022 11:00 am – 12:00 pm

The IL Workgroup will be meeting later this month. William Stanley asked if there is currently a policy relating to the Fostering Futures/IL Program.

b. State updates

1. OCS Office Hours – March 18, 2022- CSA Data

VIII. CPMT Member Roundtable

John Salay mentioned that they have a new site director, Randy Wilson

IX. Public Comment

No public comment.

X. Other Items

No Discussion-

XI. Adjourn

Dr Worsley adjourned the meeting at 2:53pm.