



Approved 4/4/19

PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: Thursday, March 7, 2019

Community Development Meeting Room – 6:30 p.m.

Parks and Recreation Advisory Commission Members

PRESENT:	DISTRICT	STANDING COMMITTEES
Mary Ellin Arch	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Earnest W. Harris, Jr.	Dale District	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Raymond B. Marsh	Matoaca District	Athletic Activities Committee Future Visions Outreach & Greenways
Robert McCurry	Midlothian District	Athletic Activities Committee
William “Billy” Pipp	Matoaca District	Capital Projects Committee
John Simpson	Midlothian District	Athletic Activities Committee Capital Projects Committee
Bob Terrell	Dale District	Athletic Activities Committee Capital Projects Committee

Quorum is 6 per Bylaws

ABSENT:

Brenda White, Chair	Bermuda District	Athletic Activities Committee Future Visions Outreach & Greenways
Shayne McDavid, Vice-Chair	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Cathy Cheely	Bermuda District	Capital Projects Committee Future Visions Outreach & Greenways
David Glass	School Board Representative	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways

Parks and Recreation Liaisons/County Staff

Present:

- James Worsley, Director, Primary Liaison
- Bob Smet, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- Jim Perdue, Assistant Director, Parks, Primary Liaison Parks, Capital Projects, Future Visions Outreach & Greenways Committee
- Stuart Connock, Jr., Chief of Parks, Planning, Design & Construction Section, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committee
- Holly Angel, Administrative Assistant, Parks & Recreation

Additional Parks & Recreation Staff Present: David Potter, Community Recreation Manager

Absent: Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee

Speaker(s)	Subject/Organization
Roland Stokes	Cogbill Road Park
Lou Lippa	Football

☞ Parks and Recreation Advisory Commission Mission Statement ☞

Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County's ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County's citizens and determining how best to meet those needs.

Meeting Procedures:

A sign-up sheet is available at each meeting for anyone who wishes to speak.

- I. **Call PRAC Meeting to Order:** James Worsley welcomed the assembly at 6:30 p.m. with a quorum present.
- II. **Non-Sectarian Invocation:** Earnest Harris led the assembly in an Invocation.
- III. **Pledge of Allegiance:** Bob Smet led the assembly in the Pledge of Allegiance.
- IV. **Approval of the PRAC Meeting Minutes of February 7, 2019:**
 - *A motion was made to approve the February 7, 2019 minutes by Raymond Marsh with a 2nd by Mary Ellin Arch. There being no further discussion, the minutes were approved as presented. The approved minutes will be posted on the Parks and Recreation website: <https://www.chesterfield.gov/1075/Parks-Recreation-Advisory-Commission-PRA>*
- V. **Amendments to Agenda:** No amendments to the Agenda
- VI. **Public Hearing/Comments/Unscheduled Matters:**
 - **Unscheduled Matters:**
 - Roland Stokes – Cogbill Road Park
- VII. **Old Business:** No Old business
- VIII. **New Business:**
 - PCI Update – Jim Perdue (at the request of Billy Pipp in February) provided an update on PCI to use as a tool of assessment for various aspects of the maintenance program on recreational fields. More research is needed but will be used as an internal tool initially on grass fields and then later for artificial turf. Will be able to do a baseline for conditions now and then as we replace see if there is any difference in playability.
- IX. **Parks and Recreation Director's Remarks:** James Worsley – weekly edition of *Touching Base* will identify that we have filled a couple positions: *Brandon Ashe*, RCSP Operations Manager and *Paul Wilmoth*, Sports Tourism Coordinator; *Stonebridge* – new signs have been installed on the building and will be illuminated and ready soon; *Moore's Lake Cottage*: moved on February 14 to Falling Creek Park; *VRPS Management Training Conference, Suffolk, VA* – 6 employees went for training in Parks and Recreation and several made presentations during the leadership training; *VACU* sponsorship was mentioned last month with more information to be shared as we go along.
- X. **Accept Parks and Recreation Staff Reports:** Stuart Connock -
 - **Construction Status Report:** *Moore's Lake Cottage* – approximate 5 mile trek moved to Falling Creek Ironworks Park on February 14 and will help to highlight the *May 4 Falling Creek Ironworks*

Day for the 400th Celebration; Historic Point of Rocks Strachan House - out to bid and expect to take to 3/24 BOS Meeting (*Update 3/13 - delayed to 4/24 BOS*) – received permission to take off the 1938 kitchen addition; **Harrowgate Park** – closed effective March 1 for the building of the new school - Channel 12 news item on the closure; **CTC Hull – Pickleball Courts** – everything in place for 12 courts except for the color coat system; **CIP** – full copy emailed to everyone following last PRAC meeting – Board of Supervisors Meeting - March 27 at 6 p.m. for citizens that would like to speak to the Board on both the Operating and the Capital; **Bikeways & Trails Plan** – FOLAR – Stuart and Staff attended 1st Annual State of the Trails gathering last week with all 6 localities – Chesterfield County, Colonial Heights, Prince George, Petersburg, Hopewell and Dinwiddie with various departments from those locations represented – one of key points on the Chesterfield side is to try to get linkage from Chesterfield to Dinwiddie side; **Daniel Park** – completed first relighting with the new Musco lighting – upcoming season using the LED lights with less energy usage; **Beulah Recreation Center and Admin Offices** – programming complete – government offices require a rezoning probably in May for the Dale District – will set up a public meeting in support of the project; **Fairgrounds Park Master Plan** – survey going out soon for anyone that uses as a rental and to all Department Heads for any use that might have within the County – will use PRAC as our public engagement platform – staff back in May will post as a public hearing to get everyone’s insight and then back to PRAC in September for final ideas – (possible good location for an amphitheater, Farmers Market) - Mr. Stokes mentioned that there could be better advertising for events going on at Fairgrounds; **Cogbill Road Park** – waiting for the budget process to go thru to see how the funds will be available – email address for Cogbill Road Park for Mr. Stokes – (no allocated funds at this time) - 6770cogbillroadpark@gmail.com – Mr. Stokes has prepared a handout to share with neighbors and interested parties

- **Rob McCurry** – question on Robious Landing – Mr. Connock commented that meeting with Purchasing tomorrow (3/8) to review and determine whether we can negotiate
- **Mary Ellin Arch** – Pickleball at CTC Hull – compliment staff for getting the work done over the winter with all the weather conditions – Question: are we considering any type of covering for future tournament events for this activity – that is something that we are considering for future consideration
- **Bob Terrell** - Question on fields – Jim Perdue commented that weather has impacted getting fields ready and today vs when I first began in the Department, field preparation didn’t begin until around Memorial Day – now it begins the first of the new year
- **Earnest Harris** – thank you for the signage at Stonebridge – suggestion to add a pool table; by 2020 – the population of 55+ will be over 100K – numerous amount of grants are available – need to have someone to approach in order to get additional funding; Summer Camps for Youth - Mr. Holland is concerned that we don’t have enough activity/sports camps to train youth for the next level up - need to get them on good foundations with good basic instruction – (possibly team up with VSU during the summer camps and it helps them as well)

XI. Committee Reports:

- No updates at this time.

XII. Commission Roundtable Discussions: (Park Champion Briefs)

- **Holly Angel** – SAVE THE DATES - PRAC Dinner with BOS – June 26 – 5 p.m. – Room 502; March 13 – 6 p.m. BOS session – David & Sarah Glass will be recognized with a Resolution for their commitment to the youth of Chesterfield County.
- **Bob Smet** – Valentine celebrations at each of our 3 centers along with a Sock Hop; Magnolia Grange Tea – well attended and lots of positive comments; Stonebridge – 120 new programs – VACU sponsorship – will offer financial literacy courses to help address issues; upcoming trips to DC and National D Day Memorial; Parney from the Richmond Squirrels visiting on 3/13/19 to the BOS to share information about the All Star Week held here in Richmond July 7-10 and Chesterfield County will host a number of excursions for the families involved; **NEW** Music Festival – May 25 – Chesterfield Live – at the Fairgrounds – Richmond Symphony and other musical acts – 3-9 p.m.; recognized David Potter, Community Recreation Manager – served a lot of seniors this quarter; an

all day summer camp will be hosted this summer at Old Beulah School – full day camp offering to help support working parents and give another options for a summer activity.

- **Earnest Harris** – would like to help offset the costs for these programs through grants; sports tourism is very important; missed the last meeting due to a car accident; reemphasized that Chesterfield needs a signature event – (*Dr. Worsley commented that everyone sees Chesterfield as different and each has their own opinion of a signature event – the community drives what that begins to look like*)
- **Mary Ellin Arch** – No comments – it has been too cold and rainy to get out
- **Raymond Marsh** - No comment
- **Bob Terrell** – No comment
- **James Worsley** – No additional comments
- **John Simpson** – No comment
- **Rob McCurry** – appreciate everything on the fields - anticipating better weather
- **Billy Pipp** –very happy that was able to meet with Jim last week and appreciative of the work and excited about the Fairground Master Plan; to Mr. Harris – very excited about the youth and adult programs and appreciate his comments
- **Jim Perdue** – 5 people in CPSI training for Certified Playground Safety Inspector – 2 recertifying and 3 for first time to make sure our playgrounds are safe – very thorough exam to complete this course
- **Stuart Connock** – 2 members of staff are with the Transportation Department at Henning Elementary for a hearing being held tonight regarding a VDOT grant to add sidewalks near the Stratton Park Complex connecting with the East Coast Greenway - participating in the public hearing and county departments working together to complete within 18 months.

XIII. **Lou Lippa** – met with CQL/Tuesday night – representing Beulah; Henning Youth Association is making a return – they have been thru a lot of changes

XIV. **Recommendation of Agenda Items for the April 4, 2019 meeting:** None at this time

IX. **Adjournment:** The meeting was adjourned at 7:28 p.m.
Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. *The next PRAC meeting will be held at the Community Development Meeting Room at 9800 Government Center Parkway at 6:30 p.m. on Thursday, April 4, 2019.*