PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: Thursday, March 5, 2020
Community Development Meeting Room – 6:30 p.m.

Parks and Recreation Advisory Commission Members

<table>
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<th>PRESENT</th>
<th>DISTRICT</th>
<th>STANDING COMMITTEES</th>
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<td>Brenda White</td>
<td>Bermuda District</td>
<td>Athletic Activities Committee</td>
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<td>Future Visions Outreach &amp; Greenways</td>
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<td>Clover Hill District</td>
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<td>Rueben Turner</td>
<td>Dale District</td>
<td>Athletic Activities Committee</td>
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Quorum is 6 per Bylaws

ABSENT

| Cathy Cheely            | Bermuda District   | Capital Projects Committee |
|                        |                   | Future Visions Outreach & Greenways           |
| David Glass            | School Board Representative | Athletic Activities Committee |
|                        |                   | Capital Projects Committee                   |
|                        |                   | Future Visions Outreach & Greenways           |
| Raymond Marsh          | Matoaca District   | Athletic Activities Committee|
|                        |                   | Future Visions Outreach & Greenways           |
| William “Billy” Pipp   | Matoaca District   | Capital Projects Committee                   |
| Vacant                 | Dale District      |                                         |

Parks and Recreation Liaisons/County Staff

Present:
- James Worsley, Director, Primary Liaison
- Bob Smet, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- Stuart Connock, Jr., Chief of Parks, Division of Planning & Construction Services, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committee
- Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee
- Holly Angel, Administrative Assistant, Parks & Recreation

Absent: Stan Thorne, Assistant Director, Parks, Primary Liaison Parks, Capital Projects, Future Visions Outreach & Greenways Committee, Chief of Parks

Additional Parks & Recreation Staff Present and Guests: Jeannine McConnell, Janit Llewellyn, Margie Bryan, Stephanie Christmas and Mark Pinney
Parks and Recreation Advisory Commission Mission Statement

Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County’s ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County’s citizens and determining how best to meet those needs.

Meeting Procedures:
A sign-up sheet is available at each meeting for anyone who wishes to speak.

I. Call PRAC Meeting to Order: Brenda White welcomed the assembly at 6:31 p.m. with a quorum achieved at 6:36 p.m.

II. Non-Sectarian Invocation: Shayne McDavid offered the Invocation.

III. Pledge of Allegiance: Bob Smet led the assembly in the Pledge of Allegiance.

IV. Approval of the PRAC Meeting Minutes of February 6, 2020:
• A motion was made to approve the February 6, 2020 minutes by Mary Ellin Arch with a 2nd by Rueben Turner. There being no further discussion, the minutes were approved as presented. The approved minutes will be posted on the Parks and Recreation website: https://www.chesterfield.gov/1075/Parks-Recreation-Advisory-Commission-PRA

V. Amendments to Agenda: No amendments to the Agenda

VI. Public Hearing/Comments/Unscheduled Matters:
• Public Hearing:
  o Fairgrounds Master Plan – Public Information Meeting – Janit Llewellyn
    Janit presented the plans to date and then opened the floor to questions from citizens and the Commission.
    Speakers: (Italics represent Staff responses)
    • Gary Morrissette – has a boarding facility west of Fairgrounds – interest on Equine side and camping side – there are 1000’s of horses in Chesterfield County – thank you all for your interest
    • Dustin Horton – Chesterfield County Fair Association – Fencing? – Janit - We don’t have a proposal now for fencing in one part or the whole part - not a part of what we are reviewing currently; security – great plan excited to go forward
- **Julia Williams** – Concession Stand - Will this replace Beach Grange? – Janit - we are including Beach Grange – would be housed within that facility but a separate building within that building – would like to set an appt and talk with you further; Stuart – to add some additional detail – we haven’t decided how big at this time – multiple groups could use it - you could have 3 compartmental areas – you can only open one area or open it all depending upon the size that is needed.

- **Chris Ramsey** – Walking trails – would that be open access? Janit - dotted lines may or may not – this would not be a paved trail

- **Steve Meadows** - Picture of the current fairgrounds – where would you place the band? – Janit - The band would be located below the arts and craft section.

- **Barbara Roe** – Attended several meetings on Courthouse Lane – how much traffic is generated from the fair and other events? – Janit – with the new development – CCDOT has been a part of the development team and is aware of the master plan – usually traffic flows are based on am/pm flow – Nate Mathas (Transportation) – we can get you in touch with Nate to get further info on traffic.

- **Roland Stokes** – suggestion – county fair this year – get an aerial view this year and how is it going to fit into this – Janit – we have tried to leave enough open areas so that we have room to move things around.

  - **Brenda White** – the midway does have to remain on the skid pad because of the weight.

- **Rene Eldred** – in your presentation I saw ideas from another state - concessions – is there any room in this to do food truck events? – Janit - there would be enough open space for events of that nature.

- **Mark Pinney** – we try to work with local vendors to accommodate their needs – did you have anyone asking for that type of event – Janit - No

- **Chris Ramsey** – horse trail/event parking would be in the wooded area – lot of timbering – 70+ acres and a good portion of the area to develop – Janit - if we didn’t own this it would be very desirable to developers.

- **Nick Curry** – has there been, or will there be an environmental impact study? – Janit - YES

- **Bobby Lewis** – area at the bottom – is this just a low area - why is nothing there? – Stuart - there is a stream at the very bottom end – all protected most of the way up – that is why the trail is located there and an unpaved trail - trails are allowed in those resource protection areas - The trails for this particular site would not be available for horses on the trails.

- **Chris Ramsey** – Equine parking area will be very close to that area – Janit we will have to do a more detailed report once we get to the wetlands study, so we want to get the master plan down and then some adjustments.

  - **Stuart Connock** – usually the mapping that you find in the county errs on greater area than impacts on the master plan study - all environmental features would need to be taken into account once we progress but also any other work that we do upstream that there is no impact to those facilities.

- **Shayne McDavid** – fantastic job

- **Rueben Turner** – curious about the total area of the trails – Janit - I can get you that information – (Updated 3/9/20 - proposed paved Bikeway/Trail is 0.64 miles; proposed walking trail in the Fairgrounds Masterplan is 0.58 miles)

  A motion was made by Shayne McDavid to accept the report and the information we have tonight until future information is provided and to endorse the Fairgrounds Master Plan with a 2nd by John Simpson. All voted in favor to endorse. Next steps are to begin implementation. All voted in favor to endorse.

- **Unscheduled Matters:** (Italics represent Staff responses)

  - **Roland Stokes** – Cogbill Park – would like to make Cogbill part of future PRAC meeting – draft CIP now shows Cogbill Phase 1 funding in FY22; would like to suggest a bike path and a splash pad for kids at the park– reviewed a few of the facts supporting original dollars committed in FY19 – Is there a way to get this started so that citizens can see something happening?; Stuart – there was funding set up for conservation area or undeveloped park development on 5 different sites over a 5 year period – it was planned to come in FY19 but that is when we were planning the Master Plan – those funds did not come in that year – it was considered at that time an out year and did not receive funding – proposed in the Bond Funding is Cogbill Park – at this time we do not have those funds and no development can begin.

  - **Barbara Roe** – Citizens for Midlothian - here to ask for some input into how to work with the Mid-Lothian Mines Park and the Grove Pond area across from Woolridge - understand there is a Mid-Lothian Mines and Railroads Foundation but don’t know who is working with that specific park and who can have
citizen input - a lot more traffic and use of this park is occurring – concerned about the safety. James – the Foundation is still moving forward and Mr. Garner is who would be the contact for the Foundation - we do not have the designated employee that was originally connected with the site but Parks & Recreation does the maintenance at the site – more interested with your safety concerns and would love to get that information from you. Rob McCurry will meet with Barbara Roe and will share information – she lives in Walton Pond on the concerns. An appointment will be coordinated with the Department – Stan was appointed as the lead.

- Crystal Monroe – CHS has lots of things going on this spring – please try to take advantage of them – shared a handout of upcoming events.
- Robin Madron – represent a group of people that are trying to get dog parks in Chesterfield County – specifically CTC area on Hull Street – currently over 340,000 dogs in Chesterfield County – Parks and Recreation does a great job on many areas – spoke and worked a lot with Chris Winslow – (Coal Forest Trail off of Woodpecker Road at Pocahontas State Park– if you can designate as a dog trail and making an off leash trail for dogs – have to be on command return so don’t have to worry about startling horses or bikes – that would not be this Agency - we can get you the Pocahontas Manager – Nate Clark – Stuart will get her the information and contact info-this info has been provided by Stuart); Rockwood Park – not in good shape – need a park that is nice – people do not clean up after their dogs – it is a 20 minute drive to Goyne Dog Park; (Brenda White – Chester Community Association was associated with Goyne Park). Stuart – Rockwood Park is a dirt surface under the power lines – has 2 pens and so you can grow grass in one while the other grows back in – (Robin Madron – we need something other than a grass area) – Stuart - Staff is researching the needs of the area and what are other people doing around the country – grass is hard to maintain when you have that kind of use – perhaps a dog run – less capital cost and closer to home and look at what is considered a reasonable drive time – we need to look at and decide dog parks/runs and agility parks. Others closer to home are lesser quality but in a reasonable and efficient area – we don’t have all the answers right now but trying to look at these things in the same way – (there are other developments coming forward and some of your larger residential areas are providing some of those areas – we would look to provide in other areas to compliment the others.)

VII. **Old Business:** No Old Business

VIII. **New Business:** No New Business

IX. **Parks and Recreation Director’s Remarks:** James Worsley

- Meadowbrook High School – field repair – lights repaired, bullpens complete with new pitching rubbers, replaced with new benches and yellow cap around the fence line has been replaced – looking good – Athletic Director. Principal and students are going to be very proud; Chesterfield Basketball League (CBL) Sherman Litton and Robert Hodges – CBL is coming to a conclusion and want to commend them for their years of service for their CBL – Punky Lumpkin recently passed and was recognized at the banquet held on 3/2; Sports Tourism – busy season at RCSP – next 4 weekends the Jefferson Cup is in town and our partners are hosting guests from all over the estate and out of states.

X. **Accept Parks and Recreation Staff Reports:**

- **Construction Status Report:** Stuart Connock – Bensley Park – 2 projects: expansion of the parking lot and expansion of the ballfield now in purchasing and ready to be bid out and construction will occur over the spring and summer; Henricus/Dutch Gap Access Study – received handout on February 25 by the Transportation folks and explain to the public 5 projects – who work around the fly ash – encourage all to review the information - approximately 100 -125 people attended and very complimentary of the parks projects; Historic POR – all of the demolition has been completed – got approval to knock down rest of modern structures there; Harrowgate Park - will be bidding the athletic portion of the replacement of Harrowgate Park at the Carver Middle School and out to bid in the next 30 days – the final park - want to do a show and tell for the commission next month on the new park – coming on line late fall/winter; CTC Hull – renovating concession and restroom – at about 98% complete and about 3 weeks away; RCSP – building is coming out of the ground and expect new restroom and concession – roof and pavers next week – Jefferson Cup 3 of the 4 weekends will have all paved parking and from the bond at RCSP - continue to replace every rug that is out at the complex – we have replaced 2 at this time – we will have the funding to replace 3 rugs and the other 10 and will build 2 additional fields that will be in the bond to bring us up to a 14 field complex – access to back parking lot both entrances and then end up in the back lot - with a new sidewalk – everyone enter from Genito Road and then at the Raceway and back in that way; Capital Outlay – this is what is available on the Budget outlay – we will continue to receive $3.2M every year to continue replacing everything that wears out (not for new parks but to replace what is out there) – additional funding; additional areas to build.
back up to fill some gaps – and continuing to replacing everything that wears out briefed on the potential bond issue and what we will vote on in November – looking at about a $600M bond issue – quite possible that some of the parks projects will be chosen as part of the community revitalization – Trails is an emphasis in Transportation; James River Conservation Area – rest of trail system and the picnic area; Horner Park – adding the complimentary picnic areas, trails on the south side to link over to the fields and will push the road a little deeper and increase the events and archery area and will give us a location for a 90 Meter Olympic shooting area, Kite day and open area to use; additional funding – transportation - $10M in Community revitalization – very focused on the many special area plans – transportation: trails is an emphasis, trails, sidewalks as an emphasis of 8-year program: March 25 – Budget Public Hearings and Community meetings will be held and April 8 is the Budget Adoption – Final Vote by BOS is April 8.

- **Goyne Park Dog Park** – great finish with about 100 people from Dominion Energy that installed Agility Course and installed everything – did it as several workdays – new addition to dog owners – Parks and Recreation will have programs down there with agility training and West Chester Dog Spa will rent the facility to do courses for dog owners in the county.

**Committee Reports:** No Committee(s) Report

**XI. Commission Roundtable Discussions:** (Park Champion Briefs)

- **Holly Angel** – PRAC Field Trip – May 16 – 9 a.m. to 3 p.m.
- **Bill Carlson** – spring sports start on Monday and basketball ends on March 4
- **Bob Smet** – Stuart and his group won another award – Sportsbackers Movement Makers recognized the Relic River Boardwalk at Dutch Gap; Partnering with Petersburg Area Regional Tourism (PART) at Bracey VA - I-85 rest area on the northbound side– we will have Chesterfield County promoted for a month highlighting area regional tourism; sold out BANFF Mountain Film Festival started tonight for 3 nights at James River High School; Kite Day on April 5 at RCSP and Chesterfield Live on May 9 at the Fairgrounds; May 2 – Brews and Blues at Henricus
- **Rueben Turner** – still learning – will get with Stuart and get more info on Cogbill
- **Shayne McDavid** – Question: fence around the playground at Huguenot – where you park the cars – fence has been damaged considerably for months – Stuart will pass that along to Stan; rode thru RCSP and it looks amazing – can understand why it is a premier turf facility in the country - the flags when you drive in from Genito – is super cool and represents all these different teams from all over the country; Questions – RCSP - all of the undeveloped area to the right under the power line – are we going to do something with the orange clay power grid – Stuart: serves as our overflow parking – we are restricted with what you can do under the power line – idea was hardened grass where you till in stone – strong enough to hold cars up when it gets messy – lot of landscaping going in – flowers/mulch look good
- **James Worsley** – nothing further
- **John Simpson** – nothing further
- **Rob McCurry** – nothing further
- **Mary Ellin Arch** – express appreciation on behalf of Mt. Pisgah celebrating 175th anniversary (1845) to commemorate we are having a monthly history program – March 15 Bryan Truzzi is going to speak on who really were those Mid-Lothian Miners who started Mt. Pisgah United Methodist
- **Stuart Connock** – nothing further
- **Brenda White** – Raymond Marsh had some surgery and recovering and hopefully see next month; Fair is August 28 – September 5; Budget sheet given by Stuart – attend meetings held with your BOS supervisors; we have not had a Monument nominee in a long time – if you have any nominations for consideration please get with Bill Carlson or Holly

**XII. Recommendation of Agenda Items for the April 2, 2020 meeting:**

- Cogbill Park – Update – Stuart Connock
- CTC Dog Park – Update – Stuart Connock
- Citizens for Mid-Lothian – Update – Stan Thorne/Rob McCurry

**XIII. Adjournment:** The meeting was adjourned at 8:26 p.m.

Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. *The next PRAC meeting will be held at the Community Development Meeting Room at 9800 Government Center Parkway at 6:30 p.m. on Thursday, April 2, 2020.*