

**Chesterfield Emergency Planning Committee**  
**Meeting Minutes**  
**March 3, 2022**

**Members Present:**

Jason Bassett (Industrial Chemicals)  
David Miller (Chemsolv)  
David Woods (CHD-MRC)

Bobby Lukhard (DuPont)  
Ken Smith (CJW)

**Consultants/Guests:**

Eric Jones (Chesterfield Sheriff's Office)  
Joseph McCann (CSX Railroad)  
Brandon Mittman (Veolia)  
Bill Walter (Fuji Film Wako)

Billy Marsiglio (Chesterfield Fire & EMS)  
Megan Middleton (CVHC)  
Robert Paxton (VDEM)

**EM Staff:**

Chief Keith Chambers  
Steven Herring

Jessica Robison

**Welcome and Introductions**

Chair Bobby Lukhard welcomed everyone and called the meeting to order at 3:30 p.m.

**Presentation:** Stop the Bleed and You are the Help Teaser

Ken Smith, CJW/Steven Herring, Chesterfield Emergency Management

**Approval of Minutes**

The February meeting minutes were approved by the committee.

**Reports**

***Chairman's Report*** –

- None

***Emergency Management*** –

- Cybersecurity is currently being looked at more due to recent attacks. Jessica Robison asked if any committee members had any issues with cyberthreats or are taking steps to enhance cyber security. She stated if anyone wanted to talk offline that would be good as well. Bobby stated that DuPont has a robust cyber security team and will give details to Jess. Robert Paxton stated cybersecurity has been discussed at the state over the past few weeks with plans being put in place.
- A Trucker Convoy is currently heading to Washington DC. No impacts to Chesterfield is expected other than heavy traffic.

***Community Emergency Response Team (CERT)*** –

- CERT will be assisting Chesterfield Fire & EMS with various Smoke Alarm Battery Exchanges in communities across Chesterfield in March.
- CERT Basic Class 68 has been rescheduled and will start on March 29<sup>th</sup>. It will be two nights a week for four weeks. The class roster has already been filled.

***Health Department/Medical Reserve Corps (MRC)***

- David stated that the Virginia Department of Health (VDH) is pushing a lot of cyber security awareness and reminders. He will touch base with Jess offline.
- COVID-19 and Omicron cases have dropped substantially. There is cautious optimism that the largest part of COVID-19 is being put behind us. Outreach and awareness activities are still being conducted with small testing still occurring. There is a growing interest in vaccinations at small events by local employers.
- A large number of contractors were gathered during COVID-19 activities and will be kept on hand in case of future surges, resulting in less volunteers being used. David stated the MRC volunteers can be utilized elsewhere and encouraged the committee members to utilize them.
- The Health Commissioner removed the requirement to wear masks in offices unless in a clinical setting.
- COVID-19 has resulted in the creation of a Population Health Branch in the Chesterfield Health Department that will reach out into communities and discover health issues. They will then address the causes of the health issues.
- The Chesterfield Health Department is continuing to develop training and exercise plan and hope to publish it at the beginning of the summer.

#### ***Homeland Security***

- None

#### ***Neighborhood Watch***

- None

#### **CEPC Spotlight – David Woods, Medical Reserve Corps**

#### **Unfinished Business –**

- None

#### **New Business –**

- None

#### **Roundtable Member Discussion:**

*Megan Middleton (CVHC)* – The Central Virginia Healthcare Coalition (CHVC) is hosting ICS 400 courses on March 8<sup>th</sup> and March 9<sup>th</sup> free. In addition, a Long-Term Care Mutual Aid Exercise will be held on April 26<sup>th</sup>. All events can be found on the [CVHC Events Calendar](#).

There being no further business, the meeting was adjourned. **The next CEPC Meeting will be on April 7, 2022 via Microsoft Teams.**