

**Chesterfield Emergency Planning Committee  
Meeting Minutes  
February 6, 2020**

**Members Present:**

David Alwood (Fuji Wako)  
Paul Clements (Resident)  
Jason Stone (Chesterfield GS)  
Bruce McFaddon (VDOT)  
Shane Braniff (Evonik)

Jason Bassett (Industrial Chemicals)  
Bobby Lukhard (DuPont)  
David Miller (ChemSolv)  
Michael Smith (Fuji Wako)

**Consultants/Guests:**

Tom Calhoon (DHS)  
Keith Chambers (CFEMS)  
Robert Paxton (VDEM)  
Hunter Dovel (Evonik)

Kyle Campbell (Chesterfield Risk Mgmt)  
Frank Kinnier (CFEMS)  
Ben Craft (CSO)  
Robert Barksdale (DuPont Teijin Films)

**EM Staff:**

Jess Robison

**Welcome and Introductions**

The meeting was called to order at 3:30 p.m. Bobby welcomed everyone, and introductions were made. A quorum was present.

**Presentation:** Jason Stone, Chesterfield security Manager – Behavioral Threat Assessment

**Approval of Minutes**

Minutes for the January meeting approved as posted.

**Reports**

***Chairman's Report –***

- None.

***Emergency Management –***

- The county's emergency Operations Plan revision and NDMS planning continue.

***Community Emergency Response Team (CERT) –***

- CERT Basic Class 66 started on February 3, 2020. They will graduate February 26<sup>th</sup>.

***Health Department/ Medical Reserve Corps (MRC)***

- The health Department is closely monitoring and preparing for any necessary response to the Coronavirus. To this point, we have no active cases and currently no patients under investigation. The more serious threat is the flu.
- Tips to protect yourself from illness:
  - Practice good hand hygiene.
  - Sneeze/cough into your elbow.
  - Stay home if you are unwell.
  - Get your flu shot. It's not too late.

### ***Homeland Security***

- None

### ***Neighborhood Watch***

- None

### **CEPC Spotlight – None**

### **Unfinished Business –**

- HazMat Expo Planning
  - Add HazMat date to the online CEPC calendar.

### **New Business –**

- Tier II Report Submission Reminder:
  - Please remember to submit your Tier II reports by March 1, 2020. Sending your Tier II report to Jess Robison fulfills the obligation of reporting to the LEPC and Fire Department.

### **Roundtable Member Discussion:**

*Chief Frank Kinnier (CFEMS)* – CFEMS Hazmat with VDEM Hazmat is offering a technician course April 13-24.

*Bruce McFadden (VDOT)* – Moving into the new VDOT/VSP collocated office is still in progress. VDOT willing to host the April meeting at their new facility.

There being no further business, the meeting was adjourned at 4:11 p.m. **The next CEPC Meeting will be on Thursday, March 5, 2020 in the multipurpose rooms of the Chesterfield Community Development Center located at 9800 Government Center Parkway at 3:30 p.m..**