



Approved 3/5/2020

PARKS AND RECREATION ADVISORY COMMISSION

Meeting Date: Thursday, February 6, 2020

Community Development Meeting Room – 6:30 p.m.

Parks and Recreation Advisory Commission Members

PRESENT:	DISTRICT	STANDING COMMITTEES
Brenda White	Bermuda District	Athletic Activities Committee Future Visions Outreach & Greenways
Shayne McDavid	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Mary Ellin Arch	Clover Hill District	Capital Projects Committee Future Visions Outreach & Greenways
Cathy Cheely	Bermuda District	Capital Projects Committee Future Visions Outreach & Greenways
David Glass	School Board Representative	Athletic Activities Committee Capital Projects Committee Future Visions Outreach & Greenways
Raymond Marsh	Matoaca District	Athletic Activities Committee Future Visions Outreach & Greenways
Rob McCurry	Midlothian District	Athletic Activities Committee
William “Billy” Pipp	Matoaca District	Capital Projects Committee
Rueben Turner	Dale District	Athletic Activities Committee

Quorum is 6 per Bylaws

ABSENT:

John Simpson	Midlothian District	Athletic Activities Committee Capital Projects Committee
Vacant	Dale District	

Parks and Recreation Liaisons/County Staff

Present:

- James Worsley, Director, Primary Liaison
- Bob Smet, Assistant Director, Recreation, Primary Liaison Athletic Activities, Future Visions Outreach & Greenways Committee
- Stan Thorne, Assistant Director, Parks, Primary Liaison Parks, Capital Projects, Future Visions Outreach & Greenways Committee, Chief of Parks
- Stuart Connock, Jr., Chief of Parks, Division of Planning & Construction Services, Primary Liaison, Capital Projects and Future Visions Outreach & Greenways Committee
- Bill Carlson, Athletics Manager, Liaison Athletic Activities, Capital Projects Committee
- Holly Angel, Administrative Assistant, Parks & Recreation

Additional Parks & Recreation Staff Present and Guests: Dr. Joseph Casey, County Administrator; Scott Zaremba, Deputy County Administrator Community Operations; Juan Santacoloma, Community Engagement Coordinator, Jeannine McConnell, Janit Llewellyn

Speaker(s)	Subject/Organization
Crystal Monroe	Chesterfield Historical Society
Roland Stokes	Cogbill Road Park
Lou Lippa	Beulah Athletic Association

☞ Parks and Recreation Advisory Commission Mission Statement ☞

Working in partnership with the public, the Parks and Recreation Department and the Board of Supervisors, the Parks and Recreation Advisory Commission (PRAC) seeks to eliminate obstacles that interfere with Chesterfield County’s ability to efficiently and safely provide greenways, parks, recreational facilities, and associated programs. PRAC also strives to support recreational programs and facilities that a First Choice Community such as Chesterfield should afford its citizens, as well as to exercise leadership in projecting the future recreational needs of the County’s citizens and determining how best to meet those needs.

Meeting Procedures:

A sign-up sheet is available at each meeting for anyone who wishes to speak.

- I. **Call PRAC Meeting to Order:** James Worsley welcomed the assembly at 6:30 p.m. with a quorum present.
- II. **Non-Sectarian Invocation:** James Worsley offered the Invocation.
- III. **Pledge of Allegiance:** Bob Smet led the assembly in the Pledge of Allegiance.
- IV. **Introduction of PRAC members, Guests and Parks & Recreation Staff – Roundtable –** introduced guest Juan Santacoloma – Community Engagement Coordinator – Juan is part of the mentorship program paired with James. Welcomed Mr. Rueben Turner onto the Commission representing the Dale District. James then introduced Scott Zaremba, Deputy County Administrator, Community Operations. Staff and Commission members introduced themselves. James noted Stan Thorne’s new position as promotion to Assistant Director, Parks. James also noted the attendance of Jeannine McConnell, Chief of Finance and Janit Llewellyn, Planning Manager in the audience. James introduced Dr. Casey as the County Administrator. *(guests were introduced as they arrived.)*
- V. **Election of Chair and Vice Chair –** James Worsley
 - **Nominations for Chair:** Shayne McDavid nominated Brenda White for Chair – there were no other nominations. The floor was closed for nominations.
 - i. **Motion to vote Brenda White for Chair by Raymond Marsh with a 2nd by Mary Ellin Arch. All voted in favor for Brenda White as Chair. The Chair position will be for a period of 2 years.**

At this point, the meeting was turned over to Brenda White to proceed as Chair.

 - **Nominations for Vice Chair:** Raymond Marsh nominated Shayne McDavid for Vice Chair – there were no other nominations. The floor was closed for nominations.
 - i. **Motion to vote Shayne McDavid for Vice Chair by Billy Pipp with a 2nd by Rob McCurry. All voted in favor for Shayne McDavid for Vice Chair for a period of 2 years.**
- VI. **Approval of the PRAC Meeting Minutes of December 6, 2019:**
 - A motion was made to approve the December 6, 2019 minutes by Shayne McDavid with a 2nd by Raymond Marsh. There being no further discussion, the minutes were approved as presented. The approved minutes will be posted on the Parks and Recreation website: <https://www.chesterfield.gov/1075/Parks-Recreation-Advisory-Commission-PRA>
- VII. **Amendments to Agenda:** No amendments to the Agenda

VIII. Public Hearing/Comments/Unscheduled Matters:

• **Unscheduled Matters:**

- **Crystal Monroe** – many thanks to Parks and Recreation for the work that is progressing at Strachan House; CHS will hold a clean-up day in March - looking for lots of volunteers – do have some assistance from FOLAR and Comcast – will clean up trash that has washed up from the river – (*date in March to be confirmed*); Historical society is in the process of furnishing Castlewood – any 1800's furniture, we will take it; Will have a memorial service reception for Mrs. Gilmer who used to live there by her 2 sons on March 21; Antiques evaluation on April 25.

IX. Old Business:

- Fairgrounds Master Plan – Janit Llewellyn – Janit Llewellyn gave a brief update on the Master Plan to date and announced that a final community meeting will be held at the March 5 PRAC meeting at the CD Building beginning at 6:30 p.m.

X. New Business:

- Approval of Committee Assignments – A motion was made by Cathy Cheely with a 2nd by Billy Pipp to accept committee assignments as presented. All voted in favor to approve.

XI. Parks and Recreation Director's Remarks: James Worsley

- Recognized Dr. Joe Casey, County Administrator joining us this evening and offered an opportunity to address the group. Dr. Casey recognized the Commission for being the front lines for the pulse of the community; blessed with well-trained staff and all about leveraging the assets of Chesterfield County.
- **Director Remarks:** U S Collegiate Association Press Conference Announcement made last week that **Collegiate Basketball Championship games** will be held at Richard Bland College and VSU Multi-Purpose Center in March 7-11, 2021 and March 6-10, 2022; **RCSP** – Sports Tourism - 8 upcoming weekends of soccer tournaments – improvements have been made out there that are evident and will impact the complex and visitors; **Archery** – old Beulah ES coming up; Pocahontas State Park - **Monster Cross** – coming up; **Swim RVA** – VHSL State Championship later this month; **Marketing** - we do a lot of marketing for CCPR – Richmond Sourcebook 2020 – program guides – excellent presence in 2020 edition; **Spring Field Trip** – we would like to schedule an upcoming tour and visit sites of interest – more to come.

XII. Accept Parks and Recreation Staff Reports:

- **Construction Status Report: Stuart Connock** – **Bensley Park** – to double the size of the parking area for the recreation center and to bid the expansion of the soccer field – bids to go out by February 15; **Bensley park Kaboom Playground** (volunteers put up a complete playground in 2013) – currently an Alumni program that pairs with local non-profits – they come back and give out smaller grants – Greater Richmond Kids to CarMax Foundation – we applied and got a \$10k grant to install a smaller playground adjacent to the original one; **Dutch Gap/Henricus Access** – improvements studies completed – multiple route/locations options explored; **Historic POR** – just received word that we are able to work with the contractor and some generously supplied funds from Building Inspection – all of the non-historic buildings will be removed – all approvals received; **Harrowgate Park** – Phase II was permitted 2/5 and will be out to bid by 2/15 – Phase III final design due by 2/15 – a new custom design playground will be installed using a lot of the exploratory ropes and other climbing apparatus; **CTC Hull** – Renovations for the restroom/concession are on target to be available for use mid-spring; **RCSP** – site work at 90% - parking in back is completed and in use – lights should be available in next week or so – parking in front is all graded and waiting for good weather for paving and building for the concession is about 6' from the foundation – should all be complete by early June – electronic messaging board out front and wayfinding signs being produced for helping visitors to find the location; **Stonebridge Recreation Center** – noise panels installed in the volleyball area (approximately 1800); **Beulah Recreation Center and Admin Offices** – on schedule to go out to bid Mid-Summer – with occupancy hopeful in Fall 2021; **Horner Park North** – to bring public water out to the site and **South** – Picnic Area and Trail System Site Plan Updates and a bridge connection over to the North side; **Midlothian Village Park** – formerly Watkins Annex – add additional parking to east end of existing parking lot and installing new sign out front – this will build out all available space for parking on the east side.
 - **Cogbill Road Park** – Mr. Stokes spoke in favor of several desired items to include at Cogbill Road Park - splash pad and mountain bike trail riding – Mr. Stokes would like a copy of the archaeological and geological report – (*Stuart will provide*)
 - **CTC Hull** – Leslie Moore, Treasurer – *Stuart Connock - a 20x20 shade structure will be purchased – probably 6-8 weeks before manufactured and in place;* Beulah Recreation Center – as a group asking for

Pickleball to be part of the planning – the gym will have a multi-purpose use area – final programming is still in the determination stage

- **Lou Lipa** – Beulah Athletic Association - fitting kids into some tight areas for practice; thanks for lights down at Carver – would love restrooms - not porta potties (planned for next phase)
- **Brenda White** – Dr. Casey gave an update on the development corner of Rt. 10 and Courthouse Road and some of the items for consideration – 2 parcels – one owned by the Spencer family and other by the County – 2 rectangles were acquired

XIII. Committee Reports: No Committee Report

XIV. Commission Roundtable Discussions: (Park Champion Briefs)

- **Holly Angel** – Chesterfield LIVE! – SAVE The Date – May 9
- **Bill Carlson** – Basketball tournaments start next week and then jump into spring sports
- **Bob Smet** – February is Therapeutic Recreation month – look for increased information on the website; hosting All Abilities Recreation Fair at Bensley Recreation Center – March 6; Awards: Stonebridge Recreation Center received Outstanding Host Site from Sportsbackers and the Fitness Warriors Program and Sportable presented the Department with the Partner of the Year for adaptive archery and kayaking programs; Banff Mountain Film Festival – March – 30th year – SOLD OUT – held at James River High School
- **Rueben Turner** - happy to be here
- **Raymond Marsh** – thanks for your input Dr. Casey; nothing in program guide for foreign language – need more of those programs Parks and Recreation staff indicated we will look into that to add
- **Cathy Cheely** – new nature playground at Dodd Park – been able to go quite a bit and it stays packed – a real active area with families and children and dogs
- **Shayne McDavid** – looking forward to the future and thanks to the public for attending; thanks to Dr. Casey and Scott Zaremba for attending and for your insight; thanks to all of the staff
- **James Worsley** – shared appreciation for Lou Lipa’s work with Beulah Athletic Association and shared several pictures of the past weekend to celebrate Kobe Bryant and his continued work with youth
- **David Glass** – making memories – went out to Bensley park for the Walk With Santa back in December – wonderful event – all hands on deck it was a great event
- **Billy Pipp** - Dodd Park comment – 3 and 8 year-old love it – worth the drive
- **Rob McCurry** – working with Bill Carlson and Ms. Haley for new scoreboards for Robious Athletic Complex – in soon and appreciate the help; Questions: – do we have an update on the Quidditch tournament – Henrico County won that bid; to Stuart – is there a skatepark? – we do not have a skatepark – we have a partnership with XZone with Southside Church of the Nazarine – had one earlier with Manchester Y
- **Mary Ellin Arch** – good to be back and to see a full room – went out to Rockwood earlier this week and enjoyed
- **Stan Thorne** – due to a mild winter have been able to accomplish quite a bit of winter projects; staff training during the quiet times – pesticide/herbicide recertifications, equipment safety, stormwater pollution, equipment fleet review and some early start on infield renovations; trails crews – working on erosion issues and cutting back any unnecessary growth; 2 lower fields at Bird that did not have dugouts – used internal resources to make roofs and completed that entire complex that gets a tremendous amount of use
- **Stuart Connock** – had a little to do to Dodd Park Nature-Themed Playground – testimonials are great; Bird Athletic Complex 4 softball field complex - looks nice
- **Brenda White** – had a great holiday season, got engaged; on a personal note thank James and all present - Joe and Scott – we are thankful and blessed; suggestions – Fair (August 28 – September 5) - we utilize a lot of volunteers – opportunity for sports groups to get involved week before in helping set up if that is possible – Pickleball; request to meet with BOS over dinner prior to an evening session to meet the commissioners; For information - Commissioners have BOS individual meetings and representatives can go to that meeting - in helping to get the word out; Happy Valentine’s Day next week

XV. Recommendation of Agenda Items for the March 5, 2020 meeting:

- Final presentation and endorsement of Fairgrounds Master Plan

XVI. Adjournment: The meeting was adjourned at 8:13 p.m.

Minutes respectfully submitted by Holly Angel, Administrative Assistant, Parks & Recreation. *The next PRAC meeting will be held at the Community Development Meeting Room at 9800 Government Center Parkway at 6:30 p.m. on Thursday, March 5, 2020.*