



# Chesterfield Electoral Board Office of the General Registrar

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Electoral Board Members

Rosemarie Y. Hart • Susan J. Beals • Randall L. Welch

General Registrar

Constance L. Tyler

## Electoral Board Meeting Minutes

February 5, 2019

### Call to Order

Susan Beals, Chair, called the meeting to order at 10:00 a.m.

The following persons were present: Susan Beals, Randy Welch, Rosemarie Hart, Constance Tyler, Jim Hall and Paul Little, Voting Equipment Technicians. Suzanne Crostic, Customer Relation Manager IST, Doris Johnson and Terri James, Assistant Registrars joined the meeting as it progressed.

Minutes of the January 22, 2019 meeting were approved.

### New Business

Discussion was held with the Voting Technicians concerning issues encountered in the November 2018 election such as (1) distribution of wrong ballots (2) unusual activity sheet not complete (3) machine replacement serial numbers not recorded, etc. Suggested using check list for testing, setting up and checking voting booths and more training for technicians.

Performance evaluations for chiefs and deputies and the November 2018 General Election overview were distributed.

Ms. Tyler reported that a polling place accessibility survey will be done. Also she reported that the five precinct splits and the moving of one precinct were approved by the Board of Supervisors and have been sent to the State Department of Elections for approval.

A demonstration on Military and Overseas Voting Email Ballot software was given via phone by Mike Brown of DEMTECH voting solutions.

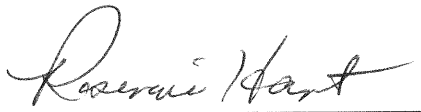
Ms. Tyler gave an update on the status of equipment and supply orders.

Bon Air Community Center no longer wishes to continue as a polling place. Mr. Welch has been looking at new locations and suggests: St. Michael's Episcopal Church, Unity Church of Bon Air or Islamic Center. We are in the process of signing new lease agreements with all polling places.

Discussion was held on scheduling a meeting with the school superintendent to discuss the activities scheduled for election day as presented in the 2019/2020 calendar. Ms. Beals will set this up.

The next meeting will be on Tuesday, March 5 at 10:00 a.m.

Meeting adjourned at 12:20 p.m.

A handwritten signature in cursive script, reading "Rosemarie Hart", is written above a horizontal line.

Rosemarie Hart, Secretary