

# Chesterfield County Electoral Board

## Electoral Board Members

Lynette Clements, Vice Chair  
Dorothy Jaeckle, Secretary

## Electoral Board Meeting Minutes January 17<sup>th</sup>, 2023

Lynette Clements called meeting to order at 2:00pm

The following persons were present: Lynette Clements, Dorothy Jaeckle, Missy Vera, Michael Schwartz, Leslie Foreman, Emily Weinstein (via Teams) along with Larry Barnett and Amy Towne

Missy Vera gave the following updates regarding Officers of Election:

Start with code of OOE Appointment

- 24.2-115 – received in 2019
- The code does not require but permits political party to nominate
- Deadline must be met (1<sup>st</sup> week of Feb) EB may appoint term limit 2 – 3 years
- Referenced guidance sent to GR's from ELECT in 2019 on recommendations for appointments

Letter to Prospective Officer of Election

- Applicants may choose to represent
  - Republican
  - Democrat
  - Unaffiliated
  - Bottom of the letter provides the contact information for each political party should an OOE want to reach out to the party directly
  - Dorothy requested the submitted Interest forms be sent to each Electoral Board member for review
- Request to add IT/IST knowledge inquiry on the interest form

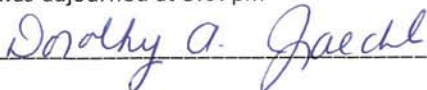
Notice of Appointment

- OOE receives a letter informing them he/she has been appointed to serve a 2-year term
- Explains steps to take to finalize the process
- Oath is in the packet – included with a self-addressed envelope

Since the term ends February 28, 2023, every active OOE will receive a letter informing him/her the term has ended and another will begin. Since all active officers have been vetted and approved by the party, the OOE will be provided the option of being reappointed for another term or decline the reappointment. There is no need for active OOE's to go through the parties for re-vetting. If the OOE agrees to serve another term, he/she must fill out the Response to the Notice of Appointment, accordingly, be administered the Oath to serve, and return both to the Registrar's Office.

- Should a CO and DCO be of the same party, Leslie will reach out to each party requesting assistance. If equal representation cannot be achieved, we may recommend that the other party with no CO and DCO support send a representative to observe.

Meeting was adjourned at 3:07pm



Dorothy Jaeckle, Secretary



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