

**Chesterfield Emergency Planning Committee
Meeting Minutes
January 9, 2020**

Members Present:

David Alwood (Fuji Wako)
Paul Clements (Resident)
Jason Stone (Chesterfield GS)
Shane Braniff (Evonik)

Craig Eckrich (CPD-NW)
Brooke Gallahan (DuPont)
David Miller (ChemSolv)
Craig Eckrich (CPD)

Consultants/Guests:

Tom Calhoon (DHS)
Scott Cary (FujiFilm Wako)
Robert Paxton (VDEM)
Joe Harvey (CFEMS)
K9 Clover (CFEMS)

Kyle Campbell (Chesterfield Risk Mgmt)
William Marsiglio (CFEMS)
Jennifer Reynolds (Chesterfield Risk Mgmt)
Carlos Shedd (CFEMS)

EM Staff:

Jess Robison
Sal Luciano

Welcome and Introductions

The meeting was called to order at 3:31 p.m. Brooke welcomed everyone, and introductions were made. A quorum was present.

Presentation: Lt. Carlos Shedd and K9 Clover – Chesterfield Fire Marshal’s Office

Approval of Minutes

Minutes for the December meeting approved as posted.

Reports

Chairman’s Report –

- Brooke acknowledged National Law Enforcement Appreciation Day and thanked all of our law enforcement partners.

Emergency Management –

- Jess Robison was promoted to Deputy Emergency Management Coordinator effective December 28, 2019. The Public Outreach Coordinator position is posted and closes on January 12.
- FEMA now requires a monthly test of the IPAWS alerting system. Since Chesterfield County has the IPAWS system, we are required to submit to these tests. The test messages do not go out to the public.

Community Emergency Response Team (CERT) –

- CERT Basic Class 66 will start February 3, 2020.

Health Department/ Medical Reserve Corps (MRC)

- Emergency Planner Brian Pierce has accepted a new position outside of the region. David Woods is filling the role for the interim.
- Flu A and Measles are of concern right now.

Homeland Security

- None

Neighborhood Watch

- Two neighborhoods are scheduled to conduct startup meetings next week.
- National Night Out 2020 planning has started, and new community outreach initiatives are in the works. Please let Craig Eckrich know if you have any creative ways for law enforcement to engage the community.

CEPC Spotlight – None

Unfinished Business –

- Paul Clements was unanimously confirmed as Secretary of the CEPC.
- CEPC Bylaws
 - Additional changes were made to reflect that each public safety department shall have a voting member on the committee.
 - The plan was adopted by majority vote.
- Chesterfield HazMat Plan
 - HazMat plan was adopted by majority vote.

New Business –

- HazMat Expo
 - Chesterfield Parks and Rec approved the event permit for the whole day 8 a.m.- 5 p.m.
 - If anyone is interesting in being an exhibitor at the event, please connect with Bobby Lukhard, Jim Lupacchino or Jess Robison.

Roundtable Member Discussion:

None

There being no further business, the meeting was adjourned at 4:11 p.m. **The next CEPC Meeting will be on Thursday, February 6, 2020 in the multipurpose rooms of the Chesterfield Community Development Center located at 9800 Government Center Parkway at 3:30 p.m..**