

Audit and Finance Committee of the Board of Supervisors

DATE: June 14, 2019

Time: 2:30 pm

Location: Room 502

Attendees:

- | | | |
|--|--|--------------------------|
| <input type="checkbox"/> Leslie Haley | <input type="checkbox"/> Mary Martin-Selby | <input type="checkbox"/> |
| <input type="checkbox"/> Steve Elswick | <input type="checkbox"/> Greg Akers | <input type="checkbox"/> |
| <input type="checkbox"/> Dr. Joe Casey | <input type="checkbox"/> Meghan Coates | <input type="checkbox"/> |
| <input type="checkbox"/> Matt Harris | <input type="checkbox"/> Patsy Brown | <input type="checkbox"/> |
| <input type="checkbox"/> Allan Carmody | <input type="checkbox"/> | <input type="checkbox"/> |

at Joint Meetings:

- | |
|---|
| <input type="checkbox"/> Rob Thompson |
| <input type="checkbox"/> John Erbach |
| <input type="checkbox"/> Dr. Merv Daugherty |
| <input type="checkbox"/> Thomas Taylor |
| <input type="checkbox"/> Christina Berta |

Joint Items

Item	Person Responsible	Outcome
1. FY2019 External Audit Required Communications	Patsy Brown	
2. Employee Healthcare Benefits	Mary Martin-Selby	
3. FY2019 Year-end Projections/ Reserves, County and Schools	Meghan Coates; Christina Berta	
4. Internal Audit: <ul style="list-style-type: none"> a. Internal Audit Policies 8-1 and 8-2 approval <ul style="list-style-type: none"> • June 4, 2019 Internal Audit cover memo with proposed policy revisions marked. b. Proposed IA FY20 Work Plan approval c. FY2019 Audit Plan and Hotline Activity Update 	Greg Akers	
5. Capital Facilities Forecasting Project Update	Allan Carmody	

County Items

6. Internal Audit: <ul style="list-style-type: none"> a. Periodic Reports: <ul style="list-style-type: none"> i. Appomattox River Water Authority (ARWA) Billing Special Project, April 23, 2019 ii. GRTC Billing Analysis Special Project, April 19, 2019 iii. Real Estate Assessment Processes and Systems, April 10, 2019 FOIA Exempt Material Redacted iv. FY2018 Comparative Report of Local Government Revenues and Expenditures Analysis. 	Greg Akers	
(Continued on back page)		

<p>7. Closed Session for: 1) pursuant to Section 2.2-3711.A.1., Code of Virginia, 1950, as amended, relating to the performance of a specific County employee; 2) pursuant to Section 2.2-3711.A.1., Code of Virginia, 1950, as amended, relating to the performance of departments where such evaluation will necessarily involve discussion of specific individuals.</p>		
<p>8. Next Meeting Sept. 20th (joint): Budget/CIP Kick-off/Preview; Capital Facilities Forecasting Project Update; Mjr. Maint. Update; Internal Audit Reports</p>	<p>Allan Carmody</p>	

MEETING NOTES