

Chesterfield Emergency Planning Committee
Meeting Minutes
January 3, 2019

Members Present:

David Alwood (Fuji Wako)
Bill Gordon (VDOT)
Jim Lupacchino (DuPont)
Jason Stone (Chesterfield General Services)
James Gaffney (Dept. of State)

Brooke Gallahan (Evonik)
Bobby Lukhard (DuPont)
David Miller (ChemSolv)
Matt Rogers (Chesterfield Police Dept.)

Consultants/Guests:

Kyle Campbell (Chesterfield Risk Mgmt)
Robert Paxton (VDEM HazMat)
Kevin Thomas (Fuji Wako)
Bill Yates (CFEMS)

Keith Chambers (CFEMS)
Michael Smith (Fuji Wako)
Kathy Eubank (Chesterfield Rescue Squads)
McCullough, T.O. (Chesterfield Police Dept.)

EM Staff:

Sherri Laffoon
Jess Robison

Welcome and Introductions

The meeting was called to order at 3:30 p.m. Brooke welcomed everyone, and introductions were made. A quorum was present.

Approval of Minutes

December minutes were approved as posted.

Reports

Chairman's Report –

- Brooke reminded everyone that their Tier II reports are due March 1st and TRIs are due July 1st for those who have risk management plans. RMP regulations changed and those changes were not publicized well so review them to ensure compliance.

Emergency Management –

- We are waiting for FEMA approval of our Integrated Public Alert & Warning System (IPAWS). This system will allow emergency alerts to be broadcast to whatever cell phones are in the geographical area of the alert without users pre-registering.
- We received a Presidential declaration for Hurricane Florence and Tropical Storm Michael. The reimbursement process has started for Florence and Risk Management is handling the process for Michael.
- Sherri Laffoon was elected as the 2019 Chair of the Central Virginia Emergency Management Alliance (CVEMA). Jess Robison was elected to serve as 2019 CVEMA Recording Secretary.
- A new program is now available to the public – Financial Emergency Preparedness. This program will give information on preparing financially for disasters and what to expect when one hits. The presentation is based off of FEMA's Emergency Financial First Aid Kit. Contact Jess Robison at RobisonJA@chesterfield.gov if you are interested in hosting a program.
- There will be six public offerings of You are the Help Until Help Arrives Active Bystander training and six Stop the Bleed trainings in 2019 throughout the Chesterfield County libraries. The program flyer is attached to the minutes.

- Sherri Laffoon encouraged CEPC members and guests to register for the annual Virginia Emergency Management Association's annual symposium. The symposium is being held the last week of March in Newport News. If you are interested or have questions, please contact Sherri at LaffoonS@chesterfield.gov.

Community Emergency Response Team (CERT) –

- The first CERT class of 2019 starts January 7 with 36 registered participants.

Health Department/ Medical Reserve Corps (MRC)

- Chesterfield Health District is continuing to go through human resource transitions at a regular rate, but effective client services are still being maintained.
- Specific activities of the Emergency Preparedness & Response Office are primarily focused on preparing for the Project Public Health Ready (PPHR) 5-year re-accreditation taking place this year. This includes an across the board review and update of all Chesterfield Health District Emergency Operations Plans, annexes and appendices. Support may be needed from our partner agencies whose own plans are intertwined with CHD plans. This would come in the form of updated versions of emergency plans, online links to document locations, etc.
- The Medical Reserve Corps training and event schedule will increase significantly, now that the holidays are over. Two training activities are scheduled for later in January: Financial Disaster Preparedness and MRC Orientation. Additional public health and administrative deployments, as well as the resumption of the Child Safety Seat Distribution Program are also planned. More information about the Car Seat program can be obtained by calling (804) 717-6142.
- In keeping with both PPHR and MRC activities, we are keenly interested in both planning and partnering in joint training and exercise opportunities for 2019 and beyond. If you would loop us into any activities you are contemplating, we would like to see how we may participate. And on this note, we want to conduct our 2019 Flu Shot exercise in Chesterfield County and would like to begin planning discussions with interested community partners within the next month or two. If you would like to be involved, please email David Woods or Brian Pierce. Their email addresses are included in the CEPC distribution list.

Homeland Security

- None

Neighborhood Watch –

- The 2019 National Night Out Kickoff event will be on Saturday, June 29th at the Westchester Commons.
- There will be three Medication Take Back events scheduled for 2019. Specific dates to be determined, but there will be an event in March, April and October.
- The second Hispanic Community Police Academy is starting on January 10.

CEPC Spotlight –

- James Gaffney from the Department of State detailed the scope and purpose of the new Foreign Affairs Training Center at Fort Pickett.
- David Alwood of Fuji Wako will present in February.

Unfinished Business –

- Kathy Eubank was voted in as the new committee member representing the Chesterfield Volunteer Rescue Squads.
- The First Responder Workshop scheduled for February 12, 2019 is open to regional first responders, healthcare facilities, students and anyone else who uses personal protective equipment (PPE) in their industry such as: ballistics protection, hand protection, helmets, bio exposure, and hazmat. The

presentation will focus on the science and capabilities of PPE. The workshop will be from 9 a.m. to noon.

- Marketing efforts for the upcoming HazMat Expo on April 10th were discussed. Ideas include:
 - Invite the technical schools and high school chemistry and science students.
 - Create a visual board will be created to display at the First Responders Workshop.
 - Incorporate Dominion.
 - Approach the Chamber of Commerce and ask if we can talk about it to their members.
 - Expand vendor resources that attendees will benefit from meeting such as 511 Tactical, FDM, etc. Use the availability of those vendors to generate additional interest.

New Business –

- None

Roundtable Member Discussion:

Kyle Campbell announce that Risk Management is taking an active interest in advancing the “Move Over” campaign and asked for support in helping spread the message to move over for emergency vehicles that are stopped on the road. We have had recent apparatus damage in Chesterfield and a regional death as a result of other drivers hitting first responders at scenes.

Keith Chambers reminded everyone that he is the Legislative Liaison for the Fire Department and offered to review bills of mutual interest.

There being no further business, the meeting was adjourned at 4:50 p.m. **The next CEPC Meeting will be on Thursday, February 7, 2019 in the Multipurpose Rooms of the Community Development Center located at 9800 Government Center Pkwy at 3:30 p.m.**



FIRST RESPONDERS SAFETY WORKSHOP

Hosted by the Chesterfield Emergency Planning Committee

Subject Matter experts from DuPont will speak on multiple threat protection for First Responders. Information on Specification, Selection, Use, and Care of Ballistic, Fire Resistant, Chemical, and Bio-Hazard Personal Protective Equipment will be shared.

Tuesday, February 12, 2019 - 9 a.m. to Noon
Eanes-Pittman Public Safety Training Center - Classroom A
6610 Public Safety Way
Chesterfield, VA 23832

NO REGISTRATION REQUIRED



CONTACTS

EMERGENCY MANAGEMENT

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PUBLIC OUTREACH COORDINATOR
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POLICE COMMUNITY SERVICES

COMMUNITY SERVICES DIVISION
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FIRE & LIFE SAFETY

FIRE & LIFE SAFETY/FIRE MARSHAL
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YOU ARE THE HELP UNTIL HELP ARRIVES

This 2 hour training provides everyone with the capability to save lives through learning how to effectively communicate with 911, evaluate scene safety, control bleeding, positioning victims and providing comfort.

STOP THE BLEED

Stop the Bleed will teach participants how to correctly identify and stop life threatening bleeds through the use of tourniquets and wound packing. This class is 1.5-2 hours long and provides hands on practice.

CERT

The Chesterfield Community Emergency Response Team (CERT) training is a 24 hour course broken up into 8 individual classes. Participants will be trained how to help their families, friends and neighbors in the event of a disaster. The skills taught are: Emergency Preparedness, Incident Command System, Terrorism Awareness, 911 Communication, Disaster Psychology, Fire Safety & Suppression, Medical Operations, and Light Duty Search and Rescue.

This is a volunteer organization, however, no volunteer commitment is required after completion.

EMERGENCY PREPAREDNESS

This class teaches the essentials of emergency preparedness. Participants will learn the 3 steps to preparedness: Get a Kit, Make a Plan, Stay Informed.

The length of this class can vary depending on venue but typically runs at least 45 minutes.

FINANCIAL EMERGENCY PREPAREDNESS

This class is based off FEMA's Emergency Financial First Aid Toolkit. It explains the financial impacts of disasters and provides information on how to prepare for these events from a financial standpoint. 60-90 minutes should be allotted for this class.