



CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA

Meeting Date: April 12, 2006

Item Number: 2.A.

**Subject:**

County Administrator's Comments

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_

**Board Action Requested:**

**Summary of Information:**

Mr. Jim Dunn, CCE, President and CEO for the Greater Richmond Chamber and Mr. John Martin, President, Southeastern Institute of Research will be present to make a presentation regarding the results of the Vision 20/10 Survey for the Richmond region.

Preparer: \_\_\_\_\_ Lisa H. Elko \_\_\_\_\_

Title: \_\_\_\_\_ Clerk to the Board \_\_\_\_\_

**Attachments:**

Yes

No

#  
**000001**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 6.

**Subject:**

Work Session on County Administrator's Proposed FY2007-FY2008 Biennial Financial Plan, the Proposed FY2007 Community Development Block Grant and HOME Investment Partnership Annual Plan, and the Proposed FY2007-FY2012 Capital Improvement Program

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Hold a final work session on the County Administrator's Proposed FY2007-FY2008 Biennial Financial Plan, the Proposed FY2007 Community Development Block Grant and HOME Investment Partnership Annual Plan, and the Proposed FY2007-FY2012 Capital Improvement Program as well as other ordinance changes.

**Summary of Information:**

This time has been scheduled for a final work session on the proposed financial plans as well as other ordinance changes. Staff will review proposed revisions to the plans at the work session. All revisions requested will be incorporated into the appropriations resolution and approved as part of adoption of the financial plans.

Staff plans to provide the Board with information to be presented at the work session prior to the Board meeting.

**Preparer:** Rebecca T. Dickson

**Title:** Director, Budget and Management

**Attachments:**

Yes

No

**#000002**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 7.

**Subject:**

Deferred Item: Consideration of Transfer of a Total of \$800 (\$352 from the Bermuda District Improvement Fund, \$320 from the Dale District Improvement Fund and \$128 from the Matoaca District Improvement Fund) for the Purpose of Installing Playground Equipment at Ironbridge Park

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

The Board of Supervisors is requested to approve the transfer of a total of \$800 (\$352 from the Bermuda District Improvement Fund, \$320 from the Dale District Improvement Fund and \$128 from the Matoaca District Improvement Fund) to install playground equipment at Ironbridge Park

**Summary of Information:**

At the March 22, 2006 meeting the Board approved a payment of \$7,200 from the Bermuda, Dale and Matoaca District Improvement Funds to add dugout covers at the Ironbridge Baseball complex. In that same action, the Board deferred the expenditure of \$800 so that Ms. Humphrey and Mike Golden could analyze what equipment should be purchased and how the equipment should be placed at the park.

The purchase of playground equipment must be made by the Parks and Recreation Department in accordance with the Virginia Public Procurement Act and County purchasing policies.

For information regarding available balances in the District Improvement Fund accounts, please refer to the District Improvement Fund Report.

Preparer: Rebecca T. Dickson

Title: Director Budget and Management  
0800:71544.1

**Attachments:**

Yes

No

# **000003**

**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

**This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.**

1. What is the name of the applicant (person or organization) making this funding request? CENTRAL CHESTERFIELD LITTLE LEAGUE
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  
CCLL has over 900 Chesterfield County participants representing over 700 separate families. As a member of Little League International, it is a non-profit organization whose mission is to "to promote, develop, supervise, and voluntarily assist in all lawful ways, the interest of those who will participate in Little League Baseball and Softball." The program assists youth in developing the qualities of citizenship, discipline, teamwork and physical well-being. By espousing the virtues of character, courage and loyalty, the program is designed to develop superior citizens rather than superior athletes.
  
3. What is the amount of funding you are seeking? \$8000 - \$10000
  
4. Describe in detail the funding request and how the money, will be spent.  
Funds would be used to purchase and install a playground area (swings, slides, etc.) and dugout covers at Ironbridge baseball complex, Fields 1-4. Currently, there are no facilities at the complex for use by those children (brothers, sisters) not actively participating in baseball related activities. Additionally, complex 1-4 is one of the few remaining county baseball complexes with no overhead cover of dugouts to protect the participants from inclement weather or harmful, intense, direct sunlight in the spring and summer months coinciding with regular season and tournament play. CCLL would intend to purchase and install this equipment through one of the previously established Chesterfield County contracts and an approved vendor. The desire is to have the equipment purchased, installed, inspected, and available for use prior to Spring 2006 Opening Day, scheduled for 1 April, 2006. Upon installation, the items would remain the property of Chesterfield County (Parks and Recreation.)
  
5. Is any County Department involved in the project, event or program for which

you are seeking funds? Parks and Recreation. CCLL has had initial discussions with Chesterfield County Parks and Recreation and have received tentative approval for completion of the project, pending availability of funds.

6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding?  
These funds would help to defray the total cost of the project and would be in addition to the \$8000-\$10000 to be provided by Central Chesterfield Little League to complete the project.

7. If applicant is an organization, answer the following:

Is the organization a corporation?	Yes _____	No <u>X</u> _____
Is the organization non-profit?	Yes <u>X</u> _____	No _____
Is the organization tax-exempt?	Yes <u>X</u> _____	No _____

8. What is the address of the applicant making this funding request?

Central Chesterfield Little League  
PO Box 2382  
Chesterfield, VA 23832

9. What is the telephone number, fax number, e-mail address of the applicant?

Telephone/Fax: 796-9001  
Email address: pbooth210@comcast.net or vic.evaro@us.army.mil

**Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.**

Peggy L Booth

**Signature**

**President, Central Chesterfield Little League**  
**Title (if signing on behalf of an organization)**

Peggy L Booth

**Printed Name**

2-8-06

**Date**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.A.1.

**Subject:**

Adoption of an Ordinance Relating to the Department of Building Inspection Fees

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Adopt Attached Amendments to Section 5-5 of the County Code Relating to Department of Building Inspection Fees.

**Summary of Information:**

The Board of Supervisors held a public hearing on March 22, 2006 concerning the proposed ordinance amendments relating to a new Building Inspection fee.

Quality analysis of building inspections performed has determined that a frequent rejection comment listed is "Not Ready". When an inspector arrives to perform a requested inspection and the work to be inspected is still being installed or assembled, this causes rework and additional trips to the construction site. For inspections performed between June 1, 2004 and June 30, 2005, Building Inspection found a total of 2,930 "Not Ready" remarks on field visits. This accounted for 2.6% of the 111,157 field visits made for FY2004/05. Establishing a \$48 fee for non-value added trips ("Not Ready" inspections) may discourage customers from scheduling inspections they are not ready to have performed. It is anticipated that this fee will produce an estimated \$134,000 in additional revenue in the first year.

The ordinance is attached.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**Attachments:**

Yes

No

**000006**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY  
OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING  
AND RE-ENACTING SECTION 5-5 RELATING  
TO BUILDING PERMIT FEES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Section 5-5 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:

Sec. 5-5. Permit fees.

(a) Generally. Except as provided in this section, every applicant for a building permit must pay the fees set forth in this section before the building official issues a building permit, as required by the Virginia Uniform Statewide Building Code. If an applicant makes a change in the scope of work, a permit amendment is required and additional fees may be assessed in accordance with this section.

(b) Fees shall be charged in accordance with the following schedule:

(1) General fees:

a. State levy: The Commonwealth of Virginia imposes a state levy on all permit fees to fund the state's continuing education and training program for building inspection. All applicants shall be charged the state levy at the same rate charged to the county by the state.

b. Administrative fees:

1. Change in construction plans and/or setbacks: Most closely related fee:

(i) If the amendment results in a change in the scope of work, additional permit fees may be assessed in accordance with this section.

(ii) Change in contractor or lien agent, extensions, take-overs, transfers, reinstatements, and permits for CO purposes . . . 48.00

(iii) Footing and foundation permits: available for permit holders accepting risk to commence with footing/foundation construction prior to building permit approval . . . 48.00

(iv) Change of use or change of occupancy (no work being done) . . . 50.00

(v) Credit card fees. All applicants who pay fees by Discover® credit card shall pay the credit card company's charge for use of the card, in addition to the permit fee.

c. Code investigation fees:

1. Residential: 25 percent of applicable permit fee, or \$48.00, whichever is greater.

2. Commercial: 25 percent of applicable permit fee, or \$100.00, whichever is greater.

d. Reinspection fees . . . 48.00

e. Not ready for inspection fee . . . 48.00

e. f. Refund requests. Refunds shall be allowed only in cases where construction was not started and shall be as follows:

1. Residential: 25 percent of applicable permit fee, or \$48.00, whichever is greater.

2. Commercial: 25 percent of applicable permit fee, or \$100.00, whichever is greater.

3. Environmental engineering fees and state levy are not refundable.

f. g. Temporary certificates of occupancy and renewals:

1. Residential building permits (per unit) and subsequent extensions . . . 48.00

2. Commercial building permits (per building) and subsequent extensions . . . 100.00

(i) "Tenant upfit" permits, where work is incomplete under the "shell" permit . . . No charge

(2) Residential building permits:

- a. Single-family dwellings including townhouses and condominiums (per unit) . . . 576.00
- b. Modular/manufactured/mobile homes:
  - 1. Industrialized buildings, modular homes (without a permanent chassis) . . . 240.00
  - 2. Mobile and manufactured homes on private property . . . 96.00
  - 3. Mobile and manufactured homes in a mobile home park . . . 48.00
- c. Additions and other accessory structures . . . 336.00
  - 1. Florida rooms, attached garages, detached garages with occupiable space . . . 288.00
  - 2. Detached garages (no second floor occupiable space), double-door car shed, and finished pool house . . . 240.00
  - 3. Alterations, and converting deck/porch/garage to finished space . . . 144.00
  - 4. Porch and chimney additions . . . 144.00
  - 5. Deck, carport, gazebo, dormers, greenhouse, handicapped ramp, unheated pool house, retaining wall, and boat dock with roof . . . 96.00
  - 6. Sheds:
    - 150--256 square feet, including prefab sheds on skids and pole sheds . . . 96.00
    - Less than 150 square feet and costing less than \$500.00 in materials and labor . . . No permit required
- d. Renovations and repairs:
  - 1. Renovation, alteration or conversion:
    - (i) Resulting in a change in use of square footage. Unfinished space to finished space (with no new footings) . . . ~~96.00~~ 144.00

- (ii) Resulting in no change in use of square footage, where a rough-in inspection is not required . . . 96.00
  - 2. Exterior renovation and storm damage repairs . . . 48.00
  - 3. Chimney relining . . . 48.00
  - 4. Fire damage repair permits: shall be based upon the most similar permit fee and shall be a minimum fee of . . . 96.00
  - 5. Floor joist and foundation repair . . . 48.00
- e. Other residential permits:
  - 1. Residential foundation pour inspections . . . 335.00
    - (i) Additional fee if concrete testing is required because out-of-specification concrete is used . . . 100.00
    - (ii) Additional fee for reinspection when inspector is present and the concrete pour has been canceled or delayed in excess of one hour . . . 100.00
    - (iii) As an alternative to the county's foundation pour inspection, the building official may accept inspection reports from qualified, independent engineers who are approved and reliable.
  - 2. Swimming pools (above and in-ground) . . . 48.00
  - 3. Pool barrier fences (if permitted separately from pool) . . . 48.00
  - 4. Relocation (house moving) . . . 192.00
  - 5. Demolition . . . 48.00
  - 6. Elevator and wheelchair lift . . . 48.00
- (3) Residential auxiliary permits:
  - a. Electrical:
    - 1. New single-family dwellings . . . 144.00
    - 2. Industrialized building (modular home) . . . 96.00
    - 3. Additions, renovations, and conversions:

- (i) Where rough-in inspection is required . . . 96.00
  - (ii) Where rough-in inspection is pre-existing . . . 48.00
- 4. Temporary poles, relocation, service change, installation, replacements, repairs . . . 48.00
- 5. Mobile or manufactured homes on private property . . . 48.00
- 6. Mobile or manufactured homes in a mobile home park (hook-ups only) . . . No fee
- b. Gas:
  - 1. Natural gas--All new installation: . . . 96.00
  - 2. Propane gas-all new installations:
    - (i) Gas piping, propane tank and/or product line . . . 96.00
    - (ii) Gas piping to appliances only . . . 48.00
    - (iii) Propane tank and/or product line only . . . 48.00
  - 3. Repairs or replacement with like appliance . . . 48.00
- c. Mechanical:
  - 1. Heating, venting and air conditioning (HVAC):
    - (i) New system installation . . . 96.00
    - (ii) System replacement with new ductwork . . . 96.00
    - (iii) System replacement without new ductwork . . . 48.00
  - 2. Woodstove installation . . . 48.00
  - 3. Fuel tank installation and/or removal or replacement . . . 48.00
- d. Plumbing:
  - 1. New residential single-family dwelling, and condo, townhouse, and duplex (per unit) . . . 192.00
  - 2. Industrialized building (modular homes) . . . 96.00

- 3. Addition, renovation and conversion:
    - Where rough-in inspection is required . . . 96.00
    - Where rough-in inspection is pre-existing . . . 48.00
  - 4. Mobile or manufactured homes on private property . . . 48.00
  - e. Boiler and fire (each single-family dwelling) . . . 48.00
  - f. Small appliance installation/replacement . . . 48.00
- (4) Commercial building permits:
- a. Fixed fee for each \$1,000.00 or fraction thereof of the estimated construction cost above \$2,000, to build, alter, repair, or replace . . . 6.20
  - b. Minimum fees:
    - 1. New construction, including apartments (per unit) . . . 250.00
    - 2. Communication tower . . . 200.00
    - 3. Additions and commercial decks . . . 150.00
    - 4. Commercial swimming pools . . . 150.00
      - (i) Barrier permit, if permitted separately from the swimming pool permit . . . 50.00
    - 5. Tenant upfits . . . 100.00
    - 6. Pole buildings and pavilions . . . 100.00
    - 7. Retaining wall . . . 100.00
    - 8. Tents (greater than 900 square feet) . . . 40.00
    - 9. Renovations . . . 100.00
    - 10. Industrialized building, including foundations . . . 100.00
    - 11. Construction/classroom/office trailer installation or relocation . . . 50.00

- 12. Flagpoles and tents (greater than 900 square feet) . . . 40.00
- 13. Satellite dish . . . 100.00
- 14. Demolition of a commercial structure . . . 100.00
- 15. Change of use, when no work is being performed . . . 50.00
- 16. Signs:- . . . 50.00

(i) ~~Estimated cost of \$2,000.00 or less . . . 50.00~~

(ii) ~~Fee for each additional \$1,000.00 or fraction thereof of the estimated construction cost . . . 5.50~~

(5) Commercial auxiliary permits:

a. Electrical, mechanical, plumbing, gas, active solar system, boiler, and well permits, when the cost of labor and materials for installation, alteration, replacement and/or repair is (rounded up to the nearest dollar) is \$1,000.00 or less . . . 50.00

1. For each additional \$1,000.00 or fraction thereof, of the estimated cost over \$1,000.00 . . . 5.50

b. Fire/sprinkler and alarm system installations, alterations, replacement and/or repairs when the cost of labor and materials is \$1,000 or less . . . 50.00

1. For each additional \$1,000.00 or fraction thereof, of the estimated costs over \$1,000.00 . . . 6.20

(6) Other commercial permits:

a. Annual certificate of compliance for elevators, escalators (per floor), dumbwaiters and man lifts, payable on or before December 31 for the following year . . . 40.00

b. Amusement devices:

1. Administrative amusement permit, where no inspections are required . . . 10.00

2. Kiddie rides--Type A . . . 10.00

3. Kiddie rides--Type B . . . 15.00

4. Major rides . . . 25.00
5. Spectacular rides . . . 45.00

(7) Fee exemptions:

- a. A building permit fee will not be required where the cost of construction is less than \$500.00 and would not require securing any permit for electrical, gas, mechanical or plumbing work in accordance with Section 107 of the Virginia Uniform Statewide Building Code.
- b. A building permit fee will not be required for the construction of building areas designed and used as a place of worship.
- c. A building permit fee will not be required for building permits for construction by county departments funded by the general fund.
- d. A building or auxiliary permit fee will not be charged for commercial construction located in an "enterprise zone" as designated by the Commonwealth of Virginia and administered by the Chesterfield County Block Grant Office. This exemption shall continue for the life of the enterprise zone.
- e. In the event of a presidentially-declared natural disaster, the Board of Supervisors may waive permit fees for repair of damage caused by the disaster.

(c) Disposition of fees. All permit fees required by this section shall be paid by the applicant to the county treasurer when the permit application is filed with the building official. The treasurer shall deposit all permit fees in the county's general fund.

(2) *That this ordinance shall become effective July 1, 2006.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.A.2.

**Subject:**

Adoption of an Ordinance Relating to the Tax Relief for the Elderly and Disabled Program

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

Adopt Attached Amendments to Sections 9-24 and 9-25 of the County Code Relating to Tax Relief for the Elderly and Disabled Program.

**Summary of Information:**

The Board of Supervisors held a public hearing on March 22, 2006 concerning the proposed ordinance amendments relating to increasing the income limits for persons allowed to apply for real estate tax relief.

Proposed changes to the real estate tax relief for the elderly or disabled program reflect the second year of the Board's three year plan to raise income and net worth limits to state maximums. The income limit for the 25% relief category is proposed to be increased from \$49,600 to the state maximum of \$52,000. An equivalent adjustment would be made to the 50% and 100% relief categories with the 50% category limit becoming \$48,500 and the 100% category limit becoming \$37,000. In addition, the net worth limit is proposed to be increased from \$139,100 to \$169,100. If adopted, these enhancements would be effective January 2007, and the additional tax relief would cost approximately \$500,000. For FY2005, the total cost of the county's tax relief effort was \$2.2 million.

The increased category limits will most likely mean that additional citizens will now qualify for leaf and refuse collection services as well. Staff estimates that the total cost of providing these services to qualifying residents will approximately \$200,000 per year.

The ordinance is attached.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**Attachments:**



Yes



No

**000015**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING AND RE-ENACTING SECTIONS 9-24 AND 9-25 TO INCREASE THE AMOUNT OF REAL ESTATE THAT CAN BE EXEMPTED, THE AMOUNT OF TAX RELIEF PROVIDED, AND THE MINIMUM NET WORTH FOR RELIEF ELIGIBILITY

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Sections 9-24 and 9-25 of the Code of the County of Chesterfield, 1997, as amended, are amended and re-enacted, to read as follows:

**Sec. 9-24. Restrictions and conditions.**

Notwithstanding any other provision of this chapter, a dwelling or manufactured home, and up to one acre of land upon which either is situated may be temporarily exempted from taxation when any such property is owned by and occupied as the sole residence of a person at least 65 years old or a person who is determined to be permanently and totally disabled as defined by Code of Virginia, § 58.1-3217. The exemption shall be subject to the following restrictions and conditions:

- (a) During the preceding calendar year, the total combined income from all sources of the owners and owners' relatives living in the dwelling or manufactured home must not exceed ~~\$49,600.00~~ \$52,000.00; without including in the total the first \$6,500.00 of each relative's income, other than the owner's spouse who is living in the dwelling or manufactured home.
- (b) Notwithstanding subsection (a), if a person qualifies for an exemption under this section, and can prove by clear and convincing evidence that the person's physical or mental health has deteriorated such that the only alternative to permanently residing in a hospital, nursing home, convalescent home or other facility for physical or mental care is to have a relative move in and provide care for the person, and if a relative does move in for that purpose, then none of the income of that relative or that relative's spouse shall be included in calculating the income limit; however, if the residence's owner has, within a three-year period prior to or after the relative moves into the residence, transferred to the caregiving relative assets in excess of \$5,000.00 without adequate consideration then the income of the caregiver relative or that relative's spouse shall be included in calculating the income limit.
- (c) As of December 31 of the immediately preceding calendar year, the net combined financial worth, including interest of the owners and of the spouse of any owner, excluding the value of the property for which the exemption is sought, and the value of up to an additional nine acres of real estate if such additional nine acres of real estate are contiguous to and a part of the parcel for which the exemption is sought, must not exceed ~~\$139,100.00~~ \$169,100.00.

**Sec. 9-25. Schedule of exemptions permitted.**

(a) The amount of exemption from real estate taxation under this section shall be determined in accordance with the following schedule:

<i>Income</i>	<i>Percentage of Exemption</i>
\$0.00 through <del>\$34,600.00</del> <u>\$37,000.00</u>	100
<del>\$34,601.00 through \$46,100.00</del> <u>\$37,001.00 through \$48,500.00</u>	50
<del>\$46,101.00 through \$49,600.00</del> <u>\$48,501.00 through \$52,000.00</u>	25

(b) The tax exemption provided by section 9-24 shall not exceed \$2,000.00.

(2) *That this ordinance shall become effective on January 1, 2007.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 12, 2006**

**Item Number: 8.A.3.**

**Subject:**

Adoption of an Ordinance Establishing the Annual Tax Levy on Various Classes of Real Estate and Personal Property

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_

**Board Action Requested:**

Adopt a Tax Rate Ordinance Establishing Tax Rates for Calendar Year 2006.

**Summary of Information:**

The Board held a public hearing on March 22, 2006 concerning the attached ordinance regarding annual tax levies. Tax levies on existing classes of property for calendar year 2006 were advertised as follows: \$1.06 for real estate; \$3.60 for personal property; \$1.00 for machinery and tools; \$0.50 for airplanes; \$0.96 for personal property for volunteer firefighters, rescue squads, and auxiliary members; \$0.01 for wild and exotic animals; \$3.24 for vehicles using clean and special fuels; \$0.01 for specially equipped motor vehicles for the physically handicapped, and \$0.96 for vehicle trailers and semi-trailers with a gross weight of 10,000 pounds or more.

The ordinance is attached.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:



Yes



No

# **000018**

**AN ORDINANCE TO ESTABLISH THE ANNUAL TAX LEVY  
ON VARIOUS CLASSES OF PROPERTY FOR THE  
COUNTY OF CHESTERFIELD**

BE IT ORDAINED by the Board of Supervisors of the County of Chesterfield that for the year beginning on the first day of January, ~~2005~~ 2006, and ending on the thirty-first day of December, ~~2005~~ 2006, the taxes on property in all the Magisterial Districts of the County of Chesterfield shall be as follows:

**Sec. 1. Real Property and Mobile Homes.**

On tracts of land, lots or improvements thereon and on mobile homes the tax shall be ~~\$1.07~~ \$1.06 on every \$100 of assessed value thereof.

**Sec. 2. Personal Property.**

(a) On automobiles, trailers, boats, boat trailers, other motor vehicles and on all tangible personal property used or held in connection with any mining, manufacturing or other business, trade, occupation or profession, including furnishings, furniture and appliances in rental units, the tax shall be \$3.60 on every \$100 of the assessed value thereof.

(b) On aircraft as defined by Section 58.1-3503 and -3506 of the Code of Virginia, 1950, as amended, the tax shall be \$.50 on every \$100 of the assessed value thereof.

(c) On motor vehicles owned or leased by members of volunteer rescue squads, volunteer fire departments, volunteer police chaplains and by auxiliary police officers as provided in Section 9-57, Code of the County of Chesterfield, 1997, as amended, the tax shall be \$.96 on every \$100 of the assessed value thereof.

(d) On wild or exotic animals as defined by Section 58.1-3506 of the Code of Virginia, 1950, as amended, the tax shall be \$0.01 on every \$100 of the assessed value thereof.

(e) On motor vehicles which use clean special fuels as defined in Section 58.1-2101 of the Code of Virginia, 1950, as amended, the tax shall be \$3.24 on every \$100 of the assessed value thereof.

(f) On motor vehicles, trailers, and semitrailers with a gross vehicle weight of 10,000 pounds or more used to transport property for hire by a motor carrier engaged in interstate commerce, the tax shall be \$.96 on every \$100 of the assessed value thereof.

(g) On motor vehicles which are specially equipped to provide transportation for physically handicapped individuals, the tax shall be \$.01 on every \$100 of the assessed value thereof.

**Sec. 3. Public Service Corporation Property.**

(a) On that portion of real estate and tangible personal property of public service corporations which has been equalized as provided in Section 58.1-2604 of the Code of Virginia, 1950, as amended, the tax shall be ~~\$1.07~~ \$1.06 on every \$100 of the assessed value thereof determined by the State Corporation Commission.

(b) The foregoing subsections to the contrary notwithstanding, on automobiles and trucks belonging to such public service corporations the tax shall be \$3.60 on every \$100 of assessed value thereof.

**Sec. 4. Machinery and Tools.**

On machinery and tools used in a manufacturing or mining business the tax shall be \$1.00 on every \$100 assessed value thereof.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.A.4.

**Subject:**

Adoption of the FY2007-2012 Capital Improvement Program and Revisions to the 2006 Capital Improvement Program

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_

**Board Action Requested:**

Adopt the FY2007-2012 Capital Improvement Program with revisions and approve revisions to the 2006 Capital Improvement Program.

**Summary of Information:**

The County Charter requires that the Capital Improvement Program be adopted by May 1. Staff recommends that the Capital Improvement Program be adopted at this meeting.

Following the work session, staff will incorporate any requested revisions into the adopted document.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:

Yes

No

# **000021**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.A.5.

**Subject:**

Adoption of the FY2007 Community Development Block Grant and HOME Investment Partnership Annual Plan

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_

**Board Action Requested:**

Adopt the FY2007 Community Development Block Grant and HOME Investment Partnership Annual Plan.

**Summary of Information:**

The FY2007 Community Development Block Grant (CDBG) and HOME Annual Plan totals \$2,271,600 which is comprised of \$1,271,100 in new CDBG allotments, \$470,300 in new HOME Investment Partnership allotments, \$11,200 in Reprogrammed HOME American Dream Downpayment Initiative (ADDI) funds, \$85,700 in Reprogrammed funding, and \$433,300 in Program Income.

The County's Community Development Block Grant and HOME Investment Partnership Annual Plan for FY2007 is required to be submitted to the U.S. Department of Housing and Urban Development by May 15, 2006. The submission must follow a required public hearing by the Board of Supervisor's which was held on March 22, 2006. A Review Committee has made its recommendation to the County Administrator regarding the FY2007 CDBG and HOME funding.

Following the work session, staff will incorporate requested revisions into the adopted plan. Revisions cannot be made in the Public Services or Administration categories because the funding recommendations are already at the allowable caps.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**Attachments:**

Yes

No

#000022



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.A.6.

**Subject:**

Adoption of the FY2007-FY2008 Biennial Financial Plan and Extension of the Lucy Corr Nursing Home Loan Repayment Schedule

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

Adopt the FY2007-FY008 Biennial Financial Plan with revisions as approved and authorize the extension of the Lucy Corr Nursing Home loan repayment schedule to June 30, 2011.

**Summary of Information:**

The County Charter requires that the Budget be adopted by May 1. Staff recommends that the Budget be adopted at this meeting.

Following the work session, staff will incorporate requested revisions into the adopted document.

The Board is also asked to authorize the extension of the loan repayment agreement with the Lucy Corr Nursing Home to June 30, 2011. The nursing home borrowed \$1 million from the county in 2000 and 2001 and has made periodic payments since then. The county last received payment from the nursing home in the amount of \$100,000 in FY2005 and has been advised that an additional \$100,000 will be paid in FY2006. Currently, the unpaid balance is \$593,637.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**Attachments:**

Yes

No

**600023**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS**

**AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.A.7.

**Subject:**

Adoption of Resolutions Appropriating Funds for Fiscal Year 2007 and Approving Funds for Fiscal Year 2008

**County Administrator's Comments:**

*Recommend*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:**

Adopt the attached Appropriations Resolution for Fiscal Year 2007 and approve the attached Appropriations Resolution for FY2008 for fiscal planning purposes.

**Summary of Information:**

The County Charter requires passage of an appropriations resolution to authorize the expenditure of funds for fiscal year 2006-2007. The Board is also being requested to approve, for fiscal planning purposes, a second year of the spending plan for fiscal year 2007-2008 as outlined in the attached resolution. Public hearings will be required next March 2007, prior to the actual appropriation of funds for the second year.

The attached appropriations resolutions detail and authorizes the expenditure of funds for FY2007 and outlines the planned FY2008 expenditure of funds consistent with the proposed biennial plan. Any changes approved by the Board at the final budget work session will be incorporated into the resolutions. The resolution for FY2007 will appropriate funds. The resolution for FY2008 will only approve funds and require adoption and appropriation next April 2007.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**Attachments:**



**Yes**



**No**

**# 000024**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 3

**Meeting Date: April 12, 2006**

**Summary of Information (continued):**

Staff is recommending three noteworthy changes in the appropriations resolution to address 1) the schools reserve for capital projects, 2) changes in the state personal property tax relief program, and 3) telecommunications taxes.

With adoption of the FY2007 budget and beyond the Schools' reserve for capital projects will be appropriated directly into the School's operating fund. This change will assist the School Board in a more timely use of the funds and alleviate the requirement that the School Board bring an agenda item to the Board of Supervisors in order to use the funds that were allocated for school capital projects. School staff is supportive of the recommended change to the appropriations resolutions.

The appropriations resolutions continue to allow for the withholding of \$6 million in local funding for schools. This amount is allocated to the schools at intervals during the year contingent upon funds availability. These times are December 15<sup>th</sup>, February 15<sup>th</sup> and May 5<sup>th</sup>. This practice allows for flexibility to adjust the School appropriation should the need arise due to a downturn in revenues or some other unplanned event.

The second noteworthy revision addresses change in the States' personal property tax relief program as a direct result of their decision to cap the tax relief reimbursement revenue available to Chesterfield. The resolution stipulates the reimbursement percentage rate for the different levels of value as follows:

Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief, consistent with prior years.

Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 61% of tax relief.

Personal use vehicles valued at \$20,001 or more shall receive 61% of tax relief on the first \$20,000 of value.

All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use, motor homes, etc.) will not be eligible for any form of tax relief under this program.

The percentage values contained in this new section that address the PPTRA program will be recalculated each year as part of adoption of the appropriations resolution.

**000025**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 3 of 3**

The third change in the resolution speaks to how pending state changes in the communications sales and use tax, 9-1-1- fees, and taxes will be reimbursed to localities. The resolution authorizes the County Administrator to make necessary changes in these budgeted revenues to enable transfers from one appropriation category to another provided the total dollar amount budgeted remains unchanged.

**000026**

## FY2007 APPROPRIATIONS RESOLUTION

A RESOLUTION TO APPROPRIATE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY2007 FOR FISCAL PLANNING PURPOSES FOR THE OPERATING BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE COUNTY OF CHESTERFIELD, VIRGINIA

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Chesterfield:

That for the fiscal year beginning on the first day of July 2006 and ending on the thirtieth day of June 2007, the following sections shall be adopted:

Sec. 1 The following designated funds and accounts shall be appropriated from the designated estimated revenues to operate and to provide a capital improvement program for the county. It is the intent of the Board of Supervisors that general property taxes levied on January 1, 2006, and due December 5, 2006, be appropriated for FY2007.

<u>General Fund</u>	<u>FY07 Adopted</u>
<i>Estimated Revenue:</i>	
From Local Sources:	
General Property Taxes	\$333,074,400
Other Local Taxes	92,938,300
Licenses, Permits, Fees	6,976,900
Fines, Forfeitures and Uses of Money & Property	3,335,800
Service Charges	27,313,000
Miscellaneous and Recovered Costs	9,371,400
From Other Agencies:	
State and Federal	\$138,241,800
Other Financing Sources:	
Reserves	\$4,580,100
Transfer from General Fund	0
Transfer from County Capital Projects	233,500
Transfer from Water Operating Fund	2,455,000
Transfer from Wastewater Operating Fund	2,500
Transfer from Fleet Management & Communications Electronics	11,400
Anticipated Fund Balance 7/1/06	<u>45,400,000</u>
<b>Total Revenues</b>	<b>\$663,934,100</b>
 <i>Appropriations:</i>	
General Government	\$41,407,200
Administration of Justice	7,190,500
Public Safety	123,089,300
Public Works	18,625,600
Health and Welfare	58,222,600
Parks, Rec., Cultural	19,852,300
Community Development	12,247,400
Debt Service	21,928,600
Operating Transfers	312,623,900
Reserves	2,346,700
Ending Fund Balance, 6/30/2007*	<u>46,400,000</u>
<b>Total General Fund:</b>	<b>\$663,934,100</b>

\*This includes encumbrances carried forward in all funds not to exceed \$15 million. (See Section 5)

**000027**

# FY2007 APPROPRIATIONS RESOLUTION

## Comprehensive Services Fund

<i>Estimated Revenue:</i>	Reimbursement, Colonial Heights	\$200,600
	State Aid, Comprehensive Services	5,345,900
	State, Miscellaneous	342,200
	Transfer from Social Services	445,200
	Transfer from Schools	1,572,000
	Transfer from General Fund	<u>2,324,700</u>
	<b>Total Revenue</b>	<b>\$10,230,600</b>
<i>Appropriations:</i>	Operating Expenses	<u>\$10,230,600</u>
	<b>Total Appropriations</b>	<b>\$10,230,600</b>

## School Operating Fund

<i>Estimated Revenue:</i>	Local Sources	\$18,064,800
	State	223,979,600
	Federal	24,825,100
	Transfer from School CIP	1,200,000
	Use of Reserve	412,400
	Deferred Revenue	
	Transfer from School Operating	643,900
	Transfer from School Food Service	800,000
	Transfer from General Fund:	
	State Sales Tax	55,424,600
	Local Taxes	231,590,400
	Grounds Maintenance	<u>1,834,000</u>
	<b>Total General Fund</b>	<b>\$288,849,000</b>
	Beginning Balance	<u>-4,750,000</u>
	<b>Total Revenues, Transfers &amp; Reserves</b>	<b>\$554,024,800</b>
<i>Appropriations:</i>	Instruction	\$381,304,782
	Administration / Attendance & Health	20,633,114
	Pupil Transportation	28,030,319
	Operations & Maintenance	63,136,785
	Debt Service	41,841,800
	Food Service	17,244,000
	Grounds Maintenance	<u>1,834,000</u>
	<b>Total Appropriations</b>	<b>\$554,024,800</b>

## School Capital Projects Fund

<i>Estimated Revenue:</i>	Bond Proceeds	\$54,986,100
	Proffered Funds	3,129,100
	State Construction Allocation	821,500
	Local Sources	1,200,000
	School CIP Reserve	8,512,400

## FY2007 APPROPRIATIONS RESOLUTION

Transfer from School Grants	1,851,500
Transfer from Food Services	<u>800,000</u>
<b>Total Revenue, School Capital Projects Fund</b>	<b>\$71,300,600</b>

<i>Appropriations:</i>	Transfer to School Operating Fund	\$1,200,000
	School Projects	<u>70,100,600</u>
	<b>Total Appropriations School Capital Projects Fund</b>	<b>\$71,300,600</b>

### Schools - Appomattox Regional Governor's School Fund

<i>Estimated Revenue:</i>	Local Sources	\$3,199,488
	State	909,212
	Transfer from Operating	<u>5,200</u>
	<b>Total Revenues</b>	<b>\$4,113,900</b>

Beginning Fund Balance	<u>50,000</u>
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<b>Total Revenue, Transfers and Reserves</b>	<b>\$4,163,900</b>
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<i>Appropriations</i>	Education	\$4,158,700
	Transfer to Grants	<u>\$5,200</u>
	<b>Total Appropriations</b>	<b>\$4,163,900</b>

### County Grants Fund:

<i>Estimated Revenue:</i>	From Other Governments	\$11,011,000
	From the General Fund	<u>2,463,000</u>
	<b>Total Revenue</b>	<b>\$13,474,000</b>

<i>Appropriations:</i>	Commonwealth's Attorney - Adult Drug Court	\$796,400
	Clerk of the Circuit Court Technology Trust Fund	525,000
	Community Corrections Services	
	Domestic Violence Resource Center	84,700
	Options	68,800
	Pretrial	424,000
	Post Trial	1,670,100
	Targeted Capacity Expansion Grant	0
	Community Development Block Grant	2,271,600
	Community Services Board Part C Grant	533,900
	Domestic Violence Prosecutor	90,800
	Domestic Violence Victim Advocate (V-STOP)	36,600
	Families First	470,600
	Fire and EMS Revenue Recovery	2,949,200
	Juvenile Drug Court	355,000
	Litter Grant	26,000
	Police - Domestic Violence Coordinator	47,600
	Police: COPS in Schools	89,400
	Police: COPS/Universal Hiring Practices Grant	1,041,500
	Project Exile Grant (Commonwealth's Attorney)	137,600
	Terrorism Coordinator Grant	0

## FY2007 APPROPRIATIONS RESOLUTION

USDA Juvenile Detention Grant	40,000
Victim/Witness Assistance	419,100
VJCCCA	<u>1,396,100</u>
<b>Total Appropriations</b>	<b>\$13,474,000</b>

### County CIP Fund

<i>Estimated Revenue:</i>	Lease/Purchase Proceeds	\$29,592,000
	Interest Earnings	233,500
	General Obligation Bonds	8,633,900
	Transfer from General Fund	10,455,700
	Transfer from Cash Proffers	1,177,100
	State Grants/Reimbursements	<u>1,429,700</u>
	<b>Total Revenue</b>	<b>\$51,521,900</b>
 <i>Appropriations:</i>	County Capital Projects	\$51,288,400
	Transfer to the General Fund	<u>233,500</u>
	<b>Total County CIP Funds</b>	<b>\$51,521,900</b>

### County Maintenance Projects Fund

<i>Estimated Revenue:</i>	Transfer from General fund	\$3,400,000
	General Obligation Bonds	<u>\$11,000,000</u>
	<b>Total Revenue</b>	<b>\$14,400,000</b>
 <i>Appropriations:</i>	County Maintenance Projects	\$14,400,000
	<b>Total County Maintenance Projects</b>	<b>\$14,400,000</b>

### Cash Proffer Fund

<i>Estimated Revenue:</i>	Cash Proffers	<u>\$1,177,100</u>
	<b>Total Revenues</b>	<b>\$1,177,100</b>
 <i>Appropriations:</i>	Transfer to County Capital Projects Fund	<u>\$1,177,100</u>
	<b>Total Appropriations</b>	<b>\$1,177,100</b>

### Vehicle & Communications Maintenance Fund

<i>Estimated Revenue:</i>	Fleet Management Charges	\$13,506,100
	Communications Electronics Charges	<u>1,983,500</u>
	<b>Total Revenue</b>	<b>\$15,489,600</b>
 <i>Appropriations:</i>	Fleet Management Charges	\$13,506,100
	Communications Electronics Charges	<u>1,983,500</u>
	<b>Total Appropriations</b>	<b>\$15,489,600</b>

### Capital Projects Management Fund

## FY2007 APPROPRIATIONS RESOLUTION

<i>Estimated Revenue:</i>	Reimbursement for Services	\$618,500
	<b>Total Revenue</b>	<b>\$618,500</b>

<i>Appropriations:</i>	Capital Projects Management Operations	\$618,500
	<b>Total Appropriations</b>	<b>\$618,500</b>

### Risk Management Fund

<i>Estimated Revenue:</i>	Operating Revenues	\$6,967,400
	Interest Earnings	0
	Beginning Retained Earnings	<u>1,608,400</u>
	<b>Total Revenue</b>	<b>\$8,575,800</b>

<i>Appropriations:</i>	Risk Management Operations	\$6,967,400
	Ending Retained Earnings	<u>1,608,400</u>
	<b>Total Appropriations</b>	<b>\$8,575,800</b>

### Airport Fund

<i>Estimated Revenue:</i>	Operating Revenue	\$706,600
	<b>Total Revenue</b>	<b>\$706,600</b>

<i>Appropriations:</i>	Airport Operations	\$706,600
	<b>Total Appropriations</b>	<b>\$706,600</b>

### Airport Capital Improvement Fund

<i>Estimated Revenue:</i>	Transfer from General Fund	\$3,200
	State Grants	4,700
	Federal Grants	<u>150,000</u>
	<b>Total Revenue</b>	<b>\$157,900</b>

<i>Appropriations:</i>	Capital Improvements	\$157,900
	<b>Total Appropriations</b>	<b>\$157,900</b>

### Utilities Fund

<i>Estimated Revenue:</i>	Service Charges	\$50,594,000
	Capital Cost Recovery Charges	13,849,000
	Hydrant/Fire Protection	2,452,600
	Used from Water/Wastewater Improvement Replacement Fund	0
	Other Revenue	7,830,700
	Anticipated Future Revenue	<u>56,341,700</u>
	<b>Total Revenue</b>	<b>\$131,068,000</b>

<i>Appropriations:</i>	Operations	\$43,731,900
	Debt Service	7,908,500
	Transfer to County Capital Projects	50,000
	Transfer to Capital Projects	76,925,000
	Payment in Lieu of Taxes	2,452,600

# FY2007 APPROPRIATIONS RESOLUTION

Transfer to Water Improvement Replacement Fund	
<b>Total Appropriations</b>	<b>\$131,068,000</b>

**Utilities Capital Project Funds**

<i>Estimated Revenue:</i>	Transfer from Water/Wastewater Improvement/Replacement Fund	\$76,925,000
	Anticipated Future Revenues	0
	<b>Total Revenue</b>	<b>\$76,925,000</b>

<i>Appropriations:</i>	Capital Projects	<u>\$76,925,000</u>
	<b>Total Appropriations</b>	<b>\$76,925,000</b>

Sec. 2      Appropriations in addition to those contained in the general appropriation resolution may be made by the Board only if there is available in the fund an unencumbered and unappropriated sum sufficient to meet such appropriations.

Sec. 3      The County Administrator may, as provided herein, except as set forth in Sections 7, 12, 13, 14, 15, 16 and 18, authorize the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same department or appropriation category. The County Administrator may transfer up to \$50,000 from the unencumbered appropriated balance of one appropriation category to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$50,000.

Sec. 4      The County Administrator may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

- a) Insurance recoveries received for damage to any county property, including vehicles, for which County funds have been expended to make repairs.
- b) Refunds or reimbursements made to the county for which the county has expended funds directly related to that refund or reimbursement.
- c) Revenue not to exceed \$50,000.

Sec. 5      All outstanding encumbrances, both operating and capital, in all county funds up to \$15 million, at June 30, 2006 shall be an amendment to the adopted budget and shall be reappropriated to the 2006-2007 fiscal year to the same department and account for which they were encumbered in the previous year. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than: capital projects; general fund transfers for capital projects and grants; construction reserve for capital projects; reserves for county and school future capital projects; other reserves; District Improvement Funds; donations restricted to specific purposes; federal and state grants, other revenue and program income; Title IV-E funds; cash proffers; Economic Development incentive funds; actual transient occupancy tax revenues received and budgeted expenditures in connection with the Richmond Convention Center; and refunds for off-site and oversized water and wastewater facilities.

Sec. 6      Appropriations designated for capital projects will not lapse at the end of the fiscal year. The County Administrator may approve transfers between funds to enable the capital projects to be accounted for correctly. Upon completion of a capital project, staff is authorized to close out the project and transfer any remaining balances to the original funding source. The County Administrator may approve construction contract change orders up to an increase of \$49,999 and approve all change orders for reductions to contracts. The Board of Supervisors must approve all change orders of \$50,000 or more or when the aggregate of all changes to a contract exceeds 10% of the original contract amount or 20% if the original contract is for less than \$500,000.

## FY2007 APPROPRIATIONS RESOLUTION

- Sec. 7 The County Administrator may authorize the transfer of Utilities capital projects funds that are either 20% or up to \$100,000 of the original project cost, whichever is less, from any Utilities capital project to any other Utilities capital project. Should the actual contract price for a project be less than the appropriation, the County Administrator may approve the transfer of excess funds back to the original funding source upon completion of the project.
- Sec. 8 Upon completion of a grant project, the County Administrator is authorized to close the grant and transfer balances back to the funding source. The County Administrator is authorized to reprogram Community Development Block Grant funds by closing program cost centers and transferring funding to newly approved programs based on adoption by the Board of Supervisors.
- Sec. 9 The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.
- Sec. 10 The Director of Accounting is authorized to make transfers to various funds for which there are transfers budgeted. The Director shall transfer funds only as needed up to amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.
- Sec. 11 The Treasurer may advance monies to and from the various funds of the county to allow maximum cash flow efficiency. The advances must not violate county bond covenants or other legal restrictions that would prohibit such an advance. The Treasurer may also advance cash in support of employee benefit accounts.
- Sec. 12 The County Administrator is authorized to make expenditures from Trust & Agency Funds for the specified reasons for which the funds were established. In no case shall the expenditure exceed the available balance in the fund.
- Sec. 13 The County Administrator is authorized to transfer among appropriation categories and/or appropriate funds in excess of \$50,000 for supplemental retirement, Worker's Compensation, healthcare for retirees, and other compensation costs.
- Sec. 14 The County Administrator may appropriate revenues and increase expenditures in excess of \$50,000 for funds received by the county from asset forfeitures for expenditures related to drug enforcement or other allowable expenditures. The balance of these funds shall not lapse but be carried forward into the next fiscal year.
- Sec. 15 The County Administrator may increase the general fund appropriation in the School Operating Fund contingent upon availability of funds and other circumstances, based on the following schedule:
- a) Increase general fund transfer/appropriation on December 15 by \$2,000,000.
  - b) Increase general fund transfer/appropriation on February 15 by \$2,000,000.
  - c) Increase general fund transfer/appropriation on May 5 by \$2,000,000.
- Sec. 16 The County Administrator is authorized to reallocate funding sources for capital projects, arbitrage rebates/penalties, and debt service payments and to appropriate bond interest earnings to minimize arbitrage rebates/penalties. This authority includes the appropriation of transfers among funds to accomplish such reallocations. Budgets for specific capital projects will not be increased beyond the level authorized by Sections 3 and 4.
- Sec. 17 Salaries for Planning Commissioners will be increased equivalent to the merit increase county employees are eligible for. The effective date for pay increases, including the Planning Commission and the Board of Supervisors, may cross fiscal years. Increases will be effective on the first day of the pay period that includes July 1.

## FY2007 APPROPRIATIONS RESOLUTION

Sec. 18 The County Administrator is authorized to approve transfers among funds and capital projects as long as total net appropriation is not increased.

Sec. 19 The Utilities Department rate stabilization reserve shall be maintained as per guidelines outlined below:

- a) The minimum annual contribution to the reserve will be 50% of the previous year's depreciation on fixed assets.
- b) The annual contribution to the reserve will continue until 100% of accumulated depreciation on the fixed assets is funded. If at the beginning of a fiscal year a reserve balance exceeds 100% of accumulated depreciation, a reduction in the annual contribution may be considered.
- c) Funds cannot be used from the rate stabilization reserve if the balance falls below 25% of that utility's fixed asset accumulated depreciation, other than for Utility internal borrowing purposes.
- d) The declaration of a financial emergency by the Director of Utilities and a corresponding four-fifths vote by the Board of Supervisors at a publicly advertised meeting declaring the existence of such an emergency is required to suspend Sec. 19a, Sec. 19b, and Sec. 19c.

Sec. 20 Upon adoption of this resolution, the School Board and/or the School Superintendent may make expenditure and revenue changes within the school fund as follows:

- a) Transfers of \$50,000 or less are subject to the approval of the Superintendent.
- b) Transfers of \$50,001 to \$499,999 require the approval of the Superintendent and the School Board.
- c) Transfers of \$500,000 or more require the approval of the Superintendent, the School Board, and the Board of Supervisors.

The School Board and/or the School Superintendent shall prepare a budget status report reflecting changes to the approved school budget between appropriation categories, as amended, and the report shall be presented to the County Administrator quarterly.

Sec. 21 The County Administrator is authorized to reclassify, without resulting in a net increase, budgeted revenues to accommodate implementation of the state's Personal Property Tax Relief Act reimbursement as well as the implementation of the state communications sales and use tax, and the 9-1-1 fees and taxes.

Sec. 22 In accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the County commencing January 1, 2006, shall receive personal property tax relief in the following manner:

- a) Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- b) Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 61% tax relief;
- c) Personal use vehicles valued at \$20,001 or more shall receive 61% tax relief on the first \$20,000 of value; and
- d) All other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.  
Pursuant to authority conferred in Item 503.D of the 2005 State Appropriations Act, the County Treasurer shall issue a supplemental personal property tax bill in the amount of 100 percent of tax due without regard to any former entitlement to state PPTRA relief, plus applicable penalties and interest, to any taxpayer whose taxes with respect to a qualifying vehicle for tax year 2005 or any prior tax year remain unpaid on September 1, 2006, or such date as state funds for reimbursement of the state share of such bill have become unavailable, whichever occurs first.
- e) Penalty and interest with respect to bills issued pursuant to this section shall be computed on the entire amount of tax owed. Interest shall be computed at the rate provided in Section 9-51 of the county code from the original due date of the tax.

## **FY2007 APPROPRIATIONS RESOLUTION**

- Sec. 23 The County Administrator is authorized to reduce a department's current year budget appropriation by a dollar amount equal to the prior year's overspending inclusive of encumbrances carried forward.
- Sec. 24 Staff is authorized to make changes to FY2007 appropriations, including consolidating, separating or re-classifying appropriations in connection with the county's new financial system and its functionality. This section will not apply after FY2007.

# TENTATIVE APPROPRIATIONS RESOLUTION

## FY2008 Second Year Spending Plan

A RESOLUTION TO APPROVE DESIGNATED FUNDS AND ACCOUNTS FROM DESIGNATED ESTIMATED REVENUES FOR FY2008 FOR FISCAL PLANNING PURPOSES FOR THE OPERATING BUDGET AND THE CAPITAL IMPROVEMENT PROGRAM FOR THE COUNTY OF CHESTERFIELD, VIRGINIA

BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Chesterfield:

That for the fiscal year beginning on the first day of July 2007 and ending on the thirtieth day of June 2008, the following sections shall be approved for fiscal planning purposes. Public hearings will be required prior to the actual appropriation of funds for FY2008.

Sec. 1 The following designated funds and accounts shall be approved from the designated estimated revenues to operate and to provide a capital improvement program for the county. It is the intent of the Board of Supervisors that general property taxes levied on January 1, 2007, and due December 5, 2007, be appropriated for FY2008.

<u>General Fund</u>	<u>FY08 Approved</u>
<i>Estimated Revenue:</i>	
From Local Sources:	
General Property Taxes	\$356,771,800
Other Local Taxes	95,559,600
Licenses, Permits, Fees	7,109,300
Fines, Forfeitures and Uses of Money & Property	3,565,300
Service Charges	27,587,900
Miscellaneous and Recovered Costs	9,587,100
From Other Agencies:	
State and Federal	\$142,647,800
Other Financing Sources:	
Reserves	\$4,575,500
Transfer from General Fund	0
Transfer from County Capital Projects	236,100
Transfer from Water Operating Fund	2,455,000
Transfer from Wastewater Operating Fund	2,500
Transfer from Fleet Management & Communications Electronics	11,600
Anticipated Fund Balance 7/1/07	<u>46,400,000</u>
<b>Total Revenues</b>	<b>\$696,509,500</b>
 <i>Appropriations:</i>	
General Government	\$42,666,900
Administration of Justice	7,348,900
Public Safety	128,123,200
Public Works	19,305,300
Health and Welfare	60,180,000
Parks, Rec., Cultural	20,474,900
Community Development	12,569,800
Debt Service	25,098,000
Operating Transfers	327,981,100
Reserves	4,361,400
Ending Fund Balance, 6/30/2008*	<u>48,400,000</u>
<b>Total General Fund:</b>	<b>\$696,509,500</b>

\*This includes encumbrances carried forward in all funds not to exceed \$15 million. (See Section 5)

**000036**

**TENTATIVE APPROPRIATIONS RESOLUTION**  
**FY2008 Second Year Spending Plan**

**Comprehensive Services Fund**

<i>Estimated Revenue:</i>	Reimbursement, Colonial Heights	\$200,600
	State Aid, Comprehensive Services	5,345,900
	State, Miscellaneous	342,200
	Transfer from Social Services	445,200
	Transfer from Schools	1,710,400
	Transfer from General Fund	<u>2,581,700</u>
	<b>Total Revenue</b>	<b>\$10,626,000</b>
<i>Appropriations:</i>	Operating Expenses	<u>\$10,626,000</u>
	<b>Total Appropriations</b>	<b>\$10,626,000</b>

**School Operating Fund**

<i>Estimated Revenue:</i>	Local Sources	\$18,101,200
	State	229,234,700
	Federal	24,825,100
	Transfer from School CIP	0
	Use of Reserve	433,000
	Transfer from School Operating	643,900
	Transfer from School Food Service	800,000
	Transfer from General Fund:	
	State Sales Tax	58,489,400
	Local Taxes	244,687,200
	Grounds Maintenance	<u>1,977,800</u>
	<b>Total General Fund</b>	<b>\$305,154,400</b>
	Beginning Balance	<u>6,750,000</u>
	<b>Total Revenues, Transfers &amp; Reserves</b>	<b>\$585,942,300</b>
<i>Appropriations:</i>	Instruction	\$403,524,545
	Administration / Attendance & Health	21,490,055
	Pupil Transportation	29,312,496
	Operations & Maintenance	65,723,703
	Debt Service	46,669,701
	Food Service	17,244,000
	Grounds Maintenance	<u>1,977,800</u>
	<b>Total Appropriations</b>	<b>\$585,942,300</b>

**School Capital Projects Fund**

<i>Estimated Revenue:</i>	Bond Proceeds	\$57,727,000
	Proffered Funds	3,598,500
	State Construction Allocation	821,500
	Local Sources	0
	School CIP Reserve	9,368,500
	Transfer from School Grants	1,851,500
	Transfer from Food Services	<u>0</u>

**000037**

**TENTATIVE APPROPRIATIONS RESOLUTION**  
**FY2008 Second Year Spending Plan**

**Total Revenue School Capital Projects Fund** **\$73,367,000**

*Appropriations:* Transfer to School Operating Fund \$0  
 School Projects 73,367,000  
**Total Appropriations School Capital Projects Fund** **\$73,367,000**

**Schools - Appomattox Regional Governor's School Fund**

*Estimated Revenue:* Local Sources \$3,199,488  
 State 909,212  
 Federal 0  
 Transfer from Operating 5,200  
 Total Revenues \$4,113,900

Beginning Fund Balance \$50,000

**Total Revenues, Transfers and Reserves** **\$4,163,900**

*Appropriations* Education \$4,158,700  
 Transfer to Grants \$5,200

**Total Appropriations** **\$4,163,900**

**County Grants Fund:**

*Estimated Revenue:* From Other Governments \$10,229,400  
 From the General Fund 2,724,100  
**Total Revenue** **\$12,953,500**

*Appropriations:* Commonwealth's Attorney - Adult Drug Court \$796,400  
 Clerk of the Circuit Court Technology Trust Fund 525,000  
 Community Corrections Services   
     Domestic Violence Resource Center 87,400  
     Options 69,600  
     Pretrial 426,600  
     Post Trial 1,682,000  
 Community Development Block Grant 2,271,600  
 Community Services Board Part C Grant 540,400  
 Domestic Violence Prosecutor 91,600  
 Domestic Violence Victim Advocate (V-STOP) 32,800  
 Families First 480,500  
 Fire and EMS Revenue Recovery 2,599,200  
 Juvenile Drug Court 485,000  
 Litter Grant 26,000  
 Police - Domestic Violence Coordinator 47,600  
 Police - COPS in Schools 29,100  
 Police - COPS/Universal Hiring Practices Grant 747,600  
 Project Exile Grant (Commonwealth's Attorney) 140,600  
 USDA Juvenile Detention Grant 40,000  
 Victim/Witness Assistance 425,500  
 VJCCCA 1,409,000

**000038**

**TENTATIVE APPROPRIATIONS RESOLUTION**  
**FY2008 Second Year Spending Plan**

**Total Appropriations** **\$12,953,500**

**County CIP Fund**

<i>Estimated Revenue:</i>	Lease/Purchase Proceeds	\$14,147,500
	Interest Earnings	236,100
	General Obligation Bonds	16,649,100
	Transfer from General Fund	11,683,200
	Transfer from Utilities	
	Transfer from Cash Proffers	1,918,000
	State Grants/Reimbursements	854,700
	Other	300,000
	<b>Total Revenue</b>	<b>\$45,788,600</b>
 <i>Appropriations:</i>	County Capital Projects	\$45,552,500
	Transfer to the General Fund	<u>236,100</u>
	<b>Total County CIP Funds</b>	<b>\$45,788,600</b>

**County Maintenance Projects Fund**

<i>Estimated Revenue:</i>	Transfer from General fund	<u>\$1,200,000</u>
	<b>Total Revenue</b>	<b>\$1,200,000</b>
 <i>Appropriations:</i>	County Maintenance Projects	<u>\$1,200,000</u>
	<b>Total County Maintenance Projects</b>	<b>\$1,200,000</b>

**Cash Proffer Fund**

<i>Estimated Revenue:</i>	Cash Proffers	<u>\$1,918,000</u>
	<b>Total Revenues</b>	<b>\$1,918,000</b>
 <i>Appropriations:</i>	Transfer to County Capital Projects Fund	<u>\$1,918,000</u>
	<b>Total Appropriations</b>	<b>\$1,918,000</b>

**Vehicle & Communications Maintenance Fund**

<i>Estimated Revenue:</i>	Fleet Management Charges	\$13,988,500
	Communications Electronics Charges	<u>2,077,800</u>
	<b>Total Revenue</b>	<b>\$16,066,300</b>
 <i>Appropriations:</i>	Fleet Management Charges	\$13,988,500
	Communications Electronics Charges	<u>2,077,800</u>
	<b>Total Appropriations</b>	<b>\$16,066,300</b>

**Capital Projects Management Fund**

<i>Estimated Revenue:</i>	Reimbursement for Services	<u>\$646,400</u>
	<b>Total Revenue</b>	<b>\$646,400</b>

**TENTATIVE APPROPRIATIONS RESOLUTION**  
**FY2008 Second Year Spending Plan**

<i>Appropriations:</i>	Capital Projects Management Operations	<u>\$646,400</u>
	<b>Total Appropriations</b>	<b>\$646,400</b>

**Risk Management Fund**

<i>Estimated Revenue:</i>	Operating Revenues	\$6,967,400
	Interest Earnings	0
	Beginning Retained Earnings	<u>1,608,400</u>
	<b>Total Revenue</b>	<b>\$8,575,800</b>

<i>Appropriations:</i>	Risk Management Operations	\$6,967,400
	Ending Retained Earnings	<u>1,608,400</u>
	<b>Total Appropriations</b>	<b>\$8,575,800</b>

**Airport Fund**

<i>Estimated Revenue:</i>	Operating Revenue	<u>\$737,100</u>
	<b>Total Revenue</b>	<b>\$737,100</b>

<i>Appropriations:</i>	Airport Operations	<u>\$737,100</u>
	<b>Total Appropriations</b>	<b>\$737,100</b>

**Airport Capital Improvement Fund**

<i>Estimated Revenue:</i>	Transfer from General Fund	\$3,200
	State Grants	4,700
	Federal Grants	<u>150,000</u>
	<b>Total Revenue</b>	<b>\$157,900</b>

<i>Appropriations:</i>	Capital Improvements	<u>\$157,900</u>
	<b>Total Appropriations</b>	<b>\$157,900</b>

**Utilities Fund**

<i>Estimated Revenue:</i>	Service Charges	\$50,594,000
	Capital Cost Recovery Charges	13,849,000
	Hydrant/Fire Protection	2,452,600
	Transfer from General Fund	0
	Used from Water/Wastewater Improvement Replacement Fund	0
	Other Revenue	7,830,700
	Anticipated Future Revenue	<u>1,699,700</u>
	<b>Total Revenue</b>	<b>\$76,426,000</b>

<i>Appropriations:</i>	Operations	\$44,739,800
	Debt Service	7,918,800
	Transfer to Capital Projects	17,365,000
	Payment in Lieu of Taxes	2,452,600
	Transfer to Wastewater Improvement Replacement Fund	<u>3,949,800</u>
	<b>Total Appropriations</b>	<b>\$76,426,000</b>

**000040**

# TENTATIVE APPROPRIATIONS RESOLUTION

## FY2008 Second Year Spending Plan

### Utilities Capital Project Funds

<i>Estimated Revenue:</i>	Transfer from Water/Wastewater Improvement/Replacement Fund	<u>\$17,365,000</u>
	<b>Total Revenue</b>	<b>\$17,365,000</b>

<i>Appropriations:</i>	Capital Projects	<u>\$17,365,000</u>
	<b>Total Appropriations</b>	<b>\$17,365,000</b>

Sec. 2 Appropriations in addition to those contained in the general appropriation resolution may be made by the Board only if there is available in the fund an unencumbered and unappropriated sum sufficient to meet such appropriations.

Sec. 3 The County Administrator may, as provided herein, except as set forth in Sections 7, 12, 13, 14, 15, 16 and 18, authorize the transfer of any unencumbered balance or portion thereof from one classification of expenditure to another within the same department or appropriation category. The County Administrator may transfer up to \$50,000 from the unencumbered appropriated balance of one appropriation category to another appropriation category. No more than one transfer may be made for the same item causing the need for a transfer, unless the total amount to be transferred for the item does not exceed \$50,000.

Sec. 4 The County Administrator may increase appropriations for non-budgeted revenue that may occur during the fiscal year as follows:

- a) Insurance recoveries received for damage to any county property, including vehicles, for which County funds have been expended to make repairs.
- b) Refunds or reimbursements made to the county for which the county has expended funds directly related to that refund or reimbursement.
- c) Revenue not to exceed \$50,000.

Sec. 5 All outstanding encumbrances, both operating and capital, in all county funds up to \$15 million, at June 30, 2007 shall be an amendment to the adopted budget and shall be reappropriated to the 2007-2008 fiscal year to the same department and account for which they were encumbered in the previous year. At the close of the fiscal year, all unencumbered appropriations lapse for budget items other than: capital projects; general fund transfers for capital projects and grants; construction reserve for capital projects; reserves for county and school future capital projects; other reserves; District Improvement Funds; donations restricted to specific purposes; federal and state grants, other revenue and program income; Title IV-E funds; cash proffers; Economic Development incentive funds; actual transient occupancy tax revenues received and budgeted expenditures in connection with the Richmond Convention Center; and refunds for off-site and oversized water and wastewater facilities.

Sec. 6 Appropriations designated for capital projects will not lapse at the end of the fiscal year. The County Administrator may approve transfers between funds to enable the capital projects to be accounted for correctly. Upon completion of a capital project, staff is authorized to close out the project and transfer any remaining balances to the original funding source. The County Administrator may approve construction contract change orders up to an increase of \$49,999 and approve all change orders for reductions to contracts. The Board of Supervisors must approve all change orders of \$50,000 or more or when the aggregate of all changes to a contract exceeds 10% of the original contract amount or 20% if the original contract is for less than \$500,000.

Sec. 7 The County Administrator may authorize the transfer of Utilities capital projects funds that are either 20% or up to \$100,000 of the original project cost, whichever is less, from any Utilities capital project to any other Utilities capital project. Should the actual contract price for a project be less than the appropriation, the County Administrator may approve the transfer of excess funds back to the original funding source upon completion of the project.

**000041**

## TENTATIVE APPROPRIATIONS RESOLUTION FY2008 Second Year Spending Plan

- Sec. 8 Upon completion of a grant project, the County Administrator is authorized to close the grant and transfer balances back to the funding source. The County Administrator is authorized to reprogram Community Development Block Grant funds by closing program cost centers and transferring funding to newly approved programs based on adoption by the Board of Supervisors.
- Sec. 9 The County Administrator may reduce revenue and expenditure appropriations related to programs funded all or in part by the Commonwealth of Virginia and/or the federal government to the level approved by the responsible state or federal agency.
- Sec. 10 The Director of Accounting is authorized to make transfers to various funds for which there are transfers budgeted. The Director shall transfer funds only as needed up to amounts budgeted, or in accordance with any existing bond resolutions that specify the manner in which transfers are to be made.
- Sec. 11 The Treasurer may advance monies to and from the various funds of the county to allow maximum cash flow efficiency. The advances must not violate county bond covenants or other legal restrictions that would prohibit such an advance. The Treasurer may also advance cash in support of employee benefit accounts.
- Sec. 12 The County Administrator is authorized to make expenditures from Trust & Agency Funds for the specified reasons for which the funds were established. In no case shall the expenditure exceed the available balance in the fund.
- Sec. 13 The County Administrator is authorized to transfer among appropriation categories and/or appropriate funds in excess of \$50,000 for supplemental retirement, Worker's Compensation, healthcare for retirees, and other compensation costs.
- Sec. 14 The County Administrator may appropriate revenues and increase expenditures in excess of \$50,000 for funds received by the county from asset forfeitures for expenditures related to drug enforcement or other allowable expenditures. The balance of these funds shall not lapse but be carried forward into the next fiscal year.
- Sec. 15 The County Administrator may increase the general fund appropriation in the School Operating Fund contingent upon availability of funds and other circumstances, based on the following schedule:
- a) Increase general fund transfer/appropriation on December 15 by \$2,000,000.
  - b) Increase general fund transfer/appropriation on February 15 by \$2,000,000.
  - c) Increase general fund transfer/appropriation on May 5 by \$2,000,000.
- Sec. 16 The County Administrator is authorized to reallocate funding sources for capital projects, arbitrage rebates/penalties, and debt service payments and to appropriate bond interest earnings to minimize arbitrage rebates/penalties. This authority includes the appropriation of transfers among funds to accomplish such reallocations. Budgets for specific capital projects will not be increased beyond the level authorized by Sections 3 and 4.
- Sec. 17 Salaries for Planning Commissioners will be increased equivalent to the merit increase county employees are eligible for. The effective date for pay increases, including the Planning Commission and the Board of Supervisors, may cross fiscal years. Increases will be effective on the first day of the pay period that includes July 1.
- Sec. 18 The County Administrator is authorized to approve transfers among funds and capital projects as long as total net appropriation is not increased.
- Sec. 19 The Utilities Department rate stabilization reserve shall be maintained as per guidelines outlined below:
- a) The minimum annual contribution to the reserve will be 50% of the previous year's depreciation on fixed assets.

# TENTATIVE APPROPRIATIONS RESOLUTION

## FY2008 Second Year Spending Plan

- b) The annual contribution to the reserve will continue until 100% of accumulated depreciation on the fixed assets is funded. If at the beginning of a fiscal year a reserve balance exceeds 100% of accumulated depreciation, a reduction in the annual contribution may be considered.
- c) Funds cannot be used from the rate stabilization reserve if the balance falls below 25% of that utility's fixed asset accumulated depreciation, other than for Utility internal borrowing purposes.
- d) The declaration of a financial emergency by the Director of Utilities and a corresponding four-fifths vote by the Board of Supervisors at a publicly advertised meeting declaring the existence of such an emergency is required to suspend Sec. 19a, Sec. 19b, and Sec. 19c.

Sec. 20 Upon adoption of this resolution, the School Board and/or the School Superintendent may make expenditure and revenue changes within the school fund as follows:

- a) Transfers of \$50,000 or less are subject to the approval of the Superintendent.
- b) Transfers of \$50,001 to \$499,999 require the approval of the Superintendent and the School Board.
- c) Transfers of \$500,000 or more require the approval of the Superintendent, the School Board, and the Board of Supervisors.

The School Board and/or the School Superintendent shall prepare a budget status report reflecting changes to the approved school budget between appropriation categories, as amended, and the report shall be presented to the County Administrator quarterly.

Sec. 21 The County Administrator is authorized to reclassify, without resulting in a net increase, budgeted revenues to accommodate implementation of the state's Personal Property Tax Relief Act reimbursement as well as the implementation of the state communications sales and use tax, and the 9-1-1 fees and taxes.

Sec. 22 In accordance with the requirements set forth in Section 58.1-3524(C)(2) and Section 58.1-3912(E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly (2004 Special Session 1) and as set forth in Item 503.E (Personal Property Tax Relief Program) of Chapter 951 of the 2005 Acts of Assembly, any qualifying vehicle situated within the County commencing January 1, 2006, shall receive personal property tax relief in the following manner:

- a) Personal use vehicles valued at \$1,000 or less will be eligible for 100% tax relief;
- b) Personal use vehicles valued at \$1,001 to \$20,000 will be eligible for 61% tax relief;
- c) Personal use vehicles valued at \$20,001 or more shall receive 61% tax relief on the first \$20,000 of value; all other vehicles which do not meet the definition of "qualifying" (business use vehicles, farm use vehicles, motor homes, etc.) will not be eligible for any form of tax relief under this program.
- d) Pursuant to authority conferred in Item 503.D of the 2005 State Appropriations Act, the County Treasurer shall issue a supplemental personal property tax bill in the amount of 100 percent of tax due without regard to any former entitlement to state PPTRA relief, plus applicable penalties and interest, to any taxpayer whose taxes with respect to a qualifying vehicle for tax year 2006 or any prior tax year remain unpaid on September 1, 2007, or such date as state funds for reimbursement of the state share of such bill have become unavailable, whichever occurs first.
- e) Penalty and interest with respect to bills issued pursuant to this section shall be computed on the entire amount of tax owed. Interest shall be computed at the rate provided in Section 9-51 of the county code from the original due date of the tax.

Sec. 23 The County Administrator is authorized to reduce a department's current year budget appropriation by a dollar amount equal to the prior year's overspending inclusive of encumbrances carried forward.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.B.

**Subject:** Streetlight Installation Cost Approvals

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

This item requests Board approval of new streetlight installations in the Bermuda, Dale, and Matoaca Districts.

**Summary of Information:**

Streetlight requests from individual citizens or civic groups are received in the Department of Environmental Engineering. Staff requests cost quotations from Dominion Virginia Power for each request received. When the quotations are received, staff re-examines each request and presents them at the next available regular meeting of the Board of Supervisors for consideration. Staff provides the Board with an evaluation of each request based on the following criteria:

1. Streetlights should be located at intersections;

**CONTINUED NEXT PAGE**

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

**Attachments:**



Yes



No

#

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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 5

**Summary of Information: (Continued)**

2. There should be a minimum average of 600 vehicles per day (VPD) passing the requested location if it is an intersection, or 400 VPD if the requested location is not an intersection;
3. Petitions are required and should include 75% of residents within 200 feet of the requested location and if at an intersection, a majority of those residents immediately adjacent to the intersection.

Cost quotations from Dominion Virginia Power are valid for a period of 60 days. The Board, upon presentation of the cost quotation may approve, defer, or deny the expenditure of funds from available District Improvement Funds for the streetlight installation. If the expenditure is approved, staff authorizes Dominion Virginia Power to install the streetlight. A denial of a project will result in its cancellation and the District Improvement Fund will be charged the design cost shown; staff will notify the requestor of the denial. Projects cannot be deferred for more than 30 days due to quotation expiration. Quotation expiration has the same effect as a denial.

**BERMUDA DISTRICT:**

- In the Chester subdivision, on Richmond Street, in the vicinity of 12240, on the existing pole  
Cost to install streetlight: **\$3.57**  
(Design Cost: \$110.92)  
**Does not meet minimum criteria for intersection or vehicles per day**
- In the Chester subdivision, on Percival Street, near the intersection of Snead Street, in the vicinity of 12549, on the existing pole  
Cost to install streetlight: **\$3.57**  
(Design Cost: \$110.92)  
**Does not meet minimum criterion for intersection**
- In the Rayon Park subdivision, on Rycliff Avenue in the vicinity of 2915  
Cost to install streetlight: **\$387.14**  
(Design Cost: \$110.92)  
**Does not meet minimum criteria for intersection or vehicles per day**

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**000045**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 3 of 5

**Summary of Information: (Continued)**

**BERMUDA DISTRICT: (Continued)**

- In the Crescent Park subdivision, at locations noted along Oak Lawn Street:  
Normandale Avenue and Oak Lawn Street  
Cost to install streetlight: **\$238.17**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criterion for vehicles per day**
  
- Oak Lawn Street, vicinity of 8916/8917  
Cost to install streetlight: **\$3.57**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criteria for intersection or vehicles per day**
  
- Oak Lawn Street, vicinity of 8915  
Cost to install streetlight: **\$3.57**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criteria for intersection or vehicles per day**
  
- Oak Lawn Street, vicinity of 9017  
Cost to install streetlight: **\$3.57**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criteria for intersection or vehicles per day**
  
- Oak Lawn Street, vicinity of 9230  
Cost to install streetlight: **\$204.12**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criteria for intersection or vehicles per day**
  
- Oak Lawn Street, vicinity of 9117  
Cost to install streetlight: **\$3.57**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criteria for intersection or vehicles per day**
  
- Oak Lawn Street, vicinity of 9225  
Cost to install streetlight: **\$3.57**  
**(Design Cost: \$110.92)**  
**Does not meet minimum criteria for intersection or vehicles per day**

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**000046**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 4 of 5

**Summary of Information: (Continued)**

**BERMUDA DISTRICT: (Continued)**

- In the Rivers Bend subdivision, on Rivers Bend Circle in the vicinity of 601  
Cost to install streetlight: **\$825.24**  
(Design Cost: **\$211.84**)  
Does not meet minimum criterion for intersection

**DALE DISTRICT:**

- In the Jessup Farms subdivision, on Bayview Drive, in the vicinity of 5125, on the existing pole  
Cost to install streetlight: **\$157.07**  
(Design Cost: **\$110.92**)  
Does not meet minimum criterion for intersection
- In the Old Coach Hills subdivision, on Tandem Drive, in the vicinity of 4911, on the existing pole  
Cost to install streetlight: **\$784.49**  
(Design Cost: **\$110.92**)  
Does not meet minimum criteria for intersection or vehicles per day
- In the Marlboro subdivision, on Rudyard Road, in the vicinity of 6507, on the existing pole  
Cost to install streetlight: **\$495.76**  
(Design Cost: **\$110.92**)  
Does not meet minimum criteria for intersection or vehicles per day
- In the Hollymeade subdivision, at the intersection of Croft Crossing Drive and Lockberry Ridge Loop  
Cost to install streetlight: **\$384.38**  
(Design Cost: **\$110.92**)  
Meets minimum criteria
- In the Hollymeade subdivision, on Lockberry Ridge Loop, in the vicinity of 9519  
Cost to install streetlight: **\$386.13**  
(Design Cost: **\$110.92**)  
Does not meet minimum criteria for intersection or vehicles per day

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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 5 of 5

**Summary of Information: (Continued)**

**DALE DISTRICT: (Continued)**

- In the Hollymeade subdivision, on Lockberry Ridge Loop, in the vicinity of 9600  
Cost to install streetlight: **\$384.38**  
(Design Cost: \$110.92)  
Does not meet minimum criteria for intersection or vehicles per day
  
- In the Hollymeade subdivision, on Lockberry Ridge Loop, in the vicinity of 9672  
Cost to install streetlight: **\$401.46**  
(Design Cost: \$110.92)  
Does not meet minimum criteria for intersection or vehicles per day

**MATOACA DISTRICT:**

- On Sappony Road, in the vicinity of 21301, on the existing pole  
Cost to install streetlight: **\$717.85**  
(Design Cost: \$110.92)  
Does not meet minimum criteria for intersection or vehicles per day

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**000048**

**STREETLIGHT REQUEST**  
**Bermuda District**

Request Received: December 29, 2005

Estimate Requested: January 6, 2006

Estimate Received: March 22, 2006

Days Estimate Outstanding: 83

NAME OF REQUESTOR: Mr. Michael A. Kennon  
ADDRESS: 12240 Richmond Street  
Chester, VA 23831

**REQUESTED LOCATION:**

**Richmond Street, vicinity of 12240**  
**Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

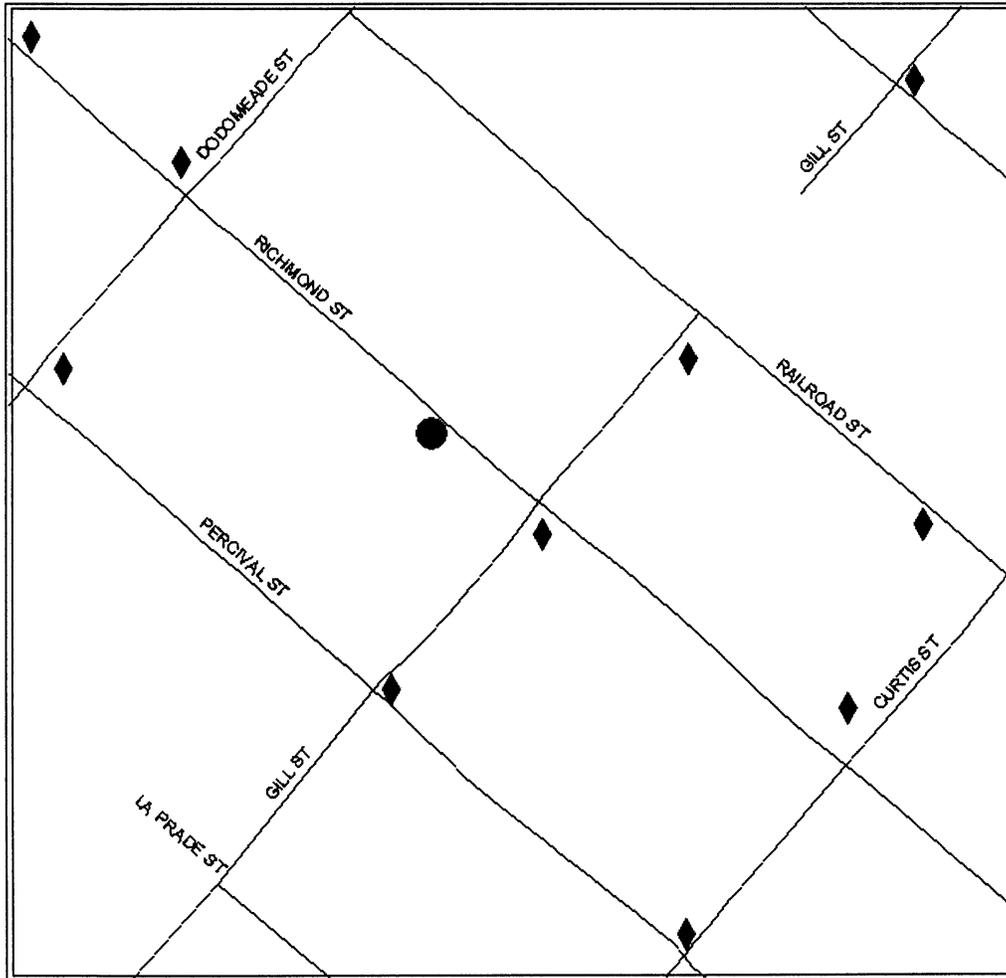
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: None

**000049**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

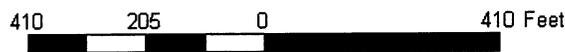
### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000050

**STREETLIGHT REQUEST**  
**Bermuda District**

Request Received: September 2, 2005

Estimate Requested: September 2, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 201

**NAME OF REQUESTOR:** Ms. Brenda Blanks  
**ADDRESS:** 12549 Percival Street  
Chester, VA 23831

**REQUESTED LOCATION:**

**Percival Street, vicinity of 12549, near intersection with Snead Street**  
**Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

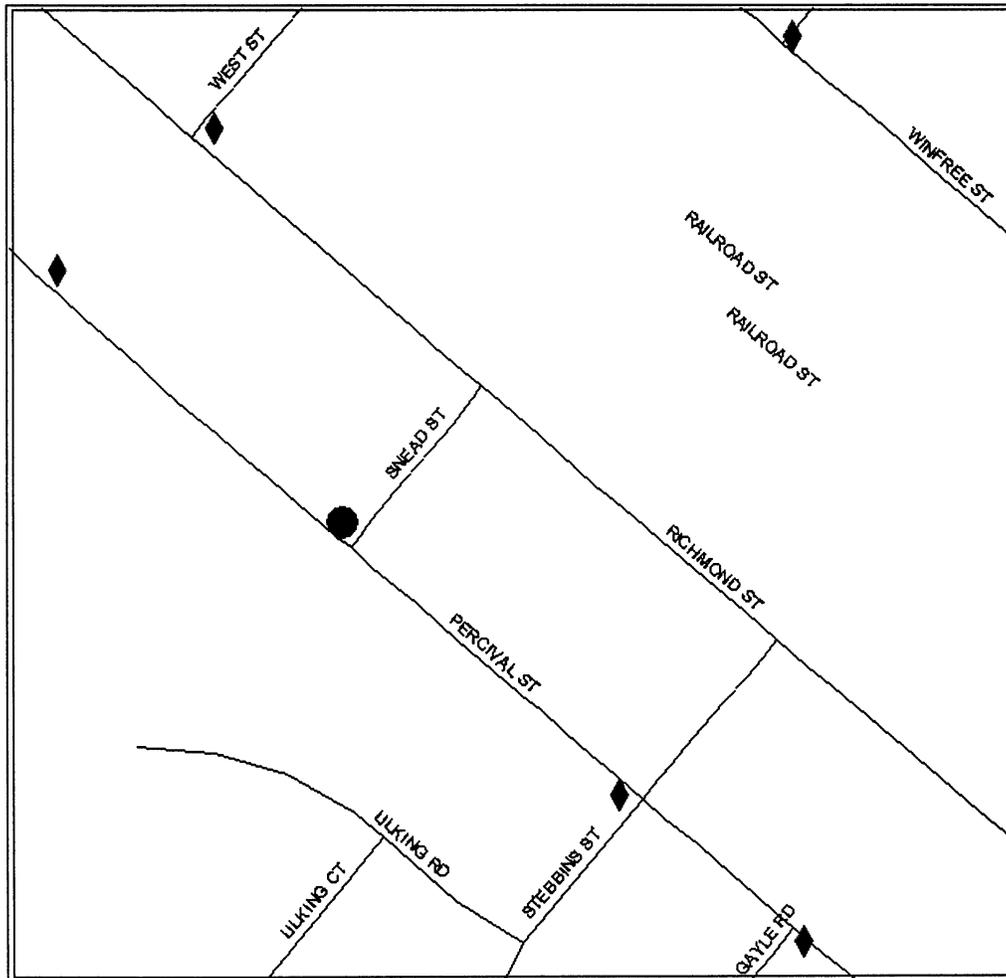
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: "The nearby intersection is very dark and in a bottom. The light would improve safety for residents."

**000051**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000052

**STREETLIGHT REQUEST  
Bermuda District**

Request Received: September 9, 2005

Estimate Requested: September 9, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 194

**NAME OF REQUESTOR:** Ms. Nerlene C. Collins  
**ADDRESS:** 2915 Rycliff Avenue  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Rycliff Avenue, vicinity of 2915  
Cost to install streetlight: \$387.14**

**POLICY CRITERIA:**

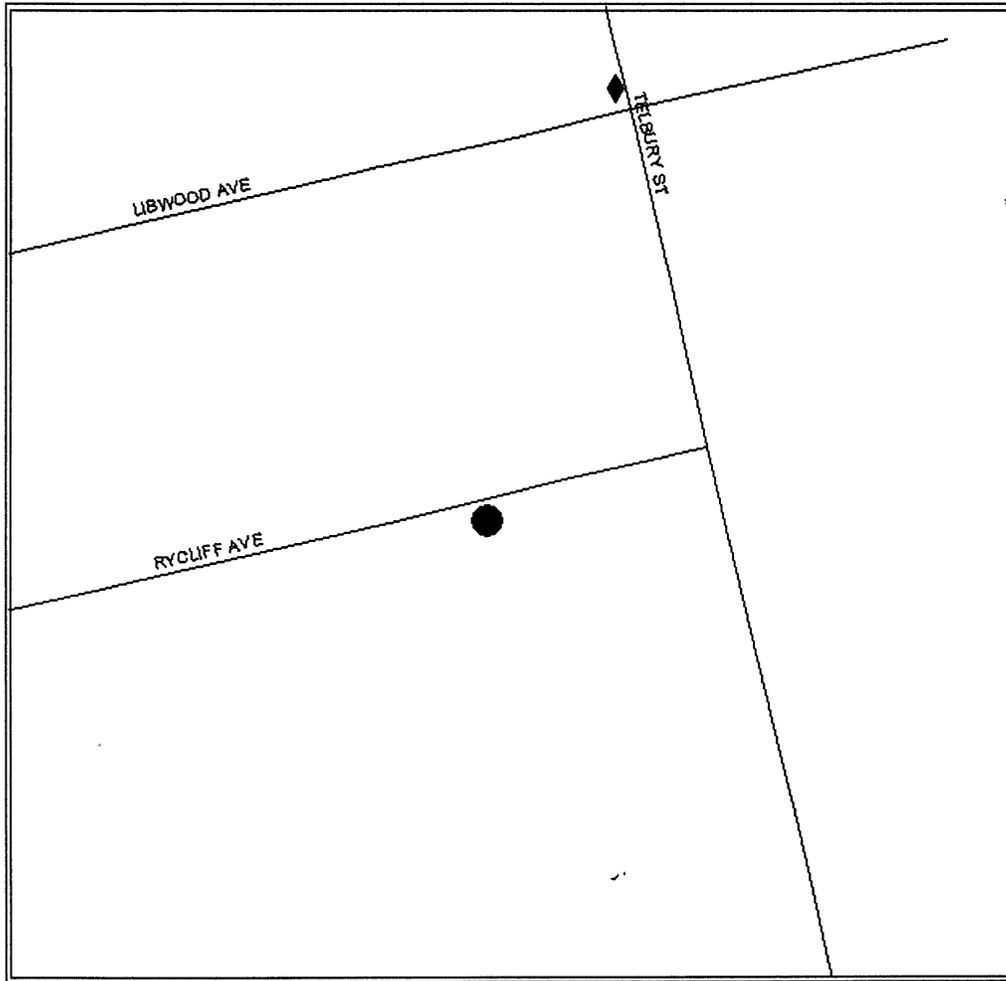
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: "I am a senior citizen living in an area surrounded by woods on three sides and a house next door that has large privacy bushes between them and me. I have had my house and my shed broken into and trash scattered in my front yard overnight."

**000053**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000054

**STREETLIGHT REQUEST**  
**Bermuda District**

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

**NAME OF REQUESTOR:** Ms. Nan Mazzamuto  
**ADDRESS:** 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Normandale Avenue and Oak Lawn Street**  
**Cost to install streetlight: \$238.17**

**POLICY CRITERIA:**

Intersection:	Qualified
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. There is also a school bus stop at this location. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason."

**000055**

**STREETLIGHT REQUEST  
Bermuda District**

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

NAME OF REQUESTOR: Ms. Nan Mazzamuto  
ADDRESS: 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Oak Lawn Street, vicinity of 8916/8917  
Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason."

**000056**

**STREETLIGHT REQUEST**  
**Bermuda District**

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

NAME OF REQUESTOR: Ms. Nan Mazzamuto  
ADDRESS: 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Oak Lawn Street, vicinity of 8915**  
**Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason."

**000057**

**STREETLIGHT REQUEST**  
Bermuda District

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

NAME OF REQUESTOR: Ms. Nan Mazzamuto  
ADDRESS: 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Oak Lawn Street, vicinity of 9017**  
**Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason."

**000058**

**STREETLIGHT REQUEST  
Bermuda District**

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

**NAME OF REQUESTOR:** Ms. Nan Mazzamuto  
**ADDRESS:** 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Oak Lawn Street, vicinity of 9230  
Cost to install streetlight: \$204.12**

**POLICY CRITERIA:**

Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light, which would be located at the end of our street, is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason. This is especially true here at the end of the street."

**000059**

**STREETLIGHT REQUEST  
Bermuda District**

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

NAME OF REQUESTOR: Ms. Nan Mazzamuto  
ADDRESS: 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Oak Lawn Street, vicinity of 9117  
Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason."

**000060**

**STREETLIGHT REQUEST**  
Bermuda District

Request Received: October 1, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 172

NAME OF REQUESTOR: Ms. Nan Mazzamuto  
ADDRESS: 8916 Oak Lawn Drive  
Richmond, VA 23237

**REQUESTED LOCATION:**

**Oak Lawn Street, vicinity of 9225**  
**Cost to install streetlight: \$3.57**

**POLICY CRITERIA:**

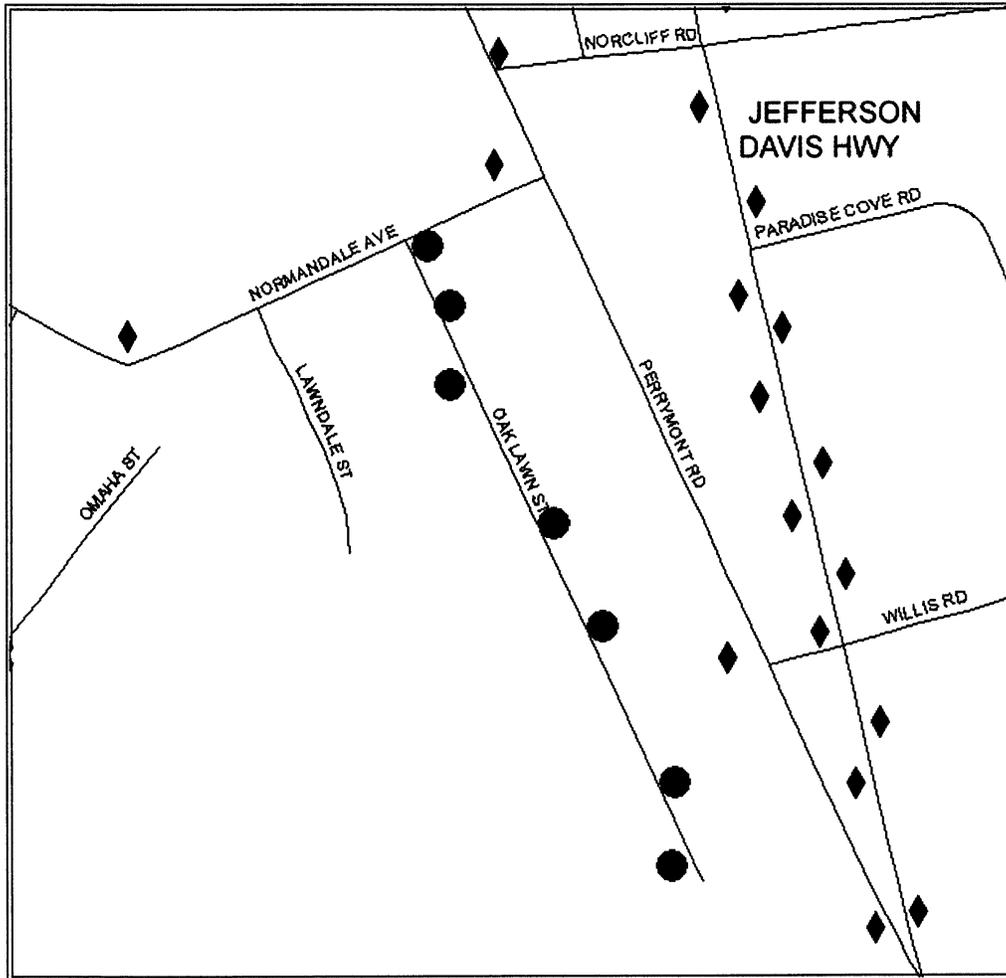
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 600 vehicles per day
Petition:	Qualified

Requestor Comments: "The light is requested due to the extreme darkness on this street. There have been, also, a number of car break-ins, as well as items being stolen from people's yards and decks. Two county schools bus drivers live on this street and leave for work when it is dark. The light requested would have an effect of more safety for our residents. There is also a high volume of traffic that comes and goes for no apparent reason, as well as cars that park along the street at night for no legitimate reason."

**000061**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

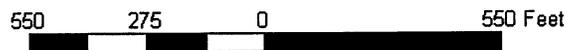
### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000062

**STREETLIGHT REQUEST**  
**Bermuda District**

Request Received: December 15, 2005

Estimate Requested: October 1, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 99

**NAME OF REQUESTOR:** Rivers Bend Homeowners Association  
**ADDRESS:** c/o Ms. Nancy Huntington  
12904 Scrimshaw Circle  
Chester, VA 23836

**REQUESTED LOCATION:**

**Rivers Bend Circle, vicinity of 507/601**  
**Cost to install streetlight: \$825.24**

**POLICY CRITERIA:**

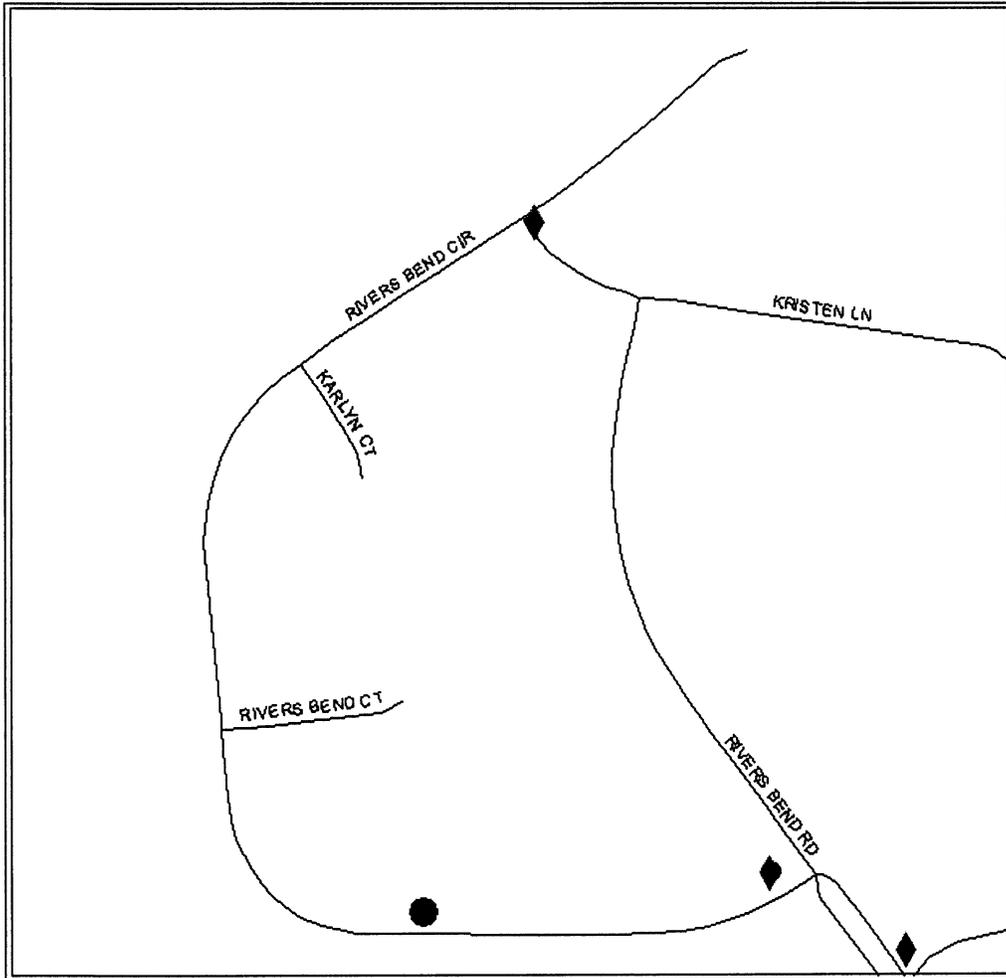
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Qualified
Petition:	Qualified

Requestor Comments: "This is one of the darkest areas in this section of Rivers Bend. This stretch of road sees speeding above legal and safety limits that endangers walkers and joggers as they approach a nearby curve."

**000063**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

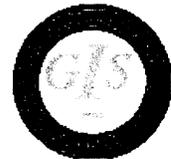
### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



STREETLIGHT REQUEST  
Dale District

000064

Request Received: September 2, 2004

Estimate Requested: September 2, 2004

Estimate Received: March 17, 2006

Days Estimate Outstanding: 561

NAME OF REQUESTOR: Ms. Michaela McKeever-Davis  
ADDRESS: 5125 Bayview Drive  
Richmond, VA 23234

REQUESTED LOCATION:

**Bayview Drive, vicinity of 5125**  
**Cost to install streetlight: \$157.07**

POLICY CRITERIA:

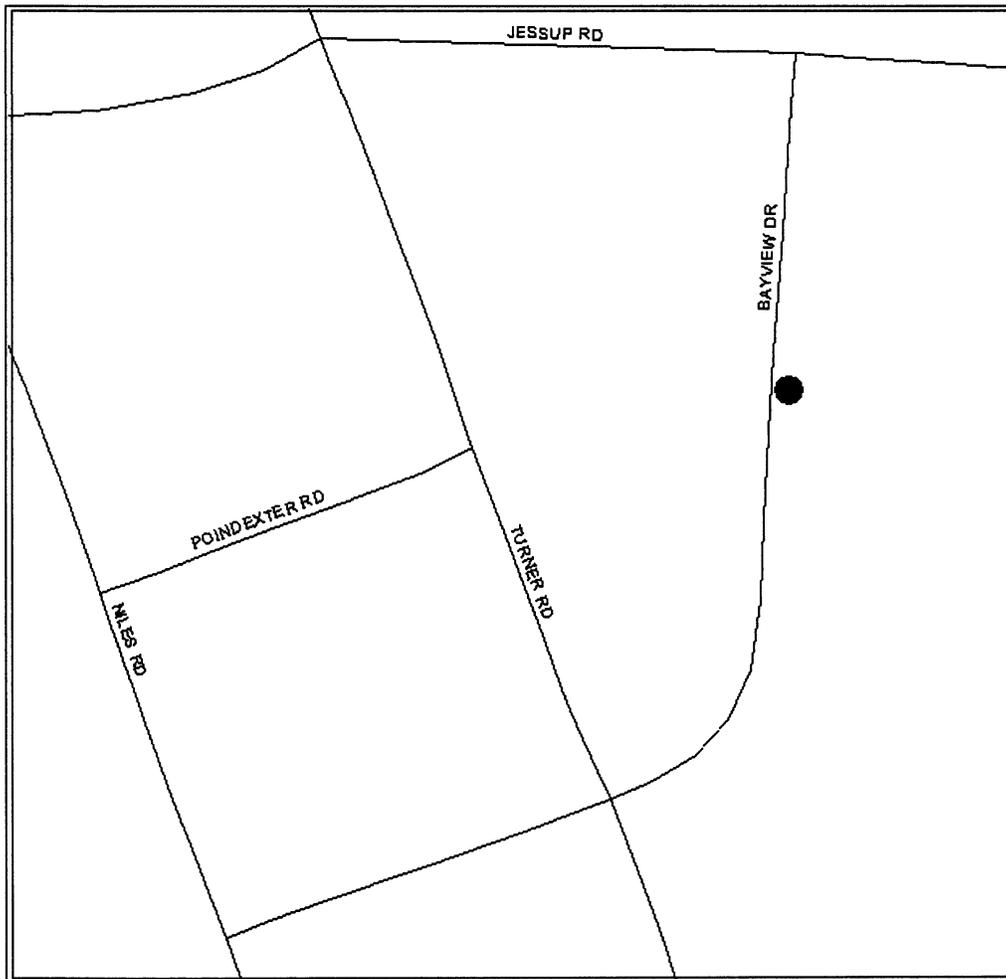
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Qualified
Petition:	Qualified

Requestor Comments: "I am requesting a streetlight at this location for safety reasons. It is very dark on my street at night and I frequently return home at night after dark. There are no streetlights on my street and my home is across the street from a large wooded area."

**000065**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

## Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000066

**STREETLIGHT REQUEST**  
**Dale District**

Request Received: April 12, 2005

Estimate Requested: April 13, 2005

Estimate Received: March 17, 2006

Days Estimate Outstanding: 339

NAME OF REQUESTOR: Mr. and Mrs. Donald G. Conner  
ADDRESS: 4910 Tandem Drive  
Richmond, VA 23234

**REQUESTED LOCATION:**

**Tandem Drive, vicinity of 4911**  
**Cost to install streetlight: \$784.49**

**POLICY CRITERIA:**

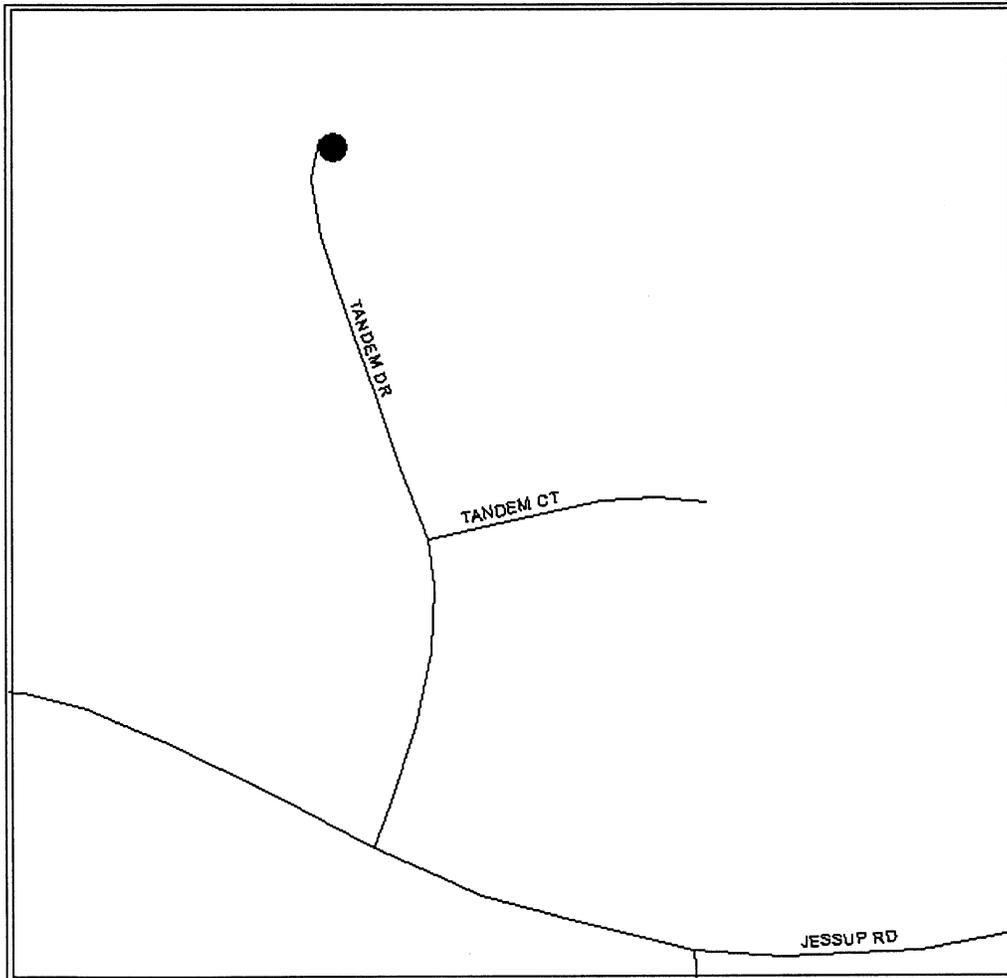
Intersection: Not Qualified, location is not an intersection  
Vehicles Per Day: Not Qualified, less than 400 vehicles per day  
Petition: Qualified

Requestor Comments: none

**000067**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000068

**STREETLIGHT REQUEST**  
Dale District

Request Received: August 8, 2005

Estimate Requested: August 8, 2005

Estimate Received: March 17, 2006

Days Estimate Outstanding: 220

NAME OF REQUESTOR: Ms Margie J. Matthews  
ADDRESS: 6507 Rudyard Road  
Richmond, VA 23234

**REQUESTED LOCATION:**

**Rudyard Road, vicinity of 6507**  
**Cost to install streetlight: \$495.76**

**POLICY CRITERIA:**

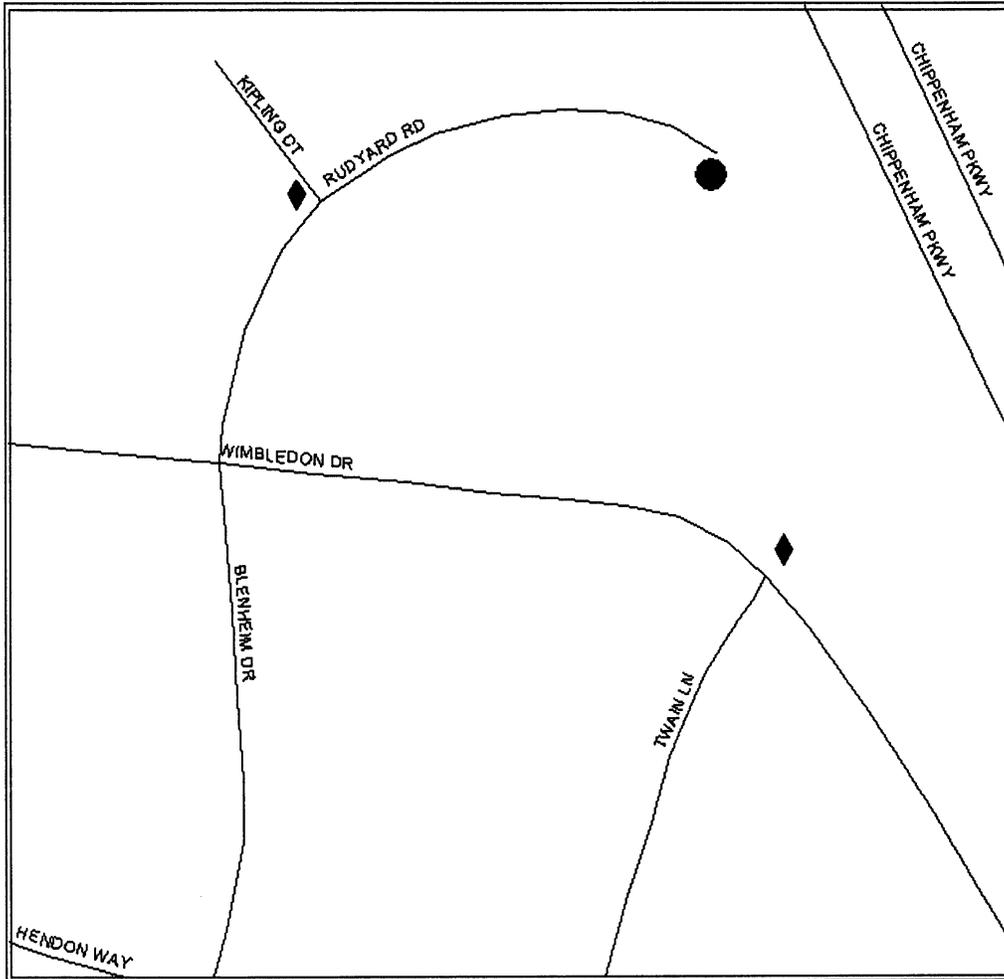
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: "People who do not live in our neighborhood walk through the area and can see into parked cars. The light would help prevent break-ins, stop some of the loitering, and provide security and visibility, especially since this is a cul-de-sac and an easy target for predators."

**000069**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000070

**STREETLIGHT REQUEST**  
**Dale District**

Request Received: October 27, 2005

Estimate Requested: October 27, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 146

**NAME OF REQUESTOR:** Hollymeade Homeowners Association  
**ADDRESS:** P O Box 2598  
Chesterfield, VA 23832

**REQUESTED LOCATION:**

**Intersection of Croft Crossing Drive and Lockberry Ridge Loop**  
**Cost to install streetlight: \$384.38**

**POLICY CRITERIA:**

Intersection:	Qualified
Vehicles Per Day:	Qualified
Petition:	Qualified

Requestor Comments: "The requested streetlight would give our neighbors an extra sense of security, especially those who walk or run in the evening."

**000071**

STREETLIGHT REQUEST  
Dale District

Request Received: October 27, 2005

Estimate Requested: October 27, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 146

NAME OF REQUESTOR: Hollymeade Homeowners Association  
ADDRESS: P O Box 2598  
Chesterfield, VA 23832

REQUESTED LOCATION:

**Lockberry Ridge Loop, vicinity of 9519**  
**Cost to install streetlight: \$386.13**

POLICY CRITERIA:

Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: "The requested streetlight would give our neighbors an extra sense of security, especially those who walk or run in the evening."

000072

**STREETLIGHT REQUEST**  
Dale District

Request Received: October 27, 2005

Estimate Requested: October 27, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 146

NAME OF REQUESTOR: Hollymeade Homeowners Association  
ADDRESS: P O Box 2598  
Chesterfield, VA 23832

**REQUESTED LOCATION:**

**Lockberry Ridge Loop, vicinity of 9600**  
**Cost to install streetlight: \$384.38**

**POLICY CRITERIA:**

Intersection: Not Qualified, location is not an intersection  
Vehicles Per Day: Not Qualified, less than 400 vehicles per day  
Petition: Qualified

Requestor Comments: "The requested streetlight would give our neighbors an extra sense of security, especially those who walk or run in the evening."

**000073**

**STREETLIGHT REQUEST**  
Dale District

Request Received: October 27, 2005

Estimate Requested: October 27, 2005

Estimate Received: March 22, 2006

Days Estimate Outstanding: 146

NAME OF REQUESTOR: Hollymeade Homeowners Association  
ADDRESS: P O Box 2598  
Chesterfield, VA 23832

**REQUESTED LOCATION:**

**Lockberry Ridge Loop, in the vicinity of 9672**  
**Cost to install streetlight: \$401.46**

**POLICY CRITERIA:**

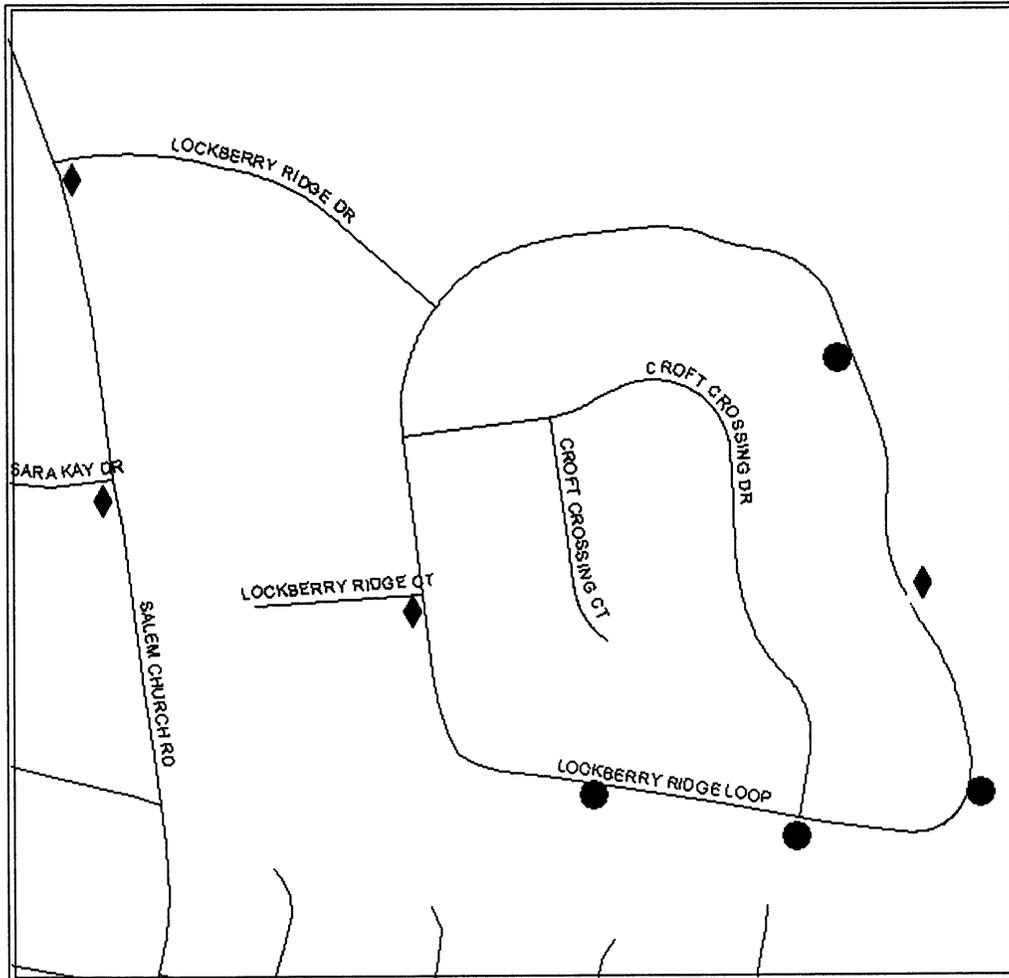
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: "The requested streetlight would give our neighbors an extra sense of security, especially those who walk or run in the evening."

**000074**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

## Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000075

**STREETLIGHT REQUEST  
Matoaca District**

Request Received: October 27, 2005

Estimate Requested: October 27, 2005

Estimate Received: March 17, 2006

Days Estimate Outstanding: 141

NAME OF REQUESTOR: Ms. June Colbert  
ADDRESS: 418 Michaux Creek Place  
Midlothian, VA 23113

**REQUESTED LOCATION:**

**Sappony Road, in the vicinity of 21301  
Cost to install streetlight: \$717.85**

**POLICY CRITERIA:**

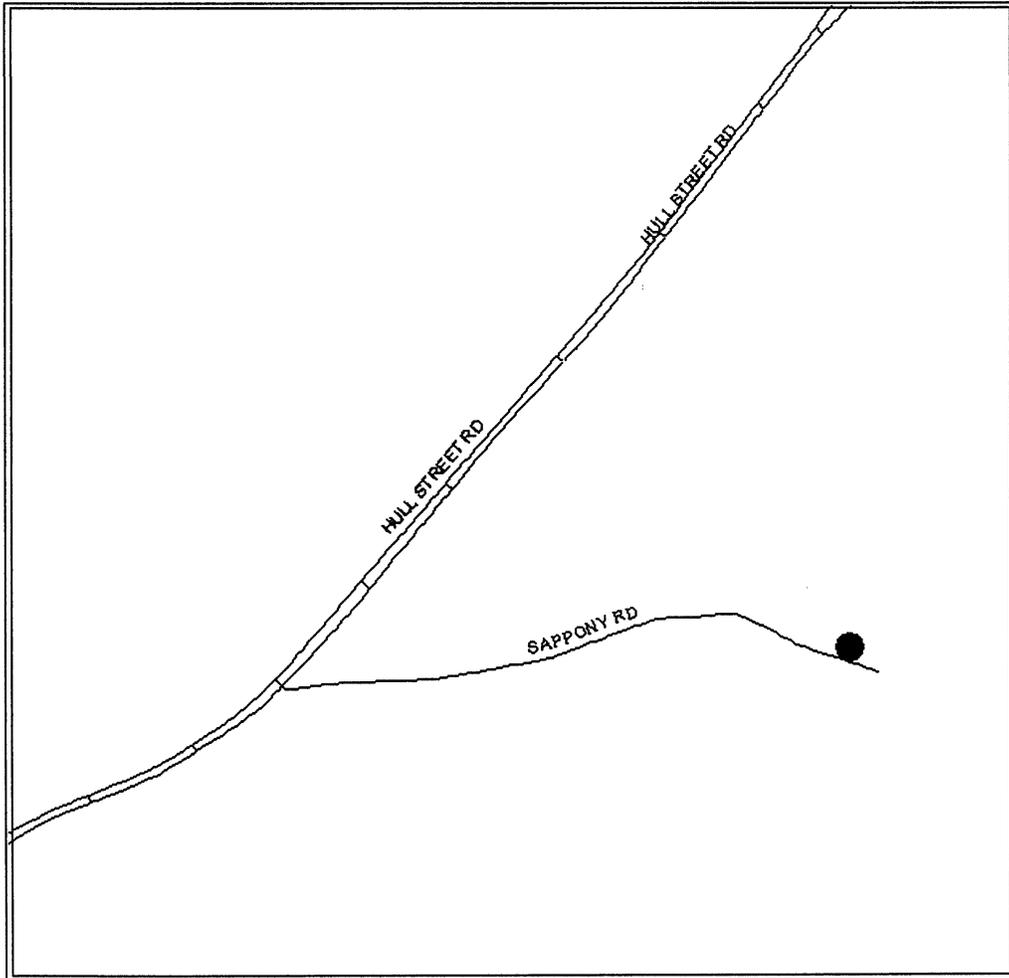
Intersection:	Not Qualified, location is not an intersection
Vehicles Per Day:	Not Qualified, less than 400 vehicles per day
Petition:	Qualified

Requestor Comments: "I am asking the County to consider installing a streetlight in the area of 21301 Sappony Road. At 21251 there are 4 school age children who ride the bus to school. At present time they catch different buses starting a 6:20 am. This road is very dark and not well maintained. Safety is my concern for these children. I appreciate your time and consideration."

**000076**

# Street Light Request Map

April 12, 2006



This map is a copyrighted product of the Chesterfield County GIS Office.

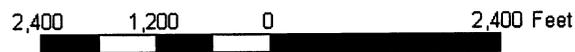
### Street Light Legend

- ◆ existing light
- requested light



This map shows citizen requested streetlight installations in relation to existing streetlights.

Existing streetlight information was obtained from the Chesterfield County Environmental Engineering Department.



000077



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.C.1.

**Subject:**

Nomination and Appointment to Chesterfield Community Services Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *MR*

**Board Action Requested:** That the Board approves the nomination/appointment of **Mr. Michael W. Giancaspro** as member at-large on the Chesterfield Community Services Board.

The term of appointment is effective May 1, 2006 through December 31, 2008.

**Summary of Information:**

The Chesterfield Community Services Board is designated as an Administrative/Policy Board responsible for the provision of public mental health, mental retardation and substance abuse services.

**Michael W. Giancaspro** resides at 12005 Bromwich Court, Richmond, VA 23236 (Midlothian District). Mr. Giancaspro's personal and professional background would make a positive contribution to the Community Services Board. See attached resume. Mr. Barber concurs with this appointment.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order they are nominated.

Preparer: George E. Braunstein

Title: Executive Director  
MH/MR/SA Department

**Attachments:**



Yes



No

#

**000078**

## **Michael W. Giancaspro**

804-938-0194 (Office)  
804-794-1133 (Home)  
mgiancaspro@comcast.net

12005 Bromwich Court  
Richmond, VA 23236

### **Experience**

#### **Tredegear Corporation (1989 – 2000; 2003 - present)**

##### *Vice President – Business Development (2003 – 2005)*

Initiated strategy studies for the aluminum extrusion, plastic film and biomaterial divisions which provided the foundation for business development efforts including: a JV agreement with a Japanese trading company for protective masking films used in the manufacture of Asia-based flat panel display (LCD) products; pursuit of a Chinese JV relationship for the aluminum extrusion business to reduce manufacturing costs for selected end-use markets; pursuit of complementary biomaterial acquisitions. Hired Asia-based consultants and traveled to China and Japan to learn first hand the competitive challenges for U. S. based manufacturing businesses. Divested a non-core plastic film business in Argentina.

##### *Vice President – Corporate Development (1997 – 2000; voluntarily resigned in 2000 and rehired as VP in 2003)*

Worked closely with senior management of manufacturing divisions to proactively identify and pursue strategic acquisitions. Led and coordinated acquisition process including target approach, deal valuation, bid process, due diligence, negotiations, financing and presentation for Board approval. Coordinated the successful acquisition of Exxon's plastic film business for \$200 million. Led process to divest non-core businesses. Worked closely with CFO to develop relationships with investment banks and commercial banks.

##### *Vice President – Corporate Planning (1992 – 1997); Director – Corporate Planning (1989 – 1992)*

Instrumental role in the early development of Tredegear Industries, Inc., a publicly-traded 1989 spin-off of Ethyl Corporation's plastics, aluminum and energy businesses (\$650 million in sales). Created new processes for budgeting, planning, capital expenditures, financial modeling/forecasting and Board reporting for the new spin-off company. Implemented shareholder value (EVA™) and non-financial performance measures across the corporation. Worked closely with CEO, CFO and division general managers to plan and implement restructuring and divestiture of several non-core businesses. Organized effort to restructure corporate staff resulting in reduced annual overhead from \$14 million to \$7.5 million. Responsible for corporate real estate and the redevelopment and/or divestiture of nine shut-down plant sites, all with environmental issues. Evaluated spin-off office space alternatives, negotiated lease (70,000 sq.ft. for 200 employees) and coordinated design, build-out and relocation in less than six months. *Tredegear's market value increased 800% from 1989 to 1998 as a result of restructuring, non-core divestitures and investment in its core aluminum and plastics units.*

#### **Ethyl Corporation (1980 – 1989; before 1989 Tredegear spin-off from parent Ethyl)**

##### *Plant Manager – Carbondale, Pennsylvania (1988 – 1989)*

Managed 60 employee plastic film plant. Oversight of plant expansion (new production line and hiring of 12 machine operators). Worked closely with Procter & Gamble to qualify new products, improve conversion efficiency of film and reduce inventories and cross-train operators. Led plant efforts in Total Quality Management and standardization of operating procedures.

##### *Business Manager – Coal Sales, Ethyl – Transcontinental Coal Processing (1986 – 1987)*

P&L responsibility managing a Kentucky-based coal production and sales facility. Returned operation to profitability by implementing plan to double sales volume in low-margin spot market. Commissioned industry expert to evaluate potential of depressed Eastern coal market. Positioned unit for successful 1987 divestiture. *Ethyl (1980 – 1988) - various accounting, planning and financial analysis positions at corporate and in operations*

#### **APVA - Preservation Virginia (2002 – 2003)**

##### *Director of Finance and Treasurer*

Led efforts to plan for growth and finance expansion leading up to the 400<sup>th</sup> anniversary of historic Jamestown during a period when State funding was no longer available. Revised personnel policies and restructured employee benefits with new healthcare providers and a 403(b) with employer contributions. Negotiated contracts Secured new office space for a national fundraising campaign. Initiated efforts to increase revenues through sales of historic replica products and souvenir merchandise over a revamped website and museum stores.

***Aim Technologies, Inc. (2000 – 2002)***

*Executive Vice President*

Co-founder and part owner of start-up market research firm. Developed proprietary research process, client report format and database requirements to track annual new wealth of \$70 billion to likely shareholders of private businesses that recently sold. Qualified data vendors, hired and trained research analysts. Improved average turnaround to 3 days (deal disclosure to client delivery). 2002 sales of \$0.4 million from financial services clients.

***Philip Morris USA, Richmond, VA (1979 – 1980)***

*Operational Auditor*

***Deloitte, Haskins & Sells – Certified Public Accountants, Richmond, VA (1977 – 1979)***

*Senior Assistant Accountant; Certified Public Accountant (1979)*

***Education***

***Virginia Tech (1973 – 1977)*** B. S. Business Administration *cum laude*, major - Accounting (3.4 GPA)

***Virginia Commonwealth University (1980 – 1984)*** Masters Business Administration (3.7 GPA)

***Personal***

Married for 23 years with two teenage sons. Enjoy family activities, golf and attending my boys' sports events.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 12, 2006**

**Item Number: 8.C.2.**

**Subject:**

Nominations/Appointments to the Disability Services Board

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

The Board of Supervisors is requested to reappoint/appoint members to serve on the Disability Services Board.

**Summary of Information:**

The purpose of the Chesterfield Disability Services Board is to provide input to County agencies on service needs and priorities of persons with physical and sensory disabilities; to provide information and resource referral to local government regarding the Americans with Disabilities Act; and to provide such other assistance and advice to local government as may be requested. The Board will not provide direct services nor employ service delivery staff.

The Clover Hill, and Matoaca, districts are currently without proper representation on the Disability Services Board. All other districts are properly represented. The Disability Services Board would like to have **Lorie Williams (At-Large), Jo Ellen Hetherington (Matoaca), Henry (Hank) Shehi (Clover Hill)**, appointed for the upcoming terms. This will give all districts proper representation on the Chesterfield Disability Services Board. The Board members concur with these appointments. All these terms will be effective immediately and expire by 12/31/08.

Under the existing Rules of Procedure, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the Rules of Procedure are suspended by a unanimous vote of the Board members present. Nominees are voted on in the order in which they are nominated. The Board of Supervisors concurs with these appointments.

Preparer: Ngozi Ukeje

Title: Human Services Specialist

**Attachments:**

Yes

No

**000081**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.C.3.

**Subject:**

Nomination/Appointment to the Committee on the Future

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ *JBK*

**Board Action Requested:**

Nomination/appointment of members to serve on the Committee on the Future.

**Summary of Information:**

The Committee on the Future is a citizens committee appointed by the Board of Supervisors for the purpose of identifying, studying and making recommendations on long range issues impacting the county.

The appointees to the Committee on the Future serve at the pleasure of the Board of Supervisors. Mrs. Humphrey has nominated **Mr. Kevin Salminen** to fill one of the vacancies representing the Matoaca District. Mr. Warren has nominated **Ms. Liu Jen Chu** to fill a vacancy representing the Clover Hill District. Mr. Barber has nominated **Ms. Dianne Mallory** to fill a vacancy representing the Midlothian District.

Under the existing Rules of Procedures, appointments to boards and committees are nominated at one meeting and appointed at the subsequent meeting unless the rules of procedures are suspended by unanimous vote of the board members present. Nominees are voted on in the order that they are nominated.

Preparer: Kimberly Conley

Title: Government Affairs Coordinator

**Attachments:**

Yes

No

**000082**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 12, 2006**

**Item Number: 8.D.1.**

**Subject:**

Request for a Music/Entertainment Festival Permit for Chesterfield Berry Farm's Music Festival Series on Saturdays and Sundays throughout May 2006

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:**

The Board of Supervisors is requested to grant a request for a music/entertainment festival permit for Chesterfield Berry Farm's Music Festival Series on Saturdays and Sundays throughout May 2006.

**Summary of Information:**

Chesterfield Berry Farm proposes to conduct outdoor music during the May strawberry season on the lawns of the Chesterfield Berry Farm which is located at 26002 Pear Orchard Road, Moseley, Virginia. The music will be held on Saturdays and Sundays throughout May, 2006. The Berry Farm opens at 8:00 a.m. Music will begin at 11:00 a.m. and end at 3:00 p.m., with all other activities ending at 4:00 p.m. The bands for the series have not been contracted for at this time. It is anticipated that approximately 3000 people will attend the Festival events.

Preparer: Steven L. Micas

Title: County Attorney  
0505:71421.1

**Attachments:**

Yes

No

# **000083**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

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Chesterfield Berry Farm is both the applicant and event promoter. The Berry Farm is currently seeking sponsors to help defray the costs of the event. All net proceeds from the music series will go to the Berry Farm. The Berry Farm will assume full financial responsibility for the Festival and music series.

The Berry Farm will make food, water, and soft drinks available for purchase during festival hours. Portolets remain on the location throughout the May season and are serviced twice a week by Nes services. The Berry Farm maintains appropriate clean-up and trash disposal. There is ample parking, and off-duty police officers will assist with parking, crowd control and other security needs. Emergency medical and fire department officials are aware of the event and will be available to render service.

The music/entertainment arrangements have been reviewed by the County Attorney's Office and meet the substantive requirements of the ordinance. These arrangements provide adequate measures to insure public safety, fire prevention, medical protection, sanitation, traffic control, insurance coverage, relevant permits and security. Additionally, staff notes that the Berry Farm has safely conducted similar spring festivals in the past several years.

Although the Board of Supervisors may require a bond to insure compliance with the permit, the Board traditionally has not required a bond except when the event occurs on County property. Staff recommends that the Board not require a bond.

0505:71421.1

**000084**

March 18, 2006

Stylian P. Parthemos  
Chesterfield County  
Administration Building, Room 503  
P.O. Box 40  
Chesterfield, Va. 23832-0040

Dear Mr. Parthemos,

Thank you for your time in regarding our application for a music and festival permit.

Chesterfield Berry Farm, located at 20501 Skinquarter Road, Moseley, Virginia, is both the applicant and event promoter. We will receive all net proceeds from our music series and our Strawberry Festival.

We plan to have family oriented outdoor music during our strawberry season on the lawns of Chesterfield Berry Farm which is located at 26002 Pear Orchard Rd. Moseley, Virginia. The music will be held on Saturdays and Sundays throughout May, 2006. We also plan to have a Strawberry Festival on May 13, 2006 and May 14, 2006 which will also include music.

Chesterfield Berry Farm opens at 8:00am with music beginning at 11:00am. Music will end at 3:00pm and all other activities will end at 4:00pm.

Chesterfield Berry Farm is assuming full financial responsibility for the Festival and music series. We are currently seeking corporate sponsors to help offset some of our major costs.

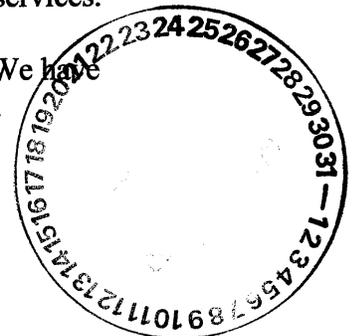
We are currently in the process of acquiring bands for our music series and Festival.

We will not be charging admission for music on Saturday and Sunday, or for the Strawberry Festival. We anticipate having 3000 people on the farm during the Festival hours.

We have existing portolets at Chesterfield Berry Farm and they will remain there throughout our Strawberry season. They are serviced twice a week by Nes services.

Chesterfield Berry Farm currently has clean-up and trash disposal. We have dumpsters located on the farm and Tranium picks up the trash twice a week.

Lodging will not be a necessity for our Festival.



000085

Chesterfield Berry Farm has facilities where food, water, and soft drinks will be available for purchase during hours of operation.

We are alerting the Manchester Rescue Squad and Clover Hill Fire department of our event's dates and times. We will work with our security officers in the event of an emergency to notify the proper emergency medical personnel.

Adequate parking will be available in the Chesterfield Berry Farm parking lot with any overflow parking in our fields next to parking area.

Outdoor lighting will not be used during our events as our events occur during day hours.

Music both live and taped will be played in such a manner that the sound will not be a nuisance to adjacent property owners. Heavy evergreen buffers are already in place between Chesterfield Berry Farm property and adjacent property owners. All sound issues are under direct control of Shannon Mangnuson (General Retail Manager) with Chesterfield Berry Farm.

We have an agreement in place with the Chesterfield County Police Department to employ off-duty police officers who will assist our staff with parking, crowd control and all other security components of our Festival and music series.

Chesterfield Berry Farm carries a general \$2 million liability insurance policy to insure against injury or damage.

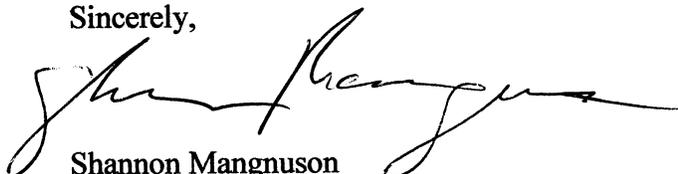
Statements authorizing Chesterfield County principals to enter the property during our music series or Festival are attached herewith.

Our application fee is attached.

I trust that the above information is adequate to the county's requirements for approval of our Entertainment Festival permit. Please call with any questions or concerns.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read 'Shannon Mangnuson', written in a cursive style.

Shannon Mangnuson  
General Retail Manager

000086

\*NEWGL 202574727000

MOD. 27 0000

RENEWAL OF POLICY GL 2025747

GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON 09/21/05 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE. THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED EARLIER.

GL 2025747 09/21/05 09/21/06 VA FARM BUREAU MUTUAL INSURANCE CO. 3202 CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120

FORM OF BUSINESS: CORPORATION

IN RETURN OF THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO PROVIDE THE INSURANCE AS STATED IN THIS POLICY.

COVERAGES

LIMITS OF INSURANCE

EACH OCCURRENCE LIMIT

COVERAGES A & C: BODILY INJURY, PROPERTY DAMAGE AND MEDICAL EXPENSE \$ 1,000,000 MEDICAL EXPENSE LIMIT ANY ONE PERSON \$ 5,000 FIRE DAMAGE LEGAL LIABILITY LIMIT PER FIRE \$ 50,000 COVERAGE B: PERSONAL INJURY & ADVERTISING INJURY LIMIT PER PERSON OR ORGANIZATION \$ 1,000,000 GENERAL AGGREGATE LIMIT (OTHER THAN PRODUCTS/COMPLETED OPERATIONS) \$ 2,000,000 PRODUCTS/COMPLETED OPERATIONS AGGREGATE LIMIT \$ 2,000,000

OPTIONAL /EXCLUDED COVERAGES - SEE SCHEDULE ATTACHED

FORM NO. AND ENDORSEMENTS: CG0001 1188 IL0017 1185 IL0021 1185 VIL0138 059 CG0179 0203 VCG2116 1192 VCG0117 1192 CG2234 1185 CG2149 1188 CG2146 018 VCG2150 0593 VCG2160 1198 VCG2170 0303 VCG2171 0303 VCG2172 0303 CG0304 119 CG2407 1185

CGLDEC

DATE: 10/13/05

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□ \*TOPGL 202574727000

MOD. 27 0000

RENEWAL OF POLICY GL 2025747

GENERAL LIABILITY

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GL 2025747 09/21/05 09/21/06 VA FARM BUREAU MUTUAL INSURANCE CO. 3202 CHESTERFIELD BERRY FARM INC C/O AARON & BETTY GOOD 20501 SKINQUARTER RD MOSELEY VA 23120

LOCATION(S) OF OWNED, RENTED OR OCCUPIED PREMISES: 5 1/2 MILES ON NORTHWEST SIDE OF ROUTE 360, 25 MILES FROM RICHMOND, VIRGINIA

SCHEDULE OF OPERATIONS

Table with 7 columns: DESCRIPTION OF HAZARDS, CODE NO., PREMIUM BASES \*, FINAL RATE, PREMIUM, DEDUCT PER OCC.\*\*

PREMISES/OPERATIONS:

Table with 7 columns: DESCRIPTION OF HAZARDS, CODE NO., PREMIUM BASES \*, FINAL RATE, PREMIUM, DEDUCT PER OCC.\*\*

HAY RIDES, PETTING ZOO, CHARGE  
 HAUNTED MAZE & PIRATES COVE  
 FRUIT OR VEGETABLE DEALERS 13111 (A) 8,100 291.487 \$2361 \$1000

LOCATIONS:

1. 1/4 MILE W OF SKINQUARTER

PRODUCTS/COMPLETED OPERATIONS:

FAIR GROUNDS - INCLUDING \$1000

HAY RIDES, PETTING ZOO,

HAUNTED MAZE & PIRATES COVE

FRUIT OR VEGETABLE DEALERS 13111 (S) 883,194 .403 \$ 356 \$1000

\* PREMIUM BASES: A = AREA,C = TOTAL COST,F = FRONTAGE,M = ADMISSIONS,  
 P = PAYROLL,S = GROSS SALES,T = EACH,U = UNITS,O = OTHER

\*\* DEDUCTIBLE PER OCCURRENCE:BODILY INJURY & PROPERTY DAMAGE - IF BLANK, NO  
 ADDITIONAL DEDUCTIBLE APPLIES.

CGLDEC1

DATE: 10/13/05

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!! \*TOPGL 202574727000

MOD. 27 0000

RENEWAL OF POLICY GL 2025747

GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
 09/21/05 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.

THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
 EARLIER.

GL 2025747 09/21/05 09/21/06 VA FARM BUREAU MUTUAL INSURANCE CO. 3202

CHESTERFIELD BERRY FARM INC

C/O AARON & BETTY GOOD

20501 SKINQUARTER RD

MOSELEY VA 23120

SCHEDULE OF OPERATIONS (CONTINUED)

DESCRIPTION OF HAZARDS	CODE NO.	PREMIUM BASES *	FINAL RATE	PREMIUM	DEDUCT PER OCC.**
PREMISES/OPERATIONS:					
RD, ON N SIDE OF RT 360, IN CHESTERFIELD, VIRGINIA (2,100 SQ FT)					
2. 20800 HULL STREET ROAD RICHMOND, VA (6,000 SQ FT)					
REFRESHMENT STANDS - WITHOUT COOKING	16822	(A) 500	229.815	\$ 115	\$1000
FARM ACREAGE - 160 ACRES OR LESS	89997	(T) 1	58.436	\$ 58	\$1000
LOCATIONS:					
1. 3 ACRES AT 26002 PEAR ORCHARD RD, MOSELEY, VA					
PRODUCTS/COMPLETED OPERATIONS:					
REFRESHMENT STANDS - WITHOUT COOKING	16822	(S) 22,451	1.425	\$ 32	\$1000
REFRESHMENT STANDS - WITH COOKING	16822	(S) 53,553	1.425	\$ 76	\$1000

\* PREMIUM BASES: A = AREA,C = TOTAL COST,F = FRONTAGE,M = ADMISSIONS,  
 P = PAYROLL,S = GROSS SALES,T = EACH,U = UNITS,O = OTHER

\*\* DEDUCTIBLE PER OCCURRENCE:BODILY INJURY & PROPERTY DAMAGE - IF BLANK, NO  
 ADDITIONAL DEDUCTIBLE APPLIES.

CGLDEC2

DATE: 10/13/05

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!! \*TOPGL 202574727000

MOD. 27 0000

000088

RENEWAL OF POLICY GL 2025747  
GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
09/21/05 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.  
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
EARLIER.

GL 2025747 09/21/05 09/21/06 VA FARM BUREAU MUTUAL INSURANCE CO. 3202  
CHESTERFIELD BERRY FARM INC  
C/O AARON & BETTY GOOD  
20501 SKINQUARTER RD  
MOSELEY VA 23120

SCHEDULE OF OPERATIONS (CONTINUED)

DESCRIPTION OF HAZARDS	CODE NO.	PREMIUM BASES *	FINAL RATE	PREMIUM	DEDUCT PER OCC.**
PREMISES/OPERATIONS: REFRESHMENT STANDS - WITH COOKING LOCATIONS: 1. 20800 HULL ST RD RICHMOND, VA	16822	(A)	500 229.815	\$ 115	\$1000

PRODUCTS/COMPLETED OPERATIONS:

\* PREMIUM BASES: A = AREA, C = TOTAL COST, F = FRONTAGE, M = ADMISSIONS,  
P = PAYROLL, S = GROSS SALES, T = EACH, U = UNITS, O = OTHER

\*\* DEDUCTIBLE PER OCCURRENCE: BODILY INJURY & PROPERTY DAMAGE - IF BLANK, NO  
ADDITIONAL DEDUCTIBLE APPLIES.

CGLDEC3

DATE: 10/13/05

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U \*TOPGL 202574727000

MOD. 27 0000

RENEWAL OF POLICY GL 2025747

GENERAL LIABILITY

\*\*RENEWAL NOTICE: THIS POLICY WILL EXPIRE AT 12:01 A.M. ON  
09/21/05 UNLESS THE MINIMUM PAYMENT IS MADE BY THE DUE DATE.  
THIS RENEWAL DECLARATION SUPERSEDES ANY DECLARATIONS ISSUED  
EARLIER.

GL 2025747 09/21/05 09/21/06 VA FARM BUREAU MUTUAL INSURANCE CO. 3202  
CHESTERFIELD BERRY FARM INC  
C/O AARON & BETTY GOOD  
20501 SKINQUARTER RD  
MOSELEY VA 23120

SCHEDULE

FORM NO.	EDITION DATE	OPTIONAL COVERAGE(S) AFFORDED	PREMIUM
FORM NO.	EDITION DATE	MISCELLANEOUS ENDORSEMENT(S)	
CG2407	11/85	PRODUCTS/COMPLETED OPERATIONS HAZARD REDEFINED DESCRIPTION OF PREMISES AND OPERATIONS: REFRESHMENT STANDS - WITH AND WITHOUT COOKING	
FORM NO.	EDITION DATE	ADDITIONAL EXCLUSION(S) AFFORDED	

TOTAL PREMIUM FOR OPTIONAL COVERAGES \$ NIL  
TOTAL ESTIMATED POLICY PREMIUM \$ 6,600

CGLSCHD

DATE: 10/13/05

000089

# Chesterfield Berry Farm

Chesterfield Berry Farm authorizes any Chesterfield County principals to enter the property before or during our music series or Festival.

Aaron Goode

A handwritten signature in cursive script that reads "Aaron Goode".

President

000090



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.2.a.

**Subject:**

Resolution Supporting the Captain John Smith Chesapeake National Historic Water Trail Feasibility Study

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *LJR*

**Board Action Requested:**

Approval of the attached resolution.

**Summary of Information:**

The attached resolution is requested to pledge support for the Captain John Smith Chesapeake National Historic Water Trail Feasibility Study. The trail will help highlight the history of the Native Americans of the Chesapeake region and will help people better understand what the Bay was like 400 years ago.

This trail will provide an important new addition of resources that are generated from heritage tourism and will contribute to the 2007 celebrations.

Preparer: \_\_\_\_\_ Bradford S. Hammer

Title: \_\_\_\_\_ Deputy County Administrator

**Attachments:**



Yes



No

# 000091

PLEDGING SUPPORT FOR THE CAPTAIN JOHN SMITH CHESAPEAKE NATIONAL  
HISTORIC WATER TRAIL FEASIBILITY STUDY

WHEREAS, the County of Chesterfield, Virginia desires to commemorate the 400th anniversary of the English settlement of America and Captain John Smith's monumental voyages of exploration in the Chesapeake Bay; and

WHEREAS, Captain Smith's exploration of the lower Chesapeake Bay and tributaries comprised a significant portion of his voyages in 1608. when Smith explored and mapped the lower Chesapeake region, met and traded with Virginia Indians along the way, and traveled to many of our region's present day towns and communities; and

WHEREAS, at the time of Captain Smith's arrival, the lower Chesapeake Bay was home to a substantial population of Virginia Indians whose knowledge and trade goods were essential to the survival of the English settlement at Jamestown; and

WHEREAS, on account of the leadership of Representative J. Randy Forbes, Senator John Warner and Senator George Allen, the U.S. Congress passed legislation authorizing the National Park Service to study the feasibility of establishing the Captain John Smith Chesapeake National Historic Water Trail as a unit of the National Trail System; and

WHEREAS, the National Park Service is currently conducting the trail feasibility study; and

WHEREAS, our community's historic and recreational resources generate significant economic revenue from heritage tourism, and the Captain John Smith Chesapeake National Historic Water Trail would make an important new addition to these resources; and

WHEREAS, the Captain John Smith Chesapeake National Historic Water Trail would provide an excellent opportunity for the public to learn about Virginia Indian history and early English settlement, as well as the tributary rivers to the Chesapeake Bay.

NOW, THEREFORE, BE IT RESOLVED that the Board of Supervisors of Chesterfield County, Virginia pledges its support for the National Park Service's Captain John Smith Chesapeake National Historic Water Trail feasibility study, is eager to participate in support of the study process and urges the National Park Service to complete it on an expedited basis.

AND, BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Secretary of the Interior, the Director of the National Park Service, and members of the Virginia Congressional Delegation.

000092



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.2.b.

**Subject:**

Resolution Adopting the Hazard Mitigation Plan as Required by the Disaster Mitigation Act of 2000

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:**

To adopt the Hazard Mitigation Plan.

**Summary of Information:**

The Commonwealth of Virginia under the Mitigation Act of 2000, requires local governments to develop a Hazard Mitigation Plan. These plans will assist Chesterfield County in applying and receiving grants. These plans help local government determine risks and vulnerabilities and identify projects to reduce these risks. The staff requests that the Board of Supervisors adopt the new Hazard Mitigation Plan by resolution.

Preparer: Paul W. Mauger

Title: Fire Chief

**Attachments:**  Yes  No

# **000093**

RESOLUTION ADOPTING THE HAZARD MITIGATION PLAN AS REQUIRED BY THE  
DISASTER MITIGATION ACT OF 2000

WHEREAS, the Disaster Mitigation Act of 2000, as amended, requires that local governments develop and adopt natural hazard mitigation plans in order to receive certain federal assistance, and

WHEREAS, the safety and protection of the citizens and property are the foremost concern to the Board of Supervisors of Chesterfield County, and

WHEREAS, the addition of the Hazard Mitigation Plan to the Chesterfield Emergency Operations Plan will bring Chesterfield County compliant with the Disaster Mitigation Act of 2000 standards, and

WHEREAS, a Mitigation Advisory Committee ("MAC") comprised of representatives from the counties of Chesterfield, Dinwiddie, Greensville, Prince George, Surry, and Sussex; the cities of Colonial Heights, Emporia, Hopewell, and Petersburg; and the towns of Claremont, Dendron, Jarratt, McKenney, Stony Creek, Surry, Wakefield, and Waverly was convened in order to study the Crater Region's risks from and vulnerabilities to natural hazards, and to make recommendations on mitigating the effects of such hazards on the Crater Region; and

WHEREAS, the Board of Supervisors desires and the Commonwealth of Virginia and Federal Government require the adoption of the appropriate planned protection measures.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Chesterfield this 12 day of April 2006 that it hereby adopts the Chesterfield County Hazard Mitigation Plan as written to be added as an annex to the Chesterfield Emergency Operations Plan.

## **Section I. Executive Summary**

### ***Background***

Beginning in 2003, the Commonwealth of Virginia encouraged the twenty-one planning districts in the commonwealth to take the lead on development of local hazard mitigation plans. These plans, which are required by the Disaster Mitigation Act of 2000 (DMA2K), help local governments determine risks and vulnerabilities and identify projects to reduce these risks. The plan developed under the auspices of the Crater Planning District includes the counties of Chesterfield, Dinwiddie, Greensville, Prince George, Surry, and Sussex; the cities of Colonial Heights, Emporia, Hopewell, and Petersburg; and the towns of Claremont, Dendron, Jarratt, McKenney, Stony Creek, Surry, Wakefield, and Waverly.

Representatives from each of the jurisdictions were invited to be a member of the Mitigation Advisory Committee coordinated by the Crater Planning District. Representatives from private utility companies, non-profit organizations (e.g., American Red Cross) and other stakeholders (e.g., Virginia State University, Fort Lee) also were invited to participate in the Mitigation Advisory Committee. The Mitigation Advisory Committee met several times over the course of the planning process and worked closely with the consultant to develop the plan. Public input was sought throughout the process in accordance with DMA2K requirements.

### ***Hazard Identification and Risk Assessment***

The Hazard Identification and Risk Assessment consists of three parts:

1. Identify what hazards that could affect the Crater Planning District Commission
2. Profile hazard events and determine what areas and community assets are the most vulnerable to damage from these hazards
3. Estimate losses and prioritize the potential risks to the community

Hazards were ranked by the steering committee to determine what hazards they feel have the largest impact on their communities. Certain hazards were not addressed due to the infrequency of occurrence and/or limited impact. Table I-1 summarizes the results of the hazard identification, which are explained fully in Section V of this plan.

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Crater Planning District Commission  
Hazard Mitigation Plan

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Table I-1. Crater PDC Planning Consideration Levels	
Hazard Identification Results	
Hazard Type	Planning Consideration Level
Flooding	Significant
Hurricane	Moderate
Wind	Moderate
Winter Storms	Moderate
Drought	Limited
Tornado	Limited
Wildfire	Limited
Earthquake	None
Landslide/Shoreline Erosion	None

The Hazard Identification and Risk Assessment described each of the hazards in varying levels of detail consistent with each planning consideration level. In general, floods were found to be the most significant hazard. Flooding occurs primarily along the James River and Chowan River and their tributaries. Flood durations typically range between a couple of hours to a few days. Localized flooding also occurs due to drainage issues.

Wind (including hurricanes) is a moderate hazard with localized impacts throughout the region. The impacts may last several months. Estimated losses are primarily from wood frame buildings and residential structures. In addition, hurricanes can bring heavy rain and sometimes tornados. Winter storms are a moderate hazard with biggest impact in Chesterfield County. Winter storms in the Crater region are often a mix of snow, ice, sleet, and rain. Winter weather may cause city, county and state roads closures and may cause a loss of power and telephone service. Storm-related business and industry disruptions can negatively affect the economy.

### ***Capability Assessment***

The Capability Assessment evaluates the current capacity of the communities of the Crater Planning District to mitigate the effects of the natural hazards identified in the Hazard

**Crater Planning District Commission  
Hazard Mitigation Plan**

Identification and Risk Assessment. By providing a summary of each jurisdiction’s existing capabilities, the Capability Assessment serves as the foundation for designing an effective hazard mitigation strategy. Table I-2 summarizes the Capability Self-Assessment provided by the participating jurisdictions.

**Table I-2. Capability Self-Assessment**

<b>Jurisdiction</b>	<b>Administrative Capability</b>	<b>Technical Capability</b>	<b>Planning and Regulatory Capability</b>	<b>Fiscal Capability</b>
<i>Chesterfield County</i>	Moderate	Moderate	High	Moderate
<i>Colonial Heights</i>	Moderate	Low	Moderate	Low
<i>Dinwiddie County</i>	Moderate	Low	Moderate	Low to moderate
<i>Emporia</i>	—	Low	Low to Moderate	—
<i>Greensville County</i>	Moderate	Moderate	Low	Low
<i>Hopewell</i>	Moderate	High	Moderate	Low
<i>Petersburg</i>	Moderate	Moderate	Low to Moderate	Moderate
<i>Prince George County</i>	Low	Low	Moderate to High	Low
<i>Surry County</i>	High	Moderate	Moderate	Low
<i>Sussex County</i>	Low	Low	Moderate	Low

**Mitigation Strategy**

The Crater Mitigation Advisory Committee members used the results of the Hazard Identification and Risk Assessment as well as the Capability Assessment to develop goals and actions for the region and their jurisdictions. In addition, the committee prioritized actions for the region and their own jurisdictions. The priorities differ somewhat from jurisdiction to jurisdiction. Each jurisdiction’s priorities were developed based on past damages, existing exposure to risk, community goals, and weaknesses identified in the Capability Assessment.

The Mitigation Advisory Committee developed the following overarching goal to guide plan development:

*Develop and maintain a community that is more resilient to natural disasters.*

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**Crater Planning District Commission  
Hazard Mitigation Plan**

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In addition, more specific goals were identified. The goals fell into five broad categories: Public Safety, Property Protection, Public Awareness, Local Capacity, and Institutionalization. Actions were identified that dealt with all of the hazards identified in the Hazard Identification and Risk Assessment. In addition, each goal had at least one objective and one action associated with it.

***Plan Maintenance Procedures***

The plan outlines a procedure for implementing, maintaining, and updating the plan. Each jurisdiction will provide annual progress reports on implementation of its Mitigation Action Plan. The Crater PDC will receive these progress reports and coordinate an annual review of them by the Mitigation Advisory Committee. The Mitigation Advisory Committee members will develop annual measures of success and five-year measure of success for each action against which progress can be measured.

In accordance with FEMA regulations, a written update will be submitted to the commonwealth and FEMA Region III in five years, unless circumstances (e.g., Presidential disaster declaration, changing regulations) require a formal update in the meantime. The public will be continually informed of changes to the plan as they occur.

***Conclusion***

This plan symbolizes the continued commitment and dedication of the Crater Region's local governments and community members to enhancing the safety of residents and businesses by taking actions before a disaster strikes. While nothing can be done to prevent natural hazard events from occurring, the region is poised to minimize the disruption and devastation that so often accompanies these disasters.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.2.c.

**Subject:**

Resolution in Support of Nomination of the Bermuda Hundred Archeological and Historic District to the National Register of Historic Places

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

The Honorable R. M. "Dickie" King, Jr. is requesting that the Board adopt the attached resolution of support.

**Summary of Information:**

The Chesterfield Historical Society has applied for federal designation of properties in the Bermuda Hundred area. They have requested a resolution of County support. The County-owned Brown and Williamson Conservation area would be a part of the designation area.

Preparer: Michael S. Golden

Title: Director-Parks and Recreation

**Attachments:**



Yes



No

#  
**000099**

IN SUPPORT OF THE BERMUDA HUNDRED NATIONAL  
ARCHEOLOGICAL AND HISTORIC DISTRICT

WHEREAS, the Chesterfield Historical Society has applied to the Virginia Department of Historic Resources for nomination of the Bermuda Hundred National Archaeological and Historic District to the Federal Register of Historic Places; and

WHEREAS, the Historic District generally includes the properties of the Bermuda Hundred Village and the county-owned Brown and Williamson Conservation area; and

WHEREAS, Bermuda Hundred was the principal settlement of the Appomattox Indians for hundreds of years before their removal in 1611; and

WHEREAS, Bermuda Hundred has been continuously occupied since it was established by the Virginia Company in 1613 and was fortified by Sir Thomas Dale; and

WHEREAS, John Rolfe and Pocahontas lived in Bermuda Hundred and cultivated some of the first commercially cultivated tobacco; and

WHEREAS, Bermuda Hundred was the site of the first private landownership; and in 1688, Bermuda Hundred became the first incorporated town in America; and

WHEREAS, Bermuda Hundred was the site of significant colonial, Revolutionary War, and Civil War activity; and

WHEREAS, the community has significant African-American history including the oldest predominately black Baptist church in the county, First Baptist Church Bermuda Hundred, and some of the first homes owned by African Americans in America; and

WHEREAS, the designation will not be detrimental in any way to the adjoining industrial properties and the designation will include only those properties that have been voluntarily included.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 12th day of April 2006, recognizes and supports the Chesterfield Historical Society's nomination of the Bermuda Hundred Archaeological and Historic District to the Federal Register of Historic Places.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.2.d.

**Subject:**

Resolution Recognizing Ms. Pat Clark Upon Receipt of the Chesterfield Business Council's Bernard L. Savage Award for 2006

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Mr. Barber has requested that the Board of Supervisors adopt this resolution recognizing Ms. Pat Clark, the 2006 recipient of the Chesterfield Business Council's Bernard L. Savage award for community service.

**Summary of Information:**

This resolution will recognize Ms. Pat Clark, the 2006 recipient of the Chesterfield Business Council's Bernard L. Savage award for community service.

Preparer: Donald J. Kappel

Title: Director, Public Affairs

**Attachments:**



Yes



No

# **000101**

RECOGNIZING MS. PAT CLARK UPON RECEIPT OF THE CHESTERFIELD  
BUSINESS COUNCIL'S BERNARD L. SAVAGE AWARD FOR 2006

WHEREAS, each year, the Chesterfield Business Council selects a deserving person or business to receive the Bernard L. Savage Community Service Award; and

WHEREAS, this award recognizes an individual or business for selflessly giving time, talent, and/or other resources to promote and enhance the quality of life in Chesterfield County; and

WHEREAS, the recipient of the 2006 Bernard L. Savage Community Service Award is Ms. Pat Clark; and

WHEREAS, Ms. Clark is Vice President and Managing Broker, Long and Foster Realtors, Midlothian office, and former President, Prudential Savage and Company Realtors; and

WHEREAS, Ms. Clark manages the largest Long and Foster office in the Richmond region; and

WHEREAS, Ms. Clark was Long and Foster's Richmond region Manager of the Year for both 2004 and 2005; and

WHEREAS, Ms. Clark is listed in the 2002 edition of the Who's Who in Executives and Businesses Nationwide Register; and

WHEREAS, Ms. Clark was named "One of the Most Powerful Women in Real Estate" in 1999 by National Relocation and Real Estate Magazine; and

WHEREAS, despite her many business commitments, Ms. Clark serves on the Board of Directors of the Bon Secours Richmond Health System; the Community Advisory Board of Bon Secours St. Francis Medical Center; the Board of Directors, Longwood University, College of Business and Economics; the Advisory Board, Needle's Eye Ministries; and sponsors meeting rooms for the Chesterfield Business Council; BNI Networking Groups, Career Prospectors and other groups; and

WHEREAS, Ms. Clark has also served on the Board of Directors, Greater Richmond YMCA; as chair, Annual Giving Campaign, Midlothian YMCA; on the Board of Managers, Midlothian YMCA; as co-chair, Parade of Play Homes Fundraiser, Midlothian YMCA; the Board of Directors, Interfaith Housing Council; and as a volunteer with Noah's Children Pediatric Hospice and the Columbia Hospice Program; and as a lector and past member of the Parish Council, St. Edward the Confessor Catholic Church in Bon Air.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors congratulates Ms. Pat Clark on receiving this prestigious award, and recognizes Ms. Clark not only for her outstanding accomplishments in business, but for the many ways in which she has chosen to give back to her community in order to make life better for others.

000102



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.2.e.

**Subject:**

Resolution Recognizing Mr. Christopher Ian Donaher Upon Attaining Rank of Eagle Scout

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_ 

**Board Action Requested:**

Adoption of attached resolution.

**Summary of Information:**

Staff has received a request for the Board to adopt a resolution recognizing Mr. Christopher Ian Donaher, Troop 837, upon attaining the rank of Eagle Scout.

Preparer:     Lisa Elko     Title:     Clerk to the Board    

**Attachments:**



Yes



No

#

**000103**

RECOGNIZING MR. CHRISTOPHER IAN DONAHER UPON ATTAINING  
THE RANK OF EAGLE SCOUT

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to his community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law; and

WHEREAS, Mr. Christopher Ian Donaher, Troop 837, sponsored by Chester Baptist Church, has accomplished those high standards of commitment and has reached the long-sought goal of Eagle Scout, which is earned by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through his experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare himself for a role as a leader in society, Chris has distinguished himself as a member of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors recognizes Mr. Christopher Ian Donaher, extends congratulations on his attainment of Eagle Scout, and acknowledges the good fortune of the county to have such an outstanding young man as one of its citizens.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.2.f.

**Subject:**

Adoption of a Resolution to Authorize Entering Into a Lease/Purchase Agreement, a Trust Agreement, and Other Related Agreements in Connection with Certificates of Participation Financing for the Community Development Building Project and the Finance/Human Resources Information System Project

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *LBP*

**Board Action Requested:**

The Board is requested to approve the attached resolution to approve entering into a Lease/Purchase Agreement, a Trust Agreement, and other related agreements in connection with Certificates of Participation financing for the Community Development Building Project and the Finance/Human Resources Information System Project.

**Summary of Information:**

A Certificates of Participation (lease/purchase) financing in the amount of approximately \$11.96 million is scheduled to be sold in late April 2006. This transaction will complete the financing of two capital improvement projects that have previously been approved in the Capital Improvement Program: the Community Development Building and the Financial/Human Resources Information System.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

Attachments:  Yes

No

# **000105**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date: April 12, 2006**

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The Board is requested to approve the attached Authorizing Resolution which authorizes entering into a Lease/Purchase Agreement, and Trust Agreement, and other related agreements (subject to approval by the County Attorney and Bond Counsel) related to planned Certificates of Participation financing.

The sale scheduled for later this month represents the final sale of certificates of participation for these projects. The anticipated proceeds from the transaction have previously been appropriated in the capital improvement program.

**000106**

RESOLUTION OF THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD, VIRGINIA, APPROVING THE FORMS AND THE TERMS, CONDITIONS AND PROVISIONS AND AUTHORIZING THE EXECUTION AND DELIVERY OF A THIRD SUPPLEMENTAL LEASE/PURCHASE AGREEMENT, DATED AS OF APRIL 15, 2006, BY AND BETWEEN SUNTRUST LEASING CORPORATION, AS LESSOR, AND THE COUNTY, AS LESSEE, SUPPLEMENTING A LEASE/PURCHASE AGREEMENT, DATED AS OF JANUARY 1, 2001, BY AND BETWEEN SUCH PARTIES, AND A THIRD SUPPLEMENTAL TRUST AGREEMENT, DATED AS OF APRIL 15, 2006, BY AND AMONG THE COUNTY, SUNTRUST BANK, AS TRUSTEE, AND SUNTRUST LEASING CORPORATION, SUPPLEMENTING A TRUST AGREEMENT, DATED AS OF JANUARY 1, 2001, BY AND AMONG SUCH PARTIES, IN CONNECTION WITH THE AUTHORIZATION, ISSUANCE, SALE AND DELIVERY OF NOT TO EXCEED \$3,565,000 PRINCIPAL AMOUNT OF CERTIFICATES OF PARTICIPATION, SERIES 2006A, TO FINANCE A PORTION OF THE COST OF ACQUISITION AND INSTALLATION OF A FINANCIAL/HUMAN RESOURCES INFORMATION SYSTEM FOR THE COUNTY; APPROVING THE FORMS AND THE TERMS, CONDITIONS AND PROVISIONS AND AUTHORIZING THE EXECUTION AND DELIVERY OF A SECOND SUPPLEMENTAL LEASE/PURCHASE AGREEMENT, DATED AS OF APRIL 15, 2006, BY AND BETWEEN SUNTRUST LEASING CORPORATION, AS LESSOR, AND THE COUNTY, AS LESSEE, SUPPLEMENTING A LEASE/PURCHASE AGREEMENT, DATED AS OF MARCH 1, 2004, BY AND BETWEEN SUCH PARTIES, AND A SECOND SUPPLEMENTAL TRUST AGREEMENT, DATED AS OF APRIL 15, 2006, BY AND AMONG THE COUNTY, SUNTRUST BANK, AS TRUSTEE, AND SUNTRUST LEASING CORPORATION, SUPPLEMENTING A TRUST AGREEMENT, DATED AS OF MARCH 1, 2004, BY AND AMONG SUCH PARTIES, IN CONNECTION WITH THE AUTHORIZATION, ISSUANCE, SALE AND DELIVERY OF NOT TO EXCEED \$8,395,000 PRINCIPAL AMOUNT OF CERTIFICATES OF PARTICIPATION, SERIES 2006B, TO FINANCE A PORTION OF THE COST OF ACQUISITION, CONSTRUCTION, INSTALLATION, FURNISHING AND EQUIPPING OF A NEW COMMUNITY DEVELOPMENT BUILDING AUTHORIZING AND DIRECTING THE PREPARATION AND DISTRIBUTION OF A PRELIMINARY OFFERING STATEMENT AND THE PREPARATION, EXECUTION AND DELIVERY OF AN OFFERING STATEMENT AND DEEMING THE PRELIMINARY OFFERING STATEMENT FINAL FOR PURPOSES OF SECURITIES AND EXCHANGE COMMISSION RULE 15c2-12; DELEGATING TO THE COUNTY ADMINISTRATOR THE AUTHORITY, AMONG OTHER THINGS, TO APPROVE THE SALE OF THE CERTIFICATES AND THE DEFINITIVE DETAILS OF THE CERTIFICATES; AUTHORIZING THE MEMBERS OF SUCH BOARD AND THE OFFICIALS AND EMPLOYEES OF SUCH COUNTY TO TAKE FURTHER ACTION TO CARRY OUT, GIVE EFFECT TO AND CONSUMMATE THE TRANSACTIONS CONTEMPLATED BY THIS RESOLUTION; AND MAKING CERTAIN FINDINGS AND DETERMINATIONS

000107

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE COUNTY OF CHESTERFIELD, VIRGINIA, AS FOLLOWS:

SECTION 1. Findings and Determinations. The Board of Supervisors (the "Board") of the County of Chesterfield, Virginia (the "County"), hereby finds and determines as follows:

(a) The Board in a resolution adopted by the Board on January 10, 2001 (the "January 10, 2001 Resolution") determined that it was advisable for the County to enter into a Ground Lease, dated as of January 1, 2001 (the "2001 Ground Lease"), by and between the County, as lessor, and SunTrust Leasing Corporation (the "Leasing Corporation"), as lessee, providing for the leasing by the County to the Leasing Corporation of the sites for the County's existing Juvenile Detention Home, Juvenile Courts Building and Information Systems Technology Building and an Airport Hangar at the Chesterfield County Airport and such buildings now or hereafter existing thereon.

(b) The Board in the January 10, 2001 Resolution determined that it was advisable for the County to enter into a Lease/Purchase Agreement, dated as of January 1, 2001 (the "2001 Lease/Purchase Agreement"), by and between the SunTrust Leasing Corporation (the "Leasing Corporation"), as lessor, and the County, as lessee, providing for the leasing by the County from the Leasing Corporation of the Project as defined in the 2001 Lease/Purchase Agreement (the "2001 Project"), including the Finance/Human Resources Information System.

(c) The Board in the January 10, 2001 Resolution determined that it was advisable for the County to enter into a Trust Agreement, dated as of January 1, 2001 (the "2001 Trust Agreement"), by and among SunTrust Bank, as Trustee (the "Trustee"), the Leasing Corporation and the County.

(d) On January 24, 2001, there were issued under the 2001 Trust Agreement, \$13,725,000 principal amount of Certificates of Participation, Series 2001, dated January 1, 2001 (the "Series 2001 Certificates"), for the purpose of financing a portion of the costs of the acquisition, construction, installation, furnishing and equipping of the 2001 Project, including the Finance/Human Resources Information System.

(e) The 2001 Trust Agreement authorizes the issuance of Additional Certificates payable from rentals payable under the 2001 Lease/Purchase Agreement and entitled to the lien and charge securing the Outstanding Certificates issued under the 2001 Trust Agreement to pay any Cost of the Project described in the 2001 Trust Agreement which is not provided from the proceeds of the Series 2001 Certificates.

(f) The Board has determined that it is advisable for the County to enter into (i) a Third Supplemental Lease/Purchase Agreement, dated as of April 15, 2006 (the "2001 Third Supplemental Lease/Purchase Agreement"), by and between the Leasing Corporation, as lessor, and the County, as lessee, supplementing the 2001 Lease/Purchase Agreement and (ii) a Third Supplemental Trust Agreement, dated as of April 15, 2006 (the "2001 Third Supplemental Trust Agreement"), by and among the Trustee, the Leasing Corporation and the County,

supplementing the 2001 Trust Agreement, in connection with the issuance of not to exceed \$3,565,000 principal amount of Certificates of Participation, Series 2006A (the "Series 2006A Certificates"), as Additional Certificates under the 2001 Trust Agreement for the purpose of financing additional costs of the 2001 Project, including the Finance/Human Resources Information System.

(g) The Board in a resolution adopted by the Board on March 10, 2004, as amended by a resolution adopted on April 14, 2004 (the "March 10, 2004 Resolution"), determined that it was advisable for the County to enter into a Ground Lease, dated as of March 1, 2004 (the "2004 Ground Lease"), by and between the County, as lessor, and the Leasing Corporation, as lessee, providing for the leasing by the County to the Leasing Corporation of the sites for a new Community Development Building, the Chester House Rehabilitative Facility and an Airport Hangar Project (comprised of a new corporate hangar and a new T-hangar) at the Chesterfield County Airport and such buildings now or hereafter existing thereon.

(h) The Board in the March 10, 2004 Resolution determined that it was advisable for the County to enter into a Lease/Purchase Agreement, dated as of March 1, 2004 (the "2004 Lease/Purchase Agreement"), by and between the Leasing Corporation, as lessor, and the County, as lessee, providing for the leasing by the County from the Leasing Corporation of the Project as defined in the 2004 Lease/Purchase Agreement (the "2004 Project"), including a new Community Development Building.

(i) The Board in the March 10, 2004 Resolution determined that it was advisable for the County to enter into a Trust Agreement, dated as of March 1, 2004 (the "2004 Trust Agreement"), by and among the Trustee, the Leasing Corporation and the County.

(j) On April 15, 2004, there were issued under the 2004 Trust Agreement, \$6,990,000 principal amount of Certificates of Participation, Series 2004B, dated April 15, 2004 (the "Series 2004B Certificates"), for the purpose of financing a portion of the costs of the acquisition, construction, installation, furnishing and equipping of the 2004 Project, including a new Community Development Building and an Airport Hangar Project (comprised of a new corporate hangar and a new T-hangar) at the Chesterfield County Airport.

(k) The 2004 Trust Agreement authorizes the issuance of Additional Certificates payable from rentals payable under the 2004 Lease/Purchase Agreement and entitled to the lien and charge securing the Outstanding Certificates issued under the 2004 Trust Agreement to pay any Cost of the Project described in the 2004 Trust Agreement which is not provided from the proceeds of the Series 2004B Certificates.

(l) The Board has determined that it is advisable for the County to enter into (i) a Second Supplemental Lease/Purchase Agreement, dated as of April 15, 2006 (the "2004 Second Supplemental Lease/Purchase Agreement"), by and between the Leasing Corporation, as lessor, and the County, as lessee, supplementing the 2004 Lease/Purchase Agreement and (ii) a Second Supplemental Trust Agreement, dated as of April 15, 2006 (the "2004 Second Supplemental Trust Agreement"), by and among the Trustee, the Leasing Corporation and the

County, supplementing the 2004 Trust Agreement, in connection with the issuance of not to exceed \$8,395,000 principal amount of Certificates of Participation, Series 2006B (the "Series 2006B Certificates"), as Additional Certificates under the 2004 Trust Agreement for the purpose of financing additional costs of the 2004 Project, including a new Community Development Building and an Airport Hangar Project (comprised of a new corporate hangar and a new T-hangar) at the Chesterfield County Airport.

(m) The Board has determined that it is advisable to take certain other actions in connection with the authorization, issuance, sale and delivery of the Certificates, including delegating to the County Administrator the authority, among other things, to approve the interest rates for and other details of the Certificates

**SECTION 2. Definitions.**

**"Certificates"** shall mean collectively the Series 2006A Certificates and the Series 2006B Certificates.

**"Leasing Corporation"** shall mean SunTrust Leasing Corporation, a corporation organized and existing under the laws of Commonwealth of Virginia.

**"Project"** shall have the meaning given to such term in each of the 2001 Lease/Purchase Agreement and the 2004 Lease/Purchase Agreement. **"Projects"** shall mean collectively the Project as such term is defined in the 2001 Lease/Purchase Agreement and the Project as such term is defined in the 2004 Lease/Purchase Agreement.

**"Series 2006A Certificates"** shall mean the not to exceed \$3,565,000 principal amount of Certificates of Participation, Series 2006A, to be issued as Additional Certificates under the 2001 Trust Agreement.

**"Series 2006B Certificates"** shall mean the not to exceed \$8,395,000 principal amount of Certificates of Participation, Series 2006B, to be issued as Additional Certificates under the 2004 Trust Agreement.

**"Trustee"** shall mean SunTrust Bank, a banking corporation organized and existing under the laws of the State of Georgia and having a corporate trust office in the City of Richmond, Virginia.

**"2001 Lease/Purchase Agreement"** shall mean the Lease/Purchase Agreement, dated as of January 1, 2001, by and between the Leasing Corporation, as lessor, and the County, as lessee.

**"2001 Third Supplemental Lease/Purchase Agreement"** shall mean the Third Supplemental Lease/Purchase Agreement, dated as of April 15, 2006, by and between the Leasing Corporation, as lessor, and the County, as lessee, supplementing the 2001 Lease/Purchase Agreement.

“2001 Third Supplemental Trust Agreement” shall mean the Third Supplemental Trust Agreement, dated as of April 15, 2006, by and among the Trustee, the Leasing Corporation and the County, supplementing the 2001 Trust Agreement.

“2001 Trust Agreement” shall mean the Trust Agreement, dated as of January 1, 2001, by and among the Trustee, the Leasing Corporation and the County.

“2004 Second Supplemental Lease/Purchase Agreement” shall mean the Second Supplemental Lease/Purchase Agreement, dated as of April 15, 2006, by and between the Leasing Corporation, as lessor, and the County, as lessee, supplementing the 2004 Lease/Purchase Agreement.

“2004 Second Supplemental Trust Agreement” shall mean the Second Supplemental Trust Agreement, dated as of April 15, 2006, by and among the Trustee, the Leasing Corporation and the County, supplementing the 2004 Trust Agreement.

“2004 Lease/Purchase Agreement” shall mean the Lease/Purchase Agreement, dated as of March 1, 2004, by and between the Leasing Corporation, as lessor, and the County, as lessee.

“2004 Trust Agreement” shall mean the Trust Agreement, dated as of March 1, 2004, by and among the Trustee, the Leasing Corporation and the County.

SECTION 3. Additional Findings and Determinations. The Board hereby further finds and determines as follows:

(a) The leasing of each of the Projects is presently essential to the County and are anticipated to continue to be essential to the County.

(b) (i) The representations set forth in Section 2.1 of the 2001 Lease/Purchase Agreement, as supplemented by the 2001 Third Supplemental Lease/Purchase Agreement, are true and correct on and as of the date of adoption of this resolution.

(ii) The statements set forth in Section 4.4 of the 2001 Lease/Purchase Agreement, as supplemented by the 2001 Third Supplemental Lease/Purchase Agreement, accurately reflect the intention of the Board with respect to the subject matter thereof, subject to the qualification recited therein that the Board is not empowered to make any commitment beyond the current fiscal year of the County.

(c) (i) The representations set forth in Section 2.1 of the 2004 Lease/Purchase Agreement, as supplemented by the 2004 Second Supplemental Lease/Purchase Agreement, are true and correct on and as of the date of adoption of this resolution.

(ii) The statements set forth in Section 4.4 of the 2004 Lease/Purchase Agreement, as supplemented by the 2004 Second Supplemental Lease/Purchase Agreement, accurately reflect the intention of the Board with respect to the subject matter thereof, subject to

the qualification recited therein that the Board is not empowered to make any commitment beyond the current fiscal year of the County.

SECTION 4. Approval of the Form of the 2001 Third Supplemental Lease/Purchase Agreement and the Terms, Conditions and Provisions Thereof; Execution and Delivery of the 2001 Third Supplemental Lease/Purchase Agreement. The form of the 2001 Third Supplemental Lease/Purchase Agreement presented to and filed with the minutes of the meeting of the Board at which this resolution is being adopted and the terms, conditions and provisions thereof (including in particular the Base Payments and Additional Base Payments required to be paid thereunder as the same shall be set forth in the exhibits thereto and the other rental payments required to be paid thereunder) are hereby approved, ratified and confirmed, and the County Administrator or any Deputy County Administrator is hereby authorized and directed to execute and deliver to the Leasing Corporation the 2001 Third Supplemental Lease/Purchase Agreement in such form, together with such changes as shall be approved by the County Administrator or Deputy County Administrator executing the same upon the advice of counsel to the County, such approval to be conclusively evidenced by his execution thereof.

SECTION 5. Approval of the Form of the 2001 Third Supplemental Trust Agreement and the Terms, Conditions and Provisions Thereof; Execution and Delivery of the 2001 Third Supplemental Trust Agreement. The form of the 2001 Third Supplemental Trust Agreement presented to and filed with the minutes of the meeting of the Board at which this resolution is being adopted and the terms, conditions and provisions thereof, are hereby approved, ratified and confirmed, and the County Administrator or any Deputy County Administrator is hereby authorized and directed to execute and deliver the 2001 Third Supplemental Trust Agreement to the Trustee and the Leasing Corporation, together with such changes as shall be approved by the County Administrator or Deputy County Administrator executing the same upon the advice of counsel to the County, such approval to be conclusively evidenced by his execution thereof.

SECTION 6. Approval of the Form of the 2004 Second Supplemental Lease/Purchase Agreement and the Terms, Conditions and Provisions Thereof; Execution and Delivery of the 2004 Second Supplemental Lease/Purchase Agreement. The form of the 2004 Second Supplemental Lease/Purchase Agreement presented to and filed with the minutes of the meeting of the Board at which this resolution is being adopted and the terms, conditions and provisions thereof (including in particular the Base Payments and Additional Base Payments required to be paid thereunder as the same shall be set forth in the exhibits thereto and the other rental payments required to be paid thereunder) are hereby approved, ratified and confirmed, and the County Administrator or any Deputy County Administrator is hereby authorized and directed to execute and deliver to the Leasing Corporation the 2004 Second Supplemental Lease/Purchase Agreement in such form, together with such changes as shall be approved by the County Administrator or Deputy County Administrator executing the same upon the advice of counsel to the County, such approval to be conclusively evidenced by his execution thereof.

SECTION 7. Approval of the Form of the 2004 Second Supplemental Trust Agreement and the Terms, Conditions and Provisions Thereof; Execution and Delivery of the 2004 Second Supplemental Trust Agreement. The form of the 2004 Second Supplemental Trust

Agreement presented to and filed with the minutes of the meeting of the Board at which this resolution is being adopted and the terms, conditions and provisions thereof, are hereby approved, ratified and confirmed, and the County Administrator or any Deputy County Administrator is hereby authorized and directed to execute and deliver the 2004 Second Supplemental Trust Agreement to the Trustee and the Leasing Corporation, together with such changes as shall be approved by the County Administrator or Deputy County Administrator executing the same upon the advice of counsel to the County, such approval to be conclusively evidenced by his execution thereof.

(a) The Board hereby approves the appointment of SunTrust Bank as Trustee under the 2006 Trust Agreement.

**SECTION 8. Preparation and Distribution of Preliminary Offering Statement and Preparation, Execution and Delivery of Offering Statement; Preliminary Offering Statement “Deemed Final” for Purposes of Rule 15c2-12 of the Securities and Exchange Commission.** (a) The County Administrator and other appropriate officials and employees of the County are hereby authorized and directed to prepare and distribute or disseminate, or cause to be prepared and distributed or disseminated, to prospective purchasers of the Certificates a Preliminary Offering Statement relating to the Certificates (the “Preliminary Offering Statement”), such Preliminary Offering Statement to be in substantially the form presented to and filed with the minutes of the meeting of the Board at which this resolution is being adopted. All actions taken by the officials, employees, agents and attorneys of the County with respect to the preparation and distribution or dissemination of such Preliminary Offering Statement prior to the date hereof are hereby approved, ratified and confirmed.

(b) The County Administrator and other appropriate officials and employees of the County are hereby authorized and directed to prepare, or to cause to be prepared, an Offering Statement relating to the Certificates (the “Offering Statement”), such Offering Statement to be in substantially the form of the Preliminary Offering Statement with the completion therein of the information with respect to the interest rates to be borne by the Certificates as specified by the successful bidder for the Certificates and other definitive details of the Certificates determined upon the sale of the Certificates to the successful bidder therefor.

(c) The County Administrator is hereby authorized to execute and deliver to the representative of the purchasers of the Certificates the Offering Statement relating to the Certificates in accordance with the provisions of the Detailed Notice of Sale relating to the Certificates.

(d) The Preliminary Offering Statement shall be “deemed final” as of its date for purposes of Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934 (“Rule 15c2-12”) except for the omission of certain information permitted to be omitted by Rule 15c2-12. The County Administrator is hereby authorized to execute and deliver to the representative of the purchasers of the Certificates a certificate dated the date of the Preliminary Offering Statement stating that the Preliminary Offering Statement is “deemed final” as of its date by the County for purposes of Rule 15c2-12.

SECTION 9. Sale of Certificates; Details of Certificates. (a) There is hereby delegated to the County Administrator authority, without further action by the Board, to approve the sale of the Certificates at competitive sale at not less than 100% of the principal amount thereof, and on such other terms and conditions as shall be provided in the Detailed Notice of Sale relating to the Certificates. The County Administrator is hereby authorized to cause to be published and distributed a Detailed Notice of Sale relating to the Certificates in such form and containing such terms and conditions as he may deem advisable, subject to the provisions hereof. In lieu of publishing the full text of the Detailed Notice of Sale relating to the Certificates in accordance with the provisions of the immediately preceding sentence, the County Administrator is hereby authorized to cause a Summary Notice of Sale of the Certificates in such form as the County Administrator shall approve to be published in *The Bond Buyer* on a date selected by the County Administrator and is hereby further authorized to cause to be prepared and distributed a Detailed Notice of Sale relating to the Certificates, such Detailed Notice of Sale to be in substantially the form set forth in Appendix F to the Preliminary Offering Statement relating to the Certificates presented to the meeting at which this resolution is being adopted.

(b) The County is hereby authorized to receive bids for the purchase of the Certificates and, the County Administrator, without further action by the Board, is authorized to approve the acceptance of the bid offering to purchase the Certificates at the lowest true interest cost to the County, computed in accordance with the provisions of the Detailed Notice of Sale; *provided* that (i) such bid is accompanied by a surety bond meeting the conditions specified in the Detailed Notice of Sale relating to the Certificates and is otherwise in conformity with such Detailed Notice of Sale, (ii) no premium payable upon the redemption of the Certificates shall be in excess of two percent (2%) and (iii) the true interest cost to the County as specified in such bid is not in excess of six percent (6%). The County Administrator is hereby authorized to determine the date of the Certificates, the dates on which interest shall be payable on the Certificates, the maturity dates of the Certificates, the aggregate principal amounts of the Certificates of each series and the principal amounts of the Certificates maturing in each year.

(c) The County Administrator, the Director of Accounting and the County Attorney are hereby authorized to execute and deliver to the purchasers of the Certificates one or more certificates in the forms provided for in the Offering Statement relating to the Certificates.

(d) The County Administrator is hereby authorized to approve the definitive details of the Certificates as the same shall be set forth in the Detailed Notice of Sale, the Preliminary Offering Statement, the Offering Statement and the bid submitted by the successful bidder for the Certificates.

SECTION 10. Tax Covenant. The County covenants and agrees to comply with the provisions of Sections 103 and 141-150 of the Internal Revenue Code of 1986 and the applicable Treasury Regulations promulgated thereunder throughout the term of the Certificates.

SECTION 11. Further Action of the Board and of the Officials and Employees of the County. The members of the Board and the officials and employees of the County are hereby authorized and directed to take any and all such further action as upon advice of counsel to the County they shall deem necessary or desirable in order to carry out, give effect to and

consummate the transactions contemplated by this resolution and by the terms of the 2001 Third Supplemental Lease/Purchase Agreement, the 2001 Third Supplemental Trust Agreement, the 2004 Second Supplemental Lease/Purchase Agreement and the 2004 Second Supplemental Trust Agreement and by any of the documents referred to herein or therein or approved hereby or thereby.

SECTION 12. Repeal of Conflicting Resolutions. All resolutions, or portions thereof, heretofore adopted by the Board which are in conflict or inconsistent with this resolution are hereby repealed to the extent of such inconsistency.

SECTION 13. Effectiveness of Resolution. This resolution shall be effective from and after its adoption.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date: April 12, 2006**

**Item Number: 8.D.3.**

**Subject:**

Approval of a Memorandum of Understanding Between Defense Supply Center, Richmond (DSCR) and Chesterfield Fire and Emergency Medical Services Department (CFEMS), to Utilize the Services of the Chesterfield Fire and Emergency Medical Services Department's Operation Medical Director (OMD) for Defense Supply Center, Richmond's Emergency Medical Response System

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *LR*

**Board Action Requested:**

Grant authorization for the County Administrator, to sign the Memorandum of Understanding on behalf of Chesterfield County.

**Summary of Information:**

On December 28, 2005, DSCR Fire and Emergency Medical Services lost the services of their Operational Medical Director (OMD) due to the closure of the base clinic. Continuing with, and building upon an excellent working relationship between the two agencies, DSCR has requested the use of CFEMS' OMD for the oversight of their Emergency Medical Service delivery, as well as their current EMS providers.

A Memorandum of Understanding (MOU) has been drawn up between the two localities and approved by legal counsel representing each party. This agreement has also been reviewed and approved by VFIS, CFEMS' current insurance carrier. This MOU will not increase any insurance or malpractice fees for CFEMS, nor will CFEMS request any fee from DSCR for this OMD agreement.

CFEMS would ask the Chesterfield Board of Supervisors to consider approval of this agenda item, authorizing County Administrator, Lane Ramsey to sign the MOU on behalf of Chesterfield County. We believe this agreement will continue to build a strong relationship between the two agencies and continue to provide a consistency of EMS care for all citizens and visitors to Chesterfield County.

Preparer: Paul W. Mauger

Title: Fire Chief

**Attachments:**  Yes  No

# **000116**

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
DEFENSE SUPPLY CENTER RICHMOND  
RICHMOND, VIRGINIA  
AND  
FIRE & EMERGENCY SERVICES, COUNTY OF CHESTERFIELD  
CHESTERFIELD, VIRGINIA

RECITALS:

1. The Defense Supply Center Richmond (DSCR), a primary level field activity of the Defense Logistics Agency, Department of Defense, maintains and operates a Fire & Emergency Services Department (DSCR F&ES) which provides fire and emergency medical service response to the DSCR installation.
2. Pursuant to a Memorandum of Understanding between DSCR and the County of Chesterfield, the parties have entered into reciprocal support agreement for the provision of Emergency Services.
3. This agreement is entered into to ensure that DSCR F&ES emergency medical technicians (EMTs) are properly trained and certified in compliance with Virginia Office of Emergency Medical Service Regulations.

AGREEMENT:

4. Pursuant to the above recitals which are made a part of this agreement, the parties agree as follows:
  - a) The Operational Medical Director (OMD) for Chesterfield County Fire & EMS will serve as OMD for DSCR F&ES. In his absence, CFEMS' Associate OMD will be made available to make time sensitive decisions in regards to patient care and EMS delivery.
  - b) The OMD will have ultimate authority over DSCR EMTs certified to practice under his license.
  - c) In conjunction with DSCR F&ES, the OMD will ensure all DSCR EMTs are trained and certified in compliance with all Commonwealth of Virginia, Office of Emergency Medical Services Regulations (12-VAC5-31), applicable regional requirements, and other training as required by the OMD and/or DSCR F&ES.
  - d) DSCR EMTs shall only provide emergency medical care and participate in associated training programs while acting under the authority of the OMD's medical license and within the scope of DSCR F&ES authority and in accordance with the Commonwealth of Virginia, Office of Emergency Medical Service (OEMS) rules and regulations.
  - e) The OMD and DSCR F&ES will provide a mechanism for DSCR EMTs to have direct access for discussion of issues relating to the provision of patient care,

application of patient care protocols, operations of emergency medical service equipment used by DSCR F&ES, and training issues.

- f) The OMD and DSCR F&ES will establish and perform periodic and methodical run reviews for quality assurance and adherence to medical protocols.
  - g) The OMD and DSCR F&ES agree to participate in regional quality assurance/quality monitoring programs.
  - h) The OMD and the DSCR Fire Chief will establish a plan for addressing disciplinary issues relating to patient care involving DSCR EMTs. The plan will include, but not be limited to, how the OMD is to be notified of an event, investigation of the event, and resolution of the issue. The plan will define when the Office of Emergency Medical Services is notified of violations of the EMS Rules and Regulations. The plan will be consistent with the Commonwealth of Virginia, Office of Emergency Medical Services Rules and Regulations.
  - i) Chesterfield County will provide DSCR F&ES a copy of the OMD's medical malpractice insurance policy.
  - j) The OMD and DSCR F&ES will establish a plan consistent with Virginia Office of Emergency Medical Service Rules and Regulations that describes the process or procedure by which the OMD or DSCR F&ES may discontinue service with prior notice to the parties involved.
  - k) If multiple OMDs or Physician Course Directors (PCD) are used by DSCR F&ES, a separate agreement outlining the responsibilities of each OMD and/or PCD will be signed and attached to this agreement.
5. When emergency medical services are provided, it is acknowledged that employees of DSCR and Chesterfield County are performing their official duties within the scope of their employment with their respective employers.

**PERIOD OF AGREEMENT:**

6. This agreement shall be effective as of January 1, 2006, and shall remain in effect until August 31, 2010. It may be renewed by the mutual consent of the parties for subsequent terms of five (5) years each. This agreement may be amended or renegotiated by mutual consent or may be terminated by either party upon written notice, subject to the provisions of paragraph 4(j) above.

**DEFENSE SUPPLY CENTER RICHMOND**

**COUNTY OF CHESTERFIELD**

\_\_\_\_\_  
Charles R. Carrell, Jr.  
Director, DES Richmond

\_\_\_\_\_  
Lane B. Ramsey  
County Administrator

Approved as to form:

\_\_\_\_\_  
Daniel L. Freye  
Assistant Counsel

\_\_\_\_\_  
Stylian P. Parthemos  
Senior Assistant County Attorney

**000118**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.4.

**Subject:**

Authorize the Receipt and Appropriation of Grant Funds in the Amount of \$84,637 from the United States Department of Homeland Security

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:**

Authorize the Fire and EMS Department to receive and appropriate \$84,637 in federal grant funds from the U.S. Department of Homeland Security.

**Summary of Information:**

The Board of Supervisors is requested to approve the acceptance and appropriation of \$84,637 in federal grant funds from the U.S. Department of Homeland Security under the FY2005 Assistance to Firefighters Grant Program for emergency preparedness and response. The grant will help to fund the purchase of valuable, life saving equipment, including personal protective devices, dry SCUBA suits, cold water exposure suits and ladder belts for our truck companies and heavy rescue unit. Funding will also be used to train personnel on how to properly and safely utilize this equipment.

The total approved project cost is \$105,796, which consists of \$84,637 in federal grant dollars and a required local match of \$21,159. The local match will be absorbed in the department's FY2006 operating budget.

Preparer: Paul W. Mauger

Title: Fire Chief

**Attachments:**

Yes

No

# **000119**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

**Meeting Date: April 12, 2006**

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**Budget and Management Comments:**

This item requests that the Board authorize the acceptance and appropriation of federal grant funds from the Department of Homeland Security for emergency response and preparedness equipment and training. The total project cost of the grant is \$105,796, of which the Department of Homeland Security will provide \$84,637. A required local match of \$21,159 will come from planned year-end savings in the Fire Department's FY2006 operating budget.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000120**





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date: April 12, 2006**

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**Budget and Management Comments:**

This item requests that the Board authorize the county administrator to execute a change order in the amount of \$83,510.88 to Branch Highways, Inc. for the construction of the North Terminal Apron and T-hangar Taxiway at the Airport. A delay in securing wetland permits has resulted in price quote increases from subcontractors. Sufficient funding is appropriated and available in the project to cover the cost of this change order.

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

000122



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.6.

**Subject:**

Authorize the Transfer of \$50,000 in Midlothian District Improvement Funds to the Planning Department to Retain Planning Consultant Services to Update the Midlothian Village Plan, Contingent Upon Receiving \$50,000 in Matching Funds from the Midlothian Village Volunteer Coalition

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

Authorize the transfer of \$50,000 in Midlothian District Improvement Funds to the Planning Department to retain planning consultant services to update the Midlothian Village Plan, contingent upon receiving \$50,000 in matching funds from the Midlothian Village Volunteer Coalition.

**Summary of Information:**

Supervisor Barber has requested the Board to authorize a transfer of \$50,000 in Midlothian District Improvement Funds to the Planning Department, to purchase consulting services to update the Midlothian Village Plan, part of the County's Comprehensive Plan contingent on receiving \$50,000 in matching funds from the Midlothian Village Volunteer Coalition. (The Midlothian Village Volunteer Coalition is a non-profit volunteer organization that was formed in 1991 to provide citizen input into the implementation of the County's then-new Midlothian Land Use Plan.) It is anticipated that \$100,000 will be required to purchase these consulting services. This is a legally-appropriate expenditure of public funds since the funds will be used by the Planning Department to review and propose revisions to the County's

**Preparer:** Rebecca T. Dickson

**Title:** Director Budget and Management  
0425:71391.1

**Attachments:**

Yes

No

#

**000123**

**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Page 2 of 2**

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Comprehensive Land Use Plan. In accordance with this request, the \$50,000 will not be transferred to the Planning Department and cannot be expended until the matching amount of \$50,000 has been contributed by the Midlothian Village Volunteer Coalition. Accordingly, the \$50,000 will be held by the County's Budget Department until the funds are matched. Once all funding has been obtained, the Planning Department will be solely responsible for hiring the planning consultant. The Planning Department must retain the consultant in accordance with the Virginia Public Procurement Act and County purchasing procedures.

For information regarding available balances in the District Improvement Fund accounts, please reference the District Improvement Fund Report.

**000124**

**DISTRICT IMPROVEMENT FUNDS  
APPLICATION**

This application must be completed and signed before the County can consider a request for funding with District Improvement Funds. Completing and signing this form does not mean that you will receive funding or that the County can legally consider your request. Virginia law places substantial restrictions on the authority of the County to give public funds, such as District Improvement Funds, to private persons or organizations and these restrictions may preclude the County's Board of Supervisors from even considering your request.

1. What is the name of the applicant (person or organization) making this funding request? PLANNING DEPT.
  
2. If an organization is the applicant, what is the nature and purpose of the organization? (Also attach organization's most recent articles of incorporation and/or bylaws to application.)  
\_\_\_\_\_  
\_\_\_\_\_
  
3. What is the amount of funding you are seeking? \$ 50,000
  
4. Describe in detail the funding request and how the money, if approved, will be spent. SHARED CONTRIBUTION FOR CONSULTING SERVICES FOR MIDLOTHIAN VILLAGE PLAN
  
5. Is any County Department involved in the project, event or program for which you are seeking funds? VARIOUS COUNTY DEPTS.
  
6. If this request for funding will not fully fund your activity or program, what other individuals or organizations will provide the remainder of the funding? MIDLO VILLAGE VOLUNTEER COALITION WILL MATCH

7. If applicant is an organization, answer the following:

Is the organization a corporation?

Yes \_\_\_\_\_

No \_\_\_\_\_

Is the organization non-profit?

Yes \_\_\_\_\_

No \_\_\_\_\_

Is the organization tax-exempt?

Yes \_\_\_\_\_

No \_\_\_\_\_

8. What is the address of the applicant making this funding request?

PO Box 40

9. What is the telephone number, fax number, e-mail address of the applicant?

748-1049

Signature of applicant. If you are signing on behalf of an organization you must be the president, vice-president, chairman/director or vice-chairman of the organization.



Signature

DIRECTOR OF PLANNING

Title (if signing on behalf of an organization)

KIRKLAND A. TURNER

Printed Name

3-10-06

Date



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.7.

**Subject:**

Request for Permit for George Hoover to Stage a Fireworks Display at 70 Bellona Arsenal, Midlothian, Virginia on July 3, 2006

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*JBR*

**Board Action Requested:**

The Board of Supervisors is requested to approve a permit for George Hoover to stage a fireworks display at 70 Bellona Arsenal, Midlothian, Virginia on July 3, 2006.

**Summary of Information:**

George Hoover has requested permission from the Board of Supervisors to stage a fireworks display at 70 Bellona Road, Midlothian, Virginia 23113, on July 3, 2006, with a rain date of July 7 or 8, 2006. George Hoover has significant pyrotechnical experience and will personally discharge the fireworks display. Mr. Hoover has assisted in the staging of similar displays on the same property in previous years without incident. Mr. Hoover has obtained a liability insurance policy naming the County of Chesterfield as a co-insured party in the amount of \$1,000,000. The Fire Marshal's Office has reviewed this fireworks request and indicated that the proposed display meets all applicable criteria under the Fire Prevention Code.

Preparer: Steven L. Micas

Title: County Attorney  
0505:71494.1

**Attachments:**



Yes



No

#

**000127**

**Application for Fireworks Display  
(Print or Type All Information)**

Date of Application: March 23, 2006

Event Name: INDEPENDENCE Day Celebration Date: July 3, 2006

Time of Fireworks: 9:15pm Rain Date: July 7or8, 2006

Event Location: 70 Bellona Arsenal, Midlothian VA 23113

Shooting site/Display area: Riverfront  
(include map)

Sponsoring Organization: The Hoover Families

Person In Charge of Event: George Hoover

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3773 Home Phone: 804-320-4447

Person Coordinating Fireworks: George Hoover  
(for the sponsor)

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3773 Home Phone: 804-320-4447

Company Responsible for Shooting: George Hoover

Mailing Address: 10700 Trade Road

City: Richmond State: VA Zip: 23236

Work Phone: 804-794-3773 After Hours: 804-320-4447

Shooters Name: George Hoover

**000128**

Note:

1. Attach a list of fireworks to be used in the display.
2. Attach a copy of the certificate of insurance.
3. Include a site drawing noting discharge site, spectator viewing area, parking, and any nearby structures.
4. Should you have any questions, call the Fire and Life Safety Division at 748-1426.
5. Return application to:

Chesterfield Fire Department  
 Fire and Life Safety  
 P. O. Box 40  
 Chesterfield, VA 23832

Date: March 23, 2006 - Applicant's Signature: *George F. Hoover*  
 Print Name: George F. Hoover

\*\*\*\*\*

(office use only)

Remarks: Mr. Hoover has conducted similar displays in  
the past without incident.

Site suitable for display pending County Attorney and Board of Supervisors approval.

Site unsuitable.

Fire Official: LT. Frank Blankenship <sup>FM-5</sup> Date: 3-28-06

Event Representative: \_\_\_\_\_ Date: \_\_\_\_\_

**Pyrotechnic Devices for July 3, 2006  
Hoover Families Show**

250      2 ½" Class "B" Mortar Shells  
150      3" Class "B" Mortar Shells  
175      4" Class "B" Mortar Shells

10-100 Shot 2" Cakes  
10-200 Shot 1" Cakes  
10-3" Roman Candles

**000130**

**CERTIFICATE OF INSURANCE**



This certifies that

- STATE FARM FIRE AND CASUALTY COMPANY, Bloomington, Illinois
- STATE FARM GENERAL INSURANCE COMPANY, Bloomington, Illinois
- STATE FARM FIRE AND CASUALTY COMPANY, Scarborough, Ontario
- STATE FARM FLORIDA INSURANCE COMPANY, Winter Haven, Florida
- STATE FARM LLOYDS, Dallas, Texas

insures the following policyholder for the coverages indicated below:

Policyholder: TORRANCE D & JILL F HOOVER  
 Address of policyholder: 70 BELLONA ARSENAL, MIDLOTHIAN VA 23113-2038  
 Location of operations: 70 BELLONA ARSENAL, MIDLOTHIAN VA 23113-2038  
 Description of operations: Picnic and Fireworks- 07/03/2006 or rain date 07/07/06 or 07/08/06

The policies listed below have been issued to the policyholder for the policy periods shown. The insurance described in these policies is subject to all the terms, exclusions, and conditions of those policies. The limits of liability shown may have been reduced by any paid claims.

POLICY NUMBER	TYPE OF INSURANCE	POLICY PERIOD		LIMITS OF LIABILITY (at beginning of policy period)	
		Effective Date	Expiration Date		
This insurance includes:	Comprehensive Business Liability			BODILY INJURY AND PROPERTY DAMAGE	
	<input type="checkbox"/> Products - Completed Operations			Each Occurrence	\$
	<input type="checkbox"/> Contractual Liability			General Aggregate	\$
	<input type="checkbox"/> Personal Injury			Products - Completed Operations Aggregate	\$
	<input type="checkbox"/> Advertising Injury				
46-CM-0244-7	EXCESS LIABILITY <input checked="" type="checkbox"/> Umbrella <input type="checkbox"/> Other	10/08/05	10/08/06	BODILY INJURY AND PROPERTY DAMAGE (Combined Single Limit) Each Occurrence \$ 1,000,000 Aggregate \$ 1,000,000	
	Workers' Compensation and Employers Liability			Part I - Workers Compensation - Statutory Part II - Employers Liability Each Accident \$ Disease - Each Employee \$ Disease - Policy Limit \$	
46-CD-7570-6	Homeowner's	12/22/05	12/22/06	\$100,000 personal liability	

THE CERTIFICATE OF INSURANCE IS NOT A CONTRACT OF INSURANCE AND NEITHER AFFIRMATIVELY NOR NEGATIVELY AMENDS, EXTENDS OR ALTERS THE COVERAGE APPROVED BY ANY POLICY DESCRIBED HEREIN.

Name and Address of Certificate Holder

County of Chesterfield  
 P.O. Box 40  
 Chesterfield, VA 23832

If any of the described policies are canceled before their expiration date, State Farm will try to mail a written notice to the certificate holder 30 days before cancellation. If however, we fail to mail such notice, no obligation or liability will be imposed on State Farm or its agents or representatives.

*Brooks Baltich by Mike Miller CS*  
 Signature of Authorized Representative

Agent 03/22/2006  
 Title Date

Brooks Baltich

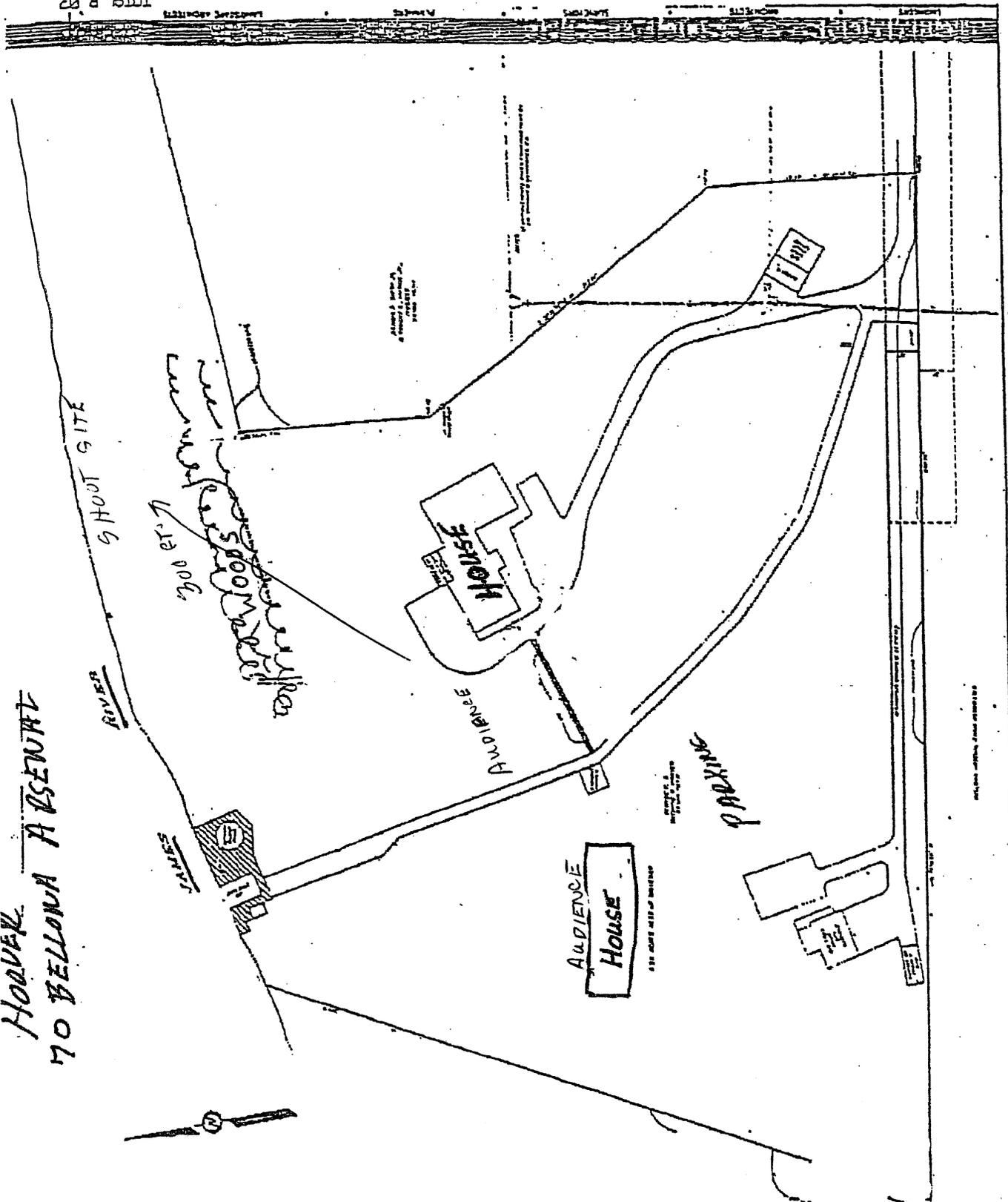
Agent Name  
 Telephone Number (804) 272-0053

Agent's Code Stamp  
 Agent Code **B Baltich**  
 MO Code 46-92C2

000131

HOOPER  
70 BELLONA A BENTON

TOTAL P. 02



000132



**LICENSE/PERMIT (18 U.S.C. CHAPTER 40, EXPLOSIVES)**

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 55), you may engage in the activity specified in this license/permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. See "WARNING" and "NOTICES" on back.

DIRECT ATF CORRESPONDENCE TO	CHIEF, NATIONAL LICENSING CENTER ATF 2600 CENTURY PARKWAY, SUITE 400 Atlanta, GA 30345	LICENSE/ PERMIT NUMBER	1-VA-041-54-8F-12704
		EXPIRATION DATE	June 1, 2008

NAME	HOOVER, GEORGE F	Premises Address	80 BELLONA ARSENAL MIDLOTHIAN, VA 23113-0000
------	------------------	------------------	---

TYPE OF LICENSE OR PERMIT	54-USER OF FIREWORKS (DISPLAY)
---------------------------------	--------------------------------

CHIEF, NATIONAL LICENSING CENTER	<i>Lisa M. Barrett</i>
-------------------------------------	------------------------

**PURCHASING CERTIFICATION**

I certify that this is a true copy of a license/permit issued to me to engage in the activity specified.

*George F Hoover*  
 \_\_\_\_\_  
 (SIGNATURE OF LICENSEE/PERMITTEE)

**LICENSEE OR PERMITTEE MAILING ADDRESS-**

HOOVER, GEORGE F  
 80 BELLONA ARSENAL  
 MIDLOTHIAN, VA 23113-0000

The licensee/permittee named herein shall use a reproduction of this license/permit to assist a transferor of explosives to verify the identity and status of the licensee/permittee as provided in 27 CFR Part 55. The signature on each reproduction must be an ORIGINAL signature.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.8.

**Subject:** State Road Acceptance

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_ *JGR*

**Board Action Requested:**

**Summary of Information:**

**Bermuda:** Ironbridge Boulevard, Extension

**Clover Hill:** Oak Lake Boulevard and Wilfong Drive  
Walnut Grove, Section 1

Preparer: Richard M. McElfish

Title: Director, Environmental Engineering

**Attachments:**



Yes



No

#

**000134**

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - Ironbridge Blvd

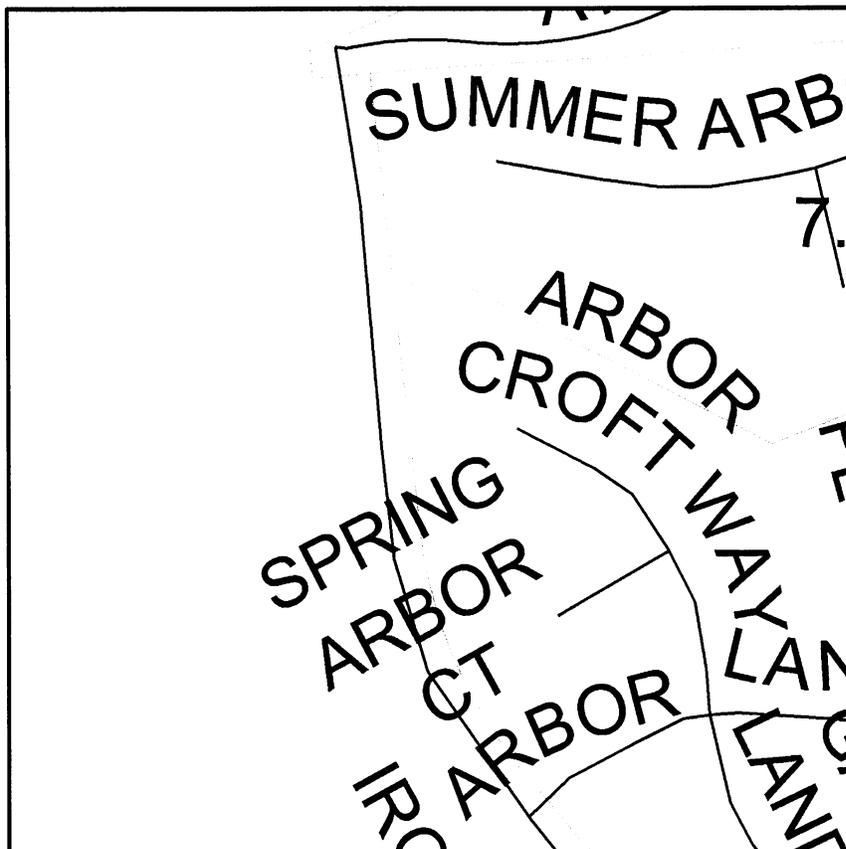
DISTRICT: BERMUDA

MEETING DATE: 12 April 2006

ROADS FOR CONSIDERATION:

IRONBRIDGE BLVD

Vicinity Map: Ironbridge Blvd



TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - Oak Lake Blvd and Wilfong Dr

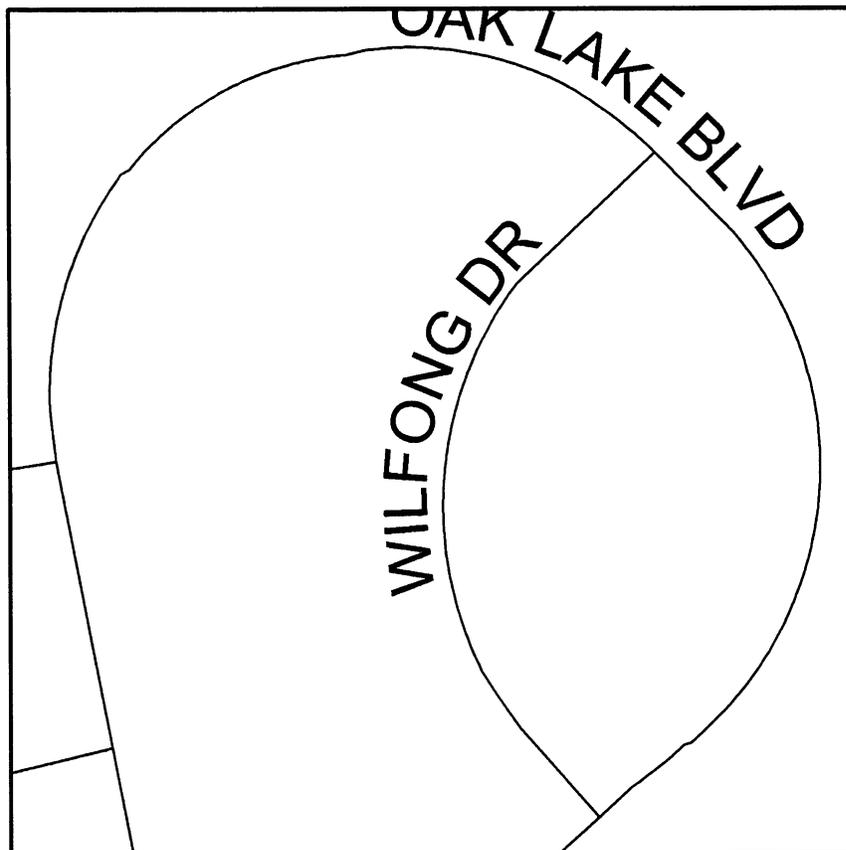
DISTRICT: CLOVER HILL

MEETING DATE: 12 April 2006

ROADS FOR CONSIDERATION:

OAK LAKE BLVD  
WILFONG DR

Vicinity Map: Oak Lake Blvd and Wilfong Dr



**000136**

TO: Board of Supervisors

FROM: Department of Environmental Engineering

SUBJECT: State Road Acceptance - WALNUT GROVE, SEC 1

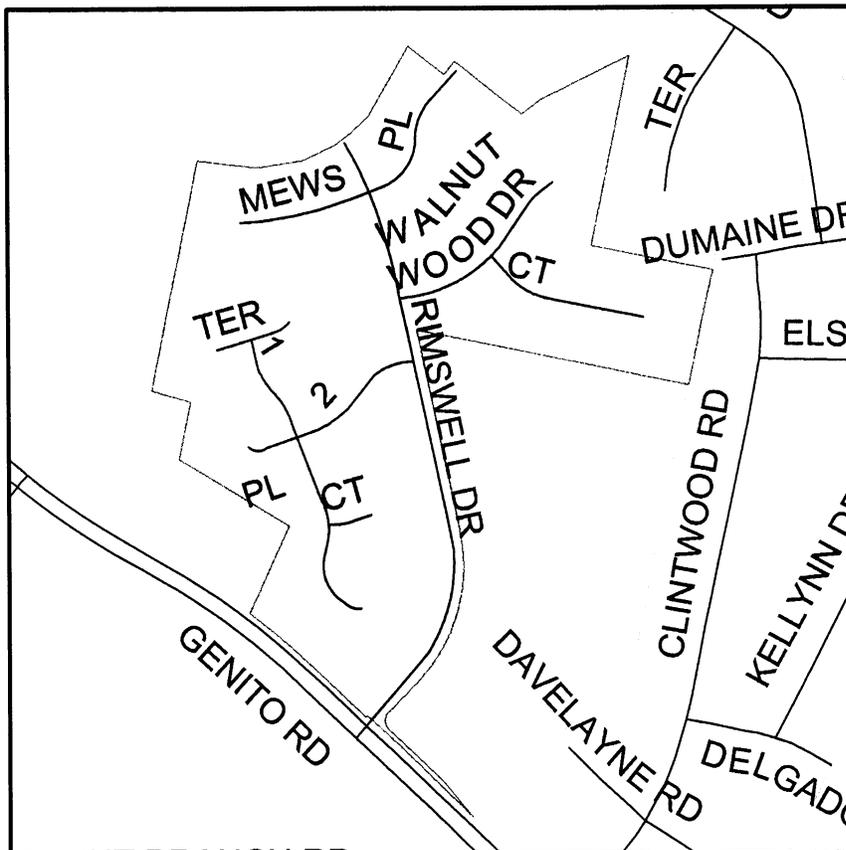
DISTRICT: CLOVER HILL

MEETING DATE: 12 April 2006

ROADS FOR CONSIDERATION:

CHESTNUT CREEK DR  
HAZELNUT BRANCH CT  
HAZELNUT BRANCH PL  
HAZELNUT BRANCH RD  
HAZELNUT BRANCH TER  
RIMSWELL DR  
RIMSWELL MEWS  
RIMSWELL PL  
WALNUT WOOD CT  
WALNUT WOOD DR

Vicinity Map: WALNUT GROVE, SEC 1



000137



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.9.

**Subject:** Authorization to Exercise Eminent Domain for the Acquisition of a Fourteen-Foot and Variable Width Permanent Drainage Easement and a Ten-Foot Temporary Construction Easement for the Quail Oaks/Kingsdale Road Drainage Project

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *JMP*

**Board Action Requested:** Authorize the County Attorney to proceed with eminent domain for the acquisition of a 14' and variable width drainage easement and a 10' temporary construction easement across the property of Chesterfield Construction Company, Inc., and its successors in interest.

**Summary of Information:**

Construction of the Quail Oaks/Kingsdale Road Drainage Project requires acquisition of a 14' and variable width permanent drainage easement and a 10' temporary construction easement across the property of Chesterfield Construction Company, Inc. PIN 792668008500000. Chesterfield Construction Company, Inc. was terminated by the State Corporation Commission. Staff has been unable to locate or identify any successors in interest. Accordingly, acquisition of the easements will be accomplished through condemnation against the unknown successors in interest to Chesterfield Construction Company, Inc.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**

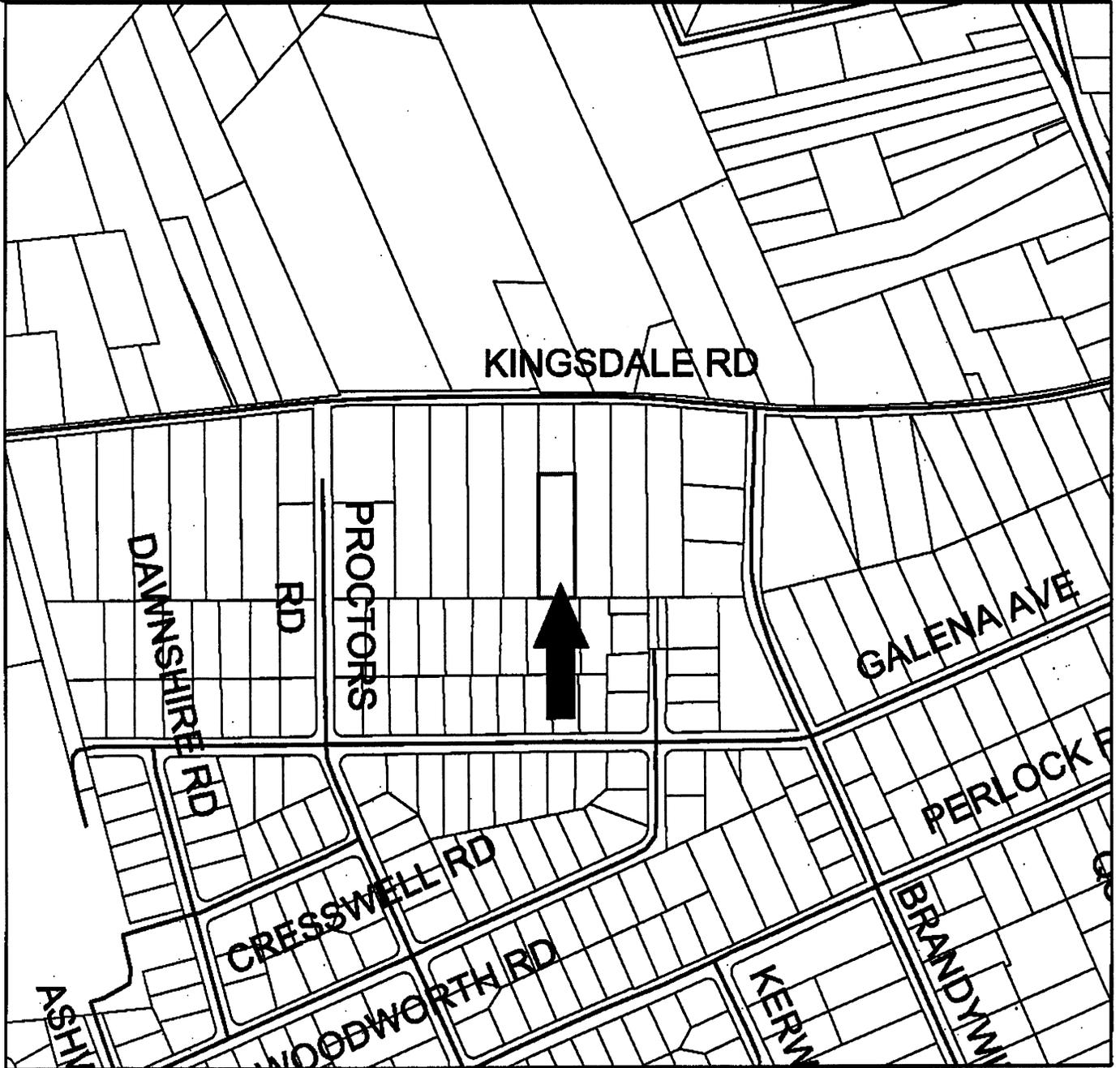
Yes

No

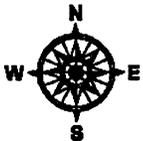
#  
**000138**

# VICINITY SKETCH

REQUEST TO EXERCISE EMINENT DOMAIN FOR  
THE ACQUISITION OF EASEMENTS FOR THE  
QUAIL OAKS/KINGSDALE ROAD DRAINAGE PROJECT



Chesterfield County Department of Utilities



1 inch equals 983.33 feet

000139

ELWOOD JR. & SUSIE H. BROWN  
791-668-9097  
DB. 560 PG. 88

16



JOHN D. LEWIS  
6A

QUAIL OAKS SUBD.  
SECT. 3  
BLOCK 10  
PB. 8 PG. 108

CHESTERFIELD  
CONSTRUCTION  
COMPANY, INC.

792-668-0085-00000  
2831 KINGSDALE ROAD  
DB. 1081 PG. 790

ROY E. & JEAN W.  
SAUNDERS  
792-669-0012  
DB. 789 PG. 265



17A

N3668711.467  
E11792022.105

R=43.00' L=2.57'  
D=3'25'38"  
CH=2.57'  
CHB=S1°56'08"E

10' TEMPORARY CONSTRUCTION EASEMENT

S0°13'19"E

S0°13'19"E 329.94'

14.00'

200' TO R/W OF  
KINGSDALE ROAD

THEN 487' TO R/W OF  
BRANDYWINE AVE.

N3669043.861  
E11792044.755

14' AND VARIABLE WIDTH  
DRAINAGE EASEMENT

(13.92')

HICKS &  
RHOTEN

EASEMENTS

PERMANENT: 4653 SQ.FT. = 0.107 AC.  
TEMPORARY: 3315 SQ.FT. = 0.076 AC.

WILLIAM H. & EVA W. CLARKE  
792-668-1096  
DB. 465 PG. 99



PLAT SHOWING 14' & VARIABLE WIDTH DRAINAGE EASEMENTS  
AND 10' TEMPORARY CONSTRUCTION EASEMENT  
ACROSS PROPERTY OWNED BY CHESTERFIELD CONSTRUCTION COMPANY INC.  
BERMUDA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA

CO. PROJECT #03-0043

GRAPHIC SCALE:



REV: AUG. 8, 2003  
REV: JUNE 23, 2003  
DATE: MAY 1, 2003

AUSTIN BROCKENBROUGH  
& ASSOCIATES, L.L.P.  
PO BOX 4800 CHESTER VA. 23631  
(804)748-8746

AB&A-01-049



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.10.

**Subject:** Approval of Water Contract for Westerleigh - Otterdale Road/Westerleigh Parkway, Phase I, Contract Number 05-0197

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:** Staff recommends that the Board of Supervisors approve this revised contract and authorize the County Administrator to execute any necessary documents.

**Summary of Information:**

This project includes the extension of 400 L.F.± of 16" oversized water lines. The Developer is required to have a 12" water line to serve his development. Staff has requested that the water lines be oversized to provide service to adjoining properties. In accordance with the ordinance, the Developer is entitled to refunds for the construction cost of the oversized improvements.

Developer: Westerleigh, LLC

Contractor: Shoosmith Brothers Construction Company, Inc.

Contract Amount:

Estimated County Cost for Oversizing .....	\$6,850.00
Estimated Developer Cost .....	\$86,500.00
Estimated Total .....	\$93,350.00

Code: (Refunds thru Connections - Oversizing) 5B-572VO-E4C

District: Matoaca

Preparer: J. Edward Beck, Jr. Title: Assistant Director of Utilities

**Attachments:**

Yes

No

# **000141**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date: April 12, 2006**

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**Budget and Management Comments:**

This item requests that the Board approve a contract to Shoosmith Brothers Construction Company, Inc. for the Westerleigh - Otterdale Road/Westerleigh Parkway, Phase I water project. County ordinance entitles the developer to refunds through connection fees and funding for refunds has been appropriated in the FY2006 budget. No additional appropriation is necessary to cover the cost for this project.

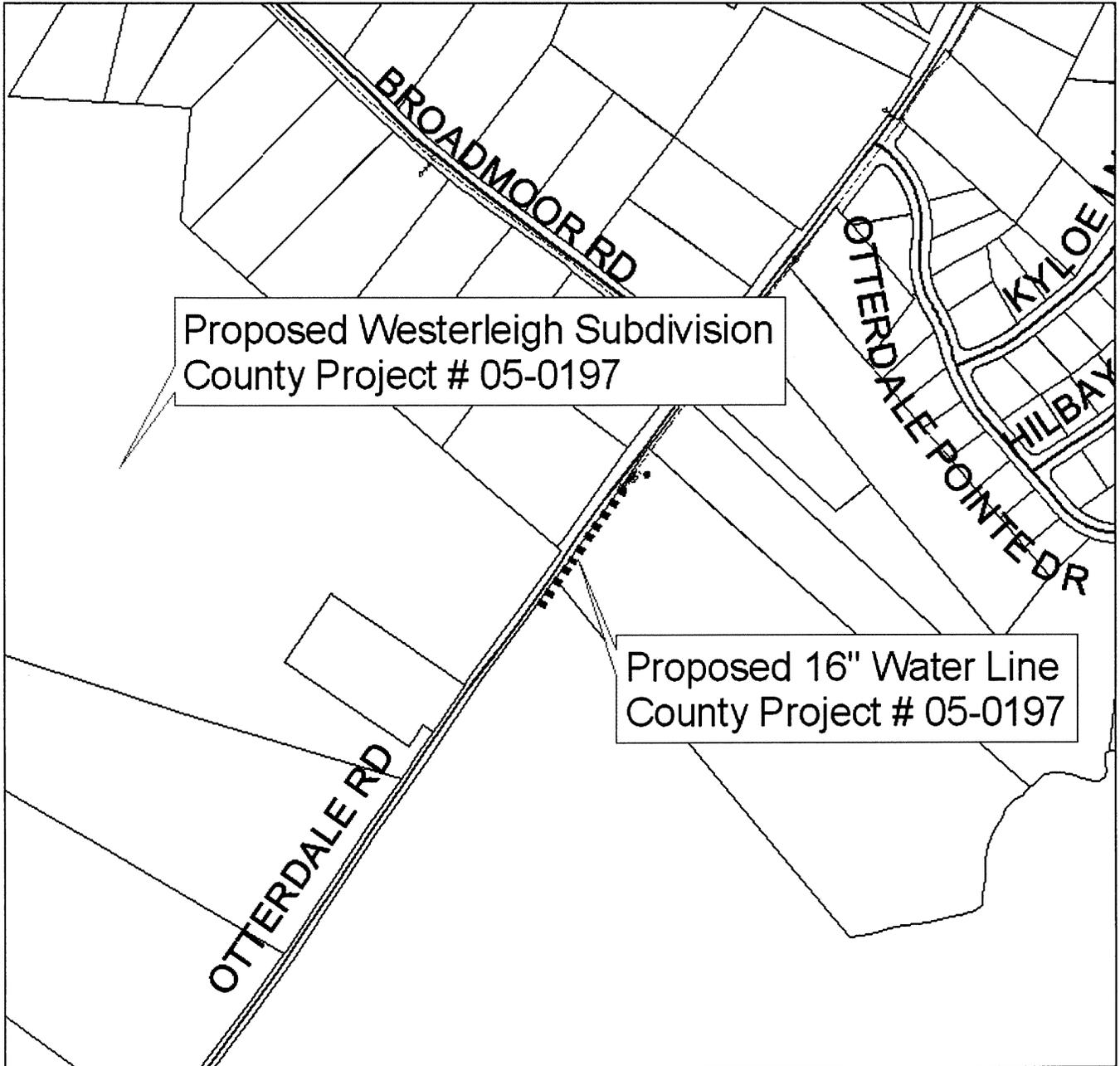
Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000142**

# VICINITY SKETCH

Westerleigh - Otterdale Rd./Westerleigh Pkwy. Ph. 1  
County Project # 05-0197



Chesterfield County Department of Utilities



1 inch equals 370.37 feet

000143



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.11.

**Subject:** Designation of Right of Way and Virginia Department of Transportation Slope Easements and Drainage Easements for Center Pointe Parkway

**County Administrator's Comments:**

*Recommend Approval*

**County Administrator:** \_\_\_\_\_

*[Signature]*

**Board Action Requested:** Designate right of way and Virginia Department of Transportation slope easements and drainage easements for Center Pointe Parkway and authorize the County Administrator to execute the Declaration.

**Summary of Information:**

In order for the extension of Center Pointe Parkway to be accepted into the Secondary System of State Highways, it is necessary for 0.111 acres of county property be designated as public right of way and Virginia Department of Transportation slope easements and drainage easements be provided.

Approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



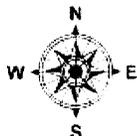
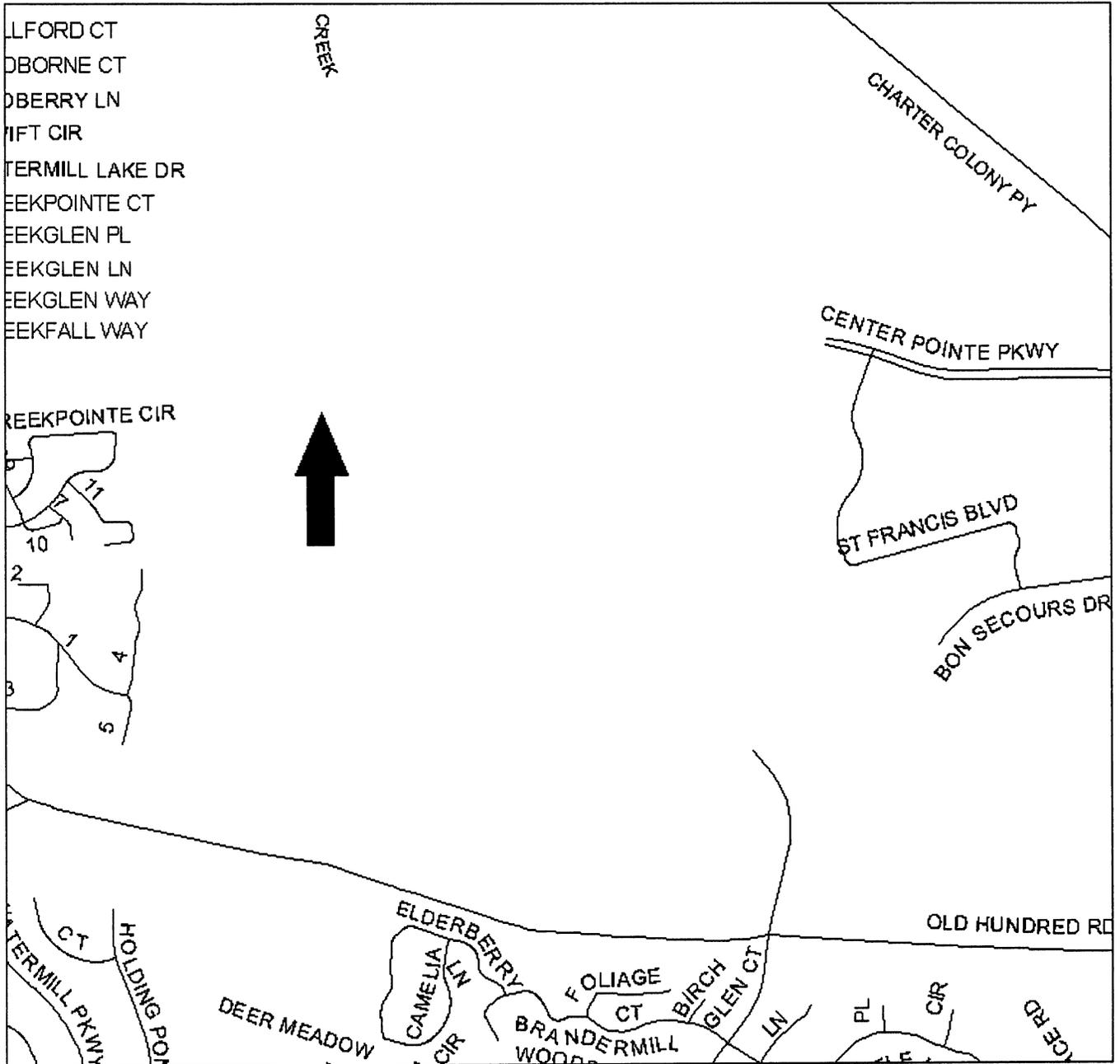
No

#

**000144**

# VICINITY SKETCH

DESIGNATION OF RIGHT OF WAY AND VIRGINIA  
DEPARTMENT OF TRANSPORTATION SLOPE EASEMENTS AND  
DRAINAGE EASEMENTS FOR CENTER POINTE PARKWAY



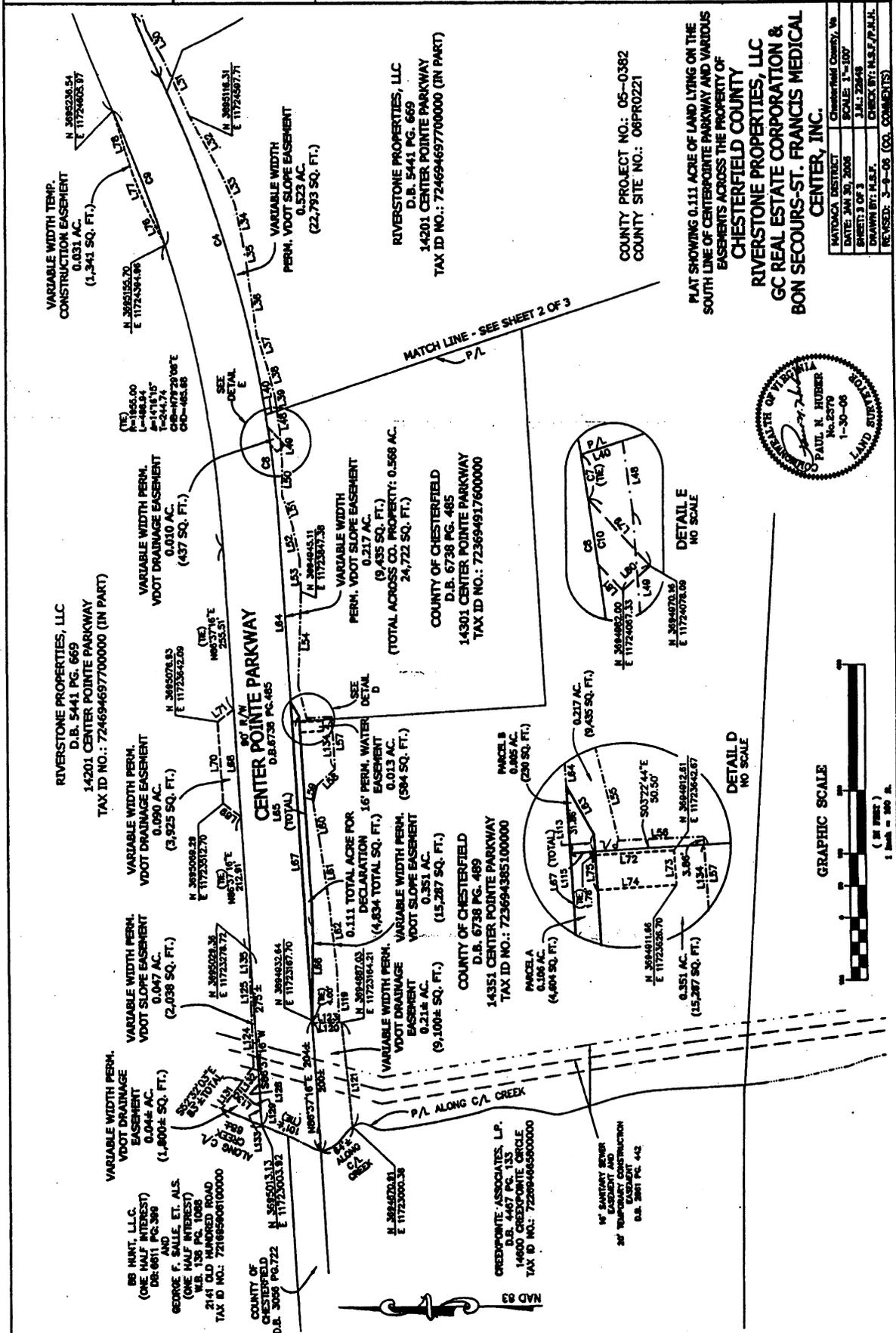
Chesterfield County Department of Utilities



1 inch equals 666.67 feet

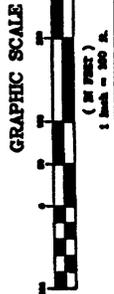
000145

THIS INFORMATION IS UNCLASSIFIED  
DATE 11/19/2013 BY 60322 UCBAW/STP



PLAT SHOWING 0.111 ACRE OF LAND LYING ON THE SOUTH LINE OF CENTERPOINTE PARKWAY AND VARIOUS EASEMENTS ACROSS THE PROPERTY OF CHESTERFIELD COUNTY  
**RIVERSTONE PROPERTIES, LLC**  
**GC REAL ESTATE CORPORATION & BON SECOURS-ST. FRANCIS MEDICAL CENTER, INC.**

MATCOCA DISTRICT	Chesterfield County, Va
DATE: JAN 30, 2008	SCALE: 1"=100'
SHEET: 3 OF 3	J.M.L. 28648
DRAWN BY: M.S.F.	CHECK BY: M.S.F./P.M.J.
REVISED: 3-2-06 (CO. COMMENTS)	



**RIVERSTONE PROPERTIES, LLC**  
 D.B. 5441 PG. 669  
 14201 CENTER POINTE PARKWAY  
 TAX ID NO.: 724694697700000 (IN PART)

**RIVERSTONE PROPERTIES, LLC**  
 D.B. 5441 PG. 669  
 14201 CENTER POINTE PARKWAY  
 TAX ID NO.: 724694697700000 (IN PART)

COUNTY PROJECT NO.: 05-0382  
 COUNTY SITE NO.: 08PRO221

MATCH LINE - SEE SHEET 2 OF 3  
 P/L

**COUNTY OF CHESTERFIELD**  
 D.B. 6738 PG. 485  
 14301 CENTER POINTE PARKWAY  
 TAX ID NO.: 723694917600000

**COUNTY OF CHESTERFIELD**  
 D.B. 6738 PG. 489  
 14351 CENTER POINTE PARKWAY  
 TAX ID NO.: 723694385100000

**CHESAPEAKE ASSOCIATES, LP.**  
 D.B. 2807 PG. 416  
 14800 CENTERPOINTE PARKWAY  
 TAX ID NO.: 7228946800000

**1/4" SANITARY SEWER**  
 24" TEMPORARY CONSTRUCTION  
 EASEMENT AND  
 D.B. 2801 PG. 442

**BB HUNT, LLC.**  
 (ONE HALF INTEREST)  
 DB-0611 PG. 399  
 AND  
**GEORGE F. SALLE, ET. ALS.**  
 (ONE HALF INTEREST)  
 W.B. 135 PG. 1098  
 2141 OLD HUNDRED ROAD  
 TAX ID NO.: 72186506100000

**COUNTY OF CHESTERFIELD**  
 D.B. 3036 PG. 722  
 N. 269501313  
 E. 11725003192

**PARCEL A**  
 0.106 AC.  
 (4.804 SQ. FT.)

**PARCEL B**  
 0.885 AC.  
 (280 SQ. FT.)

**TOTAL ACROSS CO. PROPERTY: 0.568 AC.**  
 24,722 SQ. FT.)

**PARCEL C**  
 0.217 AC.  
 (9,435 SQ. FT.)

**DETAIL E**  
 NO SCALE

**DETAIL D**  
 NO SCALE



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.12.a.

**Subject:** Request Permission for Proposed Concrete Driveways and Private Sewer and Water Lines to Encroach Within Proposed County Easements in Proposed Amberleigh, Section 3 and a Resubdivision Common Area "A", Section 2

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *JGR*

**Board Action Requested:** Grant Amberleigh, L.L.C., permission for proposed concrete driveways and private sewer and water lines to encroach within proposed county easements in proposed Amberleigh, Section 3 and a Resubdivision Common Area "A", Section 2, subject to the execution of a license agreement.

**Summary of Information:**

Amberleigh, L.L.C., has requested permission for proposed concrete driveways and private sewer and water lines to encroach within proposed county easements in proposed Amberleigh, Section 3 and a Resubdivision Common Area "A", Section 2. This request has been reviewed by staff and approval is recommended.

**District:** Clover Hill

Preparer: \_\_\_\_\_ John W. Harmon \_\_\_\_\_

Title: \_\_\_\_\_ Right of Way Manager \_\_\_\_\_

**Attachments:**



Yes

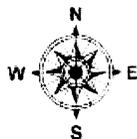
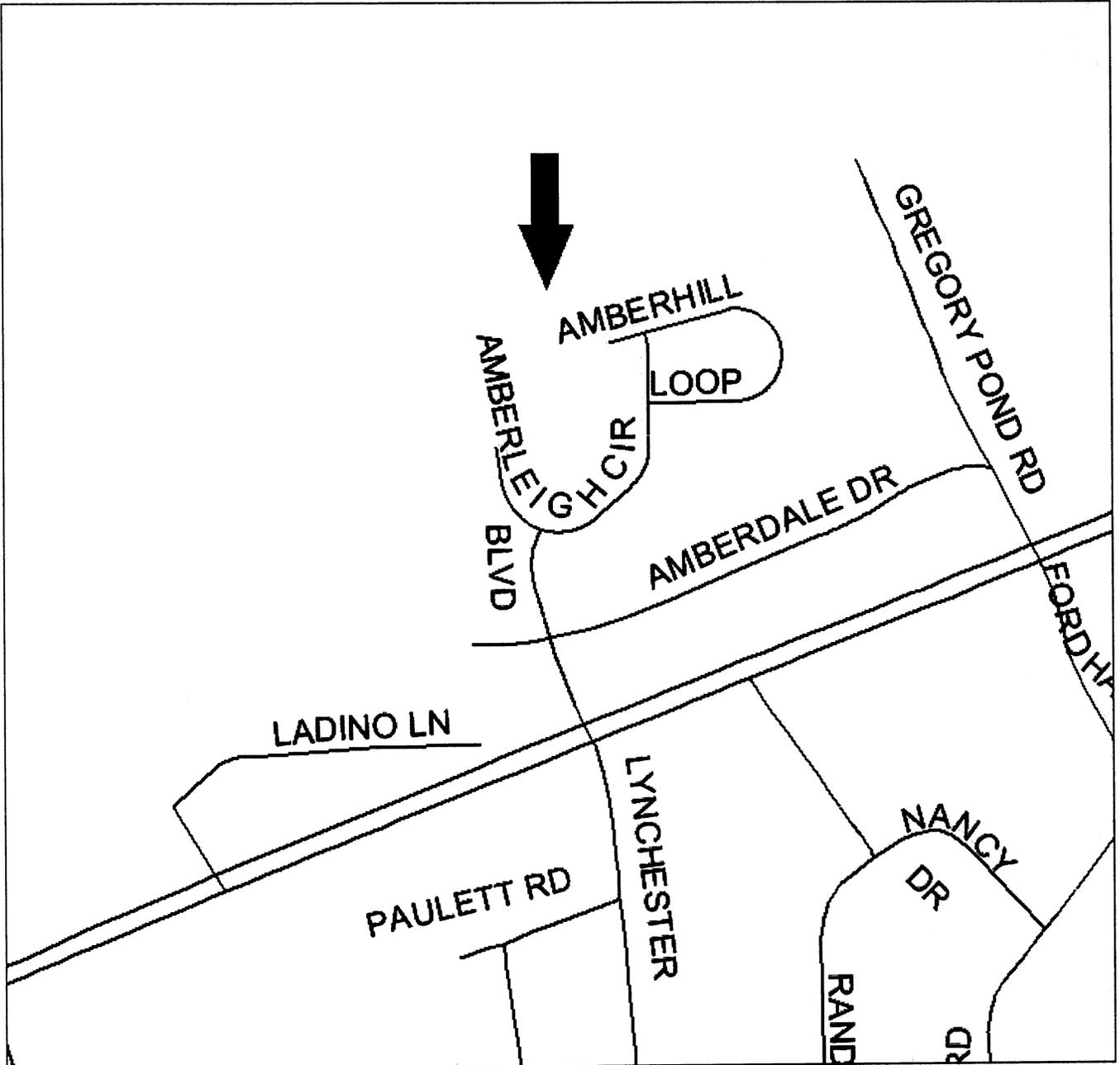


No

# **000147**

# VICINITY SKETCH

Request Permission for Proposed Concrete Driveways and Private Sewer and Water Lines to Encroach Within Proposed County Easements in Proposed Amberleigh, Section 3, and a Resubdivision Common Area "A", Section 2



Chesterfield County Department of Utilities



1 inch equals 420.5 feet

000148





CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA

Meeting Date: April 12, 2006

Item Number: 8.D.12.b.

**Subject:** Request Permission for a Proposed Deck to Encroach Within a One Hundred Foot Greenway Easement Across Lot 51, Qualla Farms, Section G

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *JHR*

**Board Action Requested:** Grant James E. McLaughlin, permission for a proposed deck to encroach within a 100' greenway easement across Lot 51, Qualla Farms, Section G, subject to the execution of a license agreement.

**Summary of Information:**

James E. McLaughlin, has requested permission for a proposed deck to encroach within a 100' greenway easement across Lot 51, Qualla Farms, Section G. This request has been reviewed by staff and approval is recommended.

**District:** Dale

Preparer: John W. Harmon

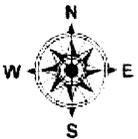
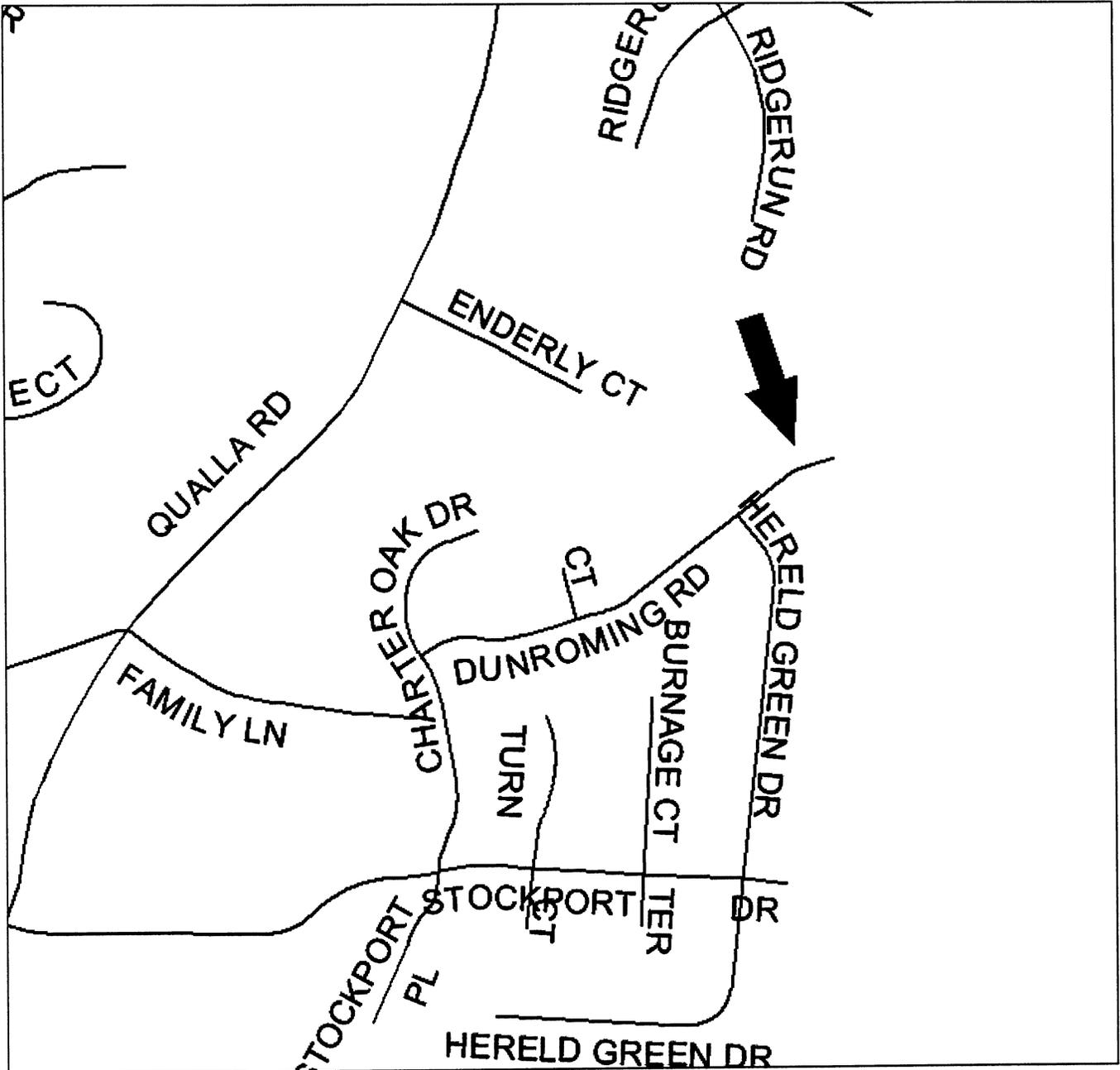
Title: Right of Way Manager

**Attachments:**  Yes  No

# **000150**

# VICINITY SKETCH

REQUEST PERMISSION FOR A PROPOSED DECK TO  
ENCROACH WITHIN A 100' GREENWAY EASEMENT  
ACROSS LOT 51 QUALLA FARMS SECTION G

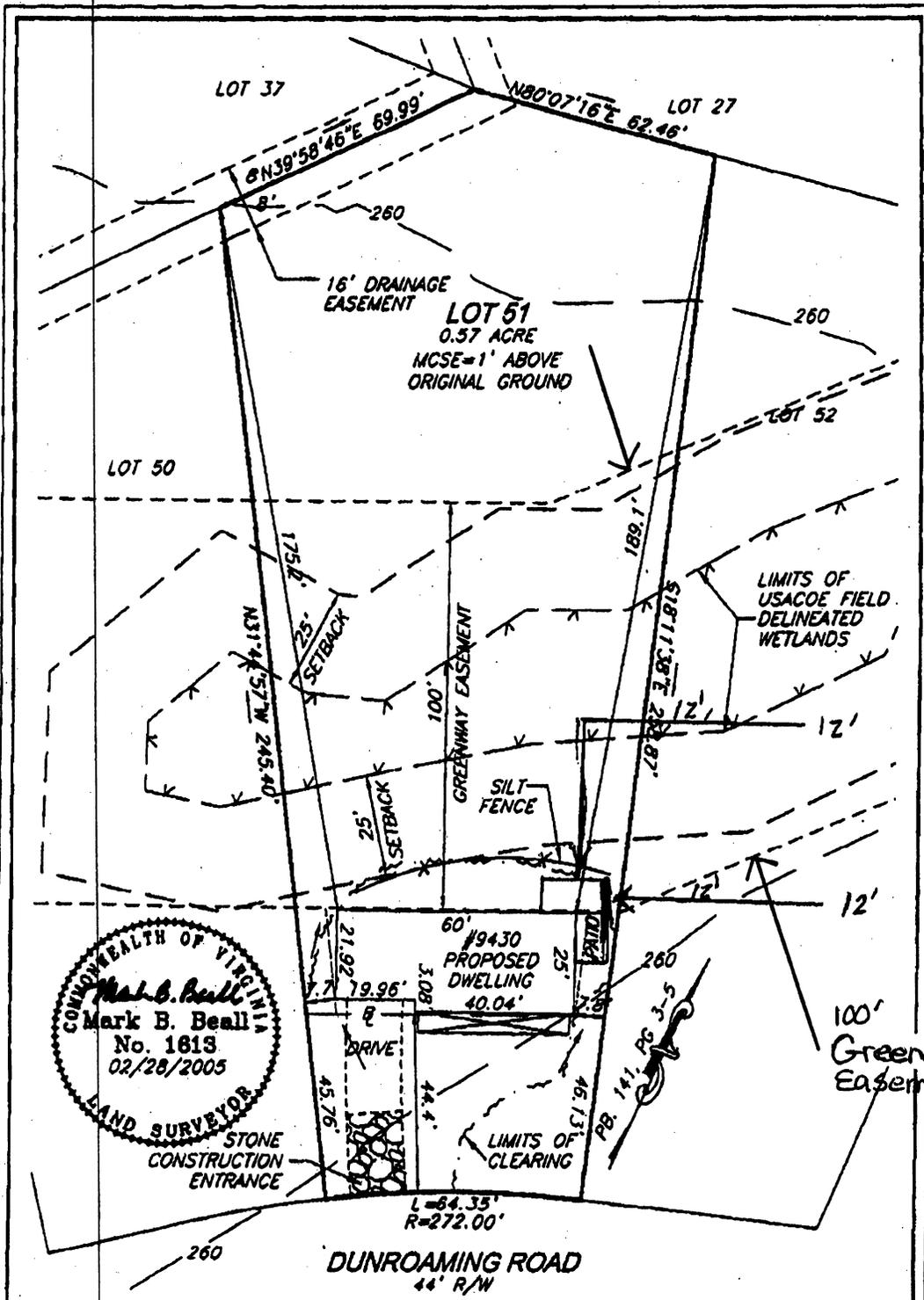


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000151



12 x 12  
Deck coming  
off of patio  
door.

COMMONWEALTH OF VIRGINIA  
Mark B. Beall  
No. 1813  
02/28/2005  
LAND SURVEYOR

NOTE: THIS PLAT IS  
COMPILED FROM  
PLATS OF RECORD.



DATE: 02/28/2005  
SCALE: 1"=30'  
JOB NO: C0510280  
RE: KORBAN BUILDERS  
PLANNER  
501 Brentway Road - Suite 11

Proposed  
Improvements on  
LOT 51, SECTION "G"  
QUALLA FARMS  
Chesterfield County, Virginia  
20050316-049  
9430 Dunroming Rd  
Boswell Homes-New Res.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.12.c.

**Subject:** Request Permission to Install Private Water and Sewer Services Within a Forty-Foot Unimproved County Right of Way to Serve Property at 4340 River Road

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:** Grant Steven C. Overgard and Dawn M. Overgard permission to install private water and sewer services within a 40' unimproved county right of way, subject to the execution of a license agreement; and, authorize the County Administrator to execute the water and sewer connection agreements.

**Summary of Information:**

Steven C. Overgard and Dawn M. Overgard have requested permission to install private water and sewer services within a 40' unimproved county right of way to serve property at 4340 River Road. This request has been reviewed by staff and approval is recommended.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

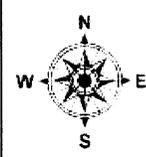
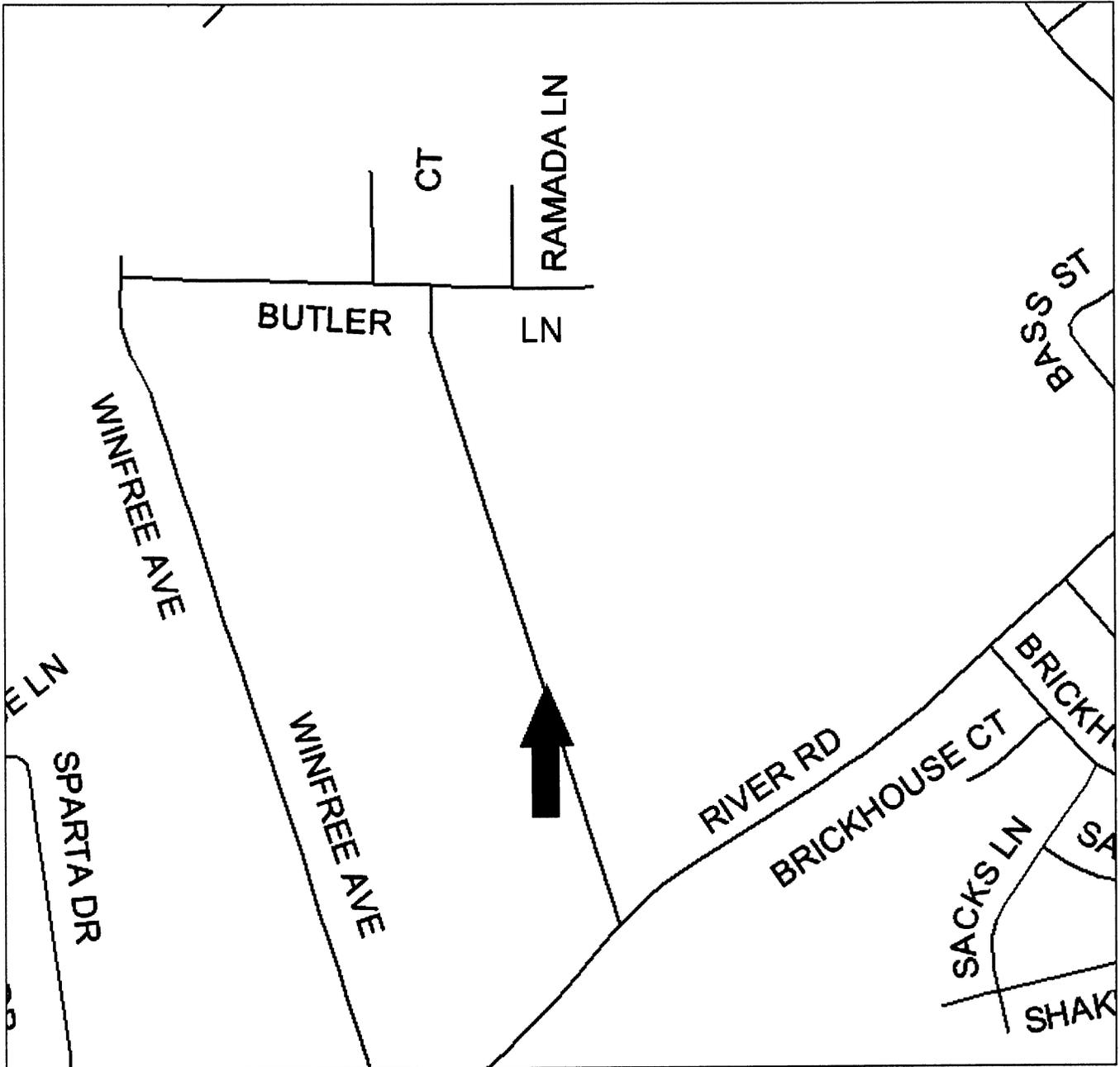


No

# **000153**

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL PRIVATE WATER AND SEWER SERVICES WITHIN A 40' UNIMPROVED COUNTY RIGHT OF WAY TO SERVE PROPERTY AT 4340 RIVER ROAD

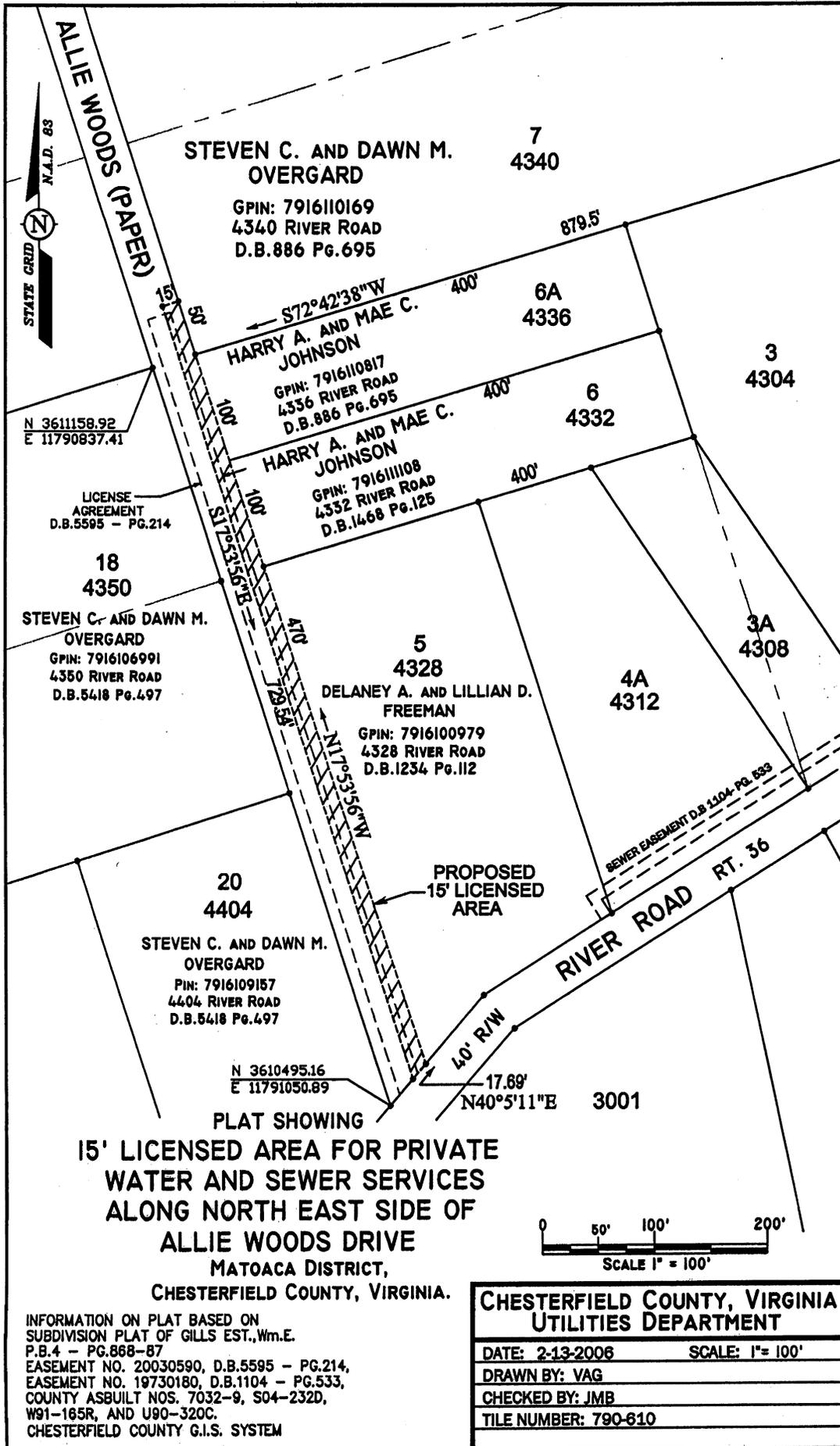


Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000154





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.12.d.

**Subject:** Request Permission to Install a Private Sewer Service Within a Private Easement to Serve Property at 9004 Celestial Lane

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *JRH*

**Board Action Requested:** Grant Brent K. Samuel permission to install a private sewer service within a private easement to serve property at 9004 Celestial Lane and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Brent K. Samuel has requested permission to install a private sewer service within a private easement to serve property at 9004 Celestial Lane. This request has been reviewed by staff and approval is recommended.

**District:** Dale

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

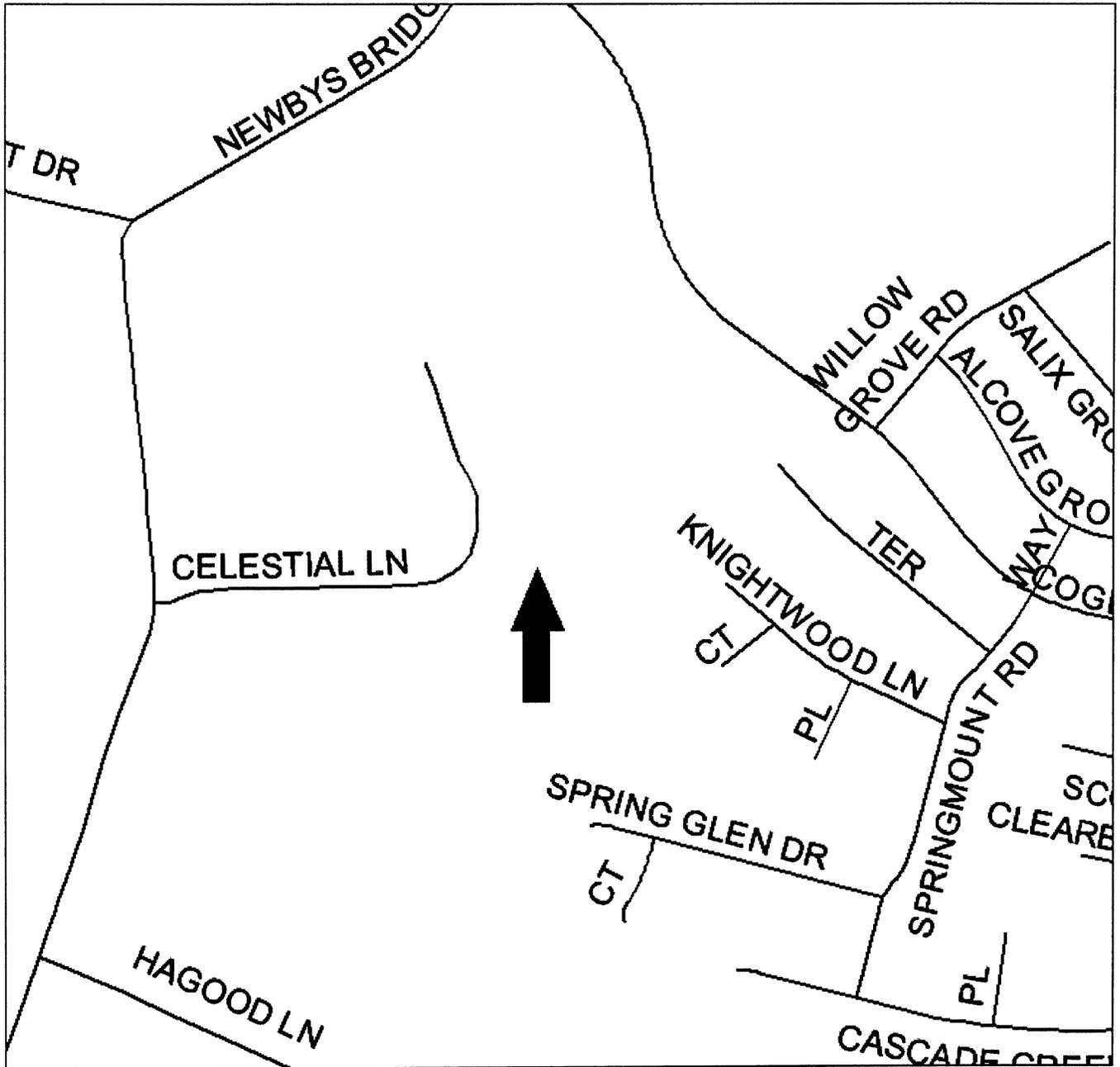


No

# **000156**

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE  
SEWER SERVICE WITHIN A PRIVATE EASEMENT  
TO SERVE PROPERTY AT 9004 CELESTIAL LANE



Chesterfield County Department of Utilities

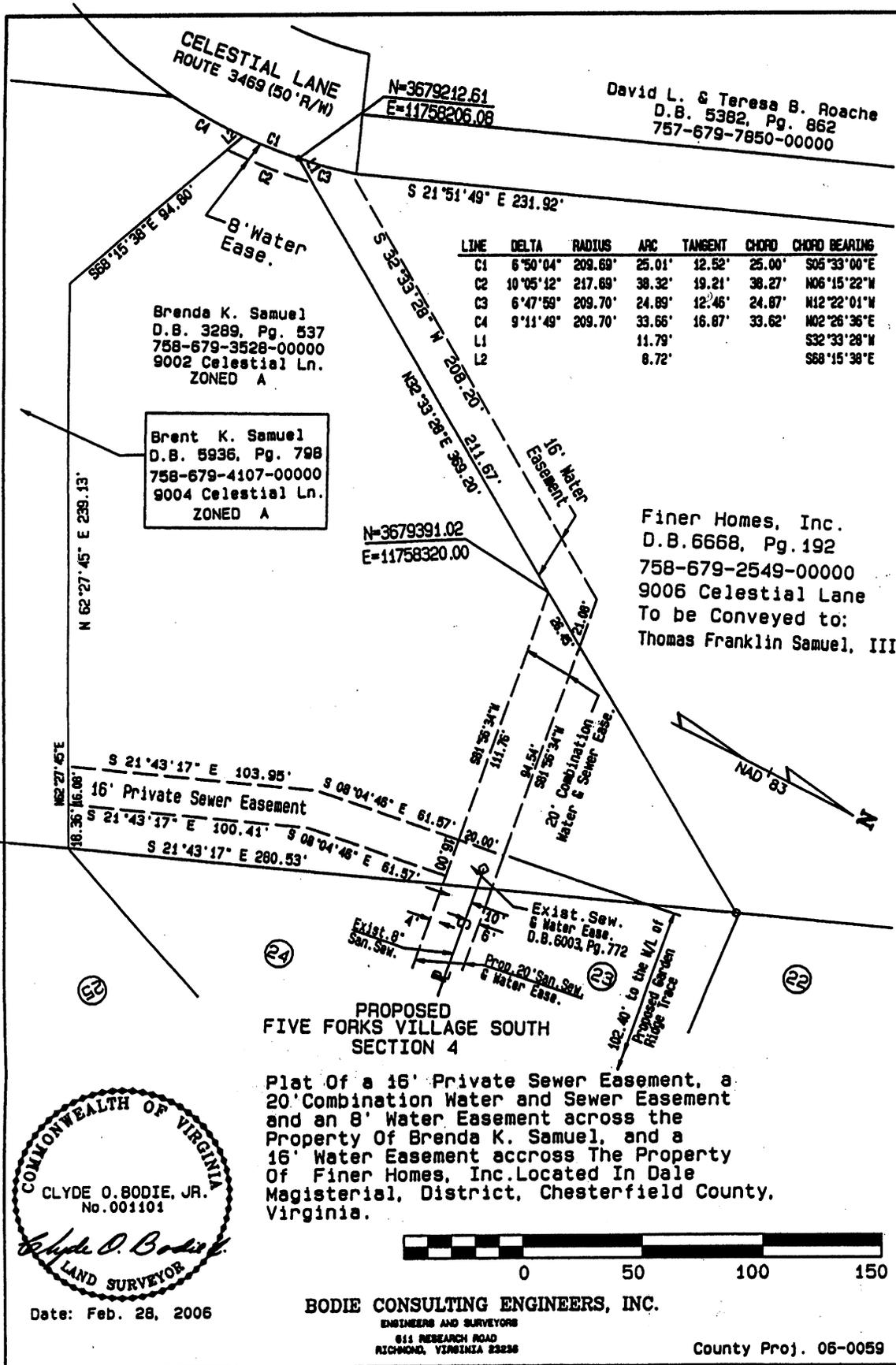


1 inch equals 416.67 feet

000157

**Note:**

The land boundaries shown on this map which has been prepared without benefit of a current title report are the results of a compilation from deeds and/or maps or based on a survey by others and does not represent the results of a current field boundary survey.





CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA

Meeting Date: April 12, 2006

Item Number: 8.D.12.e.

**Subject:** Request Permission to Install a Private Sewer Force Main Line Within a Sixteen-Foot Alley to Serve Property at 2819 Normandale Avenue

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *JWH*

**Board Action Requested:** Grant Deborah F. Miles permission to install a private sewer force main line within a 16' alley subject to the execution of a license agreement and authorize the County Administrator to execute the sewer connection agreement.

**Summary of Information:**

Deborah F. Miles has requested permission to install a private sewer force main line within a 16' alley to serve property at 2819 Normandale Avenue. This request has been reviewed by staff and approval is recommended.

**District:** Bermuda

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

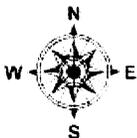
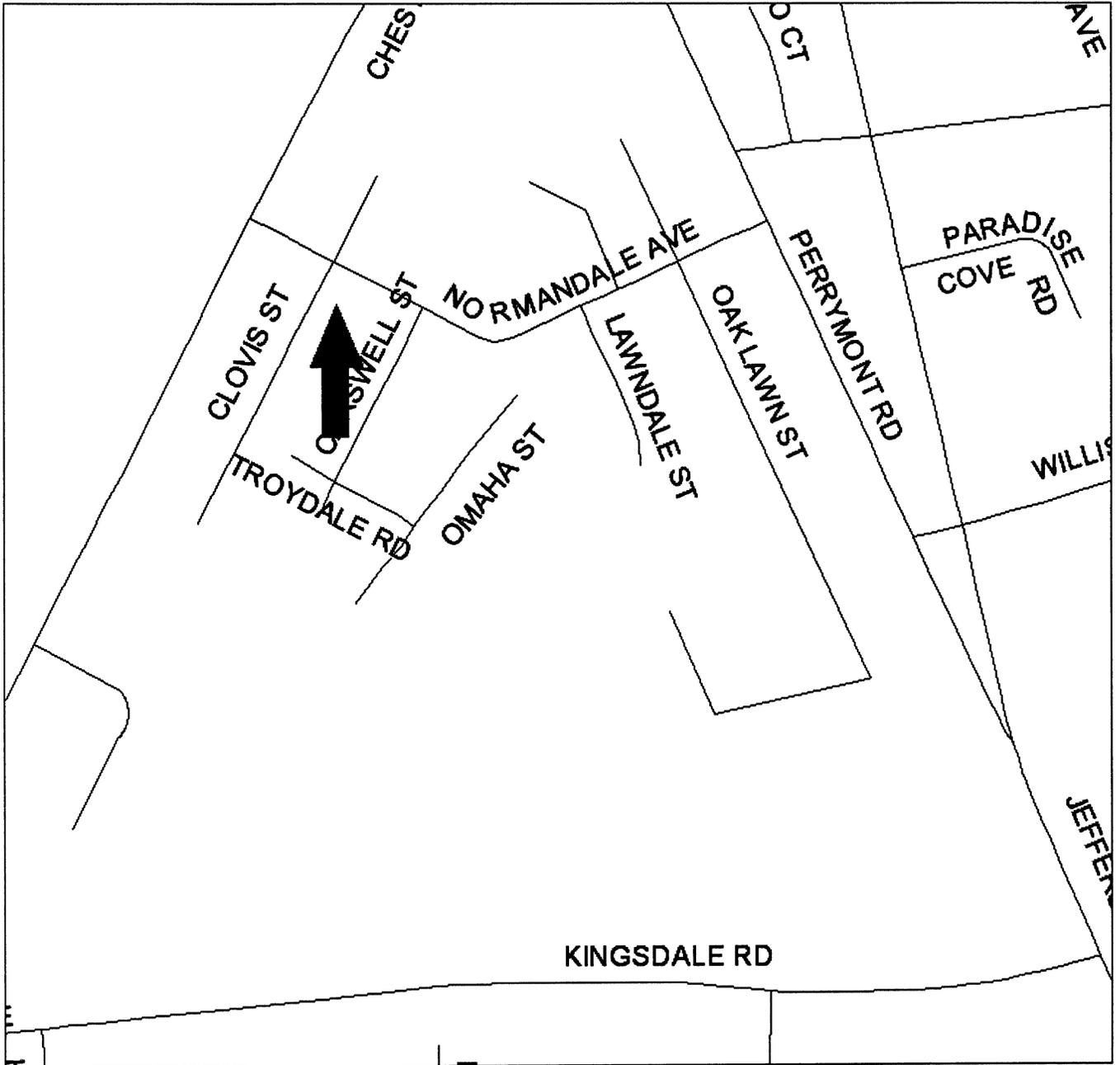


No

#  
**000159**

# VICINITY SKETCH

REQUEST PERMISSION TO INSTALL A PRIVATE SEWER  
FORCE MAIN LINE WITHIN A SIXTEEN FOOT ALLEY TO  
SERVE PROPERTY AT 2819 NORMANDALE AVENUE

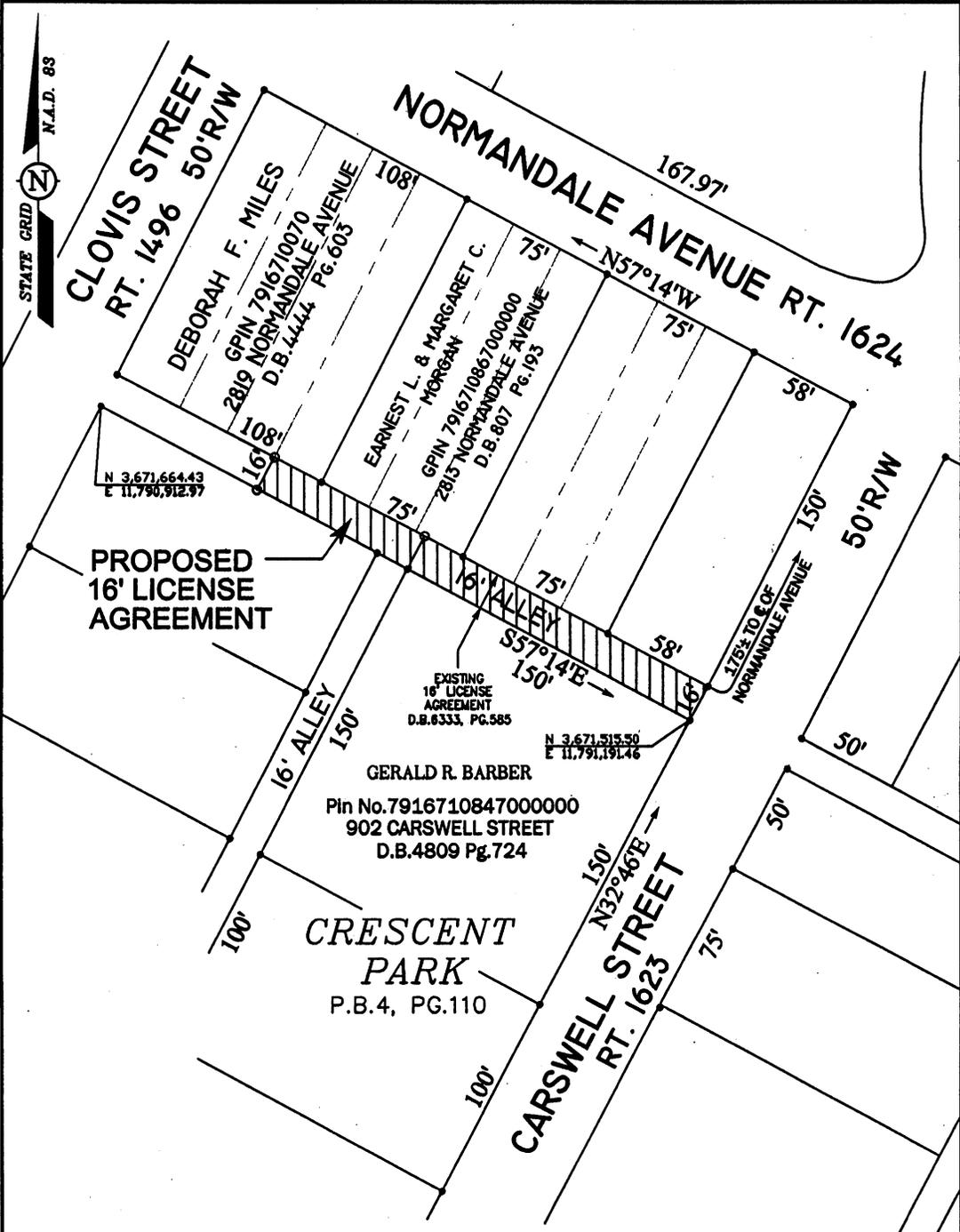


Chesterfield County Department of Utilities

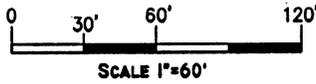


1 inch equals 500 feet

000160



PLAT SHOWING A 16' LICENSE AGREEMENT, ACROSS THE PROPERTY BELONGING TO CHESTERFIELD COUNTY, BERMUDA DISTRICT, CHESTERFIELD COUNTY, VIRGINIA.



INFORMATION ON PLAT BASED ON  
 SUBDIVISION PLAT OF CRESCENT PARK  
 P.B. 4- Pg. 110.  
 LICENSE AGREEMENT  
 D.B. 6333- Pg. 585

CHESTERFIELD COUNTY GIS SYSTEM

<b>CHESTERFIELD COUNTY, VIRGINIA UTILITIES DEPARTMENT</b>	
DATE: 3-30-2006	SCALE: 1"= 60'
DRAWN BY: VAG	
CHECKED BY: WOW	
TILE NUMBER: 790-670	



CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA

Meeting Date: April 12, 2006

Item Number: 8.D.13.

**Subject:** Lease of Property for the Temporary Hull Street Police Station

**County Administrator's Comments:** *Recommend Approval if the budget is approved including this station*  
*JBR*

**County Administrator:** \_\_\_\_\_

**Board Action Requested:** Approve a lease with Woodlake Commons Shopping Center, LLC, for 1500 square feet of office space at 6812 Woodlake Commons Loop for the temporary Hull Street Police Station and authorize the County Administrator to execute the lease agreement in a form approved by the County Attorney.

**Summary of Information:**

Staff has negotiated a 2 year lease with the following monthly rents:

Year One \$3,039.75  
Year Two \$3,186.56

Funds for the current year are in the operating budget. Future years rent payments are subject to annual appropriation by the Board. The estimated cost to prepare the space to meet the operational requirements of the facility is \$70,000 - \$90,000. A permanent facility is planned near Cosby Road High School that will replace this temporary facility in 2008. The lease may be extended if the permanent facility is not completed in 2008.

**District:** Matoaca

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes



No

# **000162**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date: April 12, 2006**

---

**Budget and Management Comments:**

The Police Department is requesting that the Board approve a lease and the County Administrator be authorized to execute the lease agreement. The space will be used as a temporary precinct station until a permanent facility is built near Cosby Road. The \$70,000 to \$90,000 needed to prepare the space for occupation will be paid from county CIP funds set aside for the permanent Hull Street Station. Monthly lease costs for FY2006 are available in the Police department's current operating budget and the county administrator's proposed FY2007 budget. However, a five-cent tax rate reduction would impact the Police department's budget. Rent payments in future years, according to the lease, are subject to appropriation by the Board.

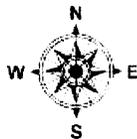
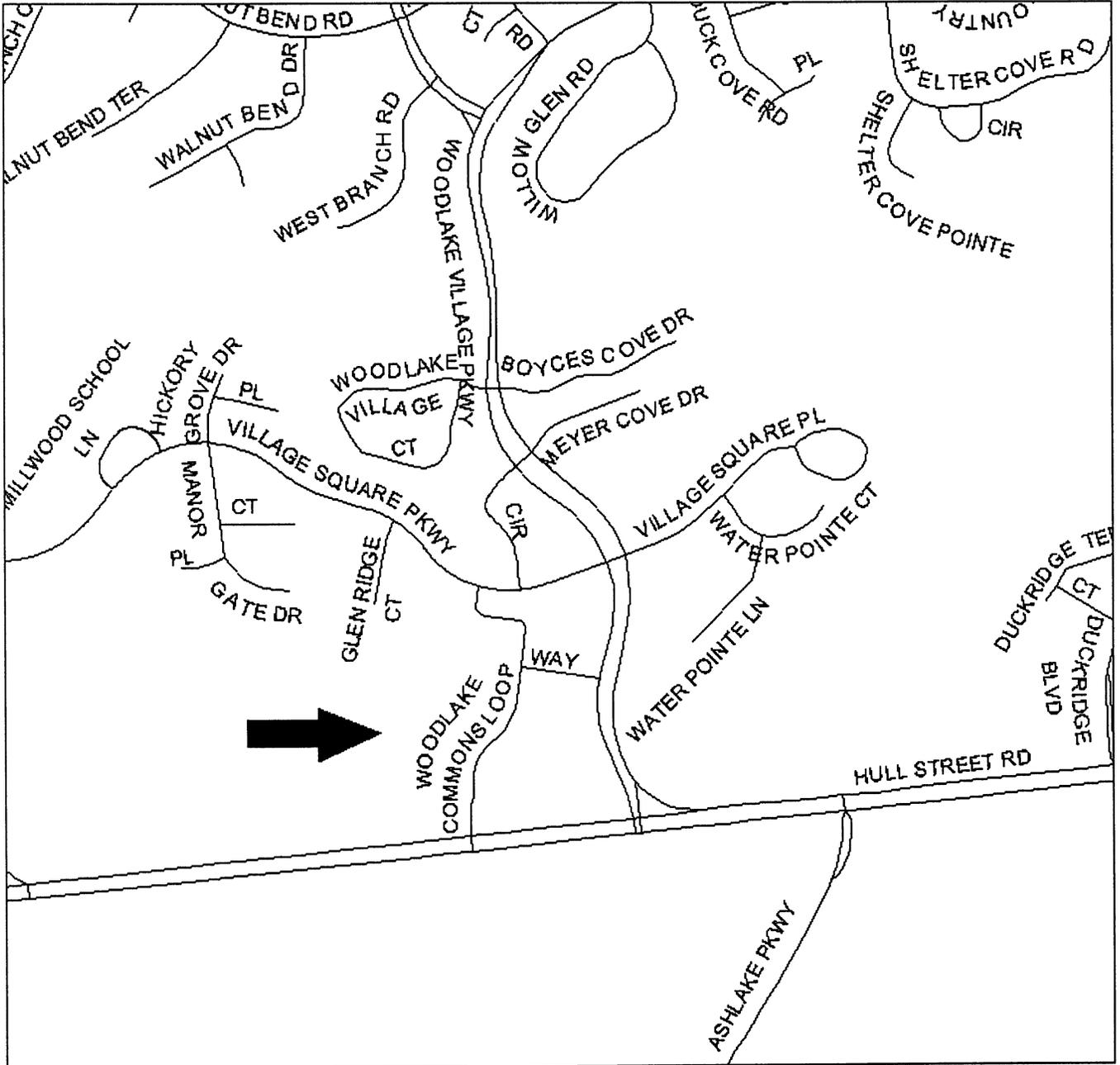
Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000163**

# VICINITY SKETCH

## LEASE OF PROPERTY FOR THE TEMPORARY HULL STREET POLICE STATION



Chesterfield County Department of Utilities



1 inch equals 6725 feet

000164



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.14.a.

**Subject:** Acceptance of Parcels of Land Along the West Right of Way Line of Providence Road and the South Right of Way Line of Reams Road from St. David's Episcopal Church

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:** Accept the conveyance of two parcels of land containing 0.079 acres along the west right of way line of Providence Road (State Route 678) and the south right of way line of Reams Road (State Route 647) from St. David's Episcopal Church, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of these parcels conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Clover Hill

Preparer: John W. Harmon

Title: Right of Way Manager

**Attachments:**



Yes

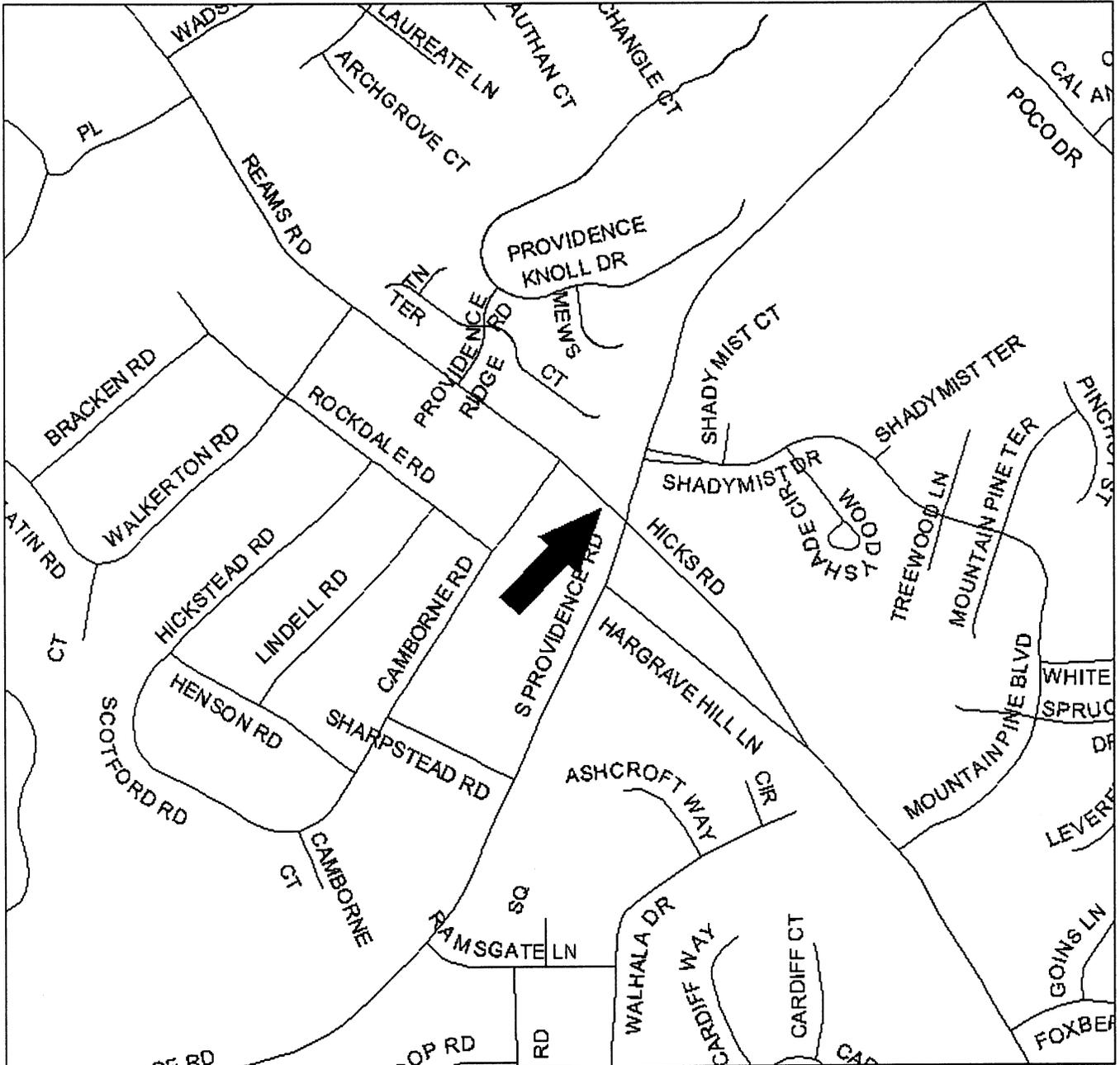


No

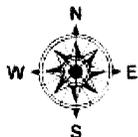
**000165**

# VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND ALONG THE  
WEST RIGHT OF WAY LINE OF PROVIDENCE ROAD  
AND THE SOUTH RIGHT OF WAY LINE OF REAMS  
ROAD FROM ST DAVIDS EPISCOPAL CHURCH

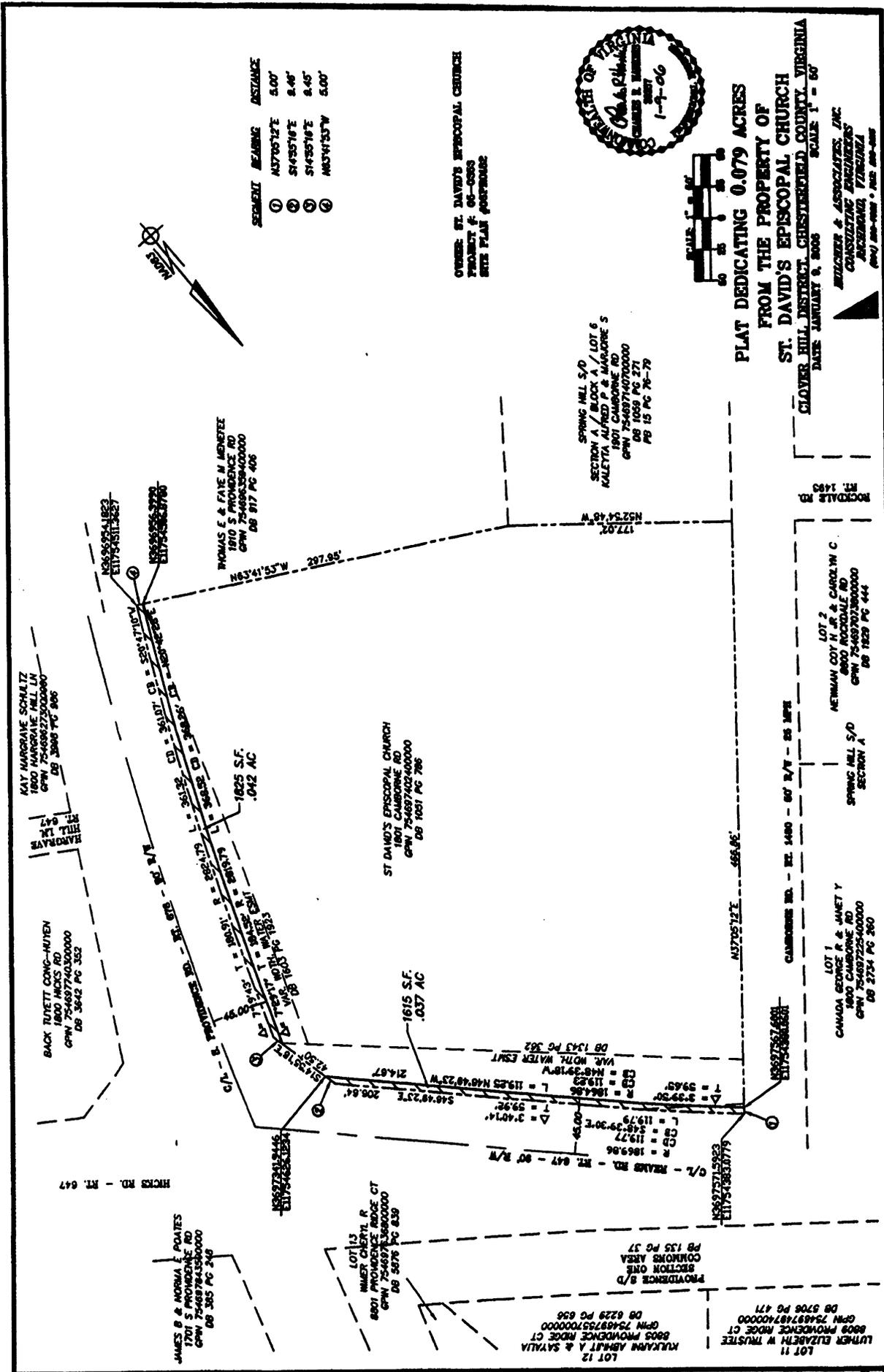


Chesterfield County Department of Utilities



1 inch equals 666.67 feet

000166



SEGMENT	BEARING	DISTANCE
①	N37°05'12"E	5.00'
②	S14°25'14"E	8.48'
③	S14°25'14"E	8.45'
④	N83°41'33"W	5.00'



**PLAT DEDICATING 0.079 ACRES  
FROM THE PROPERTY OF  
ST. DAVID'S EPISCOPAL CHURCH**  
DATE: JANUARY 9, 2006 SCALE: 1" = 50'

OWNER: ST. DAVID'S EPISCOPAL CHURCH  
PROJECT #: 06-0385  
SITE PLAN NUMBER

**WITZNER & ASSOCIATES, INC.**  
CONSULTING ENGINEERS  
AUSTIN, TEXAS  
(407) 288-1988 • FAX 288-1985

KAY HARRAINE SCHULTZ  
1800 HARRAINE HILL LN  
GPO 7546977400000  
DB 3808 PG 806

HARRAINE HILL LN  
RT. 647

BACK RUNETT CONG-HUYEN  
1800 HICKS RD  
GPO 7546977400000  
DB 3842 PG 352

HICKS RD - RT. 647

JAMES B & NORMA J POATES  
1701 S PROVIDENCE RD  
GPO 7546977400000  
DB 305 PG 240

LOT 13  
MAUER CHERYL R  
8801 PROVIDENCE RIDGE CT  
GPO 7546977400000  
DB 5076 PG 839

ST DAVID'S EPISCOPAL CHURCH  
1801 CAMBORNE RD  
GPO 754697402400000  
DB 1001 PG 786

1615 S.F.  
.037 AC

THOMAS E & FAIR H BENESEE  
1810 S PROVIDENCE RD  
GPO 7546977400000  
DB 817 PG 406

SPRING HILL S/D  
SECTION A / BLOCK A / LOT 6  
KALETTA ALFRED P & MARJORIE S  
1801 CAMBORNE RD  
GPO 7546977400000  
DB 1089 PG 371  
PB 15 PG 76-79

LOT 2  
NETEMAN COY H, E & CAROL W C  
8800 ROCKDALE RD  
GPO 754697023800000  
DB 1829 PG 444

LOT 1  
CANADA GEORGE R & JANET Y  
1800 CAMBORNE RD  
GPO 754697225400000  
DB 2734 PG 280

LOT 11 TRUSTEES  
LUTHER ELIZABETH A & SAYALIA  
8805 PROVIDENCE RIDGE CT  
GPO 754697510000000  
DB 6229 PG 636

PROVIDENCE B/D  
SECTION ONE  
COMMONS AREA  
PB 135 PG 37

CAMBORNE RD - RT. 1480 - 60' R/W - 85 MFE

ROCKDALE RD  
RT. 1480

CLOVER HILL DISTRICT, CHESTERFIELD COUNTY, VIRGINIA



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 8.D.14.b.

**Subject:** Acceptance of Parcels of Land Along the South Right of Way Line of Hull Street Road from New Hope Lutheran Church

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *[Signature]*

**Board Action Requested:** Accept the conveyance of two parcels of land containing a total of 0.282 acres along the south right of way line of Hull Street Road (State Route 360) from New Hope Lutheran Church, and authorize the County Administrator to execute the deed.

**Summary of Information:**

It is the policy of the county to acquire right of way whenever possible through development to meet the ultimate road width as shown on the County Thoroughfare Plan. The dedication of these parcels conforms to that plan, and will decrease the right of way costs for road improvements when constructed.

**District:** Matoaca

Preparer: \_\_\_\_\_ John W. Harmon \_\_\_\_\_

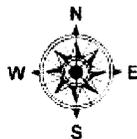
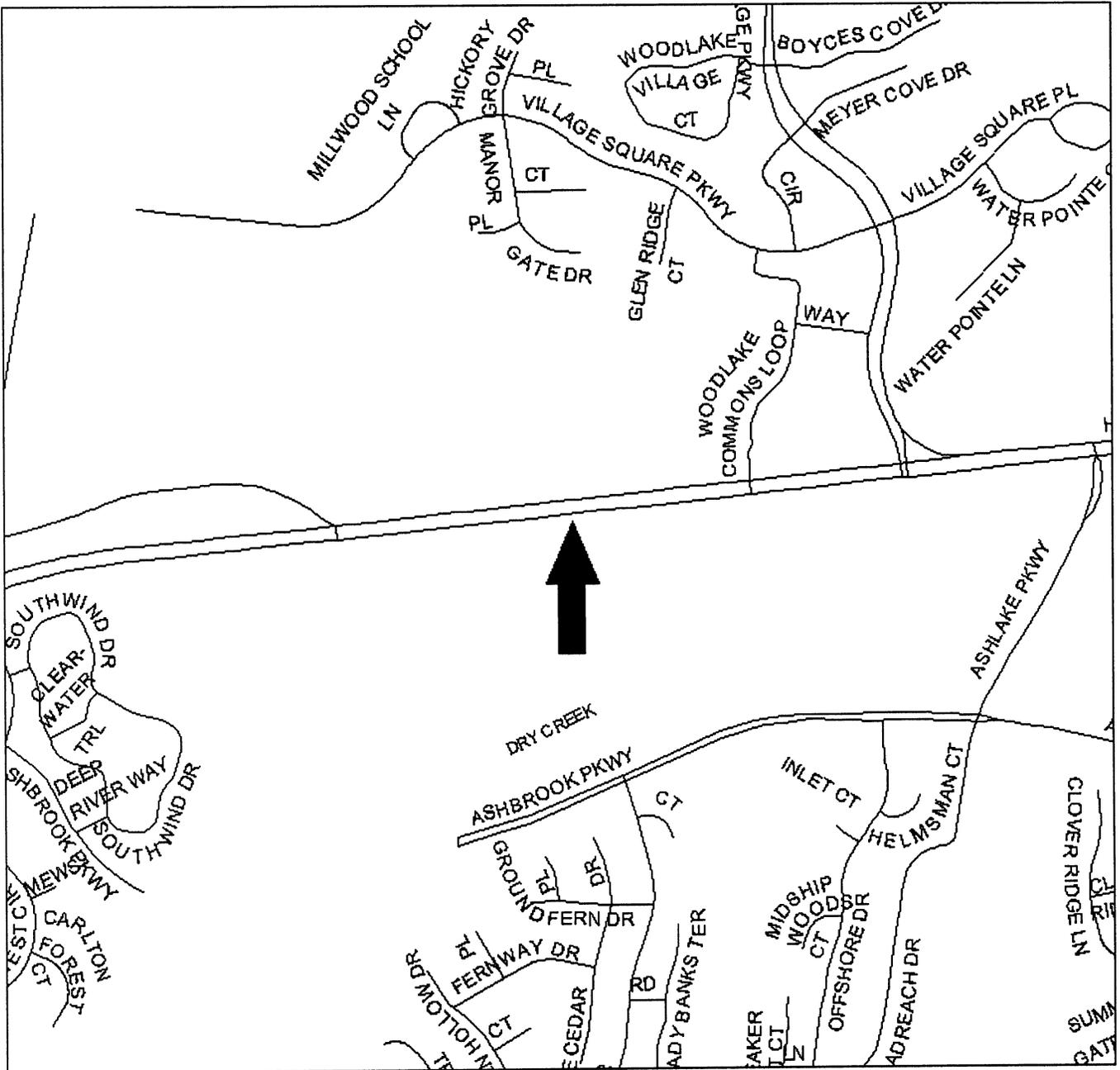
Title: Right of Way Manager

**Attachments:**  Yes  No

# **000168**

# VICINITY SKETCH

ACCEPTANCE OF PARCELS OF LAND ALONG THE  
SOUTH RIGHT OF WAY LINE OF HULL STREET  
ROAD FROM NEW HOPE LUTHERAN CHURCH



Chesterfield County Department of Utilities



1 inch equals 725 feet

000169





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 9.A.

**Subject:**

Status of General Fund Balance, Reserve for Future Capital Projects, District Improvement Fund, and Lease Purchases

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

Preparer: \_\_\_\_\_ Lane B. Ramsey \_\_\_\_\_

Title: \_\_\_\_\_ County Administrator \_\_\_\_\_

**Attachments:**



Yes



No

# 000171

CHESTERFIELD COUNTY  
UNDESIGNATED GENERAL FUND BALANCE  
April 12, 2006

BOARD MEETING DATE	<u>DESCRIPTION</u>	<u>AMOUNT</u>	<u>BALANCE</u>
07/01/05	FY2006 Actual Beginning Fund Balance		\$56,277,458
07/01/05	Budgeted addition to Fund Balance	1,000,000	\$57,277,458
11/09/05	Comprehensive Services year-end FY05 and projected year-end FY06 fund balance shortfalls	(384,700)	\$56,892,758
11/09/05	Public Safety Pay Adjustments (one-half the cost)	(725,800)	\$56,166,958
11/09/05	Access Chesterfield Transportation Program	(300,000)	\$55,866,958
11/09/05	Henricus dock replacement - 2007 Celebration	(45,000)	\$55,821,958
11/09/05	Partial funding for elevator replacement in five-story Administration Building	(250,000)	\$55,571,958
11/09/05	School Health Nurses - additional costs in FY06	(76,700)	\$55,495,258
11/09/05	Comprehensive Services year-end FY05 and projected year-end FY06 fund balance shortfalls (Schools)	(301,300)	\$55,193,958
11/09/05	Property Tax and Assessor System Enhancements (Schools)	(437,955)	\$54,756,003
11/09/05	School Health Nurses - additional costs in FY06 (Schools)	(54,600)	\$54,701,403
11/09/05	Reserve excess revenue for capital expenditures in FY2006 (Schools)	(5,183,654)	\$49,517,749
11/09/05	Reserve expenditure savings for capital expenditures in FY2006 (Schools)	(1,143,689)	\$48,374,060
11/09/05	Reserve excess property taxes for non-recurring capital items in FY2007 (County)	(2,400,577)	\$45,973,483
11/09/05	Reserve other excess revenue for non-recurring capital items in FY2007 (County)	(318,378)	\$45,655,105
11/09/05	Reserve expenditure savings for non-recurring capital items in FY2007 (County)	(255,105)	\$45,400,000
11/09/05	Projected Undesignated Fund Balance through FY2007		\$45,400,000

**000172**

CHESTERFIELD COUNTY  
RESERVE FOR FUTURE CAPITAL PROJECTS  
TRADITIONALLY FUNDED BY DEBT

April 12, 2006

**FOR FISCAL YEAR 2006 BEGINNING JULY 1, 2005**

4/13/2005	FY06 Budgeted Addition	9,492,000	10,348,612
4/13/2005	FY06 Capital Projects	(7,760,500)	2,588,112
8/24/2005	Battery Dantzler Road Extension	(125,000)	2,463,112
1/25/2006	Airport T-hangar taxiway connector at north terminal apron	(350,000)	2,113,112

**000173**

**CHESTERFIELD COUNTY  
DISTRICT IMPROVEMENT FUNDS  
April 12, 2006**

<u>District</u>	<u>Prior Years Carry Over</u>	<u>FY2006 Appropriation</u>	<u>Funds Used to Date</u>	<u>Items on 4/12 Agenda</u>	<u>Balance Pending Board Approval</u>
<b>Bermuda</b>	\$21,079	\$48,500	\$33,778	2,032	\$33,770
<b>Clover Hill</b>	45,020	48,500	25,043	0	68,477
<b>Dale</b>	62,053	48,500	22,374	3,314	84,866
<b>Matoaca</b>	66,546	48,500	33,423	846	80,776
<b>Midlothian</b>	41,279	48,500	25,727	50,000	14,053
<b>County Wide</b>	-	13,500	0	-	13,500

Prepared by  
Accounting Department  
March 31, 2006

**SCHEDULE OF CAPITALIZED LEASE PURCHASES**

**APPROVED AND EXECUTED**

<u>Date Began</u>	<u>Description</u>	<u>Original Amount</u>	<u>Date Ends</u>	<u>Outstanding Balance 3/31/06</u>
04/99	Public Facility Lease – Juvenile Courts Project	\$16,100,000	11/19	\$11,270,000
1/01	Certificates of Participation - Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	13,725,000	11/21	10,045,000
03/03	Certificates of Participation – Building Construction, Expansion and Renovation	6,100,000	11/23	5,460,000
03/04	Certificates of Participation – Building Construction, Expansion and Renovation; Acquisition/Installation of Systems	21,970,000	11/24	20,830,000
10/04	Cloverleaf Mall Redevelopment Project	9,225,000	10/06	9,225,000
11/04	School Archival/Retrieval System Lease	21,639	01/08	13,516
12/04	Energy Improvements at County Facilities	1,519,567	12/17	1,519,567
12/04	Energy Improvements at School Facilities	427,633	12/10	427,633
5/05	Certificates of Participation – Building Acquisition, Construction, Installation, Furnishing and Equipping; Acquisition/Installation of Systems	<u>14,495,000</u>	11/24	<u>14,495,000</u>
TOTAL APPROVED AND EXECUTED		<u>\$83,583,839</u>		<u>\$73,285,716</u>

**PENDING EXECUTION**

<u>Description</u>	<u>Approved Amount</u>
Certificates of Participation – Community Development Building Acquisition, Construction, Installation, Furnishing and Equipping; Acquisition/Installation of New Financial/Human Resource System	11,960,000

**000175**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 9. B.

**Subject:** Developer Water and Sewer Contracts

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:** The Board of Supervisors has authorized the County Administrator to execute water and/or sewer contracts between County and Developer where there are no County funds involved.

The report is submitted to Board members as information.

**Summary of Information:**

The following water and sewer contracts were executed by the County Administrator:

- 1. Contract Number: 03-0139
- Project Name: Kings Forest, Section 11
- Developer: D. K. & P. LLC
- Contractor: Shoosmith Brothers Construction Co., Inc.
- Contract Amount: Water Improvements - \$30,000.00
- Wastewater Improvements - \$37,000.00
- District: Dale

Preparer: J. Edward Beck, Jr.

Title: Assistant Director of Utilities

**Attachments:**  Yes  No

# **000176**

2. Contract Number: 04-0352  
Project Name: Patel Motel - 8101 Jefferson Davis Highway  
Developer: Guru Dave, Incorporated  
Contractor: BTS Construction Company  
Contract Amount: Water Improvements - \$47,500.00  
District: Bermuda
3. Contract Number: 05-0053  
Project Name: Bayhill Pointe, Section 17 & 18  
Developer: Bayhill Development Corporation  
Contractor: Coastal Utilities, Incorporated  
Contract Amount: Water Improvements - \$105,189.69  
Wastewater Improvements - \$249,525.80  
District: Matoaca
4. Contract Number: 06-0059  
Project Name: Samuel Family Property W/S Extension  
Celestial Lane  
Developer: Finer Homes, Incorporated  
Contractor: R. J. Smith Construction, Incorporated  
Contract Amount: Water Improvements - \$9,810.00  
Wastewater Improvements - \$1,010.00  
District: Dale



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 9.C.

**Subject:**

Roads Accepted into the State Secondary System

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

**Preparer:** \_\_\_\_\_ Lisa H. Elko

**Title:** \_\_\_\_\_ Clerk to the Board

**Attachments:**



Yes



No

#

**000178**

*Report of Changes to the Secondary System of State Highways*

03-Apr-06

16

**000179**

County of Chesterfield			Length	Date	BOS
Street Names grouped by Project/Subdivision	Route	Street Termini	Miles	Resolution	Effective
<b>System Change: Addition</b>					
Oaklake Boulevard					
Oaklake Boulevard	05903	From: Oaklake Court, Rt. 5904 To: 0.28 Mile North Rt. 5904	0.28	8/24/2005	2/28/2006
<b>Total Net Change in Mileage</b>			0.28		

*This document summarizes implemented changes in the secondary system of state highways that will be reported to the Commonwealth Transportation Board on March 16, 2006*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 14.A.

**Subject:**

Recognizing the Contributions of County Administrative Professionals and Proclaiming the Week of April 23, 2006, as "Administrative Professionals Week" and April 26, 2006, as "Administrative Professionals Day"

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Adopt the "Administrative Professionals Week" resolution at the April 12, 2006, Board of Supervisors meeting.

**Summary of Information:**

The attached resolution is to recognize the vital contribution of county administrative professionals and to proclaim the week of April 23, 2006, as "Administrative Professionals Week" and April 26, 2006, as "Administrative Professionals Day" throughout Chesterfield County.

Preparer: Karla J. Gerner

Title: Director, HRM

**Attachments:**



Yes



No

#

**000180**

RECOGNIZING APRIL 23-29, 2006,  
AS "ADMINISTRATIVE PROFESSIONALS WEEK"

WHEREAS, administrative professionals work in a variety of fields and make up a significant portion of office personnel throughout our nation and across our great Commonwealth; and

WHEREAS, administrative professionals utilize first-rate managerial and organizational skills to master innovative techniques and advanced office technologies, which increase office efficiency and work performance to the benefit of their employers and the public; and

WHEREAS, administrative professionals are essential to the modern workplace; and

WHEREAS, "Administrative Professionals Week" presents employers with the opportunity to promote and reward professional excellence, provide employees with advanced training and continuing education, and offer additional networking and career-enhancing resources to administrative professionals; and

WHEREAS, it is fitting to recognize administrative professionals for the vital role they play in the success of business and government operations throughout our great Commonwealth and nation.

NOW, THEREFORE BE IT RESOLVED, that the Chesterfield County Board of Supervisors, this 12<sup>th</sup> day of April, 2006, publicly recognizes April 23-29, 2006, as "Administrative Professionals Week" and Wednesday, April 26, 2006, as "Administrative Professionals Day" in Chesterfield County, and calls this observance to the attention of all county residents.



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date: April 12, 2006**

**Item Number: 14.B.**

**Subject:**

Resolution Recognizing Mr. Scott Lawrence Upson and Mr. Jared Michael Rowan, Troop 810, Sponsored by the Church of the Epiphany; and Mr. Robert James Medlin, Troop 874, Sponsored by Saint Luke's United Methodist Church, Upon Attaining Rank of Eagle Scout

**County Administrator's Comments:**

**County Administrator:** \_\_\_\_\_

**Board Action Requested:**

Adoption of the attached resolution.

**Summary of Information:**

Staff has received requests for the Board to adopt resolutions recognizing Mr. Scott Lawrence Upson and Mr. Jared Michael Rowan, Troop 810, and Mr. Robert James Medlin, Troop 874, upon attaining the rank of Eagle Scout. All will be present at the meeting, accompanied by members of their families, to accept the resolutions.

Preparer:     Lisa H. Elko    

Title:     Clerk to the Board    

**Attachments:**



Yes



No

# **00182**

WHEREAS, the Boy Scouts of America was incorporated by Mr. William D. Boyce on February 8, 1910, and was chartered by Congress in 1916; and

WHEREAS, the Boy Scouts of America was founded to build character, provide citizenship training and promote physical fitness; and

WHEREAS, after earning at least twenty-one merit badges in a wide variety of skills including leadership, service and outdoor life, serving in a leadership position in a troop, carrying out a service project beneficial to their community, being active in the troop, demonstrating Scout spirit, and living up to the Scout Oath and Law

Mr. Scott Lawrence Upson and Mr. Jared Michael Rowan, Troop 810, sponsored by the Church of the Epiphany; and Mr. Robert James Medlin, Troop 874, sponsored by Saint Luke's United Methodist Church, have accomplished those high standards of commitment and have reached the long-sought goal of Eagle Scout which is received by only four percent of those individuals entering the Scouting movement; and

WHEREAS, growing through their experiences in Scouting, learning the lessons of responsible citizenship, and endeavoring to prepare themselves for roles as leaders in society, Scott, Jared and Robert have distinguished themselves as members of a new generation of prepared young citizens of whom we can all be very proud.

NOW, THEREFORE, BE IT RESOLVED that the Chesterfield County Board of Supervisors, this 12<sup>th</sup> day of April 2006, hereby extends its congratulations to Mr. Scott Lawrence Upson, Mr. Jared Michael Rowan and Mr. Robert James Medlin, and acknowledges the good fortune of the county to have such outstanding young men as its citizens.

**000183**



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 2 of 2

**Meeting Date: April 12, 2006**

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The increased revenue will offset operating cost increases in the cost of purchased water (City of Richmond and Appomattox River Water Authority), chemicals, and payments for wastewater treatment (City of Richmond).

The ordinance is attached. Subsequent to closing the public hearing, the Board is asked to adopt the attached amendments to County Code sections 18-22 and 18-27 relating to the Department of Utilities fees.

**000185**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING AND RE-ENACTING SECTIONS 18-22 and 18-27 RELATING TO FEES FOR WASTEWATER CONNECTION AND MONTHLY WATER AND WASTEWATER CAPACITY COST CHARGES

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) That Sections 18-22 and 18-27 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:

**Sec. 18-22. Connection fees.**

(a) The water connection fee shall be the capital cost recovery charge plus the meter installation charge based on the size of the water meter that the director installs. The wastewater connection fee shall be the capital cost recovery charge for the size of the water meter that serves the property, or, if the property does not receive water service, the size of the water meter that would serve the property if it received water service.

(b) The capital cost recovery charge shall be:

	Customer Class	Meter Size (inches)	Number of ERU's per Unit	Capital Cost Recovery Charge	
				Water	Wastewater
(i)	For a dwelling, single-family, including townhouses, mobile homes that are not located in a mobile home park, and individually metered multi-family dwelling units.	5/8	1.00	\$ 3,592.00	\$ <del>1,465.00</del> <u>2,050.00</u>
(ii)	For a dwelling, two-family (per unit)	5/8	1.00	3,592.00	<del>1,465.00</del> <u>2,050.00</u>
(iii)	For mobile homes that are located in a mobile home park and for master metered multiple-family dwellings other than multiple-family dwellings used exclusively as housing for colleges and/or universities (per unit)		0.85	3,053.00	<del>1,245.00</del> <u>1,743.00</u>
(iv)	For all other customer classes	5/8	1.00	3,592.00	<del>1,465.00</del> <u>2,050.00</u>
		1	2.50	8,980.00	<del>3,663.00</del> <u>5,125.00</u>
		1 1/2	5.00	17,960.00	<del>7,325.00</del> <u>10,250.00</u>
		2	8.00	28,736.00	<del>11,720.00</del> <u>16,400.00</u>
		3	16.00	57,472.00	<del>23,440.00</del> <u>32,800.00</u>
		4	25.00	89,800.00	<del>36,625.00</del> <u>51,250.00</u>
		6	50.00	179,600.00	<del>73,250.00</del> <u>102,500.00</u>
		8	80.00	287,360.00	<del>117,200.00</del> <u>164,000.00</u>
		10	115.00	413,080.00	<del>168,475.00</del> <u>235,750.00</u>
		12	155.00	556,760.00	<del>227,075.00</del> <u>317,750.00</u>

The capital cost recovery charge for meters that are larger than 12 inches shall be determined by the director based on the number of ERUs per unit.

(v) The capital cost recovery charge for a dwelling that is served by a meter that is larger than five-eighths inch shall be the same capital cost recovery charge in subsection (b)(iv).

(c) The meter and water service line installation charge shall be:

- (1) For installing water service lines:
  - 5/8" \$ 777.00
  - 1" 981.00
  - 1 1/2" 1,641.00
  - 2" 1,836.00
  
- (2) For installing meters:
  - 5/8" \$ 35.00
  - 1" 90.00
  - 1 1/2" 205.00
  - 2" 250.00
  
- (3) For installing residential outside use meters using existing service lines: \$375.00.
  
- (4) The meter and water service line installation charge for meters that are larger than two inches shall be the actual cost that the county incurred to install the meter plus 25 percent.

o o o

**Sec. 18-27. Utility charges.**

Effective July 1, ~~2005~~ 2006, the consumer shall pay charges for utility service in accordance with the following schedules:

- (a) Monthly service charges. The monthly service charge shall be:
  - (1) Customer cost charge. A customer cost charge of \$1.50 for each service account. However, customers who have only a water account or a wastewater account shall pay a customer cost charge of \$3.00.
  - (2) Commodity cost charge.
    - (i) Water: \$1.24 per 100 cubic feet (Ccf).
    - (ii) Wastewater: \$1.31 per 100 cubic feet (Ccf).
  - (3) Capacity cost charge.

	Customer Class	Meter Size (inches)	Number of ERU's per Unit	Monthly Capacity Charge	
				Water	Wastewater
(i)	Dwelling, single-family, including townhouses and mobile homes that are not located in a mobile home park	5/8	1.00	\$ <del>2.15</del> <u>2.80</u>	\$ <del>7.00</del> <u>7.90</u>
(ii)	Dwelling, two-family (per unit)	5/8	1.00	<del>2.15</del> <u>2.80</u>	<del>7.00</del> <u>7.90</u>
(iii)	Mobile homes that are located in a mobile home park and multiple-family dwellings other than multiple-family dwellings used exclusively as housing for colleges or universities (per unit)		0.85	<del>1.85</del> <u>2.38</u>	<del>5.95</del> <u>6.72</u>
(iv)	All other customer classes	5/8 and 3/4	1.00	<del>2.15</del> <u>2.80</u>	<del>7.00</del> <u>7.90</u>

	1	2.50	<del>5.40</del> 7.00	<del>17.50</del> 19.75
	1 ½	5.00	<del>10.75</del> 14.00	<del>35.00</del> 39.50
	2	8.00	<del>17.20</del> 22.40	<del>56.00</del> 63.20
	3	16.00	<del>34.40</del> 44.80	<del>112.00</del> 126.40
	4	25.00	<del>53.75</del> 70.00	<del>175.00</del> 197.50
	6	50.00	<del>107.50</del> 140.00	<del>350.00</del> 395.00
	8	80.00	<del>172.00</del> 224.00	<del>560.00</del> 632.00
	10	115.00	<del>247.25</del> 322.00	<del>805.00</del> 908.50
	12	155.00	<del>333.25</del> 434.00	<del>1,085.00</del> 1,224.50

(v) The capacity cost charge for a dwelling that is served by a meter that is larger than five-eighths inch shall be the capacity cost charge in subsection (a)(3)(iv).

(b) Ancillary charges.

	Type	Charge
(1)	Portable water meter deposit	\$750.00
(2)	Bacteriological test for new construction	21.50 per test
(3)	Meter testing charges:	
	(i) 5/8-inch	30.00
	(ii) 1-inch	30.00
	(iii) 1 1/2-inch	40.00
	(iv) 2-inch	40.00
	(v) Meters that are larger than two inches will be charged the actual cost of the test.	
(4)	Temporary voluntary meter disconnection fee	Customer cost charge plus capacity costs charge for each billing period of disconnection, plus service reconnection fee.
(5)	Strong waste surcharge	(See section 18-107.)
(6)	Septage dumping charge	\$25.00 per 1,000 gallons

o o o

(2) *That this ordinance shall become effective July 1, 2006.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 15.B.

**Subject:**

Public Hearing to Consider the Proposed Zoning Ordinance Amendment Relative to MH-2 Subdivisions (Manufactured or Mobile Home Subdivisions)

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** \_\_\_\_\_ *SKR*

**Board Action Requested:**

Adopt proposed Zoning Ordinance Amendment.

**Summary of Information:**

The proposed zoning ordinance amendment language resulted from discussions regarding accessory uses in the MH-2 District and is similar to language in other residential districts. See attached proposed language.

Preparer: Kirkland A. Turner

Title: Director of Planning

**Attachments:**

Yes

No

# **000194**

AN ORDINANCE TO AMEND THE CODE OF THE COUNTY OF CHESTERFIELD, 1997, AS AMENDED, BY AMENDING AND RE-ENACTING SECTION 19-118 OF THE ZONING ORDINANCE RELATING TO PERMITTED USES IN THE MH-2 ZONING DISTRICT

BE IT ORDAINED by the Board of Supervisors of Chesterfield County:

(1) *That Section 19-118 of the Code of the County of Chesterfield, 1997, as amended, is amended and re-enacted to read as follows:*

**Sec. 19-118. Permitted uses by right.**

The following uses shall be permitted by right in the MH-2 District:

- (a) Those uses permitted by right in the R-88 District, except single-family dwellings.
- (b) Manufactured or mobile home subdivisions. Provided, however, that no shipping containers, trailers, vehicle bodies or similar containers shall be used for or converted from their original use to be used for any permitted use.

(2) *That this ordinance shall become effective immediately upon adoption.*



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Meeting Date:** April 12, 2006

**Item Number:** 15.C.

**Subject:**

Public Hearing to Consider the Appropriation of Additional Funds and Authorization to Award a Construction Contract and Enter into Wetlands Mitigation Agreement and Storm Water Prevention Permit for Robious Road Widening Project from Twin Team Lane to Approximately 0.1 Mile East of James River Road

**County Administrator's Comments:** *Recommend Approval*

**County Administrator:** *[Signature]*

**Board Action Requested:** Hold a public hearing to consider the appropriation of \$570,000 in road cash proffers from traffic shed 2, transfer of \$60,000 from the General Road Improvement account, transfer of \$245,000 from the completed Robious Road (Salisbury Road to Twin Team Lane) project to the Robious Road (Twin Team Lane to approximately 0.1 mile east of James River Road) project, and authorization for the County Administrator to award a \$1,455,060 construction contract to Blakemore Construction for the Robious Road widening project from Twin Team Lane to approximately 0.1 mile east of James River Road project. The Board is also requested to authorize the County Administrator to execute a wetlands mitigation agreement and a storm water prevention permit acceptable to the County Attorney.

**Summary of Information:**

In May 2004, the Board appropriated \$913,120 in cash proffers from traffic shed 1 and authorized staff to prepare the design, acquire right-of-way, and relocate utilities for the widening of Robious Road from Twin Team Lane towards James River Road.

(Continued on Next Page)

Preparer: R.J. McCracken  
agen623

Title: Director of Transportation

**Attachments:**

Yes

No

# <b>000196</b>
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**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

**Summary (Continued):**

On January 22, 2006, staff advertised the project for construction bids. Blakemore Construction submitted the low bid of \$1,688,807. The bid is approximately 37% above the engineer's estimate and over the available budget. A review of recent construction bids reflects that bids have been much higher than the engineer's estimate. Staff does not believe re-advertising will result in lower bids. Staff has negotiated the lump sum bid with Blakemore Construction to \$1,455,060 (18% above the engineer's estimate). In order to fund the project, an additional \$570,000 in available cash proffers from traffic shed 2 should be appropriated to this project. A public hearing is required for appropriations of \$500,000 or greater. In addition a transfer of \$60,000 from the General Road Improvement account and \$245,000 from the completed Robious Road (Salisbury to Twin Team Lane) project is also requested (see Attachment A).

The Board is also requested to authorize the County Administrator to award a \$1,455,060 construction contract to Blakemore Construction for this project. Wetland impacts for the project must be mitigated. The County Administrator should be authorized to enter into a wetland mitigation agreement, along with a storm water prevention permit, acceptable to the County Attorney.

**Recommendation:** Staff recommends the Board:

- 1) Appropriate \$570,000 in cash proffers from traffic shed 2, transfer \$60,000 from the General Road Improvement account, and transfer \$245,000 from the completed Robious Road (Salisbury to Twin Team Lane) project.
- 2) Authorize the County Administrator to award a \$1,455,060 construction contract to Blakemore Construction for the Robious Road Widening Project from Twin Team Lane to approximately 0.1 mile east of James River Road.
- 3) Authorize the County Administrator to execute a Wetlands Mitigation Agreement and Storm Water Prevention Permit acceptable to the County Attorney.

**District:** Midlothian



**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 3 of 3

**Meeting Date:** April 12, 2006

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**Budget and Management Comments:**

Appropriation of \$570,000 in Shed 2 cash proffer funds are available to appropriate and leaves a remaining balance of \$26,247 to allocate (collections to date through March 31<sup>st</sup>). Sufficient funds are available to transfer from the General Road Improvements Account and the completed Robious Road Project Account as well (for a total transfer of \$305,000).

Preparer: Rebecca T. Dickson

Title: Director, Budget and Management

**000198**

**ROBIOUS ROAD WIDENING  
FROM TWIN TEAM LANE TO APPROX. 0.1 MILE EAST OF JAMES RIVER ROAD**

**FEBRUARY 14, 2006  
BID RESULTS**

Blakemore Construction	\$1,688,807
Shoosmith Brothers	\$1,949,955
Interstate Construction Company	\$2,447,606

**BUDGET**

Preliminary Engineering	\$82,780
Right-of-way	\$0
Utility Relocation	\$11,000
Construction Bid Negotiated	\$1,455,060
Construction Contingency	\$152,780
Construction Administration/Inspection	\$86,500
<b>Total</b>	<b>\$1,788,120</b>

**ALLOCATION**

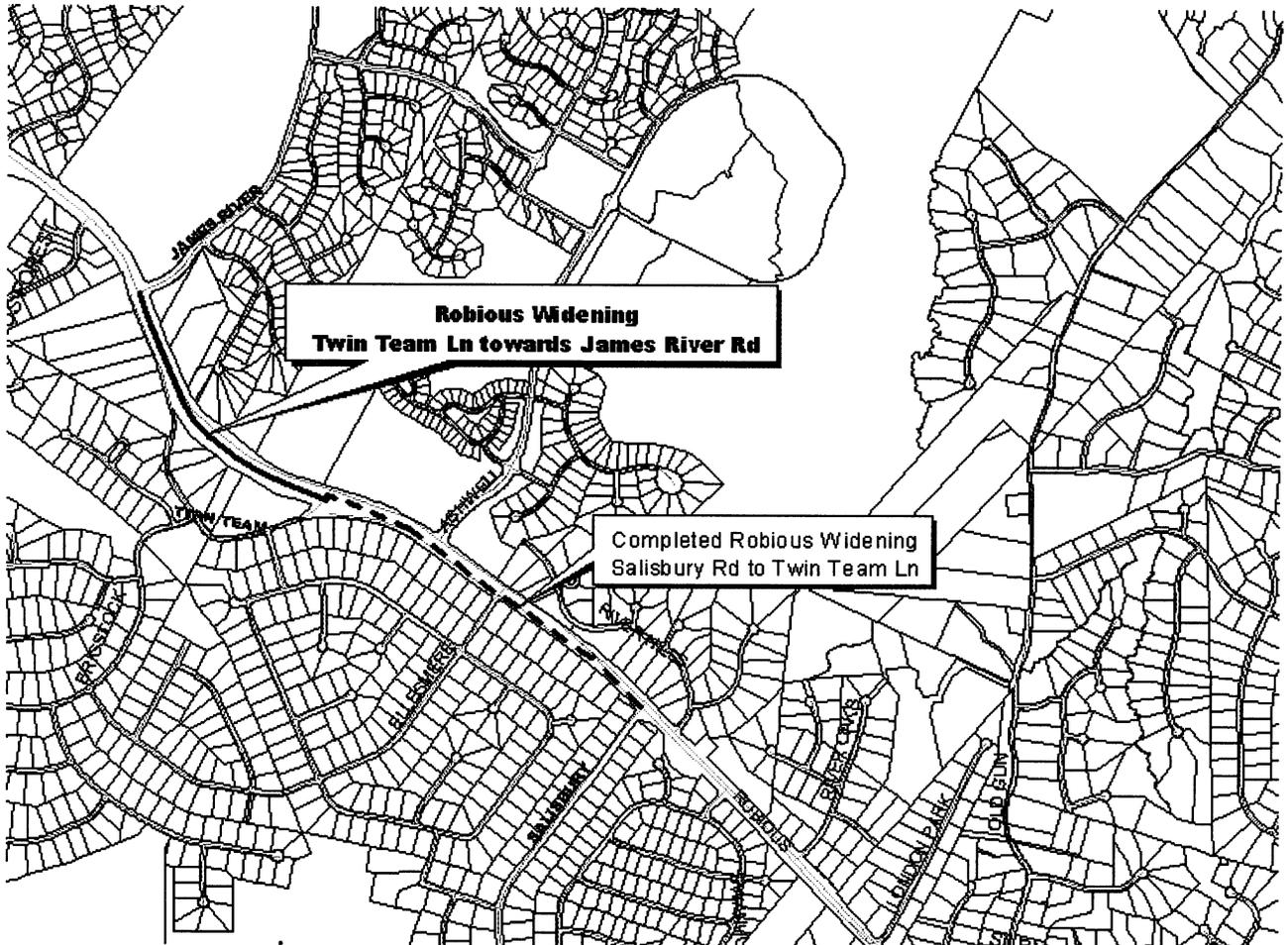
May 26, 2004	Traffic Shed 1	\$913,120
April 12, 2006 *	Traffic Shed 2	\$570,000
April 12, 2006 *	Transfer from General Road Improvement Account	\$60,000
April 12, 2006 *	Transfer from completed Robious Project (Salisbury-Twin Team)	\$245,000
<b>Total</b>		<b>\$1,788,120</b>

\*Proposed Action

ATTACHMENT A

**000199**

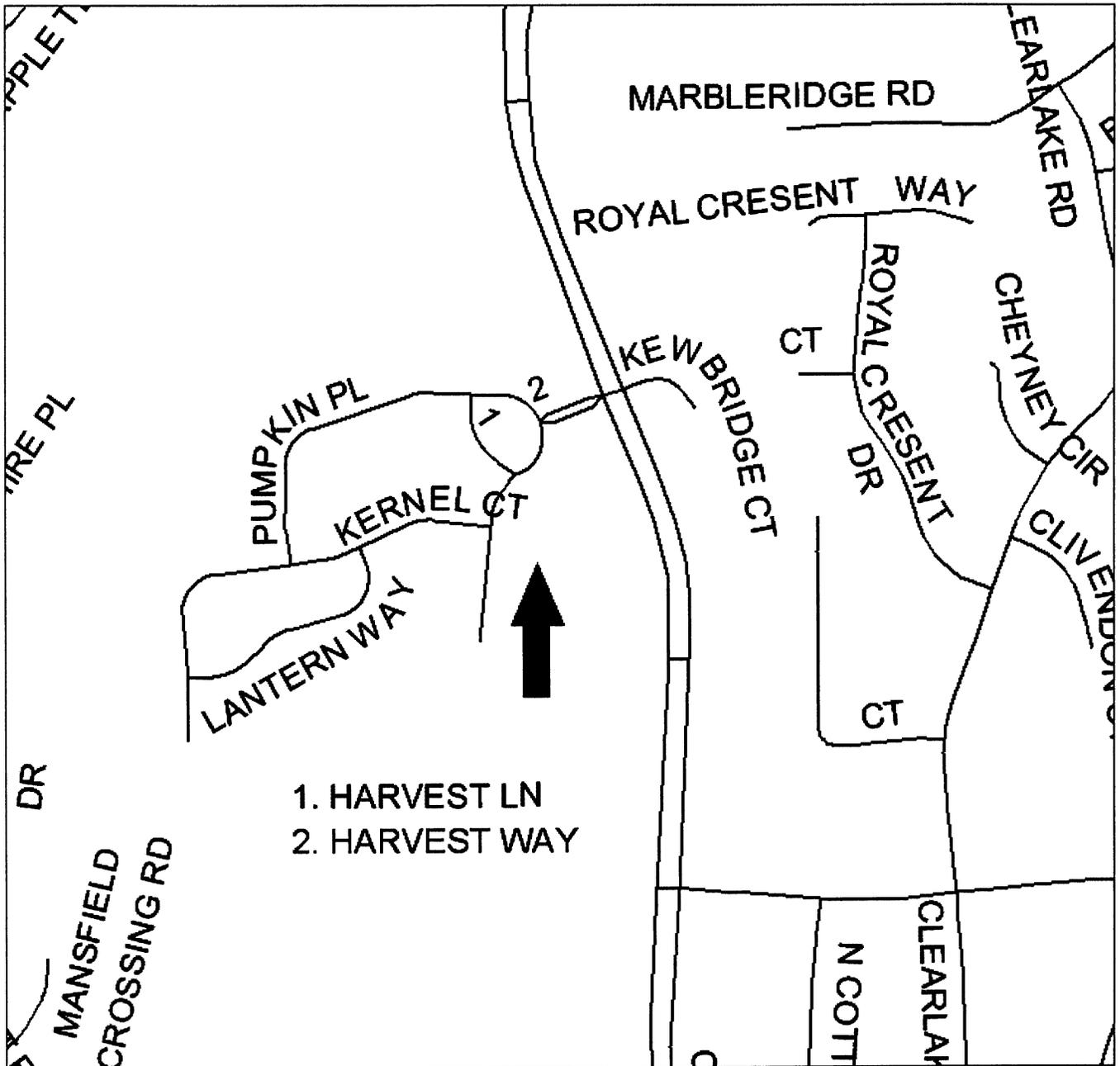
# ROBIOUS ROAD 4 LANE WIDENING



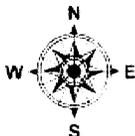


# VICINITY SKETCH

PUBLIC HEARING: ORDINANCE TO VACATE A PORTION  
OF THE THOMAS HOWELL PROPERTY SUBDIVISION



- 1. HARVEST LN
- 2. HARVEST WAY



Chesterfield County Department of Utilities



1 inch equals 416.67 feet

000202





**CHESTERFIELD COUNTY  
BOARD OF SUPERVISORS  
AGENDA**

Page 1 of 1

**Meeting Date:** April 12, 2006

**Item Number:** 17.

**Subject:**

Adjournment and Notice of Next Scheduled Meeting of the Board of Supervisors

**County Administrator's Comments:**

County Administrator: \_\_\_\_\_ 

**Board Action Requested:**

**Summary of Information:**

Motion of adjournment and notice of a regularly scheduled meeting to be held on April 26, 2006 at 4:00 p.m.

Preparer: Lisa H. Elko

Title: Clerk to the Board

**Attachments:**

Yes

No

#

**000204**