



INFORMATION REQUEST FORM

BUILDING INSPECTION

P.O. BOX 40, 9800 GOVERNMENT CENTER PARKWAY
CHESTERFIELD, VA 23832

Administrative Office: 804-748-1057

Information Request Fax: 804-778-7512, Attention: FOIA Specialist

www.chesterfield.gov/bi

PROVIDING THE INFORMATION BELOW WILL ASSIST US IN RESPONDING TO YOUR REQUEST

Property Address (If information requested is specific to an address):		
Information Requested:		
Requestor's Name:		
Preferred Response Method (email, mail, pick-up):	Phone Number:	
Email (If response by email is requested):		
Postal Address (If response by mail is requested):		
City:	State:	Zip Code:

A fee may be charged to recover costs that exceed \$50 to retrieve or print documents and computer reports.

Date received (BI office use)
